

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Planning & Development Division

Minutes of the Thirty-Fourth Meeting of **the Academic** Programme Committee, **IGNOU** held on **18th March 2008** at 02.30 pm in **the** Committee Room-1. Convention Centre, IGNOU, **Maidan Garhi, New Delhi – 110 068.**

The following **were** present:

1. Prof. V. N. **Rajasekharan** Pillai, Vice Chancellor - Chairman
2. Prof. **Omprakash Mishra**, Pro-Vice Chancellor - Member
3. **Pi in Sinclair**, Pro-Vice Chancellor - **Special Invitee**
4. **Pi Latha Pillai**, Pro-Vice Chancellor - **Special Invitee**
5. Prof. M. **Aslam**, Director, **NCIDE** - Member
6. Dr. **Srikant Mohapatra**, Registrar, SRED - Member
7. Prof. S.B. Arora, Director, SOHS - Member
8. Prof. Gayatri **Kansal**, Director, SOET - Member
9. Dr. **Masood Parveez**, Director, RSD - Special Invitee
10. Dr. V.K. **Arora**, Director, EMPC - Special Invitee
11. **Col. Rajive** Kohli, Registrar, MPDD - Special Invitee
12. Dr. C.G. Naidu, **Director, P&DD** - Member **Secretary**

Prof. T.N. **Kapoor** could not **attend the meeting**. Shri **Pankaj Khanna**, Dy. Director, PBDD was also present to assist Member Secretary.

At the outset, the **Hon'ble Vice** Chancellor welcomed all **the** members and **requested** Dr. **C.G. Naidu**, Director, PBDD to present **the** agenda items.

- APC. 34.1 To **confirm** the minutes of **the 33rd** meeting of **the** Academic Programme Committee held on 12th December 2007 and the Action Taken Report (ATR) from School of Sciences and School of Agriculture
- APC. **34.1.1** Dr. C.G. Naidu apprised the members **that** the minutes of **the 33rd** meeting of **APC** were **circulated** to **the** members. No comments on the minutes received. **The minutes** may be approved.
- APC. **34.1.2** The Committee noted action taken reports (**ATR**) of **Post** Graduate Diploma in **Computational** Chemistry from **School** of Sciences and **Certificate** in Water Harvesting and Management from School of Agriculture.
- APC. **34.1.3** The minutes of **the 33rd** meeting were **confirmed** as **circulated** and action taken reports were noted.

A.P.C. 34.2 To consider the Phase 2 (Programme Concept Form) of Certificate in French Language

A.P.C. 34.2.1 Prof. Kiran Chaudhary, Programme Consultant highlighted the structure of the programme, language laboratory courses and facilitating the learners in both French-Hindi for Hindi-phones with French English for English-phones. Other Indian languages will be considered later.

A.P.C. 34.2.2 The Committee took note of the salient features of the programme and approved the Phase-2 (Programme Concept Form) of Certificate in French Language. The programme fee will be Rs.5000/- per student.

A.P.C. 34.3 To consider the Phased (Programme Concept Form) and Phase- 4 (Programme Launch Approval) of M.Ed. Programme

A.P.C. 34.3.1 Prof. M.L. Koul, Programme Coordinator, informed the details of the programme and fee charged by other institutions for similar kind of programme. He informed that the programme is scheduled to be launched in July 2008.

The Committee after going through the complete details observed that NCTE has a ceiling of 150 students for this programme for the University. The Programme Coordinator was asked to work-out modalities with NCTE for 1 centre per State with an intake of 25 students per centre and a letter may be sent to concerned authorities from Vice Chancellor Office. It was also directed to complete notification formalities at the earliest.

A.P.C. 34.3.2 The Committee took note of the programme readiness approved the Phase-2 (Programme Concept Form) and Phase-4 (Programme Launch Approval) of M.M. Programme.

A.P.C. 34.4 To consider the Phase 2 (Programme Concept Form) Post Graduate Diploma in Pharmaceutical Sales Management

A.P.C. 34.4.1 Dr. Javed Farooqui, Programme Coordinator, explained the structure of the programme. He informed that the programme would be ready by April 2008.

The Committee after going through the complete details observed that collaborative arrangements to be envisaged outside IGNOU should be appropriately given in Form-2 by the Programme Coordinator. The Committee also asked the Programme Coordinator to extend the qualification for the programme to those

- having non-science bachelor degree with **Diploma** in Pharmacy (D. Pharma). Also, the number of credits for the project will be 4 credits instead of 2 credits. The course on 'Introduction of Pharmaceuticals' will be 4 credits instead of 6 credits.
- APC. **34.4.2** The Committee took note of the **salient** features of the programme and approved the Phase-2 (Programme Concept Form) of Post Graduate Diploma in Pharmaceutical Sales Management
- APC. **34.5** To consider the **Phase 2: (Programme Concept Form) of Certificate** in Electrician in Power Sector
- A.P.C. 34.5.1** Dr. **Ashish Agarwal explained** the **structure** of the Certificate programme. He informed that the programme is being developed in collaboration with the Ministry of Power and the expected enrolment is 1000 students per year.
- The **Committee** after going through the **complete** details observed that Ms. Rakhi Sharma an expert in Electrical Engineering from SOET may also be included for the programme development as Project **Co-coordinator**. The Committee also considered change in the name of the programme as 'Certificate in Technician in Power **Sector**'.
- A.P.C. 34.5.2** The Committee took note of the salient features **approved** the **Phase-2** (Programme Concept Form) of Certificate in Technician in Power Sector.
- APC. **34.6** To consider the **Phase 2: (Programme Concept Form) of Certificate** in Poultry Farming
- A.P.C. 34.6.1** Dr. P. **Vijay Kumar**, SOA briefly informed the details of the programme and target groups.
- The Committee after going **through** the complete details observed that eligibility **condition should** be **8th** Pass and the programme should have multimedia delivery mechanism.
- The Committee **deliberated** that the **concerned** School may **also** study the impact and **applicability** of programme in **other regions** of the country and hunch this programme at national **level**.
- APC. **34.6.2** The Committee took note of the salient features and above deliberations approved the Phase2 (Programme Concept Form) of Certificate in Poultry Farming.

- APC. 34.7 To consider the Phase 2: (Programme Concept Form) of Diploma in Mechanical Engineering
- A.P.C. 34.7.1** Prof. **Subhasis** Maji and Mr. N. **Vekateshwarlu** explained the salient features of the programme. It was informed to the Committee that the programme 'Diploma in Electrical and Mechanical Engineering' for Army personnel already on offer is **different** from the proposed programme.
- Committee informed the Programme Coordinators to **clearly** define and appropriately **mention** the target groups and **eligibility** conditions in the Form-2 submitted for approval.
- APC. 34.7.2 The Committee took note of the salient features and above deliberations approved the Phase-2 (Programme Concept Form) of Diploma in Mechanical Engineering.
- APC. 34.8 To consider the Phase 2: (**Programme Concept Form**) of **B.Tech** (Aircraft **Technology &** Maintenance)
- A.P.C. 34.8.1** Prof. B.S. **Sudhindra** and Prof. **Subhasis** Maji explained the structure and salient features of the programme. Prof. **Sudhindra** informed that the **collaborative** arrangement have been made with **AESI**, **NAL**, etc. for programme development and delivery.
- APC. 34.8.2 The **Committee** took note of the salient features and collaborative arrangements envisaged **outside IGNOU** and approved the Phase-2 (Programme Concept Form) of **B.Tech** (Aircraft **Technology & Maintenance**).
- APC. 34.9 To consider the **Phase- 4 (Programme Launch Approval)** of Master in Social Work (**MSW**)
- APC. 34.9.1 **Mr. Gurupada** Saren, Programme Coordinator, while explaining the **structure** of programme **informed** that the programme is ready for **launch** in July 2008 session. Notification has been **given to** SRED and is **listed** in the **current prospectus**.
- A.P.C. 34.9.2** The **Committee** took note of the readiness of the programme approved the Phase-4 (Programme Launch Approval) of Master in Social Work (**MSW**). The programme fee will be **Rs.10,000/-** per student per year.
- APC. 34.10 To consider **the Phase-2** (Programme Concept Form) of Post Graduate Diploma in Plantation **Management**

A.P.C. 34.10.1 Dr. S.K. Yadav explained that the programme is proposed by IGNOU Regional Centre, **Cochin** and is being developed in collaboration with Kerala Plantation Corporation. **Kottayam**.

The Committee deliberated over the programme and desired that the programme may be launched at the national level.

A.P.C. 34.10.2 The Committee took note of above deliberations and approved the Phase - 2 (Programme Concept Form) of Post Graduate Diploma in Plantation Management.

APC. 34.11 To consider the Phase-4 (**Programme** Launch Approval Form) of Certificate in Organic Farming

A.P.C. 34.11.1 Dr. S.K. **Yadav** explained that the programme is ready for launch in July 2008 session.

A.P.C. 34.11.2 The Committee took note of the readiness of the programme for launch and approved the Phase-4 (Programme Launch Approval) of **Certificate** in Organic Farming.

A.P.C. 34.12 To consider the Phase-2 (Programme Concept Form) of Certificate in Craft and Design (Bamboo)

A.P.C. 34.12.1 Dr. **Ajit** Kumar explained the **salient** features of the programme and informed about the collaboration with **Khadi** and **Village** industries Commission (**KVIC**), Mumbai. He informed that the programme will be developed under **IGNOU-KVIC** Project.

The **Committee** after going through the complete details suggested that keeping the target population in mind the programme fee maybe kept as **Rs.500/-** and the programme may be developed in a project mode in collaboration with **KVIC**. The School may also study to launch the programme in other regions **particularly** North-East Region. Dr. **Ajit** Kumar said that the **KVIC** has assured to take care of **programme** fee and will also do the promotional activities.

A.P.C. 34.12.2 The Committee took note of the above deliberations approved of the Phase - 2 (Programme Concept Form) of **Certificate** in Craft and Design (**Bamboo**).

A.P.C. 34.13 To consider the Phase-2 (**Programme** Concept Form) of Certificate in Renewable Energy Technology and Management

A.P.C. 34.13.1 Dr. **Ajit** Kumar briefed the Committee about the structure of the

programme.

The Committee deliberated over the programme details and informed to launch it at the national level and in all Regions.

A.P.C. 34.13.2 The Committee approved the Phase-2 (Programme Concept Form) of Certificate in Renewable Energy Technology and Management.

A.P.C. 34.14 To consider the Phase-2 (Programme Concept Form) of Certificate in Home Based Care Provider

A.P.C. 34.14.1 Prof. **Bimla Kapoor** briefed the Committee about the **structure** and relevance of the programme.

The **Committee** after going through the **complete** details **informed** the programme coordinator to give details of special features, existing related programmes and collaborative arrangements envisaged in the Phase-2 Form **appropriately**.

A.P.C. 34.14.2 The Committee took note of the above deliberations approved of the Phase-2 (Programme Concept Form) of Certificate in Home Based Care Provider.

A.P.C. 34.15 To consider the Phase-2 (Programme Concept Form) of Post Graduate Diploma in Acupuncture .

A.P.C. 34.15.1 Prof. S.B. **Arora** briefed the Committee about the details of the proposed institutes and experts to be **associated** with the programme.

A.P.C. 34.15.2 . The **Committee** took note of the details approved the Phase-2 (Programme Concept Form) of Post Graduate Diploma in Acupuncture:

A.P.C. 34.16 To **consider** the Phase-2 (Programme Concept Form) of Certificate in **Bee-Keeping** . .

A.P.C. 34.16.1 Dr. **S.K. Yadav** from **School of Agriculture**, explained that **Certificate** in Bee-keeping is proposed by **Regional Centre, Shillong (Meghalaya)**. He presented the salient features of the programme and informed that the course will be delivered through State **Agriculture** Universities, **ICAR** Universities and **NGOs**.

The Committee appreciated the region specific need based **programme** and informed that the **concerned School** should **study the impact** and **applicability** of the programme in other **regions** and launch it at the national **level** in all languages.

A.P.C. 34.16.2 The Committee **took** note of the above deliberations approved **the** Phase-2 (Programme Concept Form) of Certificate in **Bee-Keeping**.

APC. 34.17 To **consider the Phase-2** (Programme Concept Form) of Post **Graduate Diploma in Folklore & Culture Studies**

A.P.C. 34.17.1 Dr. Nandini **Sahu**, Programme Coordinator **explained** the structure, **objectives** and target groups of the proposed programme.

The Committee observed **that the** programme **objectives** are required to be made comprehensible. The proposed number of regional **centers** and study centres for first bunch and expected enrolment with proposed programme fee are also to be worked out by **the** programme coordinator.

A.P.C. 34.17.2 The Committee took note of the above deliberations and asked the programme coordinator to furnish **the** above details. The Phase-2 form is approved subject to **furnishing** these **details** and revision thereof.

A.P.C. 34.18 To consider **the** Phase-2 (**Programme** Concept Form) of (i) Post Graduate Certificate in Development Studies, **(ii)** Post Graduate **Diploma** in Development **Studies**, **(iii)** Specialized Diploma in Development **Studies** and (iv) Master's Programme in **Development** Studies

A.P.C. 34.18.1 Dr. R.P. Singh explained the modular **structure** of the four programmes in development studies. He informed that each programme has an independent **entry** and independent exit.

The **Committee** after going through complete details informed the programme coordinator to appropriately change the point no.4 of **the Phase-2 form**.

A.P.C. 34.18.2 The **Committee** approved **the** Phase-2 (Programme **Concept** Form) of (i) Post Graduate **Certificate** in Development Studies, **(ii)** Post Graduate Diploma in Development Studies, **(iii)** Specialized Diploma in Development **Studies** and **(iv)** Master's Programme in Development Studies

A.P.C. 34.19 To consider **the Phase-2** (Programme **Concept Form**) of Post **Graduate Diploma** in Adult Education : Participatory **Adult** Learning **Documentation** and **Information Networking**

- APC. **34.19.1** Dr. M.V. Lakshmi Reddy explained the structure and objectives of the programme. He **informed** that ~~the~~ expected enrolment in the programme is about **10,000** students per year and presently, there is a huge employment opportunity **available** with **NGOs, Govt. Sectors etc.** He told that the programme will be offered through the **B.Ed. Programme.**
- APC. **34.19.2** The Committee **took** note of the deliberations approved the Phase-2 (Programme Concept Form) of Post Graduate Diploma in Adult Education: Participatory Adult Learning Documentation and **Information Networking.**
- APC. **34.20** To **consider the Phase-4** (Programme Launch Approval **Form**) of Post **Graduate Certificate in Oral Implantology**
- A.P.C. 34.20.1** Prof. A.K. Agarwal and Dr. Ruchika Kuba explained the **readiness** of the programme and July **2008** as its launch date. They also informed that the revised programme *fee* of **Rs.1,30,000/-** has been decided in consultation with Dental Council of India (**DCI**).
- The Committee deliberated over the **role** of **DCI** in programme development and delivery. It was informed that **DCI** and **IGNOU** will jointly identify the PSCs and there is **no** sharing of *fee* with the DCI.
- A.P.C. 34.20.2** The Committee took note of ~~the~~ above deliberations approved the revised fee and Phase - 4 (Programme Launch Approval Form) of **Post Graduate Certificate in Oral Implantology.**
- A.P.C. 34.21** To consider the **Phase-4** (Programme Launch Approval **Form**) of Post **Graduate Certificate In Endodontics**
- A.P.C. 34.21.1** Prof. A.K. Agarwal and Dr. Ruchika Kuba explained ~~the~~ readiness of ~~the~~ programme and July **2008** as its launch date. They also informed about the revised, programme *fee* **Rs.1,00,000/-** has been decided in consultation **with** Dental Council of **India** (**DCI**). The **members** asked Dr. Ruchika Kuba to submit the **change** in the programme **fee.**
- The Committee deliberated over ~~the~~ role of **DCI** in programme development and **delivery.** It was **informed** that **DCI** and **IGNOU** will jointly identify the PSCs and there is **no** sharing of fee with the DCI.
- APC. **34.21.2** The Committee took note of the above deliberations approved the revised fee and Phase-4 (Programme Launch **Approval**) of Post Graduate **Certificate in Endodontics.**

- APC. 34.22 To consider the Phase-2 (**Programme** Concept Form) of Certificate on Diabetes Care
- APC. 34.22.1 Dr. **Jayashree Kurup** and Ms. **Neerja Sood** explained that the programme is proposed by IGNOU Regional Centre, **Guwahati**. They presented the ~~salient~~ features of ~~the~~ programme and informed about the **collaborative** arrangements.
- The Committee observed that ~~the~~ programme **may** be launched at ~~the~~ national level by ~~the~~ concerned school.
- A.P.C. 34.22.2 The Committee **approved the** Phase - 2 (Programme **Concept Form**) of Certificate on Diabetes Care.
- APC. 34.23 To consider ~~the~~ Phase4 (Programme Launch Approval Form) of BA in International **Hospitality** Administration
- APC. 34.23.1 Dr. C.G. Naidu explained the readiness of ~~the~~ programme and proposed July 2008 as launch date.
- A.P.C. 34.23.2 The Committee approved the Phase-4 (Programme Launch Approval **Form**) of B.A in International **Hospitality** Administration.
- A.P.C. 34.24** To **consider** the Phase-2 (**Programme** Concept Form) of **(i)** Certificate in Performing Arts, **(ii)** Diploma **in** Performing Arts **(iii)** Certificate in **Visual** Arts and **(ii)** Diploma in **Visual** Arts
- A.P.C. 34.24.1** Dr. C.G. Naidu explained the structure of the above programmes and informed that the programmes are **being** developed involving **experts** outside IGNOU. These will be delivered **through** special study centers at a **national** level.
- A.P.C. 34.24.2** The Committee approved ~~the~~ Phase-2 (Programme Concept Form) of **(i) Certificate** in Performing Arts, **(ii)** Diploma in Performing Arts **(iii)** Certificate **in** Visual Arts and **(iv)** Diploma in Visual Arts.
- APC. **34.25** To consider ~~the~~ Phase-2 (Programme Concept **Form**) of **Post Graduate** Diploma in Counselling, Family Therapy and **Mediation**.
- A.P.C.** 34.25.1 Dr. **Amiteshwar Ratra** explained ~~the~~ structure of the programme and collaborative arrangements envisaged outside IGNOU.
- The Committee after going through the complete details observed that ~~the~~ target groups and eligibility **criteria** are required to be

appropriately distinguished by the programme coordinator.

- A.P.C. 34.25.2** The Committee took note of the deliberations approved the Phase-2 (**Programme Concept Form**) of **Post Graduate Diploma** in Counselling, Family Therapy and Mediation.
- A.P.C. 34.26** To consider **the Phase-2 (Programme Concept Form)** of **Post Graduate Diploma** in **Criminal Justice**
- A.P.C. 34.26.1** Ms. **Manju**, Consultant in SOL, **explained** the structure of the programme. She informed about **the** satisfactory results of the need assessment survey undertaken by **the** School for the programme.
- The Committee **after** going through **the** complete details observed that **the** target groups are required to be made **more** comprehensible by **the** programme coordinator.
- A.P.C. 34.26.2** The Committee took note of **the salient features** and above **deliberations** approved the Phase-2 (**Programme Concept Form**) of Post Graduate Diploma in Criminal Justice.
- A.P.C. 34.27** To **consider the Phase-2 (Programme Concept Form)** of **Certificate in Creative Media Arts – Digital Production in TV and Film**
- A.P.C. 34.27.1** Mr. Ravi Kanth briefly informed about **the structure** and **relevance** of the programme. He explained that the programme is being developed in association with M T (Access **Altantech** India Ltd.), pioneer in this field.
- A.P.C. 34.27.2** The Committee took note of the **salient features** **approved** the Phase-2 (**Programme Concept Form**) of Certificate in Creative Media Arts – Digital Production in TV and Film.
- A.P.C. 34.28** To **consider the Phase-2 (Programme Concept Form)** of **Certificate in Creative Media Arts – Digital Sound**
- A.P.C. 34.28.1** Mr. Ravi Kanth briefly informed about the structure and relevance of the programme. He **explained** that the programme is being developed in **association** with **AAT (Access Altantech** India Ltd.), pioneer in this **field**.
- A.P.C. 34.28.2** The Committee took note of **the** above deliberations approved **the** Phase-2 (**Programme Concept Form**) of Certificate in **Creative Media Arts – Digital Sound**.

- A.P.C.** 34.29 To consider the **Phase-2** (Programme Concept Form) of Certificate in Communicative **Skills** for BW, **ITeS & Related Sectors**
- APC. **34.29.1** Dr. M.C. Nair **briefly** informed about **the** structure and relevance of the programme.
- APC. **34.29.2** The Committee approved **the** Phase-2 (Programme Concept Form) of Certificate in Communicative Skill for BPO, **ITeS & Related Sectors**.
- APC. 34.30 To consider **the** Phase-2 (**Programme** Concept Form) of Certificate in Extension Education
- APC. **34.30.1** Dr. M.C. Nair **briefly** informed about **the** structure and relevance of the programme.
- APC. 34.30.2 The Committee approved **the** Phase - 2 (Programme Concept Form) of Certificate in Extension Education.
- APC. **34.31** To consider **the** Phase-2 (**Programme** Concept **Form**) of **Certificate** in L i n g Learning
- APC. **34.31.1** Dr. M.C. Nair **briefly** informed about **the** structure and relevance of the programme.
- APC. 34.31.2 The Committee approved the **Phase-2** (Programme Concept Form) of Certificate in **Lifelong** Learning.
- APC. **34.32** To consider the Phase-2, (**Programme** Concept Form) of Certificate in Population **& Development** Education
- APC. 34.32.1 Dr. M.C. Nair **briefly** informed about **the** structure and **relevance** of the programme.
- A.P.C.** 34.32.2 The Committee approved the **Phase-2** (Programme Concept Form) of Certificate in Population **& Development** Education
- APC. 34.33 To **consider** the Phase-2 (Programme Concept **Form**) of Certificate in Handmade Paper **Items**

- A.P.C. 34.33.1** Dr. M.C. Nair and Dr. Jayashree Kurup briefly informed about the structure and relevance of the programme.
- A.P.C. 34.33.2** The Committee approved the Phase-2 (**Programme** Concept Form) of Certificate in Handmade Paper Items.
- A.P.C. 34.34** **To consider the Phase-2 (Programme Concept Form) of Certificate in Interior Decoration**
- A.P.C. 34.34.1** Dr. M.C. Nair and Dr. **Jayashree** Kurup briefly informed about the structure and relevance of the programme.
- A.P.C. 34.34.2** The Committee approved the **Phase-2** (Programme Concept Form) of **Certificate** in Interior Decoration.
- A.P.C. 34.35** **To consider the Phase2 (Programme Concept Form) of Certificate in Telecentre/Village Knowledge Centre Management**
- A.P.C. 34.35.1** Dr. M.C. Nair and Mr. K. Ravi **Kanth** briefly informed about the structure and relevance of the programme.
- A.P.C. 34.35.2** The Committee approved the **Phase-2** (Programme Concept Form) of Certificate in **Telecentre/Village** Knowledge Centre Management.
- A.P.C. 34.36** **To consider the Phase- 4 (Programme Launch Approval) of Post Graduate Certificate in Cyber Law.**
- A.P.C. 34.36.1** **Ms. Gurmeet Kaur**, Programme Coordinator **informed** the readiness of the programme.
- A.P.C. 34.36.2** The Committee took note **of the** readiness of **the** programme and approved **the** Phase-4 (**Programme** Launch Approval) of **Post** Graduate Certificate in **Cyber** Law.

The meeting ended with a vote of thanks to the Chair.

Approved.


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(V.N. Rajasekhran Pillai)
Chairman, A.P.C.