

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
PLANNING & DEVELOPMENT DIVISION

Minutes of the Thirtieth Meeting of the Academic Programme Committee held on September **25,2006** at **16.00** Hrs. in Board Room, Block-8, IGNOU, New Delhi.

The following were present:

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| 1. | Prof. S.C. Garg, Acting Vice-Chancellor | Chairman |
| 2. | Prof. Pardeep Sahni , Director, SOSS | Member |
| 3. | Prof. Uma Kanjilal , Professor, SOSS | Member |
| 4. | Prof. J.M. Parakh , Director, SOH | Member |
| 5. | Dr. C.K. Ghosh, Director, RSD | Member |
| 6. | Dr. Srikanth Mohapatra , Registrar, SR&ED | Member |
| 7. | Prof. Madhulika Kaushik , Incharge Director, P&DD | (Member Secretary) |

Prof. K.K. **Agarwal** could not attend the meeting due to pre-occupation. Mr. R. Sudarsan, Analyst (**P&DD**) was present in the meeting to assist the Director (**P&DD**).

Prof. S.C. Garg, Acting Vice-Chancellor, welcomed the members of the committee. He then took up the agenda items in seriatim.

30.1 Confirmation of the Minutes of **the** Twenty Ninth APC meeting held on May **16th 2006** and the action taken thereof.

The Member Secretary informed that the Minutes of the 29th APC meeting were circulated to all the members and no comments have been received from the members. It was proposed to confirm the minutes as circulated. The committee confirmed **the** minutes and noted the Action **taken**.

30.2.1. Phase – II (Programme concept Form) of the Programme "Advanced Certificate in Power Distribution Management"

Prof. S.C. Garg presented the salient features of the Programme "Advanced Certificate in Power Distribution Management". He said that this programme is to be developed under a project funded by the Ministry of Power. An MOU has been signed on **8th** August with the ministry.

Prof. Garg **informed** that MOP has assured enrolment of 2500 candidates from power sector utilities in each cycle for five years. He said that around 25 Video Conference Centers would be identified for programme delivery. These Study Centers would have provision for additional coordinator to cater to the needs of the students.

The Committee took note of the salient features and approved the Phase-II of the Programme.

30.2.2. Phase – II (Programme concept Form) of the Programme "Diploma in Craft and Design (Pottery)"

The Programme coordinator highlighted the structure and components of the Programme "Diploma in Craft and Design (Pottery)" and informed that this programme is being developed under a project funded by the Khadi and Village Industries Corporation.

The Committee desired to know the sustainability of this Programme since the enrolment in the Programme "Certificate in Craft and Design (Pottery)" has been low. Prof. J.M. Parakh suggested to advertise the Programme in Hindi News papers also as it could improve the enrolment in the Programme.

The Committee approved the Phase-II of the Programme "Diploma in Craft and Design (Pottery)"

30.2.3. Phase – II (Programme Concept Form) of the Programme "Certificate in Pottery (Artisan)"

The Programme coordinator explained in detail about the Programme "Certificate in Pottery (Artisan)" and said that this programme is being developed through a project funded by the Khadi and Village Industries Corporation.

Prof. Pardeep Sahni expressed that the Programme fee, which is Rs.500/-, seems to be very less. Prof. S.C. Garg advised the Programme coordinator to take the help of Dr Ghosh, Director (RSD) to help rationalize the costing and revise the Programme fee.

The Committee approved the **Phase-II** of the Programme "Certificate in Pottery (Artisan)"

30.2.4. Phase – II (Programme concept Form) of the Programme "Diploma in Pottery (Artisan)"

The Programme coordinator explained the features of the Programme "Diploma in Pottery (Artisan)" and said that it is being developed through a project funded by the Khadi and Village Industries Corporation.

The Committee advised the Programme coordinator to initially develop and launch the Certificate level Programme. Depending on the success of the certificate Programme, the development and launch of Diploma in Pottery (Artisan) may be considered later.

30.2.5. Phase-IV (Programme Launch Form) of the Programme "Advanced Certificate in Power Distribution Management"

Prof. S.C. Garg presented the salient features of the Programme "Advanced Certificate in Power Distribution Management" He said that this programme has been developed under a project funded by the Ministry of Power. He further said that it has been developed as an inter disciplinary programme of SOET, SOMS and School of Sciences.

The Committee took note of the salient features and approved the **Phase-IV** for of the Programme "Advanced Certificate in Power Distribution Management" for launch.

30.2.6. Phase – II (Programme concept Form) of the Programme "Certificate in Business Skills"

The Programme Coordinator explained the structure and nature of the Programme "Certificate in Business Skills" in detail. He said that this programme has one course on computers while the other courses relate to business skills, business communication and accounting.

One of the members raised the issue of different evaluation methodology for different courses. It was clarified that evaluation methodology can differ for a particular course in a programme according to the need, structure and specification of the Programme, as is being done in DNS and other programmes including the BDP.

Prof. S.C. Garg advised the Programme Coordinator to identify more **NGOs** and **correspond** with them in order to have more enrolment in the Programme.

The Committee approved the Phase-II form of the Programme "Certificate in Business Skills"

30.2.7. Phase-IV (Programme Launch Form) of the Programme "Diploma in Dairy Technology"

The Programme Coordinator highlighted the salient features of the Programme "Diploma in Dairy Technology" and said that this Programme is being developed through a Project funded by the Ministry of Agriculture.

The Chairman desired to know the readiness of the study materials of the Programme. The Programme Coordinator responded that around 50% of the Materials are ready and assured that the rest **will** be ready by **November/December**.

The Committee, based on this assurance approved Phase-IV form of the Programme "Diploma in Dairy Technology" for launch **w.e.f** January 2007.

30.2.8. Phase-IV (Programme Launch Form) of the Programme "Diploma in Meat Technology"

The Programme Coordinator explained in detail about the Programme "Diploma in Meat Technology" and said that this Programme is being developed under a Project funded by the Ministry of Agriculture.

The Committee approved the Phase-IV **form** of the Programme "Diploma in Meat Technology" for launch **w.e.f** January 2007.

Tabled Items

30.3. Phase – IV (Programme Launch Form) of the Programme "Certificate in New born and Infant care"

The Programme Coordinator presented the salient features of the Programme "Certificate in New born and Infant care". She further said that this Programme would help enhance the knowledge of nursing professionals having DNS (Diploma in Nursing). She informed that the CRC of the Study Materials are ready for two courses.

Prof. S.C. Garg expressed his concern about the **sustainability** of the Programme for which the Programme Coordinator responded that around 200 students are expected to get enrolled each year. She further said that many institutes are coming forward to know more about the Programme and thus there is every indication for sustainability.

30.4. The Committee took note of the explanations made by the Programme Coordinator and approved the launch of the Programme "Certificate in New born and Infant care" for Two Cycles **w.e.f** January 2007 (**i.e** January & June of 2007). The performance of the Programme will be reviewed after two cycles for further approval.

30.5. Phase – IV (Programme Launch Form) of the Programme "Certificate in Maternal and Child Health Care"

The Programme Coordinator presented the features of the Programme "Certificate in Maternal and Child Health Care". She emphasized that this Programme would help enhance the knowledge of nursing professionals having DNS (Diploma in Nursing). She informed that the CRC of the Study Materials are ready for two courses.

Prof. S.C. Garg expressed his concern about the **sustainability** of the Programme for which the Programme Coordinator responded that around 200 students are expected to get enrolled each year. She **further** said that many institutes are coming forward to know more about the Programme and thus there is every indication for sustainability.

The Committee took note of the explanations made by the Programme Coordinator and approved the launch of the Programme "Certificate in Maternal and Child Health Care" for Two Cycles **w.e.f** January 2007 (**i.e** January & June of 2007). The Committee will review the performance of the Programme after two cycles for further approval.

30.6. Phase – II (Programme Concept Form) of the Programme "Post Graduate Diploma in Gandhian Studies"

The Programme Coordinator highlighted the special features of the Programme "Post Graduate Diploma in **Gandhian** Studies". He explained the structure of the Programme and about the Core Courses and Optional Courses. He further said that this Programme is being developed in collaboration with Gandhi Smriti &

Darshan Samiti (GS&DS) and would be offered through a few Study Center of IGNOU and GD&DS.

The Committee felt that there was a repetition of courses in the programme structure and suggested that these may be revised and rationalized.

30.7. Phase – IV (Programme Launch Form) of the Programme "Master of Arts in Education"

The Programme Coordinator presented the Programme "Master of Arts in Education" and explained how it is different from B. Ed. He further said that it is not a professional Programme and thus there is no requirement for getting approval from National Council for Teacher Education.

Prof. S.C. Garg informed that the Academic Council approved the Phase-I11 **form** of this Programme in the year 2001. It is more than 5 years now, therefore he suggested the Programme Coordinator to take back the Programme to Academic Council for through School Board approval of Phase-111 again. He also directed to stop all print run if any final orders have been given.

30.8. Phase – II (Programme Concept Form) of the Programme "Certificate Programme in Organic Farming"

The Programme Coordinator outlined the characteristic features of the Programme "Certificate Programme in Organic Farming". It said that there are collaborative arrangements envisaged between IGNOU and APEDA for the development of this Programme.

Prof. S.C. Garg sought clarification regarding the copyright of the study materials. The Programme Coordinator responded that all **formalities** related to copyright issues have been strictly followed and completed.

The Committee approved the **Phase-II** of the Programme "Certificate Programme in Organic Farming"

30.9. Phase – II (Programme Concept Form) of the Programme "Post Graduate Diploma in food Safety and Certification"

The Programme Coordinator presented the features of the Programme "Post Graduate Diploma in food Safety and Certification" and said that it is being developed through a project funded by APEDA.

The Committee sought justification from the Programme Coordinator for developing this programme especially when there are two such Programmes, one at the Master's level and the other at the Certificate level already on offer.

The Programme Coordinator informed that this Programme is different from other existing similar Programmes because it focuses on food safety and certification.

Prof. S.C. Garg advised the Programme Coordinator to take the help of Dr. C.K. Ghosh for re-calculating the Programme delivery cost, as the present figure did not seem to be realistic.

The Committee approved the Phase-II for of the Programme "Post Graduate Diploma in food Safety and Certification"

30.10. Phase – II(**Programme Concept Form**) of the Programme "Certificate in Bamboo Use, Technologies and Enterprise Development"

The Programme Coordinator explained in detail about the objectives and the structure of the Programme "Certificate in Bamboo Use, Technologies and Enterprise Development". He further said that this Programme is being taken up in association with international organizations like **INBAR** and COL.

Prof. S.C. Garg pointed out that in the **Phase-II** fonn it has wrongly been mentioned that COL is one of the finding agencies, and that **form** should be rectified.

The Committee approved the **Phase-II** fonn of the Programme "Certificate in Bamboo Use, Technologies and Enterprise Development"

30.11. Phase – II (Programme Concept Fonn) of the Programme "Certificate in Rattan Use, Technologies and Enterprises Development"

The Programme Coordinator explained in detail about the objectives and the structure of the Programme "Certificate in Rattan Use, Technologies and Enterprises Development". He further said that this Programme is being taken up in association with international organizations like **INBAR** and COL.

Prof. **Paradep Sahni** suggested that a course on disaster management should be included in the Programme and developed in fast track as the period of disaster is nearing for the Rattan industry, particularly in the NE.

The Committee approved the Phase-II fonn of the Programme "Certificate in Rattan Use, Technologies and Enterprises Development"

The meeting ended with a vote of thanks to the Chair.



(Madhulika Kaushik)
Member Secretary, APC