

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Planning & Development Division

MINUTES OF THE 24th MEETING OF THE ACADEMIC PROGRAMME COMMITTEE HELD ON 15.10.2004 AT 11.30 A.M. IN THE BOARD ROOM, BLOCK NO.8, IGNOU, MAIDAN GARHI, NEW DELHI - 110 068.

The 24th meeting of the Academic Programme Committee (APC) was held on 15.10.2004. The following were present.

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| 1. Prof. S.C.Garg, Pro Vice-Chancellor | |
| 2. Prof. M.C.Sharma, Director, SOE | Member |
| 3. Prof. B.B.Khanna, Director, SOMS | Member |
| 4. Prof. Pradeep Sahni, Registrar, SR&ED | Member |
| 5. Shri V.K.Arora, Director, EMPC | Member |
| 6. Prof. Beena Shah, Director, P&DD | Member-Secretary |

Prof. H.P.Dikshit, Vice-Chancellor, Prof. B.S.Saraswat, Director, Academic Coordination Division, Prof. S.Neelamegham, Director, Centre for Management Studies could not attend the meeting due to their pre-occupation. Mr.Sunil Kumar and Mrs.Kanchan Grover were present to assist the Committee.

Prof.S.C.Garg, Pro Vice-Chancellor, welcomed the Members of the Committee. He also informed that due to some emergent engagement, the Chairman, Prof. H.P.Dikshit could not attend this meeting. Therefore, Prof.Garg chaired the meeting. The agenda items were taken up in seriatim.

24.1. Confirmation of the Minutes of the 23rd Meeting held on 26.5.2004 and the action taken thereof.

- 24.1.1. Prof.Garg informed the members that no comments were received from the Members. He requested the members to confirm the minutes and note the Action Taken.
- 24.1.2. The minutes of the 23rd meeting of APC were confirmed.
- 24.1.3. While perusing the Action Taken Report, the proposal of the School of Continuing Education for changing the nomenclature of "P.G. Diploma in Audio Programme Production" programme to "P.G. Diploma in Radio Programme Production and Management" on the basis of the recommendation of School Board was considered.

The APC suggested that the proposal for changing the nomenclature of the programme should have been placed before the Academic Council or its Standing Committee for consideration.

- 24.2&24.3** Phase **II** (Programme Concept) Form of the 'Certificate in Reproductive and Child Health'
and
Phase **II** (Programme Concept) Form of the 'Advanced Certificate in Newborn and Infant Care'
- 24.2.1**
&
24.3.1 The programmes under **24.2** and **24.3** were taken together. Dr.Pity Koul, Programme Coordinator, made a brief presentation about the need and viability of the programmes. The Committee was informed that the Self Instructional Material (SIM) for the proposed programmes would be adapted from the existing programme "Certificate in Competency Enhancement of ANM/FHW".
- 24.2.2**
&
24.3.2 The Committee considered the proposal and suggested that (i) the number of counselling/contact hours should be as per the University norms, (ii) the counsellor-learner ratio for hands on training should be enhanced from the proposed ratio of 1:10 to 1:15.
- 24.2.3**
&
24.3.3 The Committee approved the Phase **II** Forms of the programmes with the above specific suggestions.
- 24.4** Phase **II** (Programme Concept) Form of the 'P.G. Diploma in Australian Studies'
- 24.4.1** Prof.D.Gopal, Programme Coordinator, made a brief presentation of the programme proposal covering the rationale, objectives and main features of the programme. It was pointed out that for development of the programme, he is exploring the possibility of getting funds from the Australia-India Council (AIC). Moreover, the courses so developed would be used as optional courses in M.A.(Political Science).
- 24.4.2** The Committee appreciated the efforts being made for securing funds and approved the programme. In view of emergence of focus on Australia, the Committee desired that dialogue be continued with AIC but funds should not come in the way of development of the programme.
- 24.5** Phase **II** (Programme Concept) Form of the 'P.G. Diploma in Bioinformatics'
- 24.5.1** Dr.Swadesh Taneja, Programme Coordinator, made a brief presentation about the need and viability of the programme. She highlighted the growing importance of Bioinformatics education at tertiary level.

- 24.5.2 The **Committee** appreciated the efforts made by the School in developing a programme in the field of Bioinformatics. The Committee desired that the Self Instructional Material (**SIM**) of the programme should also be provided on CD-ROM.
- 24.5.3 While approving the Phase II Form of the programme, the Programme Coordinator was advised to ensure that the programme is launched by January 2006. She was assured all necessary support for development of the programme.
- 24.6 Phase IV (Programme Launch Approval) Form of the 'P.G. Certificate in Copy Editing and Proof Reading'**
- 24.6.1 **Prof.Sunaina** Kumar, Programme Coordinator informed that 50% printed Self Instructional Material (**SIM**) have been printed and **CRCs** of remaining Blocks are ready and all print materials shall be in MPDD for delivery by the end of December 2004. The **audio/video** programmes are under development.
- 24.6.2 The Committee approved the launch of 'PG Certificate in Copy Editing and Proof Reading' from January 2005 with a suggestion that at least one video should be developed for each course, by then.
- 24.7 Phase IV (Programme Launch Approval) Form of the 'Diploma in Computer Integrated Manufacturing'**
- 24.7.1 **Dr.Subhasis Maji**, Programme Coordinator provided status of preparedness. He informed that nine Blocks out of 19 have been received. The programme is proposed to be launched from January 2005.
- 24.7.2 The Committee approved Phase IV of the programme.
- 24.8 Phase IV (Programme Launch Approval) Form of the 'Bachelor in Nautical Science'**
- 24.8.1 **Dr.Gayatri Kansal**, Programme Coordinator, made a brief presentation about the readiness of the programme. The Committee was informed that the programme would be offered in collaboration with Director General of Shipping (**DGS**). The face-to-face teaching and training would be organised at Partner Institutions duly approved and recognised by the **DGS**.
- 24.8.2 The Committee accorded approval to launch the programme

24.9 **Phase II (Programme Concept) Form of the 'Diploma in Civil Engineering'**

24.9.1 Dr. Manoj Kulshrestha, Programme Coordinator, informed that the programme would be offered under IGNOU-CIDC Construction Education and Training Project (IC-CETP). The delivery of the programme would be taken care of by the CIDC initially in face-to-face situation and extended to DE mode in due course of time. The instructional material shall be adapted from 'Diploma in Civil Engineering', a programme exclusively offered for Army personnel.

24.9.2 The Committee was of the opinion that the fee proposed by the School seems to be on higher side. The Committee approved the programme with the observation that the Programme Coordinator should review the fee structure in consultation with Dr. C.G. Naidu, Deputy Director, P&DD. The revised fee structure will be submitted to PVC for approval.


24.10 **Phase II (Programme Concept) Form of the 'PG Diploma in Community Cardiology'**

24.10.1 Prof. A.K. Agarwal and Dr. Biplab Jamatia, Programme Coordinators, made a brief presentation covering the rationale, objectives and main features. The Committee was informed that the programme is being developed in collaboration with Narayan Hridayalaya and many leading Cardiologists have been associated in the design and development of the programme.

24.10.2 The Committee appreciated the initiative and approved the programme with the suggestion that maximum credit worth of the programme should be 72.

The meeting ended with a vote of thanks to the Chair.

Issued after approval by the Vice-Chancellor


(Beena Shah)
Director (P&DD)