

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**(Planning & Development Division)**

**Minutes of the Thirty-Ninth (39<sup>th</sup>) Meeting of the Academic Programme Committee held on 20th April 2011 (Wednesday) at 10.30 am in the Conference Room, Block-8, ICNOU, Maidan Garhi, New Delhi - 110 068.**

The following were present:

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| 1. Prof. V.N. Rajasekharan Pillai, Vice Chancellor   | - Chairman         |
| 2. Prof. Latha Pillai, Pro-Vice Chancellor           | - Special Invitee  |
| 3. Prof. Parvin Sinclair, Pro-Vice Chancellor        | - Member           |
| 4. ProE K. R. Srivathsan, Pro-Vice Chancellor        | - Special Invitee  |
| 5. Prof. P.R. Ramanujam, Pro-Vice Chancellor         | - Special Invitee  |
| 6. Prof. S.P. Narang, Former CEO & Secretary, ICSI   | - Member           |
| 7. Prof. M.K. Salooja, Director, SOA                 | - Member           |
| 8. ProE C.G. Naidu, Director, SOVET                  | - Member           |
| 9. Prof. Basanti Pradhan, Director, STRIDE           | - Member           |
| 10. Shri Udai Singh Tolia, Registrar, Administration | - Member           |
| 11. Prof. A.K. Jha, Director, P&DD                   | - Member Secretary |

Shri Pankaj Khanna, Dy. Director, P&DD was present to assist the Member Secretary.

At the outset, Chairman welcomed all the members. He placed on record appreciation to the former member Prof. Udai Pratap Singh, Former Professor, BHU (Member, Planning Board).

He then requested Prof. A. K. Jha, Director, P&DD to present the agenda items

**A.P.C. 39.1 To confirm the minutes of the 38th meeting of the Academic Programme Committee held on November 11, 2010 and the Action Taken Report(s) (ATRs).**

**A.P.C. 39.1.1** Prof. A.K. Jha, Director, P&DD apprised the members that the minutes of the 38th meeting of APC were circulated to the members. Comments on the minutes were received from Prof. Parvin Sinclair, Pro-Vice-Chancellor, Member, APC vide letter placed at Annexure 1/8. Member has suggested changing the word 'deferred' to 'withdrawn' in the items listed in the minutes at APC 38.13.1 and APC 38.14.1. In view of these comments on the 38th APC minutes from the member, the committee may consider it and as such the minutes might be approved.

**A.P.C. 39.1.2** The Committee noted following Action Taken Reports (ATRs) of School of Vocational Education and Training (SOVET) for Certificate in Cosmetology, Certificate in Jewellery Designing and Post Graduate Diploma in Fire Safety & Disaster Management programmes.

**A.P.C. 39.1.3** The Academic Programme Committee noted the action taken reports and confirmed the minutes of the 38<sup>th</sup> APC meeting with changes mentioned above by the member.

- A.P.C. 39.2 To consider the Phase-4 (Programme Launch Approval Form) of **B. Tech** in Aircraft Technology & Maintenance.
- A.P.C. 39.2.1 Dr. B.S. **Sudhindra**, programme coordinator briefed the members about **B.Tech. in** Aircraft Technology & Maintenance. He informed that the programme will be launched at Bangalore with limited number of seats on full time basis in face to face mode. Programme coordinator also circulated printed programme details in the meeting and submitted details about the readiness of course **material** for the 1st year of the programme.
- A.P.C. 39.2.2 On the query whether the teachers appointed for this full time programme has the approval of respective School Board, to which programme coordinator informed that the same is yet to be sought from the respective authorities.
- A.P.C. 39.2.3 The Committee **after going** through the complete details deliberated over the programme and suggested that the process of **appointing** teachers may be routed through the School Board of SOET. Further, an advisory committee to review the readiness of the **B.Tech.** programme was constituted as follows:
1. Prof. K.R. Srivathsan, Pro-Vice-chancellor, Chairman
  2. Dr. B.S. Sudhindra, Prog. Coordinator, **B.Tech** (ATM) & Convenor. **currently** Director (RSD).
  3. Dr. R. **Balasubramanian**, Editor **AESI** & Sr. Consultant **B.Tech** (ATM), Bangalore.
  4. Mr. Ashok Nayak, Chairman, Hindustan Aeronautics Limited (HAL)
  5. Capt. Gopinath, CEO, Deccan Express, Bangalore
  6. Air Marshall (Retd.) P. **Raj** Kumar, PVSM, AVSM, VM
  7. Prof. Kota Harinarayan, Hindustan Aeronautics Limited (HAL)
  8. Shri P.S. **Krishnan**, Director, Aeronautical Development Establishment, Bangalore
  9. Shri Mohan Kumar, Director, Gas Turbine Research Establishment (GTRE), Bangalore
- A.P.C. 39.2.4 The Committee in view of the above deliberations deferred the approval of the Phase-4 (Programme Launch Approval Form) of B. Tech in Aircraft Technology & Maintenance and asked the programme **coordinator** to place it again in the APC with the above advisory committee recommendations to be routed through the respective School Board.
- A.P.C. **39.3** To consider the Phase-4 (**Programme** Launch Approval Form) of Post Graduate Certificate in Adult Education.
- A.P.C. 39.3.1 Dr. M.V. Lakshmi Reddy, programme coordinator informed that the **Post** Graduate Certificate and Master of Art in Adult Education (Item No 39.4) will be launched by the school in the **year** July. 2011. He briefed about the readiness of the programmes, the status of study material preparedness for the 1st and 2nd year **of the** programmes to be offered in English language **initially** and later on in other languages.
- A.P.C. 39.3.2 The Committee after going through the details suggested that Hindi **translation of the** programmes may be initiated and completed at the earliest.

- A.P.C. 39.3.3 The Committee took note of the readiness and approved the Phase-4 form of Post Graduate Certificate in Adult Education.
- A.P.C. 39.4 To consider the Phase4 (Programme Launch Approval Form) of Master of Arts (Adult Education).
- A.P.C. 39.4.1 The item was deliberated upon with **Item** No. 39.3.
- A.P.C. 39.4.2 The Committee took note of the readiness and approved the Phase-4 form of Master of Art in Adult Education.
- A.P.C. 39.5 To consider the **Phase-4** (Programme Launch Approval **Form**) of;  
i) Post Graduate Diploma in Extension and Development Studies,  
ii) M.A. in Extension and Development Studies.
- A.P.C. 39.5.1 Dr. P.V.K. **Sasidhar**, programme coordinator informed about the modular Post Graduate Diploma and MA in Extension and Development Studies programmes that have already been launched by the School in July, 2010.
- A.P.C. 39.5.2 The Committee took note of the launch and approved the Phase-4 form of (i) Post Graduate Diploma in Extension and Development Studies and (ii) M.A. in Extension and Development Studies.
- A.P.C. 39.6 To consider the Phase-4 (Programme Launch Approval Form) of Post Graduate Diploma in Food Technology.
- A.P.C. 39.6.1 Prof. M.K. **Salooja**, on behalf of Dr. K.S.D. Nair, programme coordinator informed that the Post Graduate Diploma in Food Technology has already been launched by the School in Face to Face mode in January, 2010 in collaboration with **MACFAST** in English language.
- A.P.C. 39.6.2 The Committee deliberated over the launch and suggested to launch the programme in distance learning mode with the requisite self learning material to be prepared in consultation with respective experts and School Board at the earliest.
- A.P.C. 39.6.3 The Committee took note of the launch and above deliberations approved Phase-4 form of Post Graduate Diploma in Food Technology.
- A.P.C. 39.7 To consider the Phase-4 (Programme Launch Approval **Form**) of M.A. (Gandhi and Peace Studies).
- A.P.C. **39.7.1** Prof. D. **Gopal**, programme coordinator informed that the M.A. (**Gandhi** and Peace Studies) was developed in collaboration with International Centre for **Gandhian** and Peace Research. These will be offered only in English language and subsequently in Hindi. The modular programme courses have been developed in collaboration with **NCRI** (National Council of Rural Institutes) and presently a good response has been received from a number of Universities located in different parts of the country. Further, **NCRI** scholarships are also being worked out and about 8-RTAs are already working in this area.

- A.P.C. **39.7.2** The Committee after going through the details suggested launching the programmes abroad also after due consultation with International Division. The Hindi translation of the programme may also be completed at the earliest.
- A.P.C. **39.7.3** The Committee after deliberations over the detailed information, collaboration, scholarship details as informed by the programme coordinator: suggested that a self contained note or brief about the programme may be submitted by the concerned School / programme coordinator in future along with Phase-4 forms for information of the APC.
- A.P.C. **39.7.4** The Committee took note of the above deliberations and approved Phase-J form of modular M.A. (Gandhi and Peace Studies) programme.
- A.P.C. **39.8** To consider the Phase-4 (Programme Launch Approval Form) of  
i) **M.Sc. (Fashion Merchandizing & Retail Management)**  
ii) **M.Sc. (Footwear Technology)**  
iii) **M.Sc. (Creative Designing (CAD/CAM))**  
iv) **M.Sc. (Leather Goods & Accessories Design)**  
v) **M.Sc. (Visual Merchandizing & Communication Design)**  
vi) **B.Sc. (Fashion Merchandising & Retail Management)**  
vii) **B.Sc. (Footwear Technology)**  
viii) **B.Sc. (Leather Goods & Accessories Design)**
- A.P.C. **36.8.1** Prof. **Subhasis** Maji, programme coordinator along with Shri Sandeep Bhatia of FDDI informed that all the above programmes have already been launched by the School in September, **2010**. The programmes are being offered in collaboration with FDDI (Ministry of Commerce & Industry) set up by the Ministry of Commerce, Government of India in the year **1986** with an objective to provide human resource and technical services to the industry. These programmes have been developed in continuation to earlier certificate level programmes being offered in the area of cutting, closing, lasting & finishing footwear. As on date, FDDI campuses, where these programmes are on offer are equipped with modern facilities and latest technology and with an International Testing Centre established in collaboration with PFI Learning. Further, FDDI for all its programmes in the past has a record of **100%** placements of all its graduates.
- A.P.C. **36.8.2** The Committee after going through the details suggested to the programme coordinator to explore ways for launching these flagship programmes in distance mode, to which programme coordinator submitted that these are laboratory intensive programmes and it would not be possible to launch these in distance learning mode.
- A.P.C. **39.83** The Committee took note of the launch and approved the Phase-4 (Programme Launch Approval Form) of  
i) **M.Sc. (Fashion Merchandizing & Retail Management)**  
ii) **M.Sc. (Footwear Technology)**  
iii) **M.Sc. (Creative Designing (CAD/CAM))**  
iv) **M.Sc. (Leather Goods & Accessories Design)**  
v) **M.Sc. (Visual Merchandizing & Communication Design)**

- vi) **B.Sc.** (Fashion Merchandising & Retail Management)
- vii) **B.Sc.** (Footwear Technology)
- viii) **B.Sc.** (Leather Goods & Accessories Design)

**A.P.C. 39.9 To consider the Phase-4 (Programme Launch Approval Form) of Diploma in Lifelong Learning.**

**A.P.C. 39.9.1** Dr. M.C. Nair, programme coordinator explained the readiness of the programme and July 2011 as its launch date.

**A.P.C. 39.9.2** The Committee **after** going through the details, raised its concerns over the delay in launch of the programme as there is a **gap** of about three years since the approval of Phase-I, II and III forms.

**A.P.C. 39.9.3** -The Chairman **after** detailed deliberations over the delay expressed his concerns on the delay in launch of the programme. He while raising questions about financial viability of academic programmes suggested that cost benefit analysis may be done for programmes with low enrolment of the University by the concerned programme coordinator in consultation with respective school and divisions. This cost benefit analysis may consist of expenditure spent on administrative, human resources etc. and income generated by the respective programme.

**A.P.C. 39.9.4** The Committee took note of the readiness and above deliberations approved the Phase-4 Form of Diploma in Lifelong Learning.

**A.P.C. 39.10 To consider the Phase- 4 (Programme Launch Approval Form) of Certificate in Handmade Paper Items.**

**A.P.C.39.10.1** Dr. M.C. Nair, programme coordinator explained the readiness of the programme which will be launched by the Centre in July, 2011. He informed that study material of the programme is ready and the study centers have been identified. The programme has been developed in coordination with EDNERU for the North East region of the country.

**A.P.C. 39.10.2** The Committee took note of the readiness and approved the Phase-4 Form of Certificate in Handmade Paper Items.

**A.P.C. 39.11 To consider the Phase- 4 (Programme Launch Approval Form) of Certificate in Telecentre/Village Knowledge Centre Management.**

**A.P.C. 39.11.1** Dr. M.C. Nair, programme coordinator explained that the programme has already been launched by the Centre in January, 2011 in collaboration with The **International** Development Research Centre (IDRC). He informed that about 150 enrolments have been registered in the programme. The study learning material is also being translated into Hindi, Malayalam and Bengali languages.

**A.P.C. 39.11.2** The Committee raised its concerns over the low enrolment; to which, the programme coordinator informed that in order to boost the **enrolment**; scholarships for students from rural area is being worked out with IDRC.

- A.P.C. **39.11.3** The Committee took note of the launch and approved the Phase-4 Form of Certificate in **Telecentre/Village** Knowledge Centre Management.
- A.P.C. **39.12** To consider the **Phase- 4** (Programme Launch Approval Form) of Post Graduate Diploma in **Social** Work among Tribals.
- A.P.C. **39.12.1** Dr. Rose Nembiakkin, programme coordinator explained that the programme will be launched by **the** School in July, 2011. The course materials are read) and these are being sent to the printing press. The programme will be offered in English language at existing MSW programme centres and with **same** counsellors. She informed that collaboration is also being worked with Ministry of Development of North Eastern Region (DONER) for the programme.
- A.P.C. **39.12.2** The committee **after** going through the details, suggested collaborating for launching this programme with Mahatma Gandhi Institute of Education and Development, IGNOU-NGA Complex at Chuchuyimlang village, Nagaland.
- A.P.C. **39.12.3** The Committee took note of the readiness and approved the Phase-4 Form of Post Graduate Diploma in Social Work among Tribals.
- A.P.C. **39.13** To consider the **Phase- 4** (Programme Launch Approval Form) of Post Graduate Diploma in Pre Primary Teacher Education.
- A.P.C. **39.13.1** Dr. Vandana Singh, programme coordinator explained that the programme was developed in collaboration with Regional Centre, Cochin and **will** be launched in July, 2011. The eligibility for the programme graduate (**any** stream) without any work experience has been prescribed as the admission criteria. The study materials are almost ready and format editing / language editing has already been completed. Separate study centres have also been worked out for the programme.
- A.P.C. **39.13.2** On the query raised by the members whether NCTE approval has been taken for the programme, the programme coordinator submitted that as on date NCTE does not have any norms for this **type** of programme. Further. NCTE representative was an expert member during the development of the programme. As on date, NCTE or its representative in the expert **committee** have not raised any concerns over the development and launch of the said programme.
- A.P.C. **39.13.3** The Committee took note of the readiness and above deliberations approved the Phase-4 Form of Post Graduate Diploma in Pre Primary Teacher Education.
- A.P.C. **39.14** To consider the Phase- **4** (Programme Launch Approval Form) of  
i. Post Graduate Certificate in Pediatric Nutrition  
**ii.** Post Graduate Diploma in Pediatric Nutrition
- A.P.C. **39.14.1** Prof. Deeksha **Kapur**, programme coordinator explained about the online modular programmes which will be launched by the School in July. 2011. On

the readiness, she informed that the study materials have been received and is in the process of uploading it on the web with the help of e-Gyankosh. She also informed that these programmes have been developed under a project funded by M/s Nestle (India).

**A.P.C. 39.14.2** The Committee took note of the readiness and approved the Phase-4 form of (i) Post Graduate Certificate in Pediatric Nutrition and (ii) Post Graduate Diploma in Pediatric Nutrition.

**A.P.C. 39.15** **To consider the Phase- 4 (Programme Launch Approval form) of Diploma in Panchayat Level Administration & Development.**

**A.P.C. 39.15.1** Prof. M. Aslam, programme coordinator informed about the readiness of the programme which will be launched by the School in July, 2011. He also informed that programme guide is ready and almost all blocks have been given for printing. Further, all regional centers have been informed about the programme.

**A.P.C. 39.15.2** The Committee took note of the readiness and approved the Phase-4 form of Diploma in Panchayat Level Administration & Development.

#### **SUPPLEMENTARY ITEM(s)**

**A.P.C. 39.16** **To consider the Phase-4 (Programme Launch Approval Form) of**  
**i) Post Graduate Diploma in Information Security and**  
**ii) Post Graduate Certificate in Information Security**

**A.P.C. 39.16.1** Ms. Urshla Kant, programme coordinator explained about the readiness of study material, programme guide, study centres for four modular programmes namely, Post Graduate Diploma in Information Security, Post Graduate Certificate in Information Security, Advanced Certificate in Information Security and Certificate in Information Security. She also informed that these programmes will be launched by the School in July, 2011.

**A.P.C. 39.16.2** The Committee took note of the readiness and approved the Phase-4 form of (i) Post Graduate Diploma in Information Security and (ii) Post Graduate Certificate in Information Security.

**A.P.C. 39.17** **To consider the Phase-4 (Programme Launch Approval Form) of**  
**i) Advanced Certificate in Information Security and**  
**ii) Certificate in Information Security.**

**A.P.C. 39.17.1** The item was deliberated upon with Item No. 39.16.

**A.P.C. 39.17.2** The Committee took note of the readiness and approved the Phase-4 form of (i) Advanced Certificate in Information Security and (ii) Certificate in Information Security.

**A.P.C. 39.18** **To consider the Phase-4 (Programme Launch Approval Form) of Bachelor of Computer Applications (Major revision).**

- A.P.C. **39.18.1** Shri M.P. **Mishra**, programme coordinator explained about the need and procedure followed for undertaking major revision of the Bachelor of Computer Applications programme. He apprised about the readiness of the study materials, activation of about 200 study centres all over the country for the programme which will be offered in English language. He informed that walk in admission has already been initiated since the programme attracts huge enrolments.
- A.P.C. **39.18.2** The Committee took note of the readiness and approved the Phase-4 form of Bachelor of Computer Applications (major revision).
- A.P.C. **39.19** To consider the Phase-4 (Programme Launch Approval Form) of Post Doctoral Certificate in Dialysis Medicine.
- A.P.C. **39.19.1** Prof. T.K. Jena, Programme Coordinator explained the readiness of the programme and July 2011 as its launch date. The self learning materials are almost ready and about 15 study centres have been notified. He informed that the programme has been funded by Ministry of Health and Family Welfare.
- A.P.C. **39.19.2** The Committee took note of the readiness and approved the Phase-4 form of Post **Doctoral Certificate** in Dialysis Medicine.
- A.P.C. **39.20** To consider **the** Phase-4 (Programme Launch Approval Form) of Post Graduate Diploma in **HIV** Medicine.
- A.P.C. **39.20.1** Prof. T.K. Jena and Dr. Biplab Jamatia, programme coordinators explained the readiness of the Programme and July 2011 as its launch date. He informed that the programme has been developed in collaboration with National Aids Control Organisation (NACO, **Govt.** of India).
- A.P.C. **39.20.2** On launching this programme at only 6 study centres, the committee suggested to explore possibilities of launching it in North East region of the country specifically, Manipur.
- A.P.C. **39.20.3** The Committee took note of the readiness and approved the Phase-4 form of Post Graduate Diploma in HIV Medicine.
- A.P.C. **39.21** To consider **the** Phase-4 (Programme **Launch**: Approval Form) of Certificate Programme in **Value** Education.
- A.P.C. **39.21.1** Dr. **Silima** Nanda, programme coordinator explained that the programme will be launched by the School in July, 2011. The programme will be offered in English language and about 50% of the study materials are ready. The identification of study centres has also been completed for its launch.
- A.P.C. **39.21.2** The Committee after deliberations suggested translating the self learning material in Hindi language. It was also told to collaborate with **Sarva** Shiksha **Abhiyan** (SSA) for its launch and publicity.
- A.P.C. **39.21.3** The Committee took note of the readiness and approved the Phase-4 form of



Certificate Programme in Value Education

**A.P.C. 39.22** To consider the **Phase-4 (Programme Launch Approval Form) of M.Ed. Special Education in Learning Disability.**

**A.P.C. 39.22.1** Dr. **Hemlata**, programme coordinator explained that the programme developed in collaboration with Rehabilitation Council of India (RCI) being launched by the NCDS in July, **2011**. The admission for the programme will be completed through an entrance examination with the **OPENMAT** examination being conducted by the University every year.

**A.P.C. 39.22.2** The Committee after deliberations over its restricted number of enrolments due to **availability** of few number of study centres (1 or 2) in **India** suggested the programme coordinator to create facilities and faculties to expand its study centres and enrolments for these social relevant programmes.

**A.P.C. 39.22.3** The Committee took note of the readiness and above deliberations approved the Phase-4 form of M.Ed. Special Education in Learning Disability.

**TABLED ITEM(s)**

**A.P.C. 39.23** To consider the **Phase-4 (Programme Launch Approval Form) of Post Graduate Diploma in Sustainability Science.**

**A.P.C. 39.23.1** Prof. **M.K. Salooja** on behalf of programme coordinator explained the readiness of the programme and July **2011** as its launch date.

**A.P.C. 39.23.2** The Committee took note of the readiness and approved the Phase-4 form of Post Graduate Diploma in Sustainability Science.

The meeting ended with a vote of thanks to the Chair



**(V. N. Rajasekharan Pillai)**  
Chairman. A.P.C.