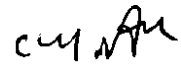


Indira Gandhi National Open University
Planning & Development Division

F.No.PG/P&DD/APC-33/07/1404
16 January, 2008

Subject: Minutes of 33rd Meeting of Academic Programme Committee

The minutes of the Thirty Third Meeting of the Academic Programme Committee (APC) held on 12th December 2007 are herewith enclosed for your kind perusal.



(C.G. Naidu)
Director, **P&DD**
Member Secretary – **APC**

Encl: As above

Distribution:

1. **Special Invitees**

1. Prof. Pravin **Sinclair**, PVC
2. Prof. D.K. **Choudhry**, PVC
3. Prof. **Basir Ahmad Khan**, PVC
4. Dr. Latha **Pillia**, PVC
5. Director (RSD)
6. Director, (EMPC)
7. Registrar, (MPDD)
8. DR, VCO for information of the VC & Chairman, APC

2. **Conc | Progr me () | r necessary action**

- (ATR may be sent through respective Director of Schools)
- i) Dr. **Sanjeev Pandey**, Regional Director, RC, Delhi-II and (Item APC 33.2)
~~Dr.~~ **Mukesh Kumar**, Lecturer, SOA (Items APC 33.3 and 33.12)
 - ii) Dr. **Neerja Chadha** and Dr. **Rekha S Sen**, SOCE (Items APC 33.4 and 33.5)
 - iii) Dr. (Ms.) **Vardhini Bhattachara**, Regional Director, Guwahati RC. Dr. **M.C. Nair**, CEE and Dr. (Ms) **J. Kurup**, EDNER Unit
 - iv) Prof. **Sunita Malhotra**, (SOS) (Item APC 33.6)
 - v) ~~Poornima~~ **Poornima Mittal**, (SOS) (Item APC 33.7)
 - vi) Prof. **Srikrishna Deva Rao** and Mr. **Anand Gupta**, SOL (Item APC 33.8)
 - vii) Dr. **Kiron Bansal**, ERT Unit, EMPC (Item APC 33.9)
 - viii) Prof. **N.V. Narasimham** and Prof. **G. Subbaamma**, SOMS (Item APC 33.10)
 - ix) Prof. **S. B. Arora**, SOHS (Item APC 33.11)

3. All Director of Schools & Heads of **Divisions/Centres/Units** – for information

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INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Academic Programme Commitee

Minutes of the Thirty-Third **Meeting** of the Academic Programme Committee, **IGNOU** held on **12th** December 2007 at 10.30 am. In the Conference Room, Block-8, **IGNOU** Campus, New **Delhi** - 110 **068**.

The following were present

1. Prof. Omprakash Mishra, Pro-Vice Chancellor - Member (In the Chair during meeting)
2. Prof. T.N. Kapoor - Member
3. Prof. Parvin Sinclair, Pro-Vice Chancellor - Special Invitee
4. Prof. Latha Pillai, Pro-Vice Chancellor - Special Invitee
5. Prof. M. Aslam, Director, NCIDE - Member
6. Dr. Srikant Mohapatra, Registrar, SRED - Member
7. Prof. S.B. Arora, Director, SOHS - Member
8. Prof. P. Srinivas Kumar, Director, SOET - Member
9. Dr. C.K. Ghosh, Director, RSD - Special Invitee
10. Dr. V.K. Arora, Director, EMPC - Special Invitee
11. Sh. Ashok Kumar, JR, MPDD - Special Invitee
12. Dr. C.G. Naidu, Director, P&DD - Member Secretary

Prof. V.N. Rajasekharan Pillai, Vice Chancellor could not attend the meeting. Shri Pankaj Khanna, Dy. Director, P&DD was present to assist Member Secretary.

At the outset, the Member Secretary **informed** the Committee that Vice Chancellor had some engagement around the same time and therefore requested Prof. Omprakash Mishra to kindly chair the meeting as authorized by the Vice Chancellor. Prof. Mishra chaired the meeting and requested Member Secretary to present the agenda items.

- A.P.C. 33.1 To **confirm** the minutes of the 32nd **meeting** of the Academic Programme **Committee** held on 16th August 2007 and the Action Taken Report (ATR) from SOH and SOET
- A.P.C. **33.1.1** Dr. C.G. Naidu apprised the members that the minutes of the **32nd** meeting of **APC** were circulated to the members and respective Schools and Discipline Coordinators. No comments on the minutes received. The minutes may be approved.
- A.P.C. 33.1.2 The Committee noted action taken reports (ATR) of PG Certificate programme in Malayalam - Hindi Translation, **PG** Certificate programme in **Bangla** - Hindi Translation and Certificate Programme in Japanese Language. The ATR regarding the launch of Diploma in Civil Engineering (General) from January **2008** was also noted.

APC. 33.1.3 The Minutes of the 32nd APC were **confirmed** as circulated and the **committee noted** the above **action** taken reports.

A.P.C. 33.2 To **consider** the Phase 2: (Programme Concept Form) of **Certificate** In Water **Harvesting** and Management

APC. 33.2.1 Dr. **Sanjeev** Pandey, Regional Director, Regional Centre **Delhi - 2** explained the salient features of the programme. It was informed that the programme aims to sensitize and educate the **public** at large on **various** issues **pertaining** to optimum **utilization of water** Jrc The **programme** is being developed in **collaboration** with officials from **State** of Water Resources, **IARI** and CSE.

The Committee appreciated the idea of Region specific need based programmes and informed that the Academic programmes **have** to be developed and launched **from** the schools as per statutory requirement of the **IGNOU** Act and **Statutes**. The Committee **further** deliberated that **concerned** school should also study the impact and applicability of programme in other regions of the country while launching **region specific** programmes.

The Committee after going through the programme details observed that the counseling and practical component **duration** may be enhanced in consultation with experts and programme **delivery cost** is also required to be worked out as per **IGNOU** worksheet by the programme co-ordinator.

APC. 33.2.2 The Committee took note of the deliberations and approved the **Phase-2 (Programme** Concept Form) of Certificate in Water **Harvesting** and Management.

APC. 33.3 To **consider** the **Phase-2** (Programme Concept Form) of **Revision** of **Diploma** In Early Childhood Care and **Education**

APC. 33.3.1 The **concerned** Programme Co-ordinators (Dr. **Neerja** Chadha and Dr. Rekha S. Sen) explained the structure of **the** programme and informed the committee that there is a major revision in the content, duration and cost of the programme. The revision of the syllabus has been done in accordance with the programme of Early Childhood Care and Education run by SCERT and guidelines laid down by NCTE.

The **Committee after** going through the programme revision details and its proposed recognition from NCTE was of the opinion that **programme coordinators** should take all necessary initiatives to get the programme recognized by NCTE after its revision. On the query of Dr. Srikant Mohapatra regarding 64 credit Diploma programme, programme coordinators informed that the credits has been devised as per NCTE requirements and the duration of the programme is two years. Prof. **Aslam** further informed the **committee** that various similar or higher credit PG Diploma ■ Diploma programmes are already on offer in the university. The Committee concurred to the information provided by Pmf. **Aslam** and Programme Coordinators.

The Committee informed the Programme Coordinators to devise a mechanism of credit transfer from existing one year Diploma holders to get enrolment in the revised 2-year Diploma programme. The duration of practical component may also be enhanced in consultation with the experts.

AP.C. **33.3.2** The Committee took note of the revised content, **duration** and cost **of** the programme and approved 'the Phase-2 (Programme Concept Form) of Revision of Diploma in Early Childhood Care and Education.

AP.C. **33.4** To consider the Phase 2 (Programme Concept Form) of Awareness Certificate and Diploma Programmes in Handmade Paper **Items**

AP.C. **33.4.1** Dr. (Ms.) Vardhini Bhattacharya. Regional Director, Guwahati Regional Centre, Dr. M.C. Nair and Dr. (Ms.) J. Kurup informed the salient features of the need based programme designed for the North-East region. The structure of the modular Awareness, Certificate and Diploma programmes was also explained **with** the proposed target groups. The Committee appreciated environmental friendly and application of indigenous technology based programme for the North East Region.

The Committee after going through the complete details observed that Awareness programme (Non-Credit) may **be** offered by using various multimedia technologies ■ leaflets so that it can be made available to illiterate and larger section of the society. The class 7th eligibility requirement for awareness programme may also be eased.

The Committee again deliberated over the Region-based programmes as it has been done in the item no. 33.2.1

regarding applicability in other regions of the country. The Committee **directed** the programme **co-ordinators** to identify a **school** (School of **Vocational** Education and Training or School of Extension and Development Studies) for launching Certificate and Diploma Programmes. Prof. Kapoor stated that collaborative arrangements may also **be** worked-upon **within** these two schools for the programme as per area of expertise of the School. Committee informed the Programme **Coordinators** that the **Phase-1**(**Programme Proposal Form**) of the **Certificate** and Diploma Programmes may be placed in the School Board of the identified **School(s)**. The APC may dedde on Certificate and Diploma programmes after School Board approval.

The Programme Coordinator was directed to work-out costing of the programme as per prescribed worksheet for the programmes.

- AP.C. **33.4.2** The Committee took note of the above deliberations and relevance of the programme for North-East Region approved the Phase-2 (Programme Concept Form) of Awareness Programme in Handmade Paper Items.
- AP.C. **33.5** To consider **the** Phase 2: (Programme Concept Form) of Awareness, **Certificate** and **Diploma** Programmes In **Interior** Decoration
- AP.C. **33.5.1** The programme is similar to the **tem** No. 33.4 in content and nature.
- AP.C. **33.5.2** The Committee took note of the deliberations and approved the **Phase-2** (Programme Concept Form) Awareness Programme in interior Decoration.
- AP.C. **33.6** To consider the Phase 2 (Programme Concept Form) of Post Graduate **Diploma In Computational Chemistry**
- AP.C. **33.6.1** Prof Sunita Malhotra explained the modular structure of the PG Diploma programme comprising of two Certificate **programmes** as well, namely, PG Certificate **Programme** in **Computational Chemistry** (16 Credits) and PG **Certificate** Programme in Applications of **Computational** Chemistry (16 credits). She informed that the programme is being developed in collaboration with **IITMK** and is a Portal (Internet) based having continuous interaction with learners through web-based materials. Presently, no programme of

this type is on offer by any of the universities/institutions. The aim is to enroll at the first instance 100 students on a pilot basis and after stabilization of the programme with these numbers, it would be offered to a larger number of students.

The Committee after going through the complete details observed the programme objectives required to be made comprehensible and the programme delivery cost is to be worked as per **IGNOU** worksheet in consultation with **IITMK** by the programme **co-ordinator**.

A.P.C. **33.6.2** The Committee took note of the salient features of the programme approved the Phase9 (Programme Concept Form) of PG Certificate in Computational Chemistry, **PG Certificate in Applications** in Computational Chemistry and Post Graduate Diploma in Computational Chemistry.

A.P.C. 33.7 To **inform** the approval of Phase - 4 (Programme Launch Approval Form) of **M.Sc.** (Mathematics **with** applications in Computer Science) by Planning Board in **its 33rd** meeting.

A.P.C. 33.7.1 The Committee noted the approval of Phase - 4 (Programme Launch Approval Form) of **M.Sc.(Mathematics with applications in Computer Science)** by Planning Board in its **33rd** meeting held on **17th** September 2007.

A.P.C. 33.8 To consider the Phase 2 (Programme Concept Form) of Diploma in Legal **Literacy**.

AP.C.33.8.1 Prof. Srikrishna Deva Rao briefly informed the **course** development history and relevance of legal literacy. Mr. **Anand** Gupta explained the modular structure of the programme proposed to be further developed into **B.A.(Law)**. Further to it, Ms. Jayashree, Consultant informed about the **curriculum** of the programme which would be made available and launched through 20 Programme Centres.

The Committee after going through the complete details of the programme deliberated over the Law as a subject and Law as a practice. It was informed that it needs to be clearly distinguished between these two aspects before the B.A. (Law) programme is finalized. Further, BA (Law) programme may be deliberated over again by the School

Board for its **recognition** by the Bar Council of India.

- APC. **33.8.2** The Committee, took note of ~~the~~ deliberations and approved **the Phase-2 (Programme Concept Form) of Diploma In Legal Literacy.**

TABLED ITEMS

- APC. **33.9** To consider the **Phase 2: (Programme Concept Form) of MA In Mass Communication**

- APC. **33.9.1** Dr. Kiron **Bansal** explained the salient features of ~~the~~ programme **and** informed that the School of Journalism and New Media Studies accepted the relocation of the programme **from** the School of continuing Education in its **1st** Meeting held on **7th** December 2007.

The Committee after going through the complete details **observed** that ~~the~~ telecast time for the programme is required to be enhanced and a proper planning for conducting **practical** training with Doordarshan. Prasar **Bharti** and other institutes **is** required to be worked-out by the Programmd Co-ordinator.

Dr. Sdkant Mohapatra, Registrar, SRED, raised concerns over the credit transfer from existing PGJMC and PGDAPP students **opting** for the programme in future after its launch. The Committee directed the programme coordinator to work-out a proper credit transfer plan in advance from these **two** courses so that any ambiguity can be avoided.

The Committee deliberated over the programme name and directed the programme coordinator to re-examine the programme name for adding the word Journalism as it has been done in **Phase-I** form of the programme to have a wider reach.

Dr. **C.K.Ghosh**, Director, RSD, raised concerns wer **availability** of list of partner **institutions** and counsellors for practical components in Regional centers. The Committee directed the programme coordinator to make available in advance the complete details of institutions and counsellors in Regional Centres for trouble free operation of the programme.

- APC. **33.9.2** Committee took note of the deliberations and programme objectives and approved the Phase-2 (Programme Concept Form) for M.A. in Mass Communication.

APC. 33.10 To consider the Phase-2 (Programme Concept Form) of Post Graduate **Diploma In Teaching** and Research In Management

A.P.C. 33.10.1 Prof. N.V. Narasimham, Director, **SOMS**, explained that **PGDTRM** is proposed by **IGNOU** Regional Centre, Cochin and is being developed in collaboration with Prof. M.V. **Paylee** and Kerala Management Association. He presented the salient features of the programme and **informed** that it is a capacity building programme in management for management graduates and professionals.

The Committee deliberated over the Region-based programmes as it has been done in the item no. **33.2.1** regarding region specific programmes and applicability in other regions of the country. Further, School Board may work out its relevance for other regions for its launch if sufficient audience is available for the programme.

The Committee after going through the complete details suggested that teachers may also be included in the eligibility **criteria**.

Dr. Srikant Mohapatra raised **concerns** over the attendance in counseling session to be made compulsory for the evaluation scheme of **PGDTRM-07** and **PGDTRM-08** courses. The Committee informed the Programme Coordinator to re-work on the mandatory attendance and inform the School Board in its next Meeting.

APC. **33.10.2** The Committee took note of the deliberations and approved the Phase - 2 (Programme Concept Form) of Post Graduate Diploma in Teaching and Research in Management.

APC. **33.11** To consider the Phase-2 (Programme Concept Form) of PG **Diploma** in Acupuncture

A.P.C. 33.11.1 Prof. S.B. **Arora briefed** the committee about structure and collaborative arrangements envisaged with Institute of Acupuncture and Natural Medicines (IANM) for proposed PG Diploma in Acupuncture.

Prof. **Parvin** Sinclair expressed **concern** over the availability of credible practitioners and institutes for programme centres. Also, we need to ensure the credibility of **IANM** for having collaborative arrangements.

The Committee after going through the complete details and

deliberations informed the programme coordinator to submit the details of credentials and network of the **IANM** with collaborative arrangements envisaged in the next APC **meeting for taking a decision on the proposed programme.**

A.P.C. 33.11.2 The Committee in view of the above deliberations deferred the approval of the Phase - 2 (Programme Concept Form) of PG Diploma in Acupuncture and asked the Programme Coordinator to place it again in the APC along-with the details of **IANM** and availability of programme centers in other parts of the country.

A.P.C. 33.12 To consider **the** Phase-2 (Programme Concept Form) of Certificate **In** Early Childhood **Special** Education **(specializations** In Mental Retardation, **Visual** Impairment, Hearing impairment and Cerebral Palsy)

A.P.C. **33.12.1** The Programme Coordinators (Dr. **Neerja** Chadha and Dr. Rekha Sen) **briefly** explained the history, structure, and the four areas of disability in each of the Certificate Programmes will be developed with broad objectives to facilitate parents and teachers to foster the children's package of children with disabilities for their all-round development. It was informed that **Awareness-cum-training** packages in disability (Mental Retardation, **Visual** Impairment, Hearing Impairment and Cerebral Palsy) are already on offer in a **non-credit** mode in the university. Proposed new programmes are credit-based **Certificate** programmes and are being developed in collaboration **with** Rehabilitation Council of India (RCI).

The Committee after going through the complete details raised concern over the minimum **10th** class eligibility requirement, delay in launching since 1998 and subsidy part for proposed fee.

The programme coordinators explained that the minimum **10th** class **eligibility requirement** is laid down by RCI as a **certifying** authority in-order to get registration as 'personnel' **after** successful completion of the programme. After deliberations, Programme Co-ordinators assured that for students not having **10th** Class qualification. BPP criteria for **8th** pass students would be integrated as eligibility criteria in the programme. On the delay part, programme coordinators submitted that in the First Phase RCI have given approval to launch Awareness-cum-Training programmes in the non-credit mode. After a positive feedback on implementation of these Awareness packages at the field level, the RCI have recently granted permission to launch these packages in the

credit mode with suitable **up-gradation**, in its meeting held on **23rd August 2007**. Subsequently, to which the work to upgrade the programmes to Certificate level was initiated by the School, which is being the reason for delay. The Committee deliberated over the subsidy in fees and informed the programme-coordinators to put up a separate note regarding cost of delivery with justification for subsidy before the authorities of **IGNOU** and RCI to take decisions **collaboratively**.

A.P.C. 33.12.2 The Committee took note of the social relevance of the programmes and approved the Phase - 2 (Programme Concept Form) of **Certificate** Programme in Early Childhood Special Education (specializations in Mental Retardation, Visual Impairment, Hearing Impairment & Cerebral Palsy)

The meeting ended with a vote of thanks to the Chair.



(V.N. Rajasekhran Pillai)
Chairman, A.P.C.