

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**Planning & Development Division**

**Minutes of the Fifth Meeting of the Academic Programme Committee held on 14.7.2000 at 3.00 PM in Block No. 8, Board Room, IGNOU.**

The fifth meeting of the Academic Programme Committee (APC) was held on 14.7.2000. The following members were present:

1.	Prof. A. W. Khan, Vice Chancellor,	Chairman
2.	Prof. V. S. Prasad, Pro-Vice-Chancellor	Member
3.	Prof. S. C. Garg, Director, SOS,	Member
4.	Prof. M. Aslam, Director, SOCE.	Member
5.	Dr. Anita Dighe, Director, CEE,	Member
6.	Dr. R. N. Salhan, MS, Safdarjung Hospital,	Member
7.	Dr. (Mrs.) Anju Sehgal Gupta, SOH	Member
8.	Prof. Ram Pratap, Director, PDD	Member Secretary

The following attended the meeting as special invitees:

1. Dr. S.V.S. Chaudhary, School of Education
2. Dr. Nawal Kishore, School of Management Studies
3. Dr. Rekha Sharma Sen, School of Continuing Education
4. Prof. (Dr.) Ram Kumar V; Secretary, Veterinary Council of India

The member-secretary welcomed the Chairman and members of the Committee. The agenda items were taken in seriatim.

**Agenda Item No. APC 5.1 Confirmation of the Minutes of the Fourth meeting held on 30.3.2000**

APC 5.1.1 The Minutes were approved.

**Agenda Item No. APC 5.2 Phase I Form – 'Certificate Programme in Technology Enhanced Learning (C-TEL)'**

APC 5.2.1. Dr. S.V.S. Chaudhary, Programme Co-ordinator, School of Education, who was invited for presentation, gave a brief account of the programme proposal.

APC 5.2.2. The issues deliberated included- scope of the programme, target groups envisaged, training facilities and broad course contents and their continuous updating with the technology.

APC 5.2.3. The Committee approved the Phase I Form of the programme with the following observations:

- (i) The priority may be given to train the teachers on Technology – Enhanced learning.
- (ii) The programme may focus on the application of Technology.
- (iii) The Study Centres/Work Centres being selected for practical training should have requisite infrastructure and training facilities for adequate hands-on-experience.

**Agenda Item No. APC 5.3 Phase-IV form 'Programme Launch Approval Form' for the 'Post-graduate Diploma in International Business' of School of Management**

APC 5.3.1. Dr. Naval Kishore, Programme Co-ordinator, presented a brief account of the programme.

APC 5.3.2. The issues related to the readiness in launching the programme were deliberated in length. As the schedule of operational activities seems to be tight and hardly any slack time is left, one needs to monitor the start and finish of different activities carefully.

APC 5.3.3. The Committee approved the Phase IV launch Form, and it was desired that the audio-video cassettes on the programmes should be prepared in adequate number to enrich the print material.

**Agenda Item No. APC 5.4 Phase I & II form- Certificate Programme in 'Enabling the Disabled'**

APC 5.4.1. Dr. Rekha Sharma Sen, Programme Co-ordination made a presentation of the programme proposal covering the rationale, objectives and main features of the programmes.

APC 5.4.2. The Chairman desired that the University should launch the programme as early as possible.

APC 5.4.3. The Committee approved the Phase I and Phase II of the programme with the following observations:

- (i) The School may collaborate with Rehabilitation Council of India (RCI), SOHS, SOE and eminent Educationists in developing the courses
- (ii) The Certificate programme should be of 16 credits.

- (iii) Efforts should be made to launch the programme in January, 2002 instead of January 2003 as proposed.
- (iv) Centre for Extension Education should collaborate with the School to launch community awareness activities.
- (v) The fee structure for the programme may be just optimal and the operating principle to recover the development and operational cost of the programme from fees may not be strictly adhered to.
- (vi) As the concerned PVC signature was not found on the form, it was reiterated that the forms should have been routed through both the Director of the School and the concerned PVC.

**Agenda Item No. APC 5.5 Phase I & II form- Bachelor's Degree Programme in 'Special Education & Rehabilitation'**

APC 5.5.1 Prof. M. Aslam informed that the School Board in its meeting held on Oct. 15, 1998 had approved the Diploma Programme only. But somehow the proposal to launch the programme at degree level was not discussed in the School Board before it was sent to APC.

APC 5.5.2 The programme was postponed for the next meeting to meet the procedural requirements. In principle: there is no objection to starting this degree programme. The Committee felt that this is a pragmatic programme and should be pursued on priority. The proposal may come back to the APC within two months.

**Agenda Item No. APC 5.6 Phase I form- Sub: Distance Learning Programme for Veterinarians: PG. Certificate Programme in Animal Husbandry Management and Veterinary Services Management**

APC 5.6.1 The Chairman welcomed the Secretary, VCI, who was invited to make presentation of the programme. Prof. Ram Kumar V. Secretary, VCI, presented a brief account of the programme proposal covering the rationale, objectives and main features of the programmes.

APC 5.6.2 In principle, the Committee was appreciative of the proposal. and felt that it could be attached to the Centre for Extension Education for time being. An APC sub-committee consisting of following members was constituted to tailor the programme according to the norms & structure prevalent in the University:

Dr. Anita Dighe, Chairperson; Dr. M. Aslam; Dr. Ram Kumar, Secretary VCI; one member to be opted from SOMS and Dr. M.K.Salooja (Convenor).

**APC 5.6.3** The Committee would also recommend about the type of training facilities and study centres to be activated for the programme. The proposal should be brought to the APC for approval in next meeting.

**Agenda Item No. APC 5.7: Re-designing New Academic Programmes Development Phase Forms**

**APC 5.7.1** Dr. S.C. Garg explained the basic features of the revised forms. The Committee approved the revised forms with the following observations:

- (i) Financial provisions should exist for pre-project activities for the programmes to be initiated
- (ii) The proposal /concept should be discussed informally in a wider group by organising an internal seminar before formulation of concept paper. One/ two experts may also be invited in the seminar.
- (iii) Academic programme Committee would continue to clear the Phase IV form; and the special invitees as mentioned the proposed Programme Implementation Committee would be invited in APC to clear Phase IV Form. There is no need to constitute another committee to clear the programme (Phase IV form)
- (iv) The Phase Forms (Phase I to Phase IV) should be printed in different colours and should include “ Signature of PVC ” along with the Director of the School.

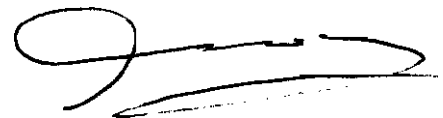
**Additional Agenda Items:**

(i) Agenda Item No. APC 5.8 Phase-IV form 'Programme Launch Approval Form' for the 'MA in English' of School of Humanities

(ii) Agenda Item No. APC 5.9 Phase-IV form 'Programme Launch Approval Form' for the 'MA in Hindi' of School of Humanities

A sub-committee, under the Chairmanship of Prof. V.S. Prasad, PVC, with Prof. S.C. Garg and Prof. Ram Pratap as members was constituted to discuss and check preparedness of the School to launch MA (English) & MA Hindi Programme. The meeting may be scheduled in a couple of days.

The meeting ended with a vote of thanks to the Chair.



(Chairman)