

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Planning & Development Division**

**Minutes of the Sixteenth Meeting of the Academic Programme Committee held on
29.08.2002 at 12.00 in Block No. 8, Board Room, IGNOU.**

The sixteenth meeting of the Academic Programme Committee (APC) was held on 29. 08.2002.
The following members were present:

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| 1. | Prof. S. C. Garg, PVC | Member |
| 2. | Prof. A.K. Agarwal, Director, SOHS | Member |
| 3. | Dr. P.K. Mehta, Director, SRE&D | Member |
| 4. | Prof. P.R. Ramanujam, Director, STRIDE | Member |
| 5. | Dr N. Salhan, Consultant, Pediatrics, DGHS | Member |
| 6. | Dr. (Mrs.) Anju Sehgal Gupta, SOH | Member |
| 7. | Prof. Ram Pratap, Director, P&DD | Member Secretary |

Shri. D.C. Pant, (PVC) attended the meeting as special invitee.

The member secretary informed the committee that the Vice Chancellor, had some engagement around the same time at EMPC, and therefore, requested Prof. S.C. Garg, PVC to chair the meeting. The following faculty members also attended the meeting as special invitees for participating in the discussion on the programmes with details provided in the respective forms:

1. Prof B.S. Saraswat, SOS
2. Dr. G. Pradhan, SOSS,
3. Dr. Naval Kishore, SOMS
4. Dr. Debal K. Singh Roy, SOSS

The member-secretary welcomed the members of the Committee and the agenda items were then taken in seriatim.

APC 16.0 General Policy Decision:

The committee recommended that before submitting Phase II form for the consideration of APC in future, the need assessment study is a must for the launch of new programmes at Masters level. The Committee also resolved that the School should conduct the study in association with the Planning & Development Division. It would be appreciated if need assessment study could be conducted also for the programmes other than those at Masters Level, the committee opined.

APC 16.1 The confirmation of the Minutes of the Fifteenth Meeting held on 17.5.2002

APC 16.1.1(b) (refer to item No APC 16.1.1. A Phase II form, 'M.A Economics')

The coordinator of the programme made a brief presentation about the programme. The committee observed that (a) the quality & availability of the student support services at study centres should be kept in mind while developing and offering the optional courses and (b) the eligibility criterion "Graduate in any discipline" be modified to "Graduate in any discipline with Mathematics at 10 + 2 level".

APC 16.1.2 The proposal was approved but the school was asked to resubmit Phase II form with above amendments to the Planning & Development Division for its record .

APC 16.1.3 PG Diploma in Animal Husbandry Management and Veterinary Services Management.

Director Planning & Development Division apprised the committee chairman about the progress made by VCI in this connection, and informed that after some more information is received, a comprehensive note would be submitted in the next meeting of APC.

APC16.1.4 The minutes of the 15th meeting held on 17.5.2002 were approved.

APC 16.2. Phase II form 'Master of Commerce (M.Com)'

APC 16.2.1 The coordinator of the programme, Prof. N.V.Narasimham could not attend the meeting; instead Dr. Naval Kishore SOMS made the presentation . The detailed structure was highlighted. The committee observed that (a) The programme should be restructured to 64 credits (The School has proposed 96 credits), (b) The 1st year of the programme should offer courses which constitute different diplomas and at the 2nd year offers of optional courses may be made. (c) Modular structure may be retained in the programme.

APC 16.2.2 The proposal was approved but the school was asked to resubmit Phase II form with above amendments to the Planning & Development Division for record purpose.

APC 16.3 Changing of programme title from 'Certificate in Library Automation and Networking' to 'Certificate in ICT Applications in Libraries'.

APC 16.3.1 The proposal was approved by the committee.

APC 16.4. Activation of modalities for prioritization of programmes and review of programmes.

APC 16.4.1 Prof. S.C Garg, PVC informed the committee that Phase-zero is already in practice. The phase zero is used when a School adds /deletes /modifies the subjects/courses in the programmes, which are already on offer. The phase zero is approved first by the concerned School Board and then discussed in the Academic Council. The committee also observed that different colours should be used for four forms (phases I to phase IV) for easy identification and processing.

APC 16.5 Phase 2 'Programme Concept Form' of the 'PG Diploma in Science and Technology in Society'.

APC 16.5.1 The coordinator of the programme made a brief presentation about the programme. The committee observed : (a) the project work should be kept as an elective.

APC 16.5.2 The proposal was approved by the committee.

APC 16.6.1 Phase 2 'Programme Concept Form ' for 'M.A in Sociology' (Table item)

APC 16.6.2 The proposal was postponed for the next meeting.

Meeting ended with a vote of thanks to the chair

(PVC(G) in Chair)