

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Planning & Development Division

MINUTES OF THE TWENTY-SECOND MEETING OF THE ACADEMIC PROGRAMME COMMITTEE HELD ON 25-02-2004 AT 11.30 A.M. IN THE BOARD ROOM, BLOCK NO. 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI – 110 068.

The 22nd meeting of the Academic Programme Committee (APC) was held on 25-02-2004. The following members were present:

1. Prof. H. P. Dikshit, Vice-Chancellor	Chairman
2. Prof. S. C. Garg, Pro Vice-Chancellor	Member
3. Prof. Madhulika Kaushik, Director, EMPC	Member
4. Prof. B. S. Saraswat, Director, AC	Member
5. Prof. S.V.S. Chaudhary, Director. SOE	Member
6. Prof. B. B. Khanna. Director, SOMS	Member
7. Dr. P. K. Mehta, Director, SR&ED	Member
8. Prof. Beena Shah. Director. P&DD	Member-Secretary

Prof. S. Neelamegham, Director (CMS) could not attend the meeting due to his pre-occupation. Mr. Sunil Kumar assisted the Committee.

At the outset, the Vice-Chancellor, Chairman, APC, welcomed all the members and requested Prof. S. C. Garg, PVC, to present the items of the agenda.

22.1 Confirmation of the Minutes of the 21st Meeting of the APC held on 5-12-2003 and the action taken thereof.

22.1.1 Prof. S. C. Garg, PVC. informed that minutes of the 21st meeting of APC held on 5-12-2003 were circulated to the members and no comments were received. He proposed that the minutes may be approved as such.

22.1.2 The Committee confirmed the Minutes of 21st Academic Programme Committee

22.1.3 The action taken reports received from the SOET and SOSS were noted. The members expressed their satisfaction with the progress of the work. The Chairman desired that the P&D Division should re-examine the programme fee submitted by SOSS for the PGCMRR programme. The Programme Coordinator and one person from School of Computer and Information Sciences should also be included in the Committee. However, it was suggested that wherever Division does not receive the Action Taken Report within the stipulated time, Director. P&DD. should bring the same to the notice of PVC for further necessary action.

22.2 Phase II – 'Programme Concept Form' of the "Bachelor in Nautical Science"

22.2.1 Prof. S. C. Garg, PVC, informed the members that the programme is unique and developmental cost of the programme will be borne by the Directorate General of Shipping (DGS) as per the MOU signed between DGS and IGNOU.

The minimum duration for the programme is three and a half years. He appraised the members about the delivery and evaluation strategies of the programme.

22.2.2 The Committee approved the programme with the suggestion that the nomenclature of the programme should be "B.Sc. (Nautical Science)" and there should be no upper age limit for admission in the programme.

22.3 Phase II 'Programme Concept Forms' of the "Certificate in Footwear Technology (Upper Cutting), "Certificate in Footwear Technology (Lasting & Finishing) "Certificate in Footwear Technology (Upper Closing)

22.3.1 The PVC informed the members that these three certificate programmes will be developed and delivered in collaboration with the FDDI. These programmes will cater the needs of the people who have been working in the Footwear Industry. The developmental cost of the programmes will be borne by the FDDI. An MOU has been signed between FDDI and IGNOU. Dr. Subhasis Maji, Programme Coordinator, appraised the Committee that FDDI surveyed the need of the programme for the footwear industries located in the country and therefore proposed to start the programme initially in three languages – English, Hindi and Tamil. The study material for the programme would be developed by the faculty of the FDDI.

22.3.2 The members suggested that programme codes should be obtained from P&D Division. The Committee also suggested that initially programme should be developed in Hindi and may be translated into English and other regional languages. The School was advised to re-examine the fee structure in consultation with P&DD.

22.3.3 The Committee approved all the three certificate programmes – Certificate in "Footwear Technology (Upper Cutting)", "Footwear Technology (Lasting & Finishing)" and "Footwear Technology (Upper Closing)" with above suggestions.

22.4 Phase II 'Programme Concept Form' of the "On-line Certificate Programme on Food Safety"

22.4.1 The Programme Coordinators, Dr. Annu J. Thomas and Dr. Deeksha Kapur, made a brief presentation of the programme. The Programme Coordinators informed that the development of this programme is being funded by the Ministry of Health and Family Welfare. In the initial stage, this programme will be offered through on-line mode and CD will be provided to make it available in the print mode also. The programme will be launched from July, 2004.

22.4.2 The Committee noted that the programme was worth 12 credits. Therefore, it should include one more course of worth 4 credits. The programme coordinators agreed to the suggestion.

22.4.3 The programme was approved with above suggestion

22.5 Phase II 'Programme Concept Form' of the "Advanced Diploma in Computer Integrated Manufacturing"

22.5.1 Prof. S. C. Garg, PVC, appraised the Committee about the details of the programme. He informed that this programme is modular and the first part of the programme (Post Diploma in Computer Integrated Manufacturing) is under development. The proposed programme would be a module for the second year.

22.5.2 The Committee approved the programme.

22.6 Phase IV 'Programme Launch Approval Form' of the "M.A. History"

22.6.1 Prof. A. R. Khan, Programme Coordinator, made a brief presentation about the status of the programme. He informed that the programme would be launched from July, 2004. in English medium and July, 2005 in Hindi medium.

22.6.2 The members suggested that the maximum duration of the programme should be five years. The programme fee may be kept Rs. 2,5001-.

22.6.3 The Committee accorded the approval to launch the programme from July, 2004.

22.7 Phase IV 'Programme Launch Approval Form' of the "PG Certification in Writing for Television"

22.7.1 Dr. Satyakam, Programme Coordinator, made a brief presentation about the status of the course material and multimedia support. The programme will be launched from January, 2005.

22.7.2 The Committee suggested that the School should make good use of the expertise of the EMPC in the development and delivery of the programme. The Committee also observed that in future, the P&DD should submit the Phase II in Hindi for programmes which are to be offered in Hindi.

22.7.3 The Committee approved Phase IV form of the Programme with launch date as January, 2005.

22.8 Approval of modified Forms meant for approval of new Academic Programmes (Phase I, II, III & IV) and modification of existing Programme (Phase Zero)

22.8.1 Prof. S. C. Garg. PVC, informed that the Phase Forms reviewed by the TG (P&DD) were sent to all Schools and Academic Divisions for comments. However, only a few Schools/Service Divisions have sent their observations.

22.8.2 The Chairman suggested that D(PDD) should write to Directors of Schools to send their comments and resubmit the item.

22.8.3 The item was deferred for the next meeting.

Table Agenda Items

22.9 Phase IV 'Programme Launch Approval Form' of the 'Master of Commerce (M.Com)'

22.9.1 Prof. S. C. Garg, PVC, made a brief presentation about the status of the programme. He informed that M.Com programme is being offered in modular form. The programme is proposed to be launched from July, 2004.

22.9.2 The Committee approved Phase IV with the launch date of the programme as July, 2004.


22.10 Phase II 'Programme Concept Form' of the 'Health Care Waste Management'

22.10.1 Prof. A. K. Agarwal, Principal Investigator & Programme Coordinator made a detailed presentation about the programme. He informed that development of this programme is fully funded by the WHO. The programme will be offered in all South-East Asian Region.

22.10.2 The Committee was of the opinion that programme fee may be reviewed and the credit load of the project be enhanced to 4 credits.

22.10.3 The programme was approved by the Committee, with above suggestion

The meeting ended with a vote of thanks to the Chair


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(H. P. Dikshit)
Chairman. APC