

INDIRA GANDHI NATIONAL OPEN UNIVERSITY Planning & Development Division

Minutes of the Sixth Meeting of the Academic Programme Committee held on **12.10.2000** at **3.00** PM in Block No. 8, Board Room, IGNOU.

The sixth meeting of the Academic Programme Committee (APC) was held on 12.10.2000. The following members were present:

1.	Prof. V. S. Prasad , Vice Chancellor,	Chairman
2.	Prof. M. Aslam , Director, SOCE,	Member
3.	Prof. S. C. Garg, Director, SOS.	Member
4.	Dr. R. N Salhan, Consultant, Pediatrics, DGHS	Member
5.	Dr. P. K Mehta, Director SR&E ,	Special Invitee
6.	Dr. R. Sreedhar, Director EMPC ,	Member
7.	Dr. (Mrs.) Anju Sehgal Gupta, SOH	Member
8.	Prof. Ram Pratap, Director, PD&D	Member Secretary

The following attended the meeting as special invitees for participating in the discussion on the programmes with details provided in the respective forms:

1. Prof **Parvin Sinclair**, SOS,
2. Dr. Gopinath **Pradhan**, SOSS,
3. Dr. **Rekha** Sharma Sen, SOCE,
4. Prof **S. Kannan**, SOS,
5. Dr N.K. Dash, SOE,
6. Dr Deeksha Kapoor, SOCE,
7. Dr S.B. Arora, SOHS,
8. Prof. V.**Jagannathan**, SOH,

The member-secretary welcomed the Chairman and members of the Committee. The agenda items were taken in seriatim.

- APC 6.1** Confirmation of the Minutes of the Fifth Meeting held on 14.7.2000
- APC 6.1.1 The Minutes were approved as no comments were received from the members.
- APC 6.1.2 The **report** of the APC Sub-committee on "**Norms** and procedures for processing the proposals for launching of new Academic Programmes emerging out of the projects" was accepted by the Committee.
- APC 6.1.3 The recommendations of the APC Sub-committee set up in the **fifth** meeting vide the Agenda item No 5. in reference to proposal submitted by the Veterinary Council of India were approved by the committee.

APC 6.1.4 The committee accorded the approval to the **notification** of New Flow Chart containing various stages including Phase I to IV forms. Prof. M. **Aslam** stressed that the flow chart for processing of new proposals, as now approved by the APC, should be strictly adhered to. The Committee also made the following suggestions:

- (a) After the approval of Phase I form, some appropriate **funds** may be kept at the disposal of the Director of the school for arranging expert **meeting/performing** preliminary exercises before the phase II form is approved by the **APC**.
- (b) Phase I, II, III and IV **Forms** should be printed on differently coloured pages and be given to the Schools for use.

APC 6.1.5. The committee reviewed the progress of the MA (Hindi) programme under the Agenda item (Agenda Item 6.9) of this meeting.

APC 6.1.6. It was suggested that the Action taken Report with reference to the previous meeting should **normally** be placed in the Agenda of subsequent meeting under the item "Confirmation of the Minutes".

Agenda Item No. APC 6.2 Phase -IV Form 'Programme Launch Approval Form' of the "Certificate Programmed in Teaching of Primary School Mathematics" of School of Sciences.

APC 6.2.1. The Committee approved the "Phase IV -Programme Launch Form" with the following suggestions:

- (a) The fee of the programme should be increased **from** Rs 5001- to Rs 6001-.
- (b) The School would take the responsibility for processing of applications forms and other admission requirements for the first session.
- (c) The Admission Criteria for this programme need to be reviewed in the light of the decision taken by the Academic Council in its 24th meeting held on 1.9.2000 vide Agenda **Item** AC 24.13 regarding the modalities of credits transfer across the academic programmes of IGNOU (Please see recommendations of BDP Coordination Committee)

Agenda Item No. APC 6.3 Phase II Form- Certificate Programme in Participatory Management of Displacement, Resettlement & Rehabilitation (PMDRR)

APC 6.3.1 The Committee approved the Phase II Form of the programme with the following observations:

- (i) The Fee of the programme shall be Rs 10001-.

- (ii) The progress of the course development, delivery mechanism and preparedness to launch the programme may be reported in the next AFC meeting.

Agenda Item No. APC 6.4 Phase II Form- Postgraduate Diploma in Hospital & Health Management.

AFC 6.41. In view of the urgency of the case, the concerned School sought special permission of the Vice Chancellor to present Phase III Form for the consideration of the Academic Council and the same was approved in the meeting of the Academic Council held on 1.9.2000 vide Agenda Item AC 24.16. Since the Academic Council has already approved the Phase III Form, this Committee therefore accepts the Phase II Form as approved with the following observations:

- (a) All Phase Forms and their approval through the appropriate bodies should be routed as per the Flow Chart approved by the University. In this connection, Prof Ram Pratap, Member Secretary brought to the notice of the Committee the recommendations vide Para 2.1-" If an academic programme has to be started-----" of the Report titled "Norms and Procedures for processing the proposals for launching of new Academic Programmes emerging out of the projects".
- (b) Phase IV Form may be submitted in the next APC meeting and accordingly the date for launching the programme may be decided.
- (c) The Advertisement for admission should not be given at this stage.

Agenda Item No. APC 6.5 Phase -IV form 'Programme Launch Approval Form' of the "Certificate Programme in Laboratory Techniques

APC6.5.1 The Committee acceded to the request made by the Programme Coordinator to postpone the launch date from January 2001 to July 2001 in order to create awareness amidst the targetted population group.

Agenda Item No. APC 6.6 Phase II form- Bachelor's Degree Programme in 'Special Education & Rehabilitation'

AFC 6.6.1 Phase II Form of the programme was approved with the following observations:

- (a) Inputs from the launch of certificate Programme in this area should help to gain insights so that the Degree programme is made more comprehensive and acceptable. Similarly inputs may also be obtained from the institutes running B.Sc. Physical Medicine programme

- (b) Whether the programme can be made of three years duration and 96 credits? The views of the experts should be sought on the subject.
- (c) The Committee proposed that the weightages to theory and practical should be 50:50 as against 60:40 proposed.

Agenda Item No. APC 6.7 Phase **II** Form- Master's Degree in Educational Studies.

APC 6.7.1 The Committee approved the programme with the following observations.

- (a) Whether the programme has the approval of NCTE?
- (b) Whether such degree title would be acceptable to UGC or Institutions running equivalent or higher degree programme?
- (c) Whether the job prospects would be similar to that of MA (Education) or M.Ed.?
- (d) The proposed credit exemption to the students with PGDDE and PGDHE may have to be re-examined in light of the resolution of the Academic Council vide item AC 24.13 of its 24th meeting held on 1.9.2000.

Agenda Item No. APC 6.8 Phase **I** form- Assigning to the School the programme of Study in the area of Dietetics and Food Service Management proposed by Women Education Unit, SOCE

APC 6.8.1 The Committee resolved that the programme would be located in Women's Education Unit, SOCE, Phase **II form** may be prepared and submitted by the school for consideration of the APC in the next meeting.

Agenda Item No. APC 6.9 **Phase-IV** form 'Programme Launch Approval Form' for the 'M.A. in Hindi' of School of Humanities. The School also sought the opinion of the APC Committee with regard to the resubmission of Phase **III** form to the Academic Council in view of some major changes in the structure of the courses.

APC6.9.1 The Committee accorded its approval to the request of the school to resubmit Phase **III** Form of the Programme to the Academic Council in view of the major changes in the course structure and the course contents of the programme.

APC 6.92. The committee desired that the preparedness of the material **hereafter** should be reported to the **APC** Sub Committee already constituted as per resolution on the item No APC 5.9 of the Fifth APC Meeting.

Agenda Item No 6.10 Monitoring Mechanism for Sharing of Material with other State Open Universities/CCIs.

AFC 6.10.1 Planning & Development Division suggested that a Committee comprising members from the concerned School, the Planning & Development Division, the MPDD and DEC may be constituted for monitoring **post-signing/** post-agreement activities of the user partners so as to check the contents, print quality & quantity of the study material and quantum of license fee etc.

APC 6.10.2 The discussion on the matter shall be taken up in the next meeting, while the names of the user institutions and mode of agreements could be made available to the members.

Agenda Item No. APC 6.11 Consultants for preparation of Project reports on Design Education and Agriculture Education.

AFC 6.11.1 The Committee noted that the Planning & Development Division has issued letters to the consultants -Prof H. Kumar Vyas & Prof Kirti Singh, to prepare reports on Design Education and Agriculture Education respectively, and to explore the possibility of setting up separate School of Designs & School of Agriculture in IGNOU.

Agenda Item No. 6.12 Tentative Annual Calendar for holding Meetings of the Academic Programme Committee

AFC 6.12.1 The Committee approved the Academic Programme Committee Annual Calendar for holding meetings of the AFC vide item APC 6.12 with the suggestion that one more meeting should be held in the month of May, thus making the number of meetings to six in one calendar year.

The meeting ended with a vote of thanks to the Chair.



(Chairman)