

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
(PLANNING & DEVELOPMENT DIVISION)

MINUTES OF THE THIRTY-EIGHTH (38TH) MEETING OF THE ACADEMIC PROGRAMME COMMITTEE (APC) HELD ON NOVEMBER 11, 2010 AT 3.00 P.M. IN THE CONFERENCE ROOM, **BLOCK-8**, IGNOU, MAIDAN GARHI, NEW DELHI-110068.

The following were present:

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| 1. Prof. V.N. Rajasekharan Pillai, Vice-Chancellor | Chairman |
| 2. Prof. Latha Pillai, Pro-Vice-chancellor | Special Invitee |
| 3. Prof. Parvin Sinclair, Pro-Vice-Chancellor | - Member |
| 4. Prof. P.R. Ramanujam, Pro-Vice-Chancellor | - Special Invitee |
| 5. Prof. C.G. Naidu, Director, SOVET | - Member |
| 6. Proh Basanti Pradhan, Director, STRIDE | Member |
| 7. Shri Udai Singh Tolia, Registrar, Administration | Member |
| 8. Prof. A.K. Jha, Director P&DD | - Member Secretary |

Prof. S.P. Narang, and Prof. M.K. Salooja, Director SOA could not attend the meeting. Shri Pankaj Khauna, Dy. Director, P&DD was present to assist the Member Secretary.

At the outset, Chairman welcomed the new members Prof. A.K. Jha, Director, P&DD and Prof. Basanti Pradhan, Director I/c, STRIDE to the meeting. He placed on record appreciation to the former members, Dr. (Mrs.) Kalpana Mishra, Director, P&DD and Prof. P.R. Ramanujam, Director, STRIDE.

He then requested Director P&DD to present the agenda items.

A.P.C.38.1 To confirm the minutes of the 37th Meeting of the Academic Programme Committee held on June 26, 2009 and the Action Taken Report(s) (ATRs)

A.P.C.38.1.1 Prof. A.K. Jha apprised the members that the minutes of the 37th Meeting of the APC were circulated to the members. No comments on the minutes were received from the members, as such, the minutes might be approved.

A.P.C.38.1.2 The Committee noted the following Action Taken Reports (ATRs) circulated during the meeting of:

- (i) School of Engineering and Technology regarding launch of the Diploma in Industrial Safety, Health and Environment Management and Post Graduate Diploma in Industrial Safety.

Health and Environment Management at Bhopal.

- (ii) **School of Health Sciences regarding** retaining the original nomenclature of Post Graduate Diploma in District Health Management.
- (iii) School of Sciences regarding eligibility for admission to Post Graduate Diploma in Analytical Chemistry programme.
- (iv) STRIDE regarding, the completion of student enrollment for the BAASLS, induction counseling session, course material and approval from the Rehabilitation Council of India for B.A. programme.

A.Y.C.38.1.3 The **Committee** confirmed the minutes of the **37th** meeting and noted the action taken reports.

A.P.C.38.2 To consider the Phase-4 (Programme **Launch** Approval Form) of Post Graduate Diploma in Disability Management for Medical **Practitioner.**

A.P.C.38.2.1 Dr. Hemlata, Programme Coordinator informed that the Post Graduate Diploma in Disability Management for Medical Practitioner has already been launched from January, 2009. She also briefed about the current admission details in the programme.

The Committee **after** going through the complete details deliberated **o**ver the programme and it was suggested that appropriate promotion measures may be taken up by **the** centre after taking into consideration the field level **responses through RCI.**

A.P.C.38.2.2 The **Committee** took note of the launch and approved the Phase-4 **form** of Post Graduate Diploma in Disability **Management** for Medical **Practitioner.**

A.P.C.38.3 To consider **the Phase-4** (Programme Launch Approval Form) of **B.Ed.** Special Education (Hearing **Impairment, Visual** Impairment, Mental Retardation).

A.P.C.38.3.1 Dr. Hemlata, Programme Coordinator informed that the **B.Ed.** Special Education (Hearing Impairment, Visual Impairment, Mental Retardation) has already been launched in year July, 2009. She also briefed about the current admission **details**, preparation for **the** third batch of the programme are being undertaken by the centre.

- A.P.C.38.3.2** The **Committee** after going through the details suggested that Hindi translation of the programme may also be completed at the earliest.
- A.P.C.38.3.3** The **Committee** took note of the launch and approved the Phase-4 form of **B.Ed.** Special Education (Hearing Impairment, Visual **Impairment**, Mental **Retardation**).
- A.P.C.38.4** To consider **the** Phase-4 (Programme Launch Approval Form) of Foundation Course **ou** Education of Children with Disabilities.
- A.P.C.38.4.1** Dr. Hemlata, Programme Coordinator informed **that** the Foundation course on Education of Children with Disabilities has already been launched in the year October, 2009. She also briefed about the admission details. It is informed to the Committee that translation **of** the material in Hindi language is in the process and later it will be translated in other Indian languages.
- A.P.C.38.4.2** The Committee after going through the complete details deliberated that since the Foundation course on Education of Children with Disabilities is in huge demand, it was **suggested** that an action plan may be prepared for Centre of Excellence in consultation **with** DEPSSA by NCDS. The Committee further desired that the list of RCI approved Centres with its infrastructure facilities for imparting the programme may be placed on the **website**.
- A.P.C.38.4.3** The Committee took note of the above deliberations and approved the Phase-4 **form** of Foundation Course on Education of Children with Disabilities.
- A.P.C.38.5** To consider the Phase-4 (Programme Launch Approval Form) of **M.Ed.** in Special Education **i)** Hearing Impairment **ii)** Visual **Impairment** **iii)** **Mental Retardation**
- A.P.C.38.5.1** Dr. **Hemlata**, Programme Coordinator informed that the **M.Ed.** in Special Education has already been launched in July, 2010 with limited number of seats to be filled in through an entrance test.
- A.P.C.38.5.2** **The** Committee noted the launch and approved the Phase-4 form of **M.Ed.** in Special Education.

- A.P.C.38.6** To consider ~~the~~ Phase-4 (Programme **Launch** Approval Form) of Post Graduate Professional Diploma in Special Education i) Hearing **Impairment** ii) Visual Impairment iii) Mental Retardation.
- A.P.C.38.6.1** Dr. Hemlata, Programme Coordinator informed that the Post Graduate **Professional** Diploma in Special Education has already been launched in **three** areas. She also informed the Committee that the admission is already completed for the first batch.
- A.P.C.38.6.2** **The Committee** took note of the above and approved **Phase-4** form of Post Graduate Professional Diploma in Special Education (i) Hearing Impairment **(ii)** Visual Impairment and (iii) Mental Retardation.
- A.P.C.38.7 **To consider the** Phase-4 (Programme Launch **Approval** Form) of Post Graduate Professional Certificate in Special Education i) Hearing Impairment ii) Visual Impairment lii) Mental Retardation
- A.P.C.38.7.1** Dr. Hemlata, Programme Coordinator informed that the Post Graduate Professional Certificate in Special Education has already been launched in three areas in July, 2010.
- A.P.C.38.7.2 The **Committee** took note of the above and approved Phase-4 form of Post Graduate Professional Certificate in Special Education (i) Hearing Impairment (ii) Visual Impairment (iii) Mental Retardation.
- A.P.C.38.8 To consider the **Phase-4** (Programme Launch Approval Form) of Certificate in Cosmetology.
- A.P.C.38.8.1** Ms. Urshla Kant, Programme Coordinator informed the Committee that all the formalities are complete for the Certificate in Cosmetology. The fee of the programme is **Rs.45,000/-** per student and is being offered in collaboration with VLCC.
- A.P.C.38.8.2 The Committee took note of the above and approved the **Phase-4** of Certificate in Cosmetology.
- A.P.C.38.9 To consider the Phase-4 (Programme Launch Approval Form) of i) M.A. in Participatory Development ii) Advanced **Diploma** in Participatory **Development** ili) Post Graduate Diploma in Participatory **Development and** iv) Post Graduate Certificate In Participatory **Development.**

- A.P.C.38.9.1** Dr. M.C. Nair, Coordinator informed the Committee that the modular **programme** is already launched with a student strength of 26. The process of receiving the application forms through online has also been initiated in order to increase the student strength.
- A.P.C.38.9.2 The **Committee** took note of the launch and approved the **Phase-4** Form of i) M.A. in Participatory Development ii) Advanced Diploma in **Participatory** Development iii) Post Graduate Diploma in Participatory Development and iv) Post Graduate Certificate in Participatory Development.
- A.P.C. 38.10** To consider the Phase-4 (**Programme** Launch Approval Form) of Certificate in Jewellery **Designing**. . .
- A.P.C.38.10.1** Mrs. **Asha** Yadav, **Programme** Coordinator informed about the details of 6-months Certificate programme. She also informed the Committee that the CRC of study material, assignments are almost ready and the **programme** will be launched from January, 2011.
- A.P.C.38.10.2** The **Committee** took note of the readiness and approved the Phase-4 Form of Certificate in Jewellery Designing.
- A.P.C.38.11 To consider **the** Phase-4 (Programme Launch Approval Form) of Post Graduate Diploma in Fire Safety & Disaster Management.
- A.P.C.38.11.1 Dr. R.S.P. Singh, Programme Coordinator informed the **Committee** that the programme has already been launched in July, 2010 in collaboration with Security Skills Council of India (**SSCI**).
- A.P.C.38.11.2 The **Committee** took note of the launch and approved the Phase-4 **Form** of Post Graduate **Diploma** in Fire Safety & Disaster Management.
- A.P.C.38.12 To consider the Phase-4 (Programme Launch Approval Form) of Certificate in Chinese Language and Culture.
- A.P.C.38.12.1 Dr. **G.** Chaudhuri, Programme Coordinator informed the Committee that the programme has already been launched in July, 2010. He also **informed** the Committee that at present there are 32 students and some students **have** opted out. Now, we have admitted 70 students on campus at IGNOU.
- A.P.C.38.12.2 **The Committee** took note of the launch and **approved** the Phase-4 Form of

Certificate in Chinese Language and Culture.

A.P.C.38.13 To **inform the** approval of **the** following Phase-4 (Programme Launch Approval Form) by **the** Planning Board meeting held on 6th October, 2009.

- (i) Diploma in Paralegal Practice
- (ii) Certificate in Energy Technology and Management.

A.P.C.38.13.1 The item **was** withdrawn since the Phase-4 forms have already been approved by the 36th Planning Board meeting held on 6th October, 2009.

A.P.C.38.14 To **inform the** approval of Phase-4 (Programme Launch Approval Form) by the 37th Planning Board **meeting** held 13th April, 2010

- (i) **Diploma** in Watershed Management
- (ii) Diploma in Fish Products Technology
- (iii) Certificate in Beekeeping
- (iv) **B.Sc. (Hons.) International Hospitality Administration**
- (v) Certificate in **Firemanship**
- (vi) Diploma in Fire Safety Management
- (vii) M.A. **in Fashion** Retail Management
- (viii) M.A. in Apparel Production & Management
- (ix) B.A. in Apparel Design & **Merchandising**
B.A. in Fashion Communication
- (xi) Post Graduate Certificate in **Information & Assistive Technology** for the Instructors of Visually **Impaired**
- (xii) **M.Sc. in** Counselling and Family Therapy **and** Post Graduate Diploma in Counselling and Family Therapy.

A.P.C.38.14.1 The item **was** withdrawn since the Phase-4 forms have already been approved by the 37th Planning Board meeting held on 13th April, 2010.

A.P.C.38.15 To consider the Phase-4 (Programme **Launch** Approval Form) of Post **Graduate** Certificate in Extension and Development Studies.

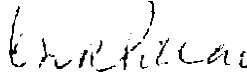
A.P.C.38.15.1 Dr. P.V.K. Sasidhar, one of the programme coordinator informed about the details of the already launched programme **from** July, 2010.

A.P.C.38.16 To consider the Phase-4 (Programme Launch Approval Form) of Post Graduate Diploma in Educational Management and Administration.

A.P.C.38.16.1 Dr. Sutapa **Bose** on behalf of Prof. Vibha Joshi briefed the Committee **members** about the programme details and its readiness.

A.P.C.38.16.2 The Committee took note of the readiness and approved the Phase-4 form of **Post Graduate Diploma** in Educational Management and Administration.

The meeting ended with a vote of thanks to the Chair.


(V.N. **Rajasekhran Pillai**)
Chairman, A.P.C.