

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Academic Programme Committee

Minutes of the Thirty-Second Meeting of the Academic Programme Committee, **IGNOU** held on **16th** August **2007** at **1600** hrs in the Conference Room, Block-8, **IGNOU** Campus, New Delhi - **110 068**.

The following were present:

1. Prof. V.N. Rajasekharan Pillai, Vice Chancellor -Chairman
2. Prof. T.N. Kapoor - Member
3. Prof. Omprakash Mishra, Pro-Vice Chancellor - Member
4. Prof. Parvin Sinclair, Pro-Vice Chancellor -Special Invitee
5. Prof. Latha Pillai, Pro-Vice Chancellor - Special Invitee
6. Prof. Basir Ahmad Khan, Pro-Vice Chancellor - Special Invitee
7. Prof. M. Aslam, Director, NCIDE - Member
8. Dr. Srikant Mohapatra, Registrar, SRED - Member
9. Prof. S.B. Arora, Director, SOHS - Member
10. Dr. C.G. Naidu, Director, P&DD - Member Secretary

Prof. P. Srinivas Kumar, Director(I/C), SOET could not attend the meeting. Shri Pankaj Khanna, Dy. Director, P&DD was present to assist Member Secretary.

At the outset, the Chairman welcomed the new members Prof. Omprakash Mishra, Prof. M. Aslam, Prof. S.B. Arora and Prof. P. Srinivas Kumar to the meeting. He placed on record appreciation to the former members Prof. Pardeep Sahni, Prof. J.M. Parakh and Dr. C.K. Ghosh.

The Chairman apprised the committee about the approval of the Visitor for setting up of the following Nine New Schools in IGNOU:

1. School of Journalism and New Media Studies
2. School of Gender and Development Studies
3. School of Tourism Hospitality Service Sectoral Management
4. School of Interdisciplinary and Trans-disciplinary Studies
5. School of Social Work
6. School of School of Vocational Education and Training
7. School of Extension and Development Studies
8. School of Foreign Language
9. School of Translation Studies and iii

Chairman also stressed on the need of consolidation of existing schools along with their expansion so that the achievements made in the last 22 years of existence can be fully utilized. It was informed that extensive debates and proper procedures shall be followed in launching of these schools. The inputs and suggestions for realization of these schools will proceed in a very systematic way.

He then requested Dr. C.G. Naidu, Member Secretary to present the agenda items.

- A.P.C. 32.1 To confirm the minutes of the 31st meeting of the Academic Programme Committee (APC) held on **30th** April 2007 and to take action thereon.
- A.P.C. 32.1.1 Dr. C.G. Naidu **apprised** the members that the minutes of the 31st meeting of APC were circulated to the members and respective Schools and Discipline Coordinators. No **comments** on the minutes received. The minutes may be approved.
- A.P.C. 32.1.2 The Committee noted Action Taken Report of School of Health Sciences regarding launching of two certificate Programmes a) New Born and Infant Care and b) Certificate in Maternal and Child Health Care **w.e.f.** July 2007 cycle.
- A.P.C. 32.1.3 On the ATR of School of Agriculture, the Committee **deliberated** over the issues of low enrolment and Joint Supervisor for Ph.D. Programme. The Committee desired that School of Agriculture should submit the issues of Joint Supervisor and number of students in the Research Council and Academic Council for further decision on the matter.
- A.P.C. 32.1.4 With the above observations the minutes of the 31st meeting were confirmed and action taken reports were noted.
- A.P.C. 32.2 To consider the Phase-2 (Programme Concept Form) of Post Graduate Certificate Programme in Malayalam - Hindi Translation
- A.P.C. 32.2.1 Prof. J.M. Parakh, Director, School of Humanities explained the salient features of the Programme. It was informed that it is a translation course and is being developed in order to promote inter-Indian languages and our own literature. Prof. Parvin Sinclair. PVC expressed the concern that the programme is a theoretical translation programme. Prof. Parakh informed the Committee that two courses of the programme relate to the functional and practical areas and appropriate **workshop-cum-**training programme will be organized with the help of expertise available in the relevant language regions. A project would also need to be submitted by the students enrolled in this programme.
- Prof. Parakh informed the Committee to change the estimated collection of annual fee over a five year period as **Rs.25,00,000** approx. at point **no.18** (a) of Phase-2 form instead of **Rs.2,50,000** approx.
- A.P.C. 32.2.2 The Committee took note of the deliberations and programme objectives and approved the Phase-2 (Programme Concept Form) of Post Graduate Certificate Programme in **Malayalam - Hindi** Translation.
- A.P.C. 32.3 To consider the Phase-2 (Programme Concept Form) of Post Graduate Certificate Programme in **Bangla - Hindi** Translation
- A.P.C. 32.3.1** This programme is similar to the programme Post Graduate

Certificate in Malayalam – Hindi Translation in content and nature.

- A.P.C. 32.3.2 The Committee took note of the deliberations and programme objectives and approved the Phase2 (Programme Concept Form) of Post Graduate **Certificate** Programme in **Bangla – Hindi Translation**
- A.P.C. 32.4 To consider the Phase-2 (Programme Concept Form) of Certificate Programme in Japanese Language
- A.P.C. 32.4.1 Prof. **Renu Bharadwaj** from **School** of Humanities, IGNOU and Dr. V. Ramalaxmi from Delhi University, the two programme coordinators explained the structure of the programme. It was informed that the programme will be offered in collaboration with Jawaharlal Nehru University, Delhi University and Japan Foundation. Dr. V. Ramalaxmi informed that this is an integrated theory and practical course which consists of 4 courses amounting to 16 credits. The programme will introduce Japanese language at the basic level, teach 3 different scripts and would help in building listening, speaking, reading and writing skills to the students.
- Committee after going through the course details **observed** that IGNOU is offering certificate course of six months duration and the programme offered above is of one year duration. After deliberations. Prof. **Renu** Bharadwaj and Dr. V. Ramalaxmi informed that as per international standards a foreign language course should be of one year duration. The committee concurred to the information provided by the programme coordinators about the course duration.
- A.P.C. 32.4.2 The Committee took note of the salient features and above deliberations and approved the Phase-2 (Programme Concept Form) of Certificate Programme in Japanese Language
- A.P.C. 32.5 To consider the Phase-2 (Programme Concept Form) of Certificate Programme in **German** Language
- A.P.C. 32.5.1 Prof. **Renu** Bharadwaj from School of Humanities, IGNOU and Dr. Shatabdi Ghosh from Geothe Institute, Max Muller Bhawan, the two programme coordinators explained the structure of the programme. It was informed that the programme is already launched with the help and collaboration of Max Muller Bhawan in Tamilnadu Region. It was informed that about 600 applications have been received and the school is working on the finalization process according to the proportion of counsellors availability in the Tamilnadu region. The radio and video programmes are already in place and 40% of the course is face-to-face with the students.

Dr. Srikant Mohapatra raised concerns over the examination and evaluation methodology of the programme. Dr. Shatabdi Ghosh informed the Committee that that they are in the process of finalizing the **evaluation** methodology for the programme. Committee after going through the course details appreciated the

efforts made by School of Humanities for taking up foreign language courses and stressed the need of their expansion to other foreign languages.

- A.P.C. **32.5.2** The Committee took note of the above deliberations and approved the **Phase-2** (Programme Concept Form) of Certificate Programme in German Language
- A.P.C. **32.6** To Consider Phase – 4 (Programme Launch Approval Form) of Bachelor of Commerce with Major in Accountancy and Finance
- A.P.C. **32.6.1** Dr. M.S.S. Raju from School of Management Studies explained the salient features of the programme. It was informed that the programme was launched in the July 2007 cycle. The programme is an outcome of an **MoU** between **IGNOU** and **ICAI** signed on **12th** March 2007 to jointly offer **B.Com.** with Major in Accountancy and Finance to Chartered Accountancy first stage students.
- The Committee deliberated and was the opinion to have more collaboration with other **institutes** namely **ICWA** (Cost Accountants), **IICS** (Company Secretaries) etc. so that benefit of higher education can be provided to the students pursuing these professional courses.
- A.P.C. **32.6.2** The Committee took note of the programme already launched and granted post-facto approval of Phase – 4 (Programme Launch Approval Form) of Bachelor of Commerce with Major in Accountancy and Finance.
- A.P.C. **32.7** To Consider Phase - 4 (Programme Launch Approval Form) of Master of **Commerce** in Finance and Taxation
- A.P.C. **32.7.1** Dr. M.S.S. Raju from School of Management Studies explained the salient features of the programme. It was informed that the programme was launched in the July 2007 cycle. The programme is an outcome of an **MoU** between **IGNOU** and **ICAI** signed on **12th** March 2007 to jointly offer **M.Com.** with Major in Finance and Taxation to Chartered Accountancy second stage students.
- A.P.C. **32.7.2** The Committee took note of the programme already launched and granted post-facto approval of Phase – 4 (Programme Launch Approval Form) of Master of Commerce in Finance and Taxation.
- A.P.C. **32.8** To Consider extension of launch of two programmes a) Certificate in Newborn and Infant Care b) Certificate in Maternal and Child Health Care for 4 more cycles
- A.P.C. **32.8.1** Prof. S.B. Arora, Director, School of Health Sciences informed that the programmes were earlier approved as a pilot launch for two cycles and requested its approval for four more cycles. Prof. Arora reported that a total number of 45 students have been enrolled in both of the programmes since its launch in July 2007.

The Committee members expressed their concern over the low enrolment in both these programmes and raised concerns over the requested extension for the courses for four more cycles. Prof. Arora in turn informed the **committee** that these are socially relevant and specialized skill oriented programmes. These help in providing quality child care and also reduce neonatal infant and maternal mortality rate.

The committee after deliberations was of the opinion that though the enrolment in the programmes is less but the programme has a social relevance. The School was directed to contact **NGOs** and Ministry of Health and Family Welfare for possible sponsorships of students requested to take initiatives to boost the enrolment. A letter to this effect may be sent to concerned authorities from University higher authorities for further collaboration.

A.P.C. **32.8.2** The Committee took note of the social relevance attached with the programmes and granted extension of two programmes a) Certificate in Newborn and Infant Care b) Certificate in Maternal and Child Health Care for 4 more cycles.

A.P.C. **32.9** To Consider Phase - 4 (Programme Launch Approval Form) of Post Graduate **Diploma** for Participatory Management of Displacement, Resettlement and Rehabilitation (PGDMRR).

A.P.C. **32.9.1** Dr. Madhu **Bala**, Programme Coordinator while explaining the structure of the programme informed that a **certificate** level programme already existed in the University and was not attracting the students since its launch in the year 2005. The present enrolment in the programme is about 35 - 40 students. It was informed that students would like to have a diploma programme instead of a certificate programme. Therefore, the Certificate has been upgraded to a Diploma.

The Committee deliberated over the concerns of low enrolment. The Committee desired that appropriate publicity should be given to the diploma programme before launch and the Programme Coordinator was informed to contact Chief Public Relation Officer, **IGNOU** for placing an appropriate write-up ■ press release in the leading newspapers in this context. It was also decided that the programme coordinator must ensure that the students should receive the complete course material for all the 10 courses in time as in the Phase-4 form it is stated that some of the printing material is yet to be received.

A.P.C. **32.9.2** The Committee approved the Phase - 4 (Programme Launch Approval Form) of Post Graduate Diploma for Participatory Management of Displacement, Resettlement and Rehabilitation (PGDMRR).

A.P.C. **32.10** To Consider Phase - 4 (Programme Launch Approval Form) of Diploma in Civil Engineering (**DCLE(G)**).

A.P.C. **32.10.1** Dr. M.K. Bharadwaj, Programme Coordinator, explained the readiness of the programme and informed that the programme

was already launched in January 2006 in collaboration with the construction Industry Development Council (CIDC). The programme coordinator requested for approval of the Phase- 4 (Programme Launch **Approval** Form) with a new arrangement of delivery i.e. through **IGNOU** channels. It was informed that the printing material is ready and fee for the programme is **Rs.33,000/- + Rs.100/-** per student. No audio and video programmes developed for this programme.

The Committee deliberated over the new arrangement and raised concerns over the high fee, no audio and video programmes being provided in the Programme. The Programme Coordinator informed the Committee that with the new delivery arrangement the fee has been reduced from **Rs.52,000/-** to **Rs.33,000/-**. Programme Coordinator also informed that audio and video components are part of the programme but these are yet to be finalized with the EMPC Division.

The Committee took note of the above deliberations and informed the programme coordinator to finalize the audio and video components of the programme as these are not optional and have to be integrated in the programme itself.

Chairman informed the Member Secretary that a nominee from the Registrar (MPDD) and Director (EMPC) and Director (**RSD**) should also be invited to the APC meetings in future as special invitees.

A.P.C. 32.10.2 The Committee noted the above deliberations and approved the Phase - 4 (Programme Launch Approval Form) of Diploma in Civil Engineering (**DCLE(G)**).

The meeting ended with a vote of thanks to the Chair.



(C.G. **Naidu**)
Director (**P&DD**) &
Member Secretary, A.P.C.