

25th

**Indira Gandhi National Open University  
Planning & Development Division**

**Minutes of the Twenty fifth Meeting of the Academic Programme Committee held on 15.03.2005 at 15.30 Hrs., Block No 8, Board Room, IGNOU, New Delhi.**

The Twenty-fifth Meeting of the Academic Programme Committee (APC) was held on 15.03.2005. The following were present.

1. Prof. H.P. Dikshit	Vice Chancellor	Chairman
2. Prof. S.C. Garg	PVC	Member
3. Prof. B.S Saraswat	Director, ACD	Member
4. Prof. Pradeep Sahni	Registrar, SR&ED	Member
5. Prof. B. B. Khanna	Director, SOMS	Member
6. Prof. M.C. Sharma	Director, SOE	Member
7. Shri. V.K Arora	Director, EMPC	Member
8. Prof. Beena Shah	Director, P&DD	Member-Secretary.

Prof. S. Neelamegham, Director, Center for Management Studies could not attend the meeting due to pre-occupation. Mr. R. Sudarsan was present in the meeting to assist the Director (P&DD).

Prof. S.C. Garg informed that the Vice-Chancellor has desired that the meeting may not be delayed and he will join the meeting at around 16:00 hrs. At the outset, Prof. S.C. Garg, Pro Vice-Chancellor, welcomed the Members of the Committee on behalf of the Chairman and on his own behalf. Subsequently the agenda items were taken up in seriatim.

**25.1 Confirmation of the Minutes of the Twenty fourth APC meeting held on 15/10/2004 and the action taken thereof.**

25.1.1 Prof. S.C. Garg, PVC, informed the members that the Minutes of the 24<sup>th</sup> APC meeting were sent to all the members on 29/10/2004. Since no comments had been received from the members, he proposed that the minutes be confirmed as such. He also requested the members to note the Action Taken.

25.1.2 The Minutes of the 24<sup>th</sup> APC were confirmed as such circulated and the action taken reports received from different schools were noted.

**25.2 Phase IV (Programme Launch Approval) Form of the Programme "Master of Science in Dietetics and Food Service Management"**

25.2.1 The programme coordinator Dr. **Deeksha** Kapoor made a brief presentation on the status and readiness of the programme. Dr. Kapoor also provided details of the delivery cost of the programme vis-8-vis the fee to be charged.

25.2.2 The item was discussed in detail. The Committee felt that the delivery cost of the programme is on the higher side. It was also suggested that the number of study centers be restricted to 40-45 initially, so that, the reduced expenditure will allow a reasonable fee.

25.2.3 The Committee approved phase IV form for the launch of the programme **w.e.f.** July, 2005 with the suggestion that the coordinator should work out details in consultation with Director, Regional **Service** Division and submit the revised details of programme delivery cost to the **P&D** Division for record.

**25.3 Phase IV (Programme Launch Approval) Form of the Programme "Master of Arts in Rural Development"**

25.3.1 The programme coordinator Ms. S. **Tanwar** apprised the Committee with the readiness of the programme.

25.3.2 The Committee advised the programme coordinator to **bring** down the number of study centers **from** 336 to 100-150, in such a way that the study centers with **EDUSAT** facility and those offering MA level programmes are activated. The Chairman suggested that few study centres located in remote areas apart **from** the normal high enrolment study centers, be also considered. The committee also directed that only one evaluator should be kept for project dissertation and project guidance fee be kept in conformity with University policy.

25.3.3 The Phase IV form of M.A. (**R.D**) programme was approved with the abovesaid directions for launch **w.e.f.** July, 2005.

**25.4 Phase IV (Programme Launch Approval) Form of the Programme " B.Sc. (Hons.) in Ophthalmic Technique"**

25.4.1 The programme coordinator Prof. S.B. **Arora** informed the members that so far no **material** has been developed since in the **first** year of launch it is proposed to provide books. He also informed that so far no expert **committee/** CRW meetings have been held.

The APC was not satisfied with the status of the programme approval of the Phase IV form and decided to defer the proposed launch till the preparedness is achieved as per University norms.

**25.5 Phase IV (Programme Launch Approval) Form of the Programme "Post Graduate Diploma in Environment and Sustainable Development"**

25.5.1 Prof. S.C. Garg, PVC informed the APC that the PGDESD programme has been launched w.e.f. **Jan, 2005** as per our commitment to **SAF** with the approval of competent authority. He apprised the committee about the profile of learners.

25.5.2 The Committee ratified the programme launch w.e.f. **01.01.2005**.

**25.6 Phase IV (Programme Launch Approval) Form of the Programme "Post Graduate Diploma in School Leadership and Management for Head Teachers"**

25.6.1 Prof. M.C. Sharma, Director (SOE) apprised the committee that IGNOU has developed the programme under a project sponsored by Com Sec, London. The University has signed an MOU with MIE, Mauritius to offer the programmes in joint collaboration with appropriate contextualisation. The materials are available on **CDs**. The date of launch has to be decided by the host organization.

25.6.2 The Committee advised that Director (ID) should explore the possibility of coinciding the launch from the next session as per **IGNOU's** schedule decided for other P.G. Diplomas.

25.6.3 The APC approved the Phase N form of the programme subject to the launch date of the programme as per decision of the host organization with aforesaid advice.

**25.7 Phase IV (Programme Launch Approval) Form of the Programme "Post Graduate Diploma in Intellectual Property Rights"**

25.7.1 Prof. S.C. Garg, PVC apprised the committee that PGDIPR has been developed in collaboration with WIPO, Geneva under a project sponsored by MHRD. The Joint Coordination Committee advised the University to launch the programme **from Jan 2005**, after a pilot study in July **2004**, in accordance with the schedule of the University. The multi-disciplinary programme development Committee has worked hard and developed the **materials** with the help of WIPO experts. The programme coordinator Dr. **S.Gokhale** was advised to submit the profile of the students **enrolled** in the programme to Chairman, APC.

25.7.2. The Committee ratified the launch of the programme w.e.f. Jan, 2005.

**25.8 Phase IV (Programme Launch Approval) Form of the Programme " Diploma in Women's Empowerment and Development "**

25.8.1 The programme coordinators Dr. Debal K. Singharoy and Dr. Annu Thomas made a brief presentation on the status of preparedness and delivery cost of the programme vis-8-vis programme fee.

25.8.2 The Committee noted that provision had been made for the many optional courses and this was bound to increase cost. Therefore, the Committee suggested that the number of optionals be reduced through mutual discussion and agreement between the coordinators.

25.8.3 The Committee decided that since the date of launch of the programme is Jan 2006, the coordinators should submit the details of optional courses before next meeting of APC.

**25.9 Phase IV (Programme Launch Approval) Form of the Programme "Online Certificate Programme in Food Safety"**

25.9.1 Dr. Annu Thomas, programme coordinator apprised the committee about the preparedness of the programme and the delivery cost.

25.9.2 APC approved the Phase IV form of the aforesaid programme and suggested to approach the sponsors of this programme to upgrade it to the next level in the project mode.

**The following Agenda items were Tabled :**

**25.10 Phase IV (Programme Launch Approval Form of M.A. (Public Administration)**

25.10.1 Professor Pardeep Sahni, Director, SOSS informed the status of the preparedness of the programme for launch w.e.f. July, 2005.

25.10.2 Prof. Pardeep Sahni apprised the committee that the Programme will be launched in July 2005 Cycle in English medium only through Study Centres already activated for M.A. (Political Science) and M.A. (History). He also informed that the work on translation should start simultaneously and the offer will be made in Hindi medium also with effect from July 2006. The Programme Fee shall be Rs. 2800 in First Year and Rs. 2600 in Second Year.

- 25.10.3 The Committee approved phase IV form of the programme M.A. (Public Administration) for launch in English medium **w.e.f.** July, **2005** and in Hindi medium **w.e.f.** July, **2006**.
- 25.11** Phase IV (Programme Launch Approval) Form of MA. (Sociology)
- 25.11.1 Prof. **Pardeep** Sahni, Director, School of Social Sciences, informed the committee about the preparedness of the materials. He assured that study material to be sent to **learners** enrolling in July **2005** in English medium shall be made available for July and Jan, **2006** despatches in time.
- The work on translation has been started simultaneously so that the offer can be made with effect from July **2006** in Hindi medium too. Moreover, the Programme is to be on offer at Study Centres already activated for **other** programmes of School of Social Sciences and the Programme Fee shall be Rs. **2800** in First Year and **Rs. 2600** in Second Year.
- 25.11.2 The Committee approved the proposal for launch of M.A. (Sociology) **w.e.f.** Jul, **2005** in English and July, **2006** in Hindi. It also advised Director (SOSS) to monitor the progress and inform PVC if any additional support is required to meet the schedule.
- 25.12** Phase IV (Programme Launch Approval) Form of **M.A.** (Economics)
- 25.12.1 Prof. **Pardeep** Sahni, Director, School of Social Sciences, informed the members about the status of preparedness of the Programme. He said that initially programme shall be offered in English and the material shall be sent in two dispatches. The programme shall be activated at a few identified centres only.
- 25.12.2 The Chairman advised that while **identifying** the study centers, Director (SOSS) Director (RSD) should ensure the computer facility for this programme. It is likely that such facilities may increase delivery cost, which may be accommodated in the fee. Prof. Sahni informed the committee that the fee for M.A. (Eco) has been worked out to Rs. **42001-** for the first year and **Rs. 40001-** for the second year.
- 25.12.3 The Committee approved Phase IV Form of the Programme for launch **w.e.f.** July **2005** Cycle in English medium and in July, **2006** in Hindi medium.
- 25.13** Phase N (Programme Launch Approval) Form of Certificate in ICT Applications in Libraries
- 25.13.1 Professor **Pardeep** Sahni informed the members that out of four courses on offer, three courses are already in the press and the fourth course shall be

sent for **printing** by the end of March 2005. He proposed that the programme be launched in July 2005. Prof. **Sahni** further added that the programme will be launched at Study Centres already activated for **MLIS** and **BLIS** Programmes and the Programme fee shall be Rs. 40001-.

25.13.2 The Committee noted the status of course development and approved Phase IV Form of the Programme for launch of the Programme in July 2005 Cycle in English medium with the advise that the Programme should also be launched in Hindi medium at the earliest.

**25.14 Phase II (Programme Concept) Form of the programme " Diploma in Dairy Technology " & "Diploma in Meat Technology".**

25.14.1 Dr. M.K. Salooja, SOA apprised the members that these programmes are being developed under a project sanctioned by the Ministry of Agriculture and Food Processing. The programmes have been approved as modular programmes by the School Board in its meeting held on 11.03.2005.

25.14.2 On the query whether the programmes can be launched from July 2005, Dr. Salooja was non-committal. The Chairman, expressed his unhappiness and asked the PVC to discuss details with faculty. Moreover, since the target group is rural, he advised that the programme should have been launched in Hindi first.

25.14.3 The Phase II concept forms of the 'Diploma in Dairy Technology' and 'Diploma in Meat Technology' programmes were approved with the advice to adjust the target date of the launch of the programme from July, 2006 as per expectations of the ministry of Agriculture, **GOI**.

**25.15 Phase II (Programme Concept) Form of the programme " P.G Diploma in Pharmaceutical Science and Sales Management".**

25.15.1 Dr. **Javed** Farooqui, Programme coordinator made a brief presentation before the committee on the relevance and need of the programme.

25.15.2 The Committee advised the programme coordinator to include some practical component in the programme. In respect of adoption of the **management** courses in the programme, the committee advised that the course content should be identified to suit the programme requirement and adapted with appropriate context. The committee also advised that the special centres that can successfully meet the requirements of the programme, should be identified and costs of the programme should be worked out to ascertain its financial viability.

25.15.3      **The Committee approved the Phase II form of the programme "P.G. Diploma in Pharmaceutical Science and Sales Management with the above directions.**

**The meeting ended with a vote of thanks to the Chair.**



**(Prof. Beena Shah)**

**Member Secretary, APC**