

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
Planning & Development Division

MINUTES OF THE TWENTY-THIRD MEETING OF THE ACADEMIC PROGRAMME COMMITTEE HELD ON 26.05.2004 AT 3.30 P.M. IN THE BOARD ROOM, BLOCK NO. 8, **IGNOU** CAMPUS, **MAIDAN GARHI**, NEW **DELHI-110068**.

The 23rd meeting of the Academic Programme Committee (APC) was held on **26.5.2004**. The following were present:

- |    |   |                  |
|----|---|------------------|
| 1. | Prof. H.P. Dikshit, Vice-chancellor         | Chairman         |
| 2. | Prof. S.C. Garg, Pro Vice-chancellor        | Member           |
| 3. | Prof. B.S. Saraswat, Director, AC           | Member           |
| 4. | Prof. S.V.S. Chaudhary, Director, SOE       | Member           |
| 5. | Prof. Madhulika Kaushik, Director, EMPC,    | Member           |
| 6. | Prof. <b>Panjab</b> Singh, Director, CEE,   | Special Invitee  |
| 7. | Prof. Beena Shah, Director, <b>P&amp;DD</b> | Member-Secretary |

Prof. S. Neelamegham, Director, CMS, Prof. **Pardeep** Sahani, Registrar, **SR&E**, and Prof. B.B. Khanna, Director, SOMS, could not attend the meeting due to their pre-occupation. Mr. **Sunil** Kumar and Mrs. Kanchan Grover were present to assist the Committee.

The Chairman welcomed all the members and then requested Prof. S.C. Garg, PVC, to present the items of the agenda.

- 23.1 : Confirmation of the Minutes of the 22nd Meeting held on 25.02.2004 and the action taken thereof.
- 23.1.1 Prof. S.C. Garg, PVC, informed that minutes of the 22nd meeting of APC held on 25.02.2004 were circulated to the members and no comments were received. However, APC advised that Certificate Programme "Footwear Technology (Upper Closing)" approved under item 22.3 be renamed as "Certificate in Footwear Technology (Upper Stitching)" and the minimum duration for "Bachelor in Nautical Science" be read as 3 years.
- 23.1.2 The Minutes of 22<sup>nd</sup> meeting of Academic Programme Committee were confirmed with the above specific suggestions.
- 23.1.3 The action taken reports received from different Schools were noted.

**23.2 : Phase II "Programme Concept Form" of the Programme "Certificate Programme in Food Processing Technologies"**

23.2.1 Dr. Annu J. Thomas and Dr. Deeksha Kapur, Programme Coordinators, made a brief presentation about the need and viability of the programme. Prof. Panjab Singh, Special Invitee, informed that the CEE is developing five diploma programmes in the area of Food Processing and Technology under different projects sponsored by the Ministry of Food Processing Industries, Govt. of India, New Delhi. The Programme "Diploma in Processing of Horticulture Produce (Fruits and Vegetables) is in advance stage i.e. its Phase II Form has already been approved by APC in its 20<sup>th</sup> meeting and the curriculum have been vetted by CFTRI.

23.2.2 The members suggested that the SOCE and CEE may discuss the programme structure and the course contents to avoid duplication. It was decided that Director, SOCE, and Director, CEE, will discuss the details with Prof. Garg, PVC who will place the final recommendations before the Vice-Chancellor, for his consideration and approval.

**23.3 : Phase II "Programme Concept Form" of the Programme "Certificate Programme in Craft and Design (Pottery)"**

23.3.1 Ms. Kanika Singh, Programme Coordinator, apprised the committee that the programme is being developed to empower rural artisan under a project sponsored by KVIC. She also explained the details of IGNOU – KVIC collaboration and recommendations of joint coordination committee for the project.

23.3.2 The Committee appreciated the initiative and suggested that to extend benefits to the diverse population, the programme be developed innovatively to address the diversities of various regions. The members were of the view that the fee of the programme is high and the target population may not be able to afford it. Therefore, KVIC and Ministry of Social Justice be approached to subsidise fee.

23.3.3 With above said specific suggestions, the Phase II Form of the Programme was approved.

**23.4 : Phase II "Programme Concept Form" of the Programme "P.G. Diploma in Intellectual Property Rights"**

- 23.4.1 Prof. S.C. Garg, PVC, and project coordinator apprised the committee on the need and collaborative arrangements for the design of curriculum. He also informed members that this programme is being developed under a project sponsored by MHRD.
- 23.4.2 The Committee while approving the Phase II Form of the Programme, appreciated the collaborative arrangements with WIPO.
- 23.5 : Phase II "Programme Concept Form" of the Programme "M.Sc. (Information Studies)"**
- 23.5.1 Prof. S.B. Ghosh, Programme Coordinator, made a brief presentation about the need and viability of the programme. He informed that this programme would fulfil the requirements of the persons employed in libraries, communication centres, call centres, knowledge management centres, etc.
- 23.5.2 The members felt that there are overlapping areas in M.Sc. (Information Studies) and MLIS Programme already on offer by the university and M.Sc. (Information Studies) may impact enrolment in MLIS Programme. The Committee suggested that possibility of adding a few optional courses on Information Studies in MLIS Programme to enhance its coverage be explored. The Programme coordinator was asked to resubmit the Phase II Form of the above programme in view of various suggestions made by the members.
- 23.6 : Phase II "Programme Concept Form" of the Programme "Diploma in Architecture"**
- 23.6.1 Dr. Manoj Kulshrestha, Programmes Coordinator, made a brief presentation about the programme. He informed that the proposal is to develop **customised** Programme under the collaboration of **IGNOU** and Construction Industry Development Council (CIDC) on project basis. The instructional material for the programme would be developed by **IGNOU** and **delivery** would be the responsibility of CIDC. **Initially**, the programmes would be offered to **Army** Personnel and Later, the programmes could be offered to general learners, with appropriate changes.
- 23.6.2 The Committee approved the Phase II Form of the Programme,
- 23.7 : Approval of modified Phase Forms (Phase I, II, III, IV and Zero)**

- 23.7 :** Approval of modified Phase Forms (Phase **I**, **II**, **III**, **IV** and Zero)
- 23.7.1 Prof. S.C. Garg, PVC, informed that as advised by APC in its last meeting, the Phase Forms, were sent to all Schools and academic divisions for comments. The suggestions have since been received and placed for consideration of APC.
- 23.7.2 The Committee noted the suggestions and advised that the **sub-committee**, which had developed these forms, should review the observations made by the Schools and Divisions. The Director (**P&DD**) may also be invited for discussion. The modified phase forms be put-up before APC for approval.

The following proposal was placed as Table **Item** with the kind permission of the Chairman:

- 23.8 :** Phase **II** "Programme Concept Form" of the Programme "**B.Sc.** (Hons.) in Ophthalmic Technique"
- 23.8.1 Prof. S.B. Arora, Programme Coordinator, made a brief presentation about the need and delivery mechanism of the programme. Dr. A.K. Grover, Head, Department of Ophthalmology, Sir Ganga Ram Hospital, New Delhi and Secretary, Federation of Ophthalmology Society and Prof. (Dr.) Rajvardhan Azad, Professor of Ophthalmology and Head Vitreo retinal, ROP and Ocular Trauma Unit, Dr. R.P. Centre, AIIMS, New Delhi and President National Board of Examinations, Ministry of Health and Family Welfare, **Govt.** of India, New Delhi, were also present. They informed that the programme shall meet long felt need of suitably trained technical support staff in the area of ophthalmology. The APC was informed that only a few institutions like AIIMS, Jamia **Milia** University, BIT (Pilani) etc. are offering this type of programme. They also emphasised that this programme mainly concerns with the techniques used in the ophthalmology which is different from clinical ophthalmology. The minimum duration of the programme is 4 years. The programme will be developed in modular form with multiple entry and exit points.
- 23.8.2 The Committee approved the Phase II Form of the Programme with specific directions to the coordinator that it be launched from **January, 2005**.

The meeting ended with a vote of thanks to the Chair.



(H. P. Dikshit)  
Chairman, APC