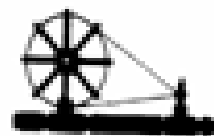




Indira Gandhi National Open University
School of Interdisciplinary and
Transdisciplinary Studies



Gandhi Smriti & Darshan Samiti

Student Handbook & Prospectus

Modular Programme in Gandhi and Peace Studies

Master of Arts in Gandhi and Peace Studies

(MAGPS)

Post Graduate Diploma in Gandhi and Peace Studies

(PGDGPS)

Post Graduate Certificate in Gandhi and Peace Studies

(PGCGPS)

(Open and Distance Learning)

School of Interdisciplinary and Transdisciplinary Studies

Indira Gandhi National Open University

Maidan Garhi, New Delhi -110068 (India)

and

Gandhi Smriti & Darshan Samiti, Rajghat, New Delhi

Electronic version of the prospectus is available
for download at:
<http://www.ignou.ac.in>

RECOGNITION

IGNOU is a CENTRAL UNIVERSITY established by an Act of Parliament in 1985 (Act No. 50 of 1985). IGNOU Degrees/Diplomas/Certificates are recognized by all the member institutions of the Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/Certificates of all Indian Universities/Deemed Universities/Institutions.

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**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI - 110068**

**APPLICATION FORM
FOR
GANDHI AND PEACE STUDIES
MODULAR PROGRAMME
THROUGH
Open and Distance Learning (ODL)
July 2011**

Last date to submit filled in application form: 31st May, 2011 (without late fee)
15th June 2011 with late fee of ₹ 200/-

Price: ₹ 50/- by cash at the sales counter
Pr. ₹ 75/- by registered post

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1. ABOUT THE UNIVERSITY

1.1 Introduction

The Indira Gandhi National Open University was established by an Act of Parliament in 1985 to achieve the following objectives:

- democratising higher education by taking it to the doorsteps of the learners
- providing access to high quality education to all those who seek it irrespective of age, region, religion and gender
- offering need-based academic programmes by giving professional and vocational orientation to the courses
- promoting and developing distance education in India
- setting and maintaining standards in distance education in the country as an apex body.

1.2 Prominent Features

IGNOU has certain unique features such as:

- International jurisdiction
- Flexible admission rules
- Individualised study: flexibility in terms of place, pace and duration of study
- Use of latest information and communication technologies
- Nationwide student support services network
- Cost-effective programmes
- Modular approach to programmes
- Resource sharing, collaboration and networking with conventional Universities, Open Universities and other Institutions/Organisations
- Socially and academically relevant programmes based on students' need analysis
- Convergence of open and conventional education systems

1.3 Important Achievements

- Emergence of IGNOU as the largest Open University in the World.
- Recognition as Centre of Excellence in Distance Education by the Commonwealth of Learning (1993).
- Taking IGNOU programmes to African and West Asian countries, Maldives, Mauritius, Nepal and Seychelles in all to 35 countries.
- Award of Excellence for Distance Education Materials by Commonwealth of Learning (1999).
- Launch of a series of 24 hour educational channels 'Gyan Darshan'. IGNOU is the nodal agency for these channels and regular transmissions are done from the studio at EMPC, IGNOU.
- Launch of 'EduSat' videoconferencing channel (2 way video, 2 way audio)
- Launch of Gyan Vani and other dedicated educational FM channels.

1.4 The Schools of Studies

With a view to develop interdisciplinary studies, the University operates through its Schools of Studies. Each School is headed by a Director who arranges to plan, supervise, develop and organize its academic programmes and courses in coordination with the School staff and different academic, administrative and service wings of the University. The emphasis is on providing a wide choice of courses at different levels. The following Schools of Studies are currently in operation:

- School of Humanities (SOH)
- School of Social Sciences (SOSS)
- School of Sciences (SOS)
- School of Education (SOE)
- School of Continuing Education (SOCE)
- School of Engineering and Technology (SOET)
- School of Management Studies (SOMS)
- School of Health Sciences (SOHS)
- School of Computer and Information Sciences (SOCIS)
- School of Agriculture (SOA)
- School of Law (SOL)
- School of Journalism and New Media Studies (SOJNMS)
- School of Gender and Development Studies (SGDS)
- School of Tourism Hospitality Service Sectoral Management (SOTHSSM)
- School of Interdisciplinary and Trans-disciplinary Studies (SOITDS)
- School of Social Work (SOSW)
- School of Vocational Education and Training (SOVET)
- School of Extension and Development Studies (SOEDS)
- School of Foreign Languages (SOFL)
- School of Translation Studies and Training (SOTST)
- School of Performing and Visual Arts (SOPVA)

1.5 Academic Programmes

The University offers both short-term and long-term Programmes leading to Certificates, Diplomas and Degrees, which are conventional as well as innovative. Most of these Programmes have been developed after an initial survey of the demand for such programmes. They are launched with a view to fulfill the learner's needs for:

- certification,
- improvement of skills,

- acquisition of professional qualifications,
- continuing education and professional development at work place,
- self-enrichment,
- diversification and updation of knowledge, and
- empowerment.

1.6 Course Preparation

Learning material is specially prepared by teams of experts drawn from different Universities and specialized Institutions in the area spread throughout the country as well as in-house faculty. The material is scrutinized by the content experts, supervised by the instructors/unit designers and edited by the language experts at IGNOU before they are finally sent for printing. Similarly, audio and video cassettes are produced in consultation with the course writers, in-house faculty and producers. The material is previewed and reviewed by the faculty as well as outside experts and edited/modified, wherever necessary, before they are finally dispatched to the students, Study Centres and telecast through Gyan Darshan.

1.7 Credit System

The University follows the ‘Credit System’ for most of its Programmes. Each credit in our system is equivalent to 30 hours of students study comprising all learning activities (i.e., reading and comprehending the print material, listening to audio, watching video, attending counseling sessions, teleconference and writing assignment responses). Thus, a 4 credit course involves 120 hours of study. This helps the learner to know the academic effort he/she has to put in, to successfully complete a course. Completion of an academic Programme (Degree or Diploma) requires successful completion of assignments practical’s, projects and the term-end examination of each course in a Programme.

1.8 Support Services

In order to provide individualised support to its learners, the University has a large number of Study Centres, spread throughout the country. These Study Centres are co-ordinated by 60 Regional Centres. At the Study Centres, the learners interact with the Academic Counselors and other learners, refer to books in the Library, watch/listen to video/audio programmes and interact with the Coordinator on administrative and academic matters. The list of Regional and Study Centres is given in this handbook. Support services are also provided through Work Centres, Programme Study Centres, Skill Development Centres and Special Study Centres.

1.9 Programme Delivery

The methodology of instruction in this University is different from that of the conventional Universities. The Open University system is more learner-oriented and the learner is an active participant in the pedagogical teaching and learning process. Most of the instructions are imparted through distance education methodology and face-to-face mode as per the requirement. The University follows multimedia approach for instruction, which comprises:

- Self Instructional Written Material:** The printed study material written in self-instructional styles for both theory and practical components of the programmes is supplied to the learners in batches of blocks for every course (on an average 1 block per credit). A block which comes in the form of a booklet usually comprises 3 to 5 units.
- Audio-Video Material Aids:** The learning package contains audio and video CDs which have been produced by the University for better clarification and enhancement of understanding of

the course material given to the learners. A video Programme is normally of 25-30 minutes duration. The video cassettes are screened at the study centres during specific sessions which are duly notified for the benefit of the learners.

The video programmes are telecast on National Network of Doordarshan and Gyan Darshan. All Gyan Vani stations are broadcasting curriculum based audio programmes. In addition, some selected stations of All India Radio are also broadcasting the audio programmes. Learners can confirm the dates for the programmes from their study centres. The information is also provided through the University website.

- c) **Counselling Sessions:** Normally counseling sessions are held as per schedule drawn by the Study Centres. These are mostly held outside the regular working hours of the host institutions where the Study Centres are located.
- d) **Teleconference:** Live teleconferencing sessions are conducted via satellite through interactive Gyan Darshan Channel as well as simulcasted on 'Edu Sat' channel from the University studios at EMPC, the schedule of which is made available at the Study Centres.
- e) **Practicals/Project Work:** Some Programmes have practical /project component also. Practicals are held at designated institutions for which schedule is provided by the Study Centres. Attendance at practicals is compulsory. For project work, comprehensive project guide, in the form of a booklet, is provided to the student along with the study materials.

1.10 Evaluation System

The system of evaluation in IGNOU, is also different from that of conventional universities. IGNOU has the following multi-tier system of evaluation.

1. Self-assessment exercises within each unit of study.
2. Continuous evaluation mainly through assignments which are tutor-marked(Tutor Marked Assignments [TMA], practical assignments and seminar/workshops/extended contact programmes.
3. The term-end examinations.
4. Project work.

The evaluation of learners depends upon various instructional activities undertaken by them. It is a mandatory, a learner (has to) write assignment responses (compulsory) before taking the term-end examination (TEE) from time to time to complete an academic Programme. A learner should keep duplicate copies of assignment responses of TMA that may be required to be produced at Student Evaluation Division (SED) Division on demand. Term-end examination is conducted at various examination centres spread all over the country and abroad in June and December.

IGNOU uses the following system of “Grading” for evaluating learner’s achievement.

Letter Grade	Qualitative Level	Point Grade
A	Excellent	5
B	Very Good	4
C	Good	3
D	Average	2
E	Unsatisfactory	1

For Bachelors and Masters degree Programmes, normally the system of numerical marking is followed, and the marks secured in assignments, TEE, etc. are later converted into grades as per the five-

point grading scale given above. However, if required by the learner, the university provides numerical marks and division (I, II or Pass).

Term-end Examination and Payment of Examination Fee

The University conducts Term-end Examination twice a year in the months of June and December. Students will be permitted to appear in term-end examination subject to the conditions that 1) registration for the courses, in which they wish to appear is valid, 2) minimum time to pursue these courses is elapsed, and 3) they have also submitted the required number of assignment (s), if any, in those courses by the due date.

Students can also submit on-line examination form as per guidelines through IGNOU website at www.ignou.ac.in.

Examination fee @ Rs. 60/- per course is required to be paid either through online payment gateway, cash deposit on designated banks and also through demand drafts.

1.11 Associate Studentship

The University has a scheme of 'Associate Studentship' which provides for a candidate who fulfils the minimum eligibility requirements for the programme under which the course(s) is/are offered, to register for only one course or a limited number of course, subject to a minimum of 8 credits and minimum 32 credits

An associated student is attached to a Study Centre for counseling, assignment evaluation, library facility, etc. The application form provided at the end of the prospectus (please see page no. 125) can be used for registration. A fee of Rs. 600/- per 8 credit course, or on part thereof plus Rs. 100 as registration fee is charged for admission to course(s) under B.A., B.Com., B.Sc., BSW and BTS programmes. For the rest of the programmes the fee will be charged on pro-rata basis, i.e., by dividing the programme fee by the number of courses in the programme, plus Rs. 100/- as registration fee.

The minimum and maximum period allowed to associate students for completion of their course(s) would be six months and two years, respectively. There will be no separate (counseling) or lab work schedule for the associate students. They will have to be in touch with the Study Centre concerned in order to know the schedule and participate in the sessions accordingly. A minimum period of six months would be allowed, if the courses opted by the students are up to 16 credits; if the option exceeds 16 credits, the minimum period would be one year.

Associate students would be permitted to seek admission in any of the admission cycles and to opt the courses that are counseling and/or lab/practicals would be conducted separately for the Associate Students, in such a case the students would be allowed to avail the counseling/practical session in the next semester and accordingly the minimum duration would be extended to another six months. However, the maximum duration of two years would remain unchanged.

If an Associate Student opts for more than 16 credits worth of courses in either of the admission cycles, he/she is not entitled to seek admission in the next cycle unless the prescribed minimum duration is completed, except in the courses of Certificate Programmes.

Associate students are not eligible to seek admission to the courses under the Programmes where the number of seats are limited and/or the admission is done through Entrance Test.

Change of course is not permitted under the scheme.

Similarly, re-admission facility is not extended to associate students. Separate Enrolment No. i.e., 'AS XXXXXXXX' would be allotted to such students. The filled-in forms of 'Associate Studentship'

are to be sent to the Regional Director concerned. Forms received by any other Office other than the Regional Centre concerned would be summarily rejected.

1.12 About the School

The School aims at meeting the requirements related to the study and training, in the area of interdisciplinary and trans-disciplinary and intersectorial issues. It was established in 2007, with the following objectives:

- To offer various interdisciplinary programmes
- To undertake research and development in the areas of study those are interdisciplinary in (nature).

2. ABOUT MODULAR PROGRAMME IN GANDHI AND PEACE STUDIES

The Modular Programme in Gandhi and Peace Studies will be offered through, Open and Distance Learning (ODL) mode which comprise the MA, PG Diploma and PG Certificate Programmes. The course preparation was done by IGNOU faculty and eminent Experts from different institutions who are especially involved in this programme. The Programme is developed jointly under the auspices of Indira Gandhi National Open University and Gandhi Smriti and Darshan Samiti (GS&DS), New Delhi.

About International Centre for Gandhian Studies and Peace Research (ICGSPR) (GS&DS): Set up in 1984, Gandhi Smriti & Darshan Samiti has two campuses, 1) Gandhi Smriti at Tees January Marg was established as a National Memorial in 1973, and 2) Gandhi Darshan at Rajghat opened in 1984. During the 125th birth anniversary it was assigned with the responsibility of propagating Gandhian Thought both nationally and internationally through education, research and extension programmes.

To make the concept underlying the opening of ICGSPR a reality, Gandhi Smriti & Darshan Samiti and Indira Gandhi National Open University joined hands through a Memorandum of Understanding on August 09, 2003. Since then the ICGSPR has marched first in the direction of its mandate. As on 9 August, 2009 (within a period of 5 years) it has launched Certificate, Diploma and M.A. Courses both in distance and face-to-face modes and its preparations for M.Phil/Ph.D. programmes are at an advanced stage. Further, the ICGSPR has taken steps to set up a number of Peace Missions all over the country especially in the North-East and Jammu & Kashmir. The Centre offers research and guidance facilities to scholars from India and abroad, documentation of various peace initiatives and provides various inputs on Gandhian Philosophy and allied subjects at one place

2.1 Programme Objectives

IGNOU is committed to providing quality education at low costs to those who have for some reason or the other missed or have not had the opportunity for further studies. Keeping the heterogeneous nature and varied needs of its clientele, the university offers a range of programmes catering to human resource development as well as self-enrichment. The main objective of the Programme is to promote both theoretical and applied research in Gandhian Studies, Peace, Conflict Management and Social Regeneration. In the age of globalisation, there is a need for alternative models of development. Gandhian studies are being looked upon as an important contribution in that all over the world. It is proposed that the Programme would be in modular approach leading to the Post Graduate Certificate, PostGraduate Diploma and Masters Programme in Gandhi and Peace Studies as a specialized area for those who are interested in understanding the evaluation and implementation of

Gandhian model of development and conflict resolution. Accordingly, the course will contain Gandhi's views and perceptions on economic, social, gender, political, environmental and sustainable development issues. It will also contain critiques and evaluation of Gandhian concepts, its relevance in the contemporary world and contributions made by Gandhian scholars in the further development of Gandhian thought and progress. The primary thrust of the programme is to expose learners, particularly young generation, to the thoughts and ideas of Gandhi and its place in the contemporary globalised world

Eligibility

In accordance with the University's general policy of 'openness' and 'flexibility' vis-à-vis eligibility criteria, is indicated against (of) each programme.

2.2 Programme Delivery Instructional System

Gandhian Studies Programme adopts a multimedia approach, viz, self-instructional print material, audio-video programmes, assignments, counseling sessions and teleconferencing.

Print Materials

These comprise mainly self-instructional material. Other study materials required for a particular course such as original texts of thinkers or essays from secondary sources will be made available at the Libraries of the Study Centres.

The Units in the course material have been carefully designed and written by specialists engaged in study, research and those who are in the profession of Public Administration. The names of the authors are listed in the course material. It may, however, be added that the Units are by no means comprehensive in discussing different themes. It is, therefore, advised that you read as much of the books and research articles as possible, suggested at the end of the print material. The University will make some of these books and articles available at the Study Centre libraries.

Audio-Video Programmes

The audio and video programmes are supplementary, meant for clarification and enhancement of understanding. These are used during counselling sessions at the Study Centres, video programmes are also telecast on the national network of Doordarshan/Gyan Darshan. Besides, live counseling is provided on radio. These sessions are conducted for an hour on Sunday from 189 All India Radio Stations spread throughout the country. You can ask questions right from your home on telephone.

Counseling Sessions

Generally, counseling sessions are held at the Study Centres during weekends (Saturdays and Sundays) and holidays. The Study Centre Coordinators will provide you the counseling schedule.

Teleconferencing

The Teleconferencing Sessions are organized by the School of Interdisciplinary and Trans-disciplinary Studies with the help of the Electronic Media Production Centre (EMPC) staff, it shall be two way video and audio through EduSat. The subject experts counsel students on various aspects of the courses in these sessions. You will be informed of the schedule of these sessions in advance through the IGNOU Newsletter and website. The learner will have to go to the nearest reception centre at the scheduled time for taking the benefit of this facility.

Study Centres

Each student admitted in this programme will be attached to a Study Centre. At present, there are 233 study centres located in different places of the country activated for this Programme. Students

may opt for enrolment in the nearest Study Centre. Every Study centre is managed by a Coordinator. The students are advised to be in regular contact with their respective Study Centres and interact with the Coordinator as frequently as possible. The facilities provided at the Study Centres, normally, include the following:

- Counseling sessions in different courses related to M.A., PG Diploma and PG Certificate in Gandhian Studies Programme.
- Library facility with basic reading materials related to various aspects of the discipline.
- Audio-Video Programmes specially designed for Gandhian Studies Programme
- Teleconferencing and Radio Counseling (at the Regional Centres).

Credit System

In IGNOU we follow the credit system. For obtaining degree of M.A.(Gandhi and Peace Studies) you have to successfully complete the course worth 64 credits. These are spread over a period of two years.

2.3 Programme Structure

The Master of Arts in Gandhi and Peace Studies is a Modular Programme with Postgraduate Certificate in Gandhi and Peace Studies and Postgraduate Diploma in Gandhi and Peace Studies as exit options, i.e., the learners will have the option to join any of the three Programmes (Certificate, Diploma and M.A.) by paying the prescribed fees. At present the Programme is available through Open and Distance Learning (ODL). The programme consists of 64 credit worth of courses listed in Annexure-I. Successful completion of courses mentioned below would lead to the award of:

- Master of Arts in Gandhi and Peace Studies (MAGPS).
- Post Graduate Diploma in Gandhi and Peace Studies (PGDGPS)
- Post Graduate Certificate in Gandhi and Peace Studies (PGCGPS)

2.4 Details of the Courses

Master of Arts in Gandhi and Peace Studies (MAGPS)

Name of the Programme	:	MA (Gandhi and Peace Studies) (MGPS)
Eligibility	:	Graduate in any discipline
Age	:	No bar
Duration	:	Minimum 2 Years Maximum 5 Years
Medium of Instruction	:	English
Fee	:	₹ 7300/- (Including Registration Fee for 1st Year and 2nd Year)
No.of credits required for the completion of degree	:	64 Credits
Offer Cycle	:	July, 2011 session

Programme Objectives

- To provide opportunities for higher studies to the learners.
- To provide quality education at post-graduate level in theoretical and applied Gandhian Studies Peace, Conflict Management, and Social Regeneration.
- To provide an in-depth knowledge in the area of Peace Studies and Conflict Resolution and enable the learners to specialize in one of the Gandhian models of development.
- To provide the learners the opportunities of continuing higher education at the M.Phil/Ph.D.level.
- To widen the scope of the learners for further research, training and career opportunities in economic, social, gender, political, environmental and sustainable development issues.
- To enable the learners to join careers in teaching, research, NGOs in Peacemaking, and Peace building.

Details of the Courses:

4 Credits each

Core Courses

Course Code

Gandhi: The Man and His Times

MGP-001

Philosophy of Gandhi

MGP-002

Gandhi's Social Thought

MGP-003

Gandhi's Political Thought

MGP-004

Introduction to Peace and Conflict Resolution

MGP-005

Optional Courses

Gandhi's Economic Thought

MGPE-006

Non-violent Movements after Gandhi

MGPE-007

Gandhian Approach to Peace and Conflict Resolution

MGPE-008

Gandhi in the 21st Century

MGPE-009

Conflict Management, Transformation and Peace Building

MGPE-010

Human Security

MGPE-011

Women and Peace

MGPE-012

Civil Society, Political Regimes and Conflict

MGPE-013

Gandhi, Ecology and Sustainable Development

MGPE-014

Introduction to Research Methods

MGPE-015

Human Rights: Indian Perspective

MGPE-016

*Project Work

MGPP-017

*Dissertation (8 credits): Project Work is optional and may be taken up in lieu of two 4 credit courses. The project work with experiential dimension will encourage empirical studies on social problems and the on-going Gandhian Movements etc.

Name of the Programme	: Post Graduate Diploma in Gandhi and Peace Studies (PGDGPS)
Eligibility	: Graduate in any discipline
Age	: No bar
Duration	: Minimum 1 Year Maximum 3 Years
Medium of Instruction	: English
Fee	: Rs. 3000/-
No. of credits required for the completion of degree	: 32 Credits
Offer Cycle	: July, 2011 session

Programme Objectives :

- To impart knowledge particularly young people on the thoughts and ideas of Gandhi on social economic, political, sustainable and environmental issues.
- To development skills on peacemaking and peace building.
- To develop peace methods from the interedisciplinary perspectives.
- To train the participants in pace making and conflict resolution in real life situations.
- To enable the Diploma holders to join media, NGOs, teaching and research.

Details of the Course: 4 Credits each

Core Courses Course Code

Gandhi : The Man and his Times	MGP-001
Philosophy of Gandhi	MGP-002
Gandhi's Social Thought	MGP-003
Gandhi's Political Thought	MGP-004
Gandhi's Economic Thought	MGPE-006

Optional Courses (choose any three)

Non-violent Movements after Gandhi	MGPE-007
Gandhian Approach to Peace and Conflict Resolution	MGPE-008
Gandhi in the 21st Century	MGPE-009
Conflict Management, Transformation and Peace Building	MGPE-010
Human Security	MGPE-011
Gandhi, Ecology and Sustainable Development	MGPE-014

To complete the Programme, student has to complete the 32 credits. Students are advised to choose any of the three optional courses worth 4 credits each a total of 12 credits for the successful completion of the PGDGPS Programme.

Name of the Programme	: Post Graduate Certificate in Gandhi and Peace Studies (PGCGPS)
Eligibility	: Graduate in any discipline
Age	: No bar
Duration	: Minimum 6 mont Maximum 2 Years
Medium of Instruction	: English
Fee	: Rs. 1500/-
No.of credits required for the completion of degree	: 16 Credits
Offer Cycle	: July, 2011 session

Programme Objectives :

- To develop understanding on Gandhian concept of peace studies and social regeneration
- To comprehend Gandhi's vision of peace and non-violent activism
- To understand the Gandhi's concept of World Order for Global Peace and Security
- To develop preventive strategies of Peace and Conflict Resolution from the Interdisciplinary perspective

To complete the PG Certificate Programme, the student has to complete all the four courses worth 16 Credits.

Details of the Course:	4 Credits each Course Code
Gandhi: The Man and his Times	MGP-001
Introduction to Peace and Conflict Resolution	MGP-005
Non-violence Movements after Gaandhi	MGPE-007
Gandhian Approach to Peace and Conflict Resolution	MGPE-008

3. UNIVERSITY RULES

The University reserves the right to change the rules from time to time. However, latest rules will be applicable to all the students irrespective of the year of registration.

3.1 Educational Qualifications Awarded By Private Institutions

Any educational qualification awarded by the Private Universities established under the provisions of the "Chhattisgarh Niji Kshetra Vishwavidyalaya (Sathapane Aur Viniyaman), Adhiniyam, 2002" are non-existent and cannot be made the basis of admission to higher studies with IGNOU.

3.2 Incomplete and Late Applications

Incomplete application forms/Registration forms, received after due date or having wrong options of courses or electives or false information, will be summarily rejected without any intimation to the learners. The learners are therefore, advised to fill the relevant columns carefully and enclose the copies of all the required certificates duly attested by a Gazetted Officer.

3.3 Validity of Admission

Learners offered admission have to join on or before the due dates specified by the University. In case they want to seek admission for the next session, they have to apply afresh and go through the admission process again.

3.4 Re-admission

The students who are not able to clear their Programme within the maximum duration can take re-admission for additional period in continuation of the earlier period as under:

Programme	Duration	Re-admission Period
Certificate Programmes	6 months	6 months
Diploma Programmes	1 Year	1 Year
Bachelor's Degree Programme	3 Years	3 Years
Master's Degree Programme	2 Years	2 Years

For re-admission the students has to submit pro-rata fee for each incomplete course. The details of pro-rata fee and the Re-admission Form is available at the Regional Centres and also in the Website for the courses which they have not been able to complete. For further details, please see the website. The student who fails to pay the prescribed full Programme fee during the maximum duration of the Programmes shall have to pay full fee for the missed years in addition to the pro-rata course fee for re-admission.

3.5 Reservation

The University provides reservation of seats for Scheduled Castes, Scheduled Tribes, non-creamy layer of OBC, War Widows, Kashmiri Migrants and Physically Handicapped learners, as per the Government of India rules, for admission to its various programmes.

3.6 Scholarships and Reimbursement of Fee

The learners belonging to reserved Categories, viz. Scheduled Castes, Scheduled Tribes and Physically Handicapped have to pay the full fee at the time of admission to the University along with other general category candidates.

The SC/ST learners have to collect and subsequently submit their scholarship forms to the respective State's Directorate of Social Welfare or Office of the Social Welfare Officer, through the Director, School of Interdisciplinary and Transdisciplinary Studies, IGNOU for reimbursement of programme fee.

Similarly, Physically Handicapped learners admitted to IGNOU Programmes are eligible for Government of India scholarships. They are advised to collect scholarship forms from the respective State Government Directorate of Social Welfare or Office of the Social Welfare Officer and submit the filled-in forms to them through the Director, School of Interdisciplinary and Transdisciplinary Studies, IGNOU.

Scholarship scheme of National Centre for Promotion of Employment of Disabled People (NCPEDP) for Post Graduate level Programmes is applicable to the students of this University also. Such students are advised to apply to awarding authority.

3.7 Refund of Fee

Fee once paid will not be refunded under any circumstances. It is also not adjustable against any other Programme of this University. However, in cases where University denies admission, the Programme fee will be refunded after deduction of registration fee through A/c Payee Cheque only through Director, School of Interdisciplinary and Transdisciplinary Studies, IGNOU.

3.8 Official Transcripts

The University provides the facility of official transcripts on request made by the learners on plain paper addressed to Registrar (SRE), IGNOU, Maidan Garhi, New Delhi-110 068. A fee of Rs.100/- per transcript payable through DD in favour of IGNOU is charged for this purpose. The students are required to pay Rs. 250/- in case of request for sending transcript outside India.

3.9 Disputes on Admission and other University Matters

The place of jurisdiction of filing of suit, if necessary, will be only New Delhi/Delhi.

3.10 Recognition

IGNOU Degrees/Diplomas/Certificates are recognized by all member Universities of Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/Certificates of all Indian Universities/Institutions, as per UGC Circular letter no. F.1-52/ 2000(CPP-II) dated 5th May, 2004, AIU Circular No. EV/11(449/94/ 176915-177115 dated January 14, 1994 & AICTE Circular No. AICTE/Academic/MOU-DEC/2005 dated May 13, 2005. (Annexure-I and II).

3.11 Prevention of Malpractice/Notice for General Public

Students seeking admission to various academic Programmes of Indira Gandhi National Open University are advised to directly contact IGNOU headquarters at New Delhi. Students interacting with intermediaries shall do so at their own risk and cost.

However, in case of any specific complaint regarding fraudulent institutions, fleecing students etc., please contact any of the following members of the Malpractices Prevention Committee:

- | | |
|--------------------------|-------------------|
| 1. Director, SOCIS | (Tele: 2953 3426) |
| 2. Registrar, SRD | (Tele: 2953 2741) |
| 3. Registrar, SED | (Tele: 2953 5828) |
| 4. Director, RSD | (Tele: 2953 2118) |
| 5. Director SSC | (Tele: 2953 5714) |
| 6. CPRO | (Tele:2953 2321) |
| 7. Security Officer | (Tele:2953 3237) |
| 8. Deputy Registrar, SRD | (Tele:2953 6215) |

As per directions of Hon'ble Supreme Court of India, ragging is prohibited. If any incident of ragging comes to the notice of the authority the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the University.

3.12 Pre-Admission Enquiry on Academic Programme

If you have any queries on academic aspects of the Programme please contact the Director of the concerned School as indicated below on the address of the University.

For further information, contact:

Prof. D.Gopal

Programme Coordinator

Indira Gandhi National Open University

Maidan Garhi

New Delhi-110068

Tel No. 2957 2704

Mobile : 9873497720

E-mail: dgopal@ignou.ac.in

For any further detail please visit our website: <http://www.ignou.ac.in>

3.13 Information Regarding IGNOU Policy for the Prevention, Prohibition and Punishment of Sexual Harassment of Women

The India Gandhi National Open University, in adherence with the guidelines of the Supreme Court of India has evolved a specific policy and procedures to combat sexual harassment in the workplace. In compliance with the mandate of the Supreme Court judgement, IGNOU adopts this policy to prevent, prohibit and punish sexual harassment of women at the workplace, IGNOU is committed to providing for all women who fall within its jurisdiction, including its academic, non-academic staff and students, a place of work and study free from sexual harassment, intimidation and exploitation.

For further information regarding the policy, definition of sexual harassment, rules and procedures approved by IGNOU, students may visit the IGNOU website (www.ignou.ac.in) . In case of any incidents of sexual harassment, student may contact any member of the IGNOU Committee Against Sexual Harassment (CASH) at the Headquarters in New Delhi, the Regional Services Division Committee against Sexual Harassment (RSDCASH)-overseeing committee for all Regional Centres) or the Regional Centre Committee against Sexual Harassment (RCCASH) at their nearest regional centre. The (ACASH) Apex Committee against Sexual Harassment will serve as the final appellate body for all complaints. Further contact information and administrative assistance may also be sought from the CPRO and Security Officer of IGNOU.

3.14 Placement Services

In order to further extend learner support services to its geographically distributed student population who are pursuing various IT and Non-IT related Degree, Diploma and Masters Programme, the University has recently established the Campus Placement Cell (CPC). The mission and endeavor of CPC is to enhance and facilitate the process of providing suitable employment opportunities that are commensurate with the personal profiles of our learners. All students interested in seeking the assistance of CPC for procuring suitable job opportunities are requested to send their current resume/ biodata to campusplacement@ignou.ac.in. They are further advised to visit our home page www.ignou.ac.in for regular updates on placement related activities.

3.15 Whom To Contact For What

1. Identity Card, Fee Receipt, Bonafide Certificate, Migration, Certificate Migration Certificate, Scholarship Forms : Regional Centre concerned
2. Non-receipt of study material and assignments : Regional Centre concerned
3. Schedule/Information regarding Exam Form, Entrance Test, Date-Sheet, IGNOU, Hall Ticket : Assistant Registrar (Exam-III) SED, IGNOU, Block-12, Room No. 2, Maidan Garhi, New Delhi
(E-mail: sgoswami@ignou.ac.in or Ph. 2953 6743,29535924-32. Extn., 2202, 2209
4. Result, Re-evaluation, Grade Card, Provisional Certificate, Early Declaration of Result, Transcript : Deputy Registrar (Ex-III), SED, IGNOU, Block No.12 Room No.1, IGNOU, Maidan Garhi, New Delhi-110 068
(E-mail:kramesh@ignou.ac.in) or Ph: 2953 6103,29535924-32/Extn. 2201, 2211
5. Non-reflection of Assignment Grades/Marks : Assistant Registrar (Assignment) SED, Block-3 Room No.12, IGNOU, Maidan Garhi New Delhi – 110 068:
E-mail: assignments@ignou.ac.in Ph. 2953 5924/Extn.1312,1319,1325
6. Change of Elective/ Medium/Opting of Left Over electives/Deletion of excess credits : Regional Centre concerned
7. Re-admission and Credit Transfer : Student Registration Division, Block No.3 Maidan Garhi, New Delhi – 110 068.
8. Original Degree/Diploma/Verification of Degree/Diploma : Deputy Registrar (Exam-I) SED, Block-9 IGNOU, Maidan Garhi, New Delhi -110 068
Tel NO. 2953 5438, 29535924-32/ Extn. 2224,2213
9. Student Grievances (SED) : Assistant Registrar (Student Grievance) SED, Block-3 IGNOU, Maidan Garhi, New Delhi – 110 068
E-mial: sregrievance@ignou.ac.in
Tel No. 2953 2294, 2953 5924/ Extn.1313
10. Purchase of Audio/Video Tapes : Marketing Unit, EMPC, IGNOU Maidan Garhi, New Delhi – 110 068.
11. Academic Content : Director of the School concerned
12. Approval of a Project Synopsis : Project Co-ordinator in the School concerned

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|--|---|
| 13. Submission of Project Reports Except
BCA and MCA | : Despatch Section, SED, Block-12
Tel No. 2953 5924-32 Extn. 2216 |
| 14. Status of Project Reports of all programmes | : Tel Ph: 011-29532294, 2953 1313,
2953 1320
E-mail: project@ignou.ac.in |
| 15. Submission of BCA and MCA Project Reports | : Regional Centre Concerned |
| 16. Student Support Services and Student
Grievances, Pre-admission Inquiry of various | : Regional Director, Student Service
Centre IGNOU, Maidan Garhi,
New Delhi - 110068
Courses in IGNOU
E-mail: ssc@ignou.ac.in
Tel No. 2953 5714, 2953 3869 |

IGNOU admissions are made strictly on the basis of merit. Only those learners who satisfy the eligibility criteria fixed by the University will be admitted. Learners will not be admitted if they are not eligible as per the eligibility criteria. Therefore, the candidate should not be misled by the false promises of admission made by any private individuals or institution.

**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002**

No.F.1-52/2000(CPP-II) 5th May, 2004

The Registrar
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110068

Sub: RECOGNITION OF DEGREES AWARDED BY OPEN UNIVERSITIES

Sir/Madam,

There are a number of open Universities in the country offering various degrees/diploma through the mode of non-formal education. The Open Universities have been established in the country by an Act of Parliament of State Legislature in accordance with the provisions contained in Section 2(F) of the UGC Act, 1956. These universities are, therefore, empowered to award degrees in terms of Section 22(1) of the UGC Act, 1956.

A circular was earlier issued vide UGC letter N.F. 1-8/92(CPP) dated February, 1992 mentioning that the Certificates, Diplomas and Degrees awarded by Indira Gandhi National Open University are to be treated equivalent to the corresponding awards of the Universities in the country. Attention is further invited to UGC circular No. F1-25/93(CPP-II) dated 28th July, 1993 (copy enclosed) for recognition of degrees and diplomas as well as transfer of credit for courses successfully completed by students between the two types of Universities so that the mobility of students from Open University stream to traditional Universities is ensured without any difficulty.

The UGC has specified the nomenclature of degrees under Section 22(3) of the UGC Act, 1956 to ensure mandatory requirements viz. minimum essential academic inputs required for awarding such degrees. A copy of Gazette Notification regarding specification of degrees issued vide No. 1-52/97(CPP-II) dated 31st January 2004 is enclosed. The details are also given in UGC Web site: www.ugc.ac.in.

May, I therefore request you to treat the Degrees/Diploma/Certificates awarded by the Open Universities in conformity with the UGC notification on specification of Degrees as equivalent to the corresponding awards of the traditional Universities in the country.

Yours faithfully,

Sd/-

(Dr. [Mrs.] Pankaj Mittal)

Joint Secretary

Encl: As above

ASSOCIATION OF INDIAN UNIVERSITIES
AIU HOUSE, 16 KOTLA MARG , NEW DELHI-110002

Phone: 3312305, 3313390 Gram: ASINGU
3310059, 3312429 Telex: 31 66180 AIU IN
Fax: 011-3315105

No. EV/II(449)/94/176915-177115

January 14, 1994

The Registrar(s)

Member Universities

Subject: Recognition of Degrees/Diplomas of Open Universities

Dear Sir,

The Standing Committee at its 237th meeting held at Utkal University and the 68th Annual Session of the AIU and in December, 1993 at the University of Delhi have decided on principle that the Degrees of the Open Universities be recognized in terms of the following resolutions:

“Resolved that the examinations of one University should be recognized by another on a reciprocal basis, provided that the entrance qualification, duration of course and the general standard of attainment are similar to those prescribed by the recognized university.”

“Further resolved that in case of Degrees awarded by Open Universities, the conditions regarding entrance qualifications and duration of the course be relaxed provided that the general standard of attainment are similar to those prescribed by the recognized university”.

The decision is brought to the notice of the Universities for favour of appropriate action in the matter. The additional information, if required in this behalf, may kindly be obtained from the Registrar of the Universities direct.

Thanking you,

Yours faithfully,

Sd/-

(K.C. KALRA)

Joint Secretary

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

REGIONAL SERVICES DIVISION

NAMES & ADDRESSES OF IGNOU REGIONAL CENTRES

S. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
1	AGARTALA RC CODE : 26	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE M.B.B. COLLEGE COMPOUND P.O. AGARTALA COLLEGE AGARTALA - 799004 TRIPURA PH.OFF: 0381-2519391 / 2516266 FAX : 0381-2516266 EMAIL : rcagartala@ignou.ac.in	DR K S CHAKRABORTY, RD MS.NAMRATA HAGJER, ARD (SEL. GRADE)	STATE OF TRIPURA (DISTRICT: DHALAI, NORTH TRIPURA, SOUTH TRIPURA, WEST TRIPURA)
2	AHMEDABAD RC CODE: 09	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE OPP. NIRMA INSTT OF TECHNOLOGY SARKHEJ-GANDHINAGAR HIGHWAY, CHHARODI AHMEDABAD - 382481 GUJARAT PH.OFF: 02717-242975 -79 FAX : 02717-241580 EMAIL : rcamedbad@ignou.ac.in	MS. AVANI TRIVEDI, RD (I/C) SH. VED A KUMAR, AR	STATE OF GUJARAT (DISTRICT: AHMEDABAD, ANAND, BANASKANTHA, BHARUCH, DAHOD, GANDHINAGAR, MEHSANA, PATAN, SABARKANTHA, SURAT, VADODARA, VALSAD, DANG, KHEDA, NARMADA, NAVSARI, PANCHMAHAL, TAPI) DAMAN (U.T.)
3	AIZWAL RC CODE: 19	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE LAL BULAIJA BUILDING M.G. ROAD KHATLA (NEAR CENTRAL YMCA OFF) AIZAWL - 796001 MIZORAM PH.OFF: 0389-2311693 / 2311692 FAX : 0389-2311789 EMAIL : rcaizawl@ignou.ac.in	DR. S.R. ZONUNTHARA, RD	STATE OF MIZORAM (DISTRICT: AIZWAL, LUNGLEI, KOLASIB, MAMIT, SERCHHIP, SAIHA, CHAMPHAI, LAWNGTLAI)
4	ALIGARH RC CODE: 47	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 3/310 MARRIS ROAD ALIGARH-202001 UTTAR PRADESH PH.OFF: 0571-2700120 / 2701365 FAX : 0571-2402147 EMAIL : rcaligarah@ignou.ac.in	SH BHANU PRATAB, RD (I/C) SH. A.K. PANDEY, AR	STATE OF UTTAR PRADESH (DISTRICT: ALIGARH, AGRA, BUDAUN, BULANDSHAHR, ETAH, ETAWAH, FIROZABAD, J.P. NAGAR, KASHIRAM NAGAR/ KASGANJ, MAHAMAYA NAGAR/ HATHRAS, MAINPURI, MATHURA, MORADABAD AND RAMPUR)
5	BANGALORE RC CODE: 13	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NSSS KALYANA KENDRA 293, 39TH CROSS, 8TH BLOCK JAYANAGAR BANGALORE - 560 070 KARNATAKA PH.OFF: 080-26654747 / 26657376 FAX : 080-26644848 EMAIL : rcbangalore@ignou.ac.in	DR. B.S.SUDHINDRA, RD DR. B.M. AGARWAL, DD MR. G.H. IMRAPUR, ARD (SEL. GRADE) MS. P.M. SOWJANYA, ARD SH. J. THIRUMURUGAN, AR	STATE OF KARNATAKA (DISTRICT: BANGALORE, BANGALORE RURAL, CHIKBALLAPUR, CHITRADURGA, DAVANAGERE, KOLAR, RAMANAGARA, SHIMOGA, TUMKUR, BAGALKOT, BIJAPUR, GADAG, HAVERI, BELLARY, BIDAR, GULBARGA, KOPPAL, RAICHUR, YADGIR, CHAMARAJANAGAR, CHIKMAGALUR, DAKSHINA KANNADA, HASSAN, KODAGU, MANDYA, MYSORE, UDUPI)

S. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
6	BHAGALPUR RC CODE: 82	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE		STATE OF BIHAR (DISTRICT: KISHANGANJ, ARARIA, KATHIHAR, PURNEA, BHAGALPUR, BANKA, MUNGER, KHAGARIA, MADHEPURA) <i>Note: Currently under Darbanga and Patna RCs</i>
7	BHOPAL RC CODE: 15	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SANCHI COMPLEX, 3RD FLOOR OPP. BOARD OF SECONDARY EDN. SHIVAJI NAGAR BHOPAL - 462 016 MADHYA PRADESH PH.OFF: 0755-2578455 / 2578452 FAX : 0755-2578454 EMAIL : rcbhopal@ignou.ac.in ignoubhopal@rediffmail.com	DR. K.S. TIWARI, RD	STATE OF MADHYA PRADESH (DISTRICT: ALIRAJPUR, BALAGHAT, BHIND, CHHATARPUR, DATIA, HARDI, KHANDWA, MANDSAUR, NEEMUCH, RAJGARH, SAGAR, SHAJAPUR, BAWANI, BHOPAL, DEWAS, GUNA, HOSHANGABAD, JHABUA, KHARGONE, MORENA, PANNA, RATLAM, SATNA, SHEOPUR, TIKAMGARH, VIDISHA, ASHOKNAGAR, BETUL, BURHANPUR, DAMOH, DHAR, GWALIOR, INDORE, RAISEN, REWA, SEHORE, SHIVPURI, UJJAIN)
8	BHUBANESHWAR RC CODE: 21	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C - 1, INSTITUTIONAL AREA BHUBANESHWAR - 751 013 ORISSA PH.OFF: 0674-2301348 / 2301250 / FAX : 0674-2300349 EMAIL : rcbhubaneswar@ignou.ac.in	DR S K TRIPATHY, RD DR. S. MOHANTI, ARD MR. S.K. PANIGRAHI, ARD SH. R.K. RATH, AR (on deputation)	STATE OF ORISSA (DISTRICT: ANGUL, BHADRAK, BARAGARH, BALASORE, CUTTACK, DEOGARH, DHENKANAL, GANJAM, GAJAPATI, JHARSUGUDA, JAJPUR, JAGATSINGHPUR, KHORDHA, KEONJHAR, KANDHAMAL, KENDRAPARA, MAYURBHANJ, NAYAGARH, PURI, SAMBALPUR, SUNDERGARH)
9	CHANDIGARH RC CODE: 06	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SCO 208 SECTOR 14 PANCHKULA 134 109 HARYANA PH.OFF: 07172-2590208 FAX : 0172-2590279 EMAIL : rcchandigarh@ignou.ac.in	DR ASHA SHARMA, RD DR. D.N. VERMA, AR	STATE OF PUNJAB (DISTRICT: PATIALA, MOHALI, RUP NAGAR, FATEHGARH SAHEB), STATE OF HARYANA (DISTRICT: AMBALA, PANCHKULA), CHANDIGARH (U.T.)
10	CHENNAI RC CODE: 25	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C.I.T. CAMPUS TARAMANI CHENNAI - 600 113 TAMILNADU	DR S MOHANAN, RD DR. J.S. DOROTHY, ARD SH. Z.F. RAHMAN, AR SH. S. SENTHILRAJ, AR	STATE OF TAMILNADU (DISTRICT: CHENNAI, THIRUVALLUR, KANCHIPURAM, VELLORE, THIRUVANNAMALAI, KRISHNAGIRI, DHARMAPURI, SALEM, NAMAKKAL, VILLUPURAM, CUDDALORE, PERAMBALUR, NAGAPATTINAM, THIRUVARUR), PONDICHERRY (U.T.)
11	COCHIN RC CODE: 14	PH.OFF: 044-22541919 / 22542727 FAX : 044-22542828 EMAIL : rcchennai@ignou.ac.in REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KALOOR COCHIN - 682 017 KERALA PH.OFF: 0484-2340203 / 2348189 / 2330891 FAX : 0484-2340204 EMAIL : rccochin@ignou.ac.in	DR.K S D NAIR, RD MS. SINDHU P. NAIR, ARD MR. T. KRISHNAN, ARD SH. N.V. SHREEDHARAN, DR	STATE OF KERALA (DISTRICT: ALAPPUZHA, ERNAKULAM, IDUKKI, KANNUR, KASARAGOD, KOTTAYAM, KOZHIKODE, MALAPPURAM, PALAKKAD, THRISSUR, WAYANAD), LAKSHADWEEP (U.T.)

S. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
12	DARBHANGA RC CODE: 46	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE LALIT NARAYAN MITHLA UNIV.CMPS KAMESHWARANAGAR, NEAR CENTRAL BANK DARBHANGA-846004 BIHAR PH.OFF: 06272-251833 FAX : 06272-253719 EMAIL : rcdarbhang@ignou.ac.in	DR S S SINGH, RD	STATE OF BIHAR (DISTRICT: ARARIA, BEGUSARAI, DARBHANGA, EAST CHAMPARAN, GOPALGANJ, KATIHAR, KHAGARIA, SAHARSA, SUPAUL, MADHEPURA, PURNEA, KISHANGANJ, SARAN, SIWAN, SHEOHAR, SITAMARHI, SAMASTIPUR, MADHUBANI, MUZAFFARPUR & WEST CHAMPARAN)
13	DEHRADUN RC CODE: 31	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NANOOR KHERA, TAPOVAN RAIPUR ROAD DEHRADUN - 248 001 UTTARANCHAL PH.OFF: 0135-2789200 / 2789180 FAX : 0135-2789190 EMAIL : rcdehradun@ignou.ac.in	DR ANIL KUMAR DIMRI, RD DR. RANJAN KUMAR, DD SH. I.M. DHIWAN, AR	STATE OF UTTARANCHAL (DISTRICT: DEHRADUN, PAURI, CHAMOLI, TEHRI, UTTARAKASHI, RUDRAPRAYAG, HARIDWAR, NAINITAL, ALMORA, PITHORAGARH, US NAGAR, CHAMPAWAT, BAGESHWAR), STATE OF UTTAR PRADESH (DISTRICT: SAHARANPUR, MUZAFFARNAGAR, Bijnore)
14	DELHI 1 RC CODE: 07	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO J-2/1 BLOCK- B 1 MOHAN COOPERATIVE INDUSTRIAL ESTATE MATHURA ROAD NEW DELHI - 110 044 DELHI PH.OFF: 011-26990082 / 26990083 FAX : 011-26990084 EMAIL : rcdelhi1@ignou.ac.in	DR. V.P. RUPAM, ARD (SEL. GRADE) DR. PURNENDU TRIPATHI, ARD DR. ABHIMANYU KUMAR, ARD SH. RAM KISHAN, AR	STATE OF DELHI (COVERING AREAS OF MEHRAULI, CHANAKYAPURI, LODHI COLONY, SOUTH EXTN, R K PURAM, VASANTKUNJ, SAKET, GREEN PARK, LAJPAT NAGAR, G K, MALVIYA NAGAR, BHOGAL, ASHRAM, HAUZ KHAS, MUNIRIKA, OKHLA, SANGAMVIHAR, FRIENDS CLY., BADARPUR), STATE OF HARYANA (DISTRICT: FARIDABAD)
15	DELHI 2 RC CODE: 29	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GANDHI SMRITI & DARSHAN SAMITI RAJGHAT NEW DELHI - 110 002 PH.OFF: 011-23392374 / 23392376- 77 FAX : 011-23392375 EMAIL : rcdelhi2@ignou.ac.in	DR SANJEEV PANDEY, RD DR. D.B. DAMLE, DD MS. KUMUD VERMA, ARD DR. SIRAN MUKHERJI, ARD MR. MANORANJAN TRIPATHI, DR MR. RAJBIR SINGH RANA, AR	STATE OF DELHI (COVERING AREAS OF KARALA, PRAHLADPUR, BANAGAR, LIBASPUR, RAMA VIHAR, RANI BAGH, SULTAN PURI, BUD VIHAR, MANGOL PURI, PITAMPURA, JAHANGIR PURI, JHARODA MAJA, BURAI, DR MUKHERJEE NAGAR, MODEL TOWN, SHAKURPUR COLONY, GTB NAGAR, ASHOK VIHAR, SHASTRI NAGAR, CIVIL LINES, YAMUNA VIHAR, NAND NAGRI, BHR)
16	DELHI 3 RC CODE: 38	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE F-634-636 PALAM EXTENSION RAM PHAL CHOWK (NEAR SECTOR 7), DWARKA NEW DELHI 110 045 PH.OFF: 011-25088939 / 25088944 FAX : EMAIL : rcdelhi3@ignou.ac.in	DR A M SAKLANI, RD (I/C)	STATE OF DELHI (COVERING AREAS OF MUNDKA, NANGLOI JAT, PEERAGARHI, PUNJABI BAGH, BAKARWALA, MEERA BAGH, MOTINAGAR, TILAK NAGAR, TILANGPUR, KOTLA, VIKASPURI, SUBHASH NAGAR, UTTAM NAGAR, JANAKPURI, NAZAFGARH, MAHAVIR ENC., SAGARPUR, DWARKA, PALAM, PALAM FARMS, KAPASERA, DHAULA KUAN, NARAINA), STATE OF HARYANA (DISTRICT: GURGAON)

S. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
17	GANGTOK RC CODE: 24	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 31 A NATIONAL HIGHWAY, 5TH MILE BELOW MANIPAL HOSPITAL TADONG GANGTOK - 737102 SIKKIM PH.OFF: 0359-2270923 FAX : 0359-2212501 EMAIL : rcgangtok@ignou.ac.in	DR ILA DAS, RD	STATE OF SIKKIM (DISTRICT: EAST SIKKIM, WEST SIKKIM, NORTH SIKKIM, SOUTH SIKKIM)
18	GUWAHATI RC CODE: 04	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HOUSE NO 71, GMC ROAD CHRISTIAN BASTI GUWAHATI, ASSAM PH.OFF: 0361-2343785 / 2343786 / 2343783 FAX : 0361-2343784 EMAIL : rcguwahati@ignou.ac.in	DR. (MRS) VARDHINI BHATTACHARJEE, RD DR. SANJIB KUMAR KATAKY, DD	STATE OF ASSAM (DISTRICT: TINSUKIA, DIBRUGARH, SIBSAGAR, DHEMAJI, JORHAT, LAKHIMPUR, GOLAGHAT, SONITPUR, KARBI, ANGLONG, NAGAON, MARIGAON, DARRANG, KAMRUP, NALBARI, BARPETA, BONGAIGAON, GOALPARA, KOKRAJHAR, DHUBRI, NORTH CACHAR HILLS, CACHAR, HAILAKANDI, KARIMGANJ, KAMRUP METROPOLITAN, BAKSA, UDALGURI, CHIRANG)
19	HYDERABAD RC CODE: 01	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO 207 KAVURI HILLS PHASE II, NEAR MADHAPUR PS, JUBILEE HILLS (P.O.) HYDERABAD - 500 033 ANDHRA PRADESH PH.OFF: 040-40266470 / 40266471 FAX : 040-40266759 EMAIL : rchyderabad@ignou.ac.in	DR B RAJAGOPAL, RD DR. D.R. SHARMA, DD SH. K.K. MOHAN, AR SH. GUJALAASHOK, AR	STATE OF ANDHRA PRADESH (DISTRICT: ADILABAD, ANANTAPUR, HYDERABAD, KADAPA, KARIMNAGAR, KURNOOL, MEDAK, MAHABOONNAGAR, NALGONDA, NIZAMABAD, RANGA REDDY, WARANGAL)
20	IMPHAL RC CODE: 17	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ASHA JINA COMPLEX, NORTH AOC IMPHAL - 795001 MANIPUR PH.OFF: 0385-2421190 / 2421191 / FAX : 0385-2421192 EMAIL : rcimphal@ignou.ac.in	DR. DANIEL JOSEPH KUBA, RD (I/C)	STATE OF MANIPUR (DISTRICT: BISHNUPUR, CHURACHANDPUR, CHANDEL, IMPHAL EAST, IMPHAL WEST, SENAPATI, TAMENGLONG, THOUBAL, UKHRUL)
21	ITANAGAR RC CODE: 03	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 'HORN HILL COMPLEX' 'C' SECTOR (NEAR CENTRAL SCH.) NAHARLAGUN ITANAGAR - 791110 ARUNACHAL PRADESH PH.OFF: 0360-2247536 / 2247538 FAX : 0360-2247537 EMAIL : rcitanagar@ignou.ac.in	DR S J NEETHIRAJAN, RD SH. MANOJ TIRKEY, ARD (On Study Leave)	STATE OF ARUNACHAL PRADESH (DISTRICT: ANJAW, CHANGLANG, EAST KAMENG, EAST SIANG, KURUNG KUMAY, LOHIT, LOWER DIBANG VALLEY, LOWER SUBANSIRI, PAPUM PARE, TAWANG, TIRAP, UPPER DIBANG, UPPER SUBANSIRI, UPPER SIANG, WEST KAMENG, WEST SIANG)
22	JABALPUR RC CODE: 41	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2nd FLOOR, RAJSHEKHAR BHAVAN RANI DURGAVATI VISHVAVIDYALAYA CAMPUS, PACHPEDHI JABALPUR - 482001 MADHYA PRADESH PH.OFF: 0761-2600411 / 2600441 FAX : 0761-2609919 EMAIL : rcjabalpur@ignou.ac.in	DR. S. FIAYAZ AHMED, RD (I/C) (Not yet joined the duty) DR. U.C. PANDEY, DD (on EOL) SH. R.K. SONI, AR	STATE OF MADHYA PRADESH (DISTRICT: ANNUPUR, BALAGHAT, CHHINDWARA, DINDORI, JABALPUR, KATNI, MANDLA, NARSHINGPUR, SEONI, SHAHDOL, SIDDHI, SIHORA, SINGRAULI, AND UMARIA)

S. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
23	JAIPUR RC CODE: 23	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 70/79, SECTOR - 7 PATEL MARG MANSAROVAR JAIPUR - 302 020 RAJASTHAN PH.OFF: 0141-2785763 / 2785750 FAX : 0141-2784043 EMAIL : rcjaipur@ignou.ac.in	DR. S.N. AMBEDKAR, RD DR. MAMTA BHATIA, DD SH. ANSHUMAN UPADHYAY, ARD SH. B.L. MEENA, AR	STATE OF RAJASTHAN (DISTRICT: AJMER, ALWAR, BANSWARA, BARAN, BARMER, BHARATPUR, BHILWARA, BIKANER, BUNDI, CHITTORGARH, CHURU, DAUSA, DHOLPUR, DUNGARPUR, HANUMANGARH, JAIPUR, JAISALMER, JALOR, JHALAWAR, JHUNJHUNU, JODHPUR, KARALI, KOTA, NAGPUR, PALI, PRATAPGARH, RAJSAMAND, SAWAI MADHOPUR, SIKAR, SIROHI, SRI GANGANAGAR, TONK, UDAIPUR)
24	JAMMU RC CODE: 12	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SPMR COLLEGE OF COMMERCE AUROBINDO BLOCK 1ST FLOOR CANAL ROAD JAMMU - 180 001 JAMMU & KASHMIR PH.OFF: 0191-2579572 / 2546529 FAX : 0191-2546995 EMAIL : rcjammu@ignou.ac.in	ER.K.K.BHAT, RD DR. INDRANI LAHIRI, ARD SH. PAPPU SINGH SAPRIBAN, AR	STATE OF JAMMU & KASHMIR (JAMMU REGION – DISTRICT: DODA, JAMMU, KATHUA, KISHTWAR, POONCH, RAJOURI, RAMBAN, REASI, SAMBA, UDHAMPUR)
25	JORHAT RC CODE: 37	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE		STATE OF ASSAM (DISTRICT: NAGAON, GOLAGHAT, JORHAT, SHIVASAGAR, DIBRUGARH, INSUKIA, LAKHIMPUR, DHEMAJI, SONITPUR) <i>Note: Currently under Guwahati RC</i>
26	KARNAL RC CODE: 10	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 06, SUBHASH MARG SUBHASH COLONY NEAR HOME GUARD OFFICE KARNAL - 132 001 HARYANA PH.OFF: 0184-2271514 / 2260075 FAX : 0184-2255738 EMAIL : rckarnal@ignou.ac.in	DR. ASHOK SHARMA, RD SH. AMIT KR SHRIVASTAVA, ARD (On Deputn.) SH. C. L. SHARMA, AR	STATE OF HARYANA (DISTRICT: BHIWANI, FATEHABAD, HISAR, JHAJJAR, JIND, KAITHAL, KARNAL, KURUKSHETRA, MAHENDRAGARH, MEWAT, PALWAL, PANIPAT, REWARI, ROHTAK, SIRSA, SONIPAT, YAMUNANAGAR)
27	KHANNA RC CODE: 22	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE I.T.I. BUILDING, BULEPUR (DISTRICT LUDHIANA) KHANNA - 141401 PUNJAB PH.OFF: 01628-229993 / 237361 FAX : 01628-238284 EMAIL : rckhanna@ignou.ac.in	DR. SANTOSH KUMARI, RD SH. PRAMESH CHANDRA, ARD SH. TEJINDER PAL SINGH, AR	STATE OF PUNJAB (DISTRICT: GURDASPUR, AMRITSAR, TARN TARAN, KAPURTHALA, JALANDHAR, HOSHIARPUR, SBS NAGAR/ NAWANSHAHR, BARNALA, SANGRUR, BATHINDA, MANSA, MUKTSAR, LUDHIANA, FEROZEPUR, FARIDKOT, MOGA)
28	KOHIMA RC CODE: 20	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NEAR MOUNT HERMON SCHOOL DON BOSCO HR. SEC SCHOOL ROAD, KENUOZOU KOHIMA - 797001 NAGALAND PH.OFF: 0370-2260366 / 2260167 FAX : 0370-2260216 EMAIL : rckohima@ignou.ac.in	DR. T. IRALU, RD	STATE OF NAGALAND (DISTRICT: KOHIMA, DIMAPUR, WOKHA, MOKOKCHUNG, ZUNHEBOTO, TUENSANG, LONGLENG, KIPHIRE, MON, PEREN, PHEK)

S. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
29	KOLKATA RC CODE: 28	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BIKASH BHAWAN, 4TH FLOOR NORTH BLOCK, SALT LAKE, BIDHAN NAGAR, J KOLKATA - 700 091 WEST BENGAL PH.OFF: 033-23349850 FAX : 033-23347576 EMAIL : rckolkata@ignou.ac.in	DR SUJIT KUMAR GHOSH, RD MR. SANTANU KUKHERJEE, ARD MR. KAMAL KANT SAHAY, AR	STATE OF WEST BENGAL (DISTRICT: KOLKATA, NORTH 24 PARAGANAS, SOUTH 24 PARAGANAS, PURBA MEDINIPUR, PASCHIM MEDINIPUR, BANKURA, HOWRAH, HOOGHLY, PURULIA, BURDWAN, NADIA)
30	KORAPUT RC CODE: 44	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE DISTRICT AGRICULTURE OFFICE RD BEHIND PANCHAYAT BHAVAN KORAPUT - 764020 ORISSA PH.OFF: 06852-252982 / 251535 FAX : 06852-252503 EMAIL : rckoraput@ignou.ac.in	DR ABHILASH NAYAK, RD SH. K.C. DALAI, ARD (SEL. GRADE) SH. DHARMA RAO GONIPATI, ARD SH. SANZAYA PATEL, AR	STATE OF ORISSA (DISTRICT: KORAPUT, MALKANGIRI, RAYAGADA, NABARANGPUR, KALAHANDI, NUAPADA, BOLANGIR, SONEPUR, BOUDH), STATE OF CHATTISGARH (DISTRICT: BASTAR, NARAYNPUR, DANTEWADA, BIJAPUR)
31	LUCKNOW RC CODE: 27	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE B-1/33, SECTOR - H ALIGANJ LUCKNOW - 226 024 UTTAR PRADESH PH.OFF: 0522-2746120 / 2745114 FAX : 0522-2746145 EMAIL : rclucknow@ignou.ac.in	DR AMIT CHATURVEDI, RD DR. ASHWINI KUMAR, DD DR. ANIL KUMAR MISRA, DD SH. MOHD. RAIS SIDDIQ, AR	STATE OF UTTAR PRADESH (DISTRICT: ALLAHABAD, AURAIYA, BAHAIRCH, BALRAMPUR, BANDA, BARABANKI, BAREILLY, BASTI, CHITRAKUT, FAIZABAD, FARUKHABAD, FATEHPUR, GONDA, HAMIRPUR, HARDOI, JALAUN, JHANSI, KANNAUJ, KANPUR RURAL, KANPUR URBAN, KAUSHAMBI, LAKHIMPUR, LALITPUR, LUCKNOW, MAHOBA, PILIBHIT, PRATAPGARH, RAEBAREILLY, SHAHJANPUR, SHRAVASTI, SIDHARTHANAGAR, SITAPUR, SULTANPUR, UNNAO)
32	MADURAI RC CODE: 43	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SIKKANDAR CHAVADI ALANGANALLUR ROAD MADURAI - 6625 018, TAMIL NADU PH.OFF: 0452-2380387 / 2380733 FAX : 0452-2370588 EMAIL : rcmadurai@ignou.ac.in	DR M SHANMUGHAM, RD DR. S. KISHORE, DD SH. P. NAMBOOTHIRIPAD, ARD SH. S. BALASUBRAMANIAN, AR	STATE OF TAMIL NADU (DISTRICT: COIMBATORE, DINDIGUL, ERODE, KARUR, MADURAI, NILGIRIS, PUDUKKOTTAI, RAMANATHAPURAM, SIVAGANGA, THANJAVUR, THENI, THIRUVAROOR, TIRUCHIRAPPALLI, TIRUNELVELI, TIRUPUR, TUTICORIN, VIRUDHUNAGAR)
33	MUMBAI RC CODE: 49 No. of LSCs : 47	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE OM LEVA VIKAS NIKETAN NANEPADA ROAD, MULUND (E) MUMBAI - 81 PH.OFF: 022-25633159 / 25635540 FAX : 022-25635540 EMAIL : rcmumbai@ignou.ac.in	DR M RAJESH, RD	STATE OF MAHARASHTRA (DISTRICT: MUMBAI, THANE, RAIGARH AND RATNAGIRI)
34	NAGPUR RC CODE: 36	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GYAN VATIKA 14 HINDUSTAN COLONY AMARAVATI ROAD NAGPUR 440033 PH.OFF: 0712-2022000 EMAIL : rcnagpur@ignou.ac.in	DR P SIVASWAROOP, RD	STATE OF MAHARASHTRA (DISTRICT: AMRAVATI, BULDHANA, AKOLA, WASHIM, HINGOLI, PARBHANI, NANDED, YAVATMAL, WARDHA, CHANDRAPUR, NAGPUR, BHANDARA, GONDIA, GADCHIROLI)

S. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
35	NOIDA RC CODE: 39	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C- 53 SECTOR 62 INSTITUTIONAL AREA NOIDA 201305 UTTAR PRADESH PH.OFF: 0120-2405012 / 2405014 FAX : 0120-2405013 EMAIL : rcnoida@ignou.ac.in	DR GULAB JHA, RD DR. HEMA PANT, DD SH. N.D. SHARMA, AR	STATE OF UTTAR PRADESH (DISTRICT: GAUTAM BUDH NAGAR, GHAZIABAD, MEERUT, BAGHPAT, BARAUT)
36	PANAJI RC CODE: 08	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BEHIND CHODANKAR HOSPITAL NEAR P&T STAFF QUARTERS ALTO PORVORIM POVORIM -403521 GOA PH.OFF: 0832-2462315 FAX : 0832-2414552 EMAIL : rcpanaji@ignou.ac.in	DR M S PARTHASARATHY, RD	STATE OF GOA (DISTRICT: NORTH GOA, SOUTH GOA), STATE OF KARNATAKA (DISTRICT: BELGAUM, DHARWAD, UTTARA KANNAD), STATE OF MAHARASHTRA (DISTRICT: SINDHDURG)
37	PATNA RC CODE: 05	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2ND FLOOR, BISCOMAUN TOWER WEST GANDHI MAIDAN, PATNA - 800 001 BIHAR PH.OFF: 0612-2219539 / 2219541 FAX : 0612-2219538 EMAIL : rcpatna@ignou.ac.in	DR. Q. HAIDER, RD MS. MONI SAHAY, ARD DR. D.P. SINGH, ARD	STATE OF BIHAR (DISTRICT: ARWAL, AURANGABAD, BANKA, BHAGALPUR, BHOJPUR, BUXAR, GAYA, JAMUI, JEHANABAD, KAIMUR, LAKSHISARAI, MUNGER, NALANDA, NAWADA, PATNA, ROHTAS, SHEIKHPURA, VAISHALI)
38	PORT BLAIR RC CODE: 02	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE JNRM CAMPUS PORT BLAIR-744104 ANDAMAN & NICOBAR ISLANDS PH.OFF: 03192-242888 / 230111 EMAIL : rcportblair@ignou.ac.in	DR S SRINIVAS, RD	PORT BLAIR (U.T.) (DISTRICT: NORTH & MIDDLE ANDAMAN, SOUTH ANDAMAN, NICOBAR)
39	PUNE RC CODE: 16	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 1ST FLOOR, MSFC BUILDING 270, SENAPATI BAPAT ROAD PUNE - 411 016 MAHARASHTRA PH.OFF: 020-25671867 / 25651321 FAX : 020-25671864 EMAIL : rcpune@ignou.ac.in	DR.KAMESHWARI MOORTY, RD DR. KALPANA S. GUPTA, DD MS. S.T. SHAMSU, ARD (SEL. GRADE) ON DEPUTY. SH. PARVEEN KUMAR, ARD SH. S.G. SWAMY, AR	STATE OF MAHARASHTRA (DISTRICT: NANDURBAR, DHULE, JALGAON, AURANGABAD, NASIK, JALNA, AHMADNAGAR, BID, PUNE, OSMANABAD, SOLAPUR, SANGLI, SATARA, LATUR & KOLHAPUR)
40	RAGHUNATHGANJ RC CODE: 50	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE R.NO 312 SECOND FLOOR NEW ADMINISTRATIVE BUILDING SDO JANGIPUR OFFICE COMPOUND RAGHUNATHGANJ DT.MURSHIDABAD WEST BENGAL-742 225 PH.OFF: 03483-271555 / 271666 EMAIL : rcraghunathganj@ignou.ac.in	DR S RAJA RAO, RD	STATE OF WEST BENGAL (DISTRICT: MURSHIDABAD, BIRBHUM, MALDA)
41	RAIPUR RC CODE: 35	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE REST HOUSE & E.M. OFFICE HALL SECTOR - 1, SHANKAR NAGAR RAIPUR - 492007 CHATTISGARH PH.OFF: 0771-2428285 / 4056508 FAX : 0771-2445839 EMAIL : rcraipur@ignou.ac.in	DR H SANGEETA MAJHI, RD SH. BIMAL CH. NANDA, ARD SH. Y.S. BHAMBULKAR, AR	STATE OF CHHATTISGARH (DISTRICT: BILASPUR, DHAMTARI, DURG, JANJIGIR-CHAMPA, JASHPUR, KANKER, KAWARDHA, KORBA, KORIYA, MAHASAMUND, RAJGARH, RAIPUR, RAJNANDGAON, SURAJPUR, SARGUJA, NARAYANPUR, BIZAPUR)

S. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
42	RAJKOT RC CODE: 42	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SAURASHTRA UNIVERSITY CAMPUS, RAJKOT - 360005 GUJARAT PH.OFF: 0281-2572988 FAX : 0281-2571603 EMAIL : rcrajkot@ignou.ac.in	DR S GANESHAN, RD SH. J.B. DHABI, AR SH. SANJEEV KR. VARMA, AR	STATE OF GUJRAT (DISTRICT: RAJKOT, KACHCHH, JAMNAGAR, PORBANDER, JUNAGADH, AMRELI, BHAVNAGAR, SURENDRANAGAR), DIU (U.T.)
43	RANCHI RC CODE: 32	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 457/A, ASHOK NAGAR RANCHI - 834022 JHARKHAND PH.OFF: 0651-2244688 / 2244699 / 2244677 FAX : 0651-2244400 EMAIL : rcranchi@ignou.ac.in rdbranchi@ignou.ac.in	DR G N SHIV KUMAR, RD DR. SARAH NASREEM, ARD (EOL) SH. ARVIND MANOJ KR. SINGH, ARD DR. MOTI RAM, ARD SH. G.Z. AYOUB, DR SH. AJAY LAKRA, AR	STATE OF JHARKHAND (DISTRICT: RANCHI, LOHARDAGA, GUMLA, SIMDEGA, PALAMU, LATEHAR, GARHWA, WEST SINGHBHUM, SARAIKELA KHARSAWAN, EAST SINGHBHUM, DUMKA, JAMTARA, SAHEBGANJ, PAKUR, GODDA, HAZARIBAGH, CHATRA, KODERMA, GIRIDIH, DHANBAD, BOKARO, DEOGHAR, KHUNTI, RAMGARH)
44	SHILLONG RC CODE: 18	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SUNNY LODGE NONGTHYMMI NONGSHILLANG SHILLONG - 793 014 MEGHALAYA PH.OFF: 0364-2521117 / 2521271 FAX : 0364-2521271 EMAIL : rcshillong@ignou.ac.in	DR (MRS) DIDCY LALOO, RD SH. JOSEPH SOMI, ARD (SEL. GRADE) SH. K.D. HYNNECTWA, AR	STATE OF MEGHALAYA (DISTRICT: EAST KHASI HILLS, EAST GARO HILLS, JAINTIA HILLS, RI-BHOI, SOUTH GARO HILLS, WEST KHASI HILLS, WEST GARO HILLS)
45	SHIMLA RC CODE: 11	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE CHAUHAN NIWAS BUILDING, KHALINI SHIMLA - 171 002 HIMACHAL PRADESH PH.OFF: 0177-2624612 / 2624613 FAX : 0177-2624611 EMAIL : rcshimla@ignou.ac.in	DR.D.B.NEGI, RD DR. JOGINDER KR. YADA, ARD SH. MOHAN SHARMA, ARD DR. V.B. NEGI, AR	STATE OF HIMACHAL PRADESH (DISTRICT: BILASPUR, CHAMBA, HAMIRPUR, KANGRA, KINNAUR, KULLU, LAHUL & SPITI, MANDI, SHIMLA, SIRMAUR, SOLAN, UNA)
46	SILIGURI RC CODE: 45	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NETAJI MORE SUBHAS PALLY SILIGURI - 734001 WEST BENGAL PH.OFF: 0353-2526818 FAX : 0353-2526819 EMAIL : rcsiliguri@ignou.ac.in	DR YONAH BHUTIA, RD DR. B. BHOWMIK, ARD	STATE OF WEST BENGAL (DISTRICT: COOCHBEHAR, JALPAIGURI, DARJEELING, UTTAR DINAJPUR, DAKSHIN DINAJPUR)
47	SRINAGAR RC CODE: 30	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE MANTOO HOUSE RAJ BAGH NEAR MASJID AL-FAROOQ SRINAGAR - 190 008 JAMMU & KASHMIR PH.OFF: 0194-2311251 / 2311258 FAX : 0194-2311259 EMAIL : rcsrinagar@ignou.ac.in	DR MIRZA NEHALAHMED BAIG, RD (I/C)	STATE OF JAMMU & KASHMIR (SRINAGAR REGION – DISTRICT: ANANTNAG, BANDIPORE, BARAMULLA, BUDGAM, GANDERBAL, KARGIL, KULGAM, KUPWARA, LEH, PULWAMA, SHOPIAN, SRINAGAR)

S. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
48	TRIVANDRUM RC CODE: 40	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE MEPRAM MANSION CHEKKALAMUKKU SREEKARIYAM TRIVANDRUM -695017 PH.OFF: 0471-2590300 / 2590600 FAX : 0471-2590700 EMAIL : rctrivandrum@ignou.ac.in	DR B SUKUMAR, RD SH. JOY S. PATTATHIL, AR	STATE OF KERALA (DISTRICT: KOLLAM, PATHANAMTHITTA, THIRUVANANTHAPURAM), STATE OF TAMIL NADU (DISTRICT: KANYAKUMARI)
49	VARANASI RC CODE: 48	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GANDHI BHAWAN B.H.U. CAMPUS VARANASI-221005 UTTAR PRADESH PH.OFF: 0542-2368022 / 2368622 FAX : 0542-2369629 EMAIL : rcvaranasi@ignou.ac.in	DR MANORMA SINGH, RD SH. SHER SINGH, ARD SH. BANMALI SINGH, AR	STATE OF UTTAR PRADESH (DISTRICT: AMBEDKAR NAGAR, AZAMGARH, BALLIA, CHANDAULI, DEORIA, GHAZIPUR, GORAKHPUR, JAUNPUR, KUSHINAGAR, MAHARAJGANJ, MAU, MIRZAPUR, SANT KABIR NAGAR, SANT RAVIDAS NAGAR, SONEBHADRA, VARANASI)
50	VIJAYAWADA RC CODE: 33	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE #9-76-18, 1ST FLOOR, S.K.PV.V. HINDU HIGH SCHOOL PREMISES, KOTHAPET VIJAYWADA 520 001 ANDHRA PRADESH PH.OFF: 0866-2565253 / 2565959 FAX : 0866-2565353 EMAIL : rcvijayawada@ignou.ac.in	DR. M. KRISHNAIAH, RD (I/C) MR. PRAVEEN KUMAR. AR	STATE OF ANDHRA PRADESH (DISTRICT: KRISHNA, GUNTUR, PRAKASHAM, NELLORE, CHITTOOR, KHAMMAM, EAST GODAVARI, WEST GODAVARI, VISAKHAPATNAM, VIZIANAGARAM, SRIKAKULAM)

List of Study Centres
MA (Gandhi and Peace Studies) Programme
Address and Codes of IGNOU Study Centres

(STATE OF ANDHRA PRADESH)

S.no	SC Code Category	Address of Study Centre	Programme Activated
1	0105	Lal Bahadur College Warangal Andhra Pradesh 506007	MA/PG Diploma/PG Certificate
2	0106	Shri Saibaba Nat. Degree College Anantapur, Andhra Pradesh 515001	MA/PG Diploma/PG Certificate
3	0111	Aurora's Degree College & PG College H.No. 16-11-210, Krishna Tulsi Nagar Moosa Ram Bagh, Hyderabad Andhra Pradesh 500020	MA/PG Diploma/PG Certificate
Port Blair Regional Centre (Union Territory of Andaman & Nicobar Islands)			
4	0201	J.N.R. Mahavidyalala Port Blair Andaman & Nicobar 744104	MA/PG Diploma/PG Certificate
Itanagar Regional Centre (State of Arunachal Pradesh)			
5	0311 P	Rajiv Gandhi University Doimukh Rono Hills, Dist Papum Pare Arunachal Pradesh 791112	MA/PG Diploma/PG Certificate
6	0312	Wangcha Rajkumar Govt. College, Deomali Dist Tirap, Arunachal Pradesh 786629	MA/PG Diploma/PG Certificate
Guwahati Regional Centre (State of Assam)			
7	0401	Guwahati University Guwahati, Assam 781014	MA/PG Diploma/PG Certificate
8	0402	D.K.D. College Dergaon, Assam 785614	MA/PG Diploma/PG Certificate
9	0403	Women's College Durgabari PO, Tinsukia, Assam 786125	MA/PG Diploma/PG Certificate
10	0404	Birjhora Mahavidyalaya Bongaigaon, Assam 783380	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
11	0408	Handique Girls College Dept. of History, Pan Bazar, Guwahati Assam 781001	MA/PG Diploma/PG Certificate
(State of Bihar)			
12	0505	Marwari College (T.M. Bhagalpur University) Bhagalpur, Bihar 812007	MA/PG Diploma/PG Certificate
13	0526 D	Adithi AT/PO: Jarmundi Dumka, Jharkhand	MA/PG Diploma/PG Certificate
14	0529	Anugrah Narayan College Boring Road Patna, Bihar 800013	MA/PG Diploma/PG Certificate
15	0556	S.P. Jain College Sasaram, Rohtas Dist Patna 821115	MA/PG Diploma/PG Certificate
16	0565	M.J.K. College Bettiah, Bihar	MA/PG Diploma/PG Certificate
17	0567	Patna College Patna University Patna, Bihar 800005	MA/PG Diploma/PG Certificate
18	0573	Nalanda College Biharsharif, Nalanda, Bihar 803101	MA/PG Diploma/PG Certificate
19	0574	Sir Newton Inter Science College Near Palson Dairy Amarpali Path, Digha Patna, Bihar 800001	MA/PG Diploma/PG Certificate
20	0576	P.B.S. College Banka, Bihar 813102	MA/PG Diploma/PG Certificate
21	00591	M.V. College Buxar, Bihar	MA/PG Diploma/PG Certificate
Chandigarh Regional Centre U T., District Rupnagar, Patiala, Mohali And Fatehgarh Sahib of Punjab			
22	0601	Punjab University Dept. of Correspondence Course Chandigarh 160017	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
23	0602	DAV College Sector 10, Chandigarh 160011	MA/PG Diploma/PG Certificate
24	2203	Punjabi University Arts Block - III Top Floor, Patiala, Punjab 147002	MA/PG Diploma/PG Certificate
25	2221 D	Central Jail Patiala, Punjab	MA/PG Diploma/PG Certificate
Delhi Regional Centre-I Haryana			
26	0707	Jamia Millia Islamia University Dept of Psychology Jamia Nagar, Delhi 110025	MA/PG Diploma/PG Certificate
27	0711	Gargi College Siri Fort Road Near Asiad Village New Delhi 110048	MA/PG Diploma/PG Certificate
28	0713	Jesus & Mary College University of Delhi Chanakyapuri, New Delhi 110021	MA/PG Diploma/PG Certificate
29	0714	Delhi College of Arts & Commerce Netaji Nagar, New Delhi 110023	MA/PG Diploma/PG Certificate
30	0743 D	National Association for Blind Sector-V, R.K. Puram New Delhi 110022	MA/PG Diploma/PG Certificate
Panaji Regional Centre State of Goa & Three Adjoining Districts Of Karnataka i.e Dharward, Belgaum,Uttara Kannad & Sindhudurg (Districts of Maharashtra)			
31	802	Dhempe College of Arts & Science P.B. No. 222, Panjim Goa 403001	MA/PG Diploma/PG Certificate
32	1303	J.S.S. College Vidyagiri, Dharwad Karnataka 580004	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
State of Gujarat			
33	0901 S	Central Prison Sabarmati, Ahmedabad Gujarat 380026	MA/PG Diploma/PG Certificate
34	0905	M.T.B. Arts College Surat, Gujarat 395001	MA/PG Diploma/PG Certificate
35	0907	S.S.K.S. & S.O.M. Arts College College Campus, Sabarkantha Dist. Modasa, Gujarat 383315	MA/PG Diploma/PG Certificate
36	0943	North Gujarat University Patan, Gujarat	MA/PG Diploma/PG Certificate
37	0953 R	R.R. Mehta College of Science C.L. Parikh College of Commerce Opp. S.T. Workshop, Near Highway Palanpur, Distt.banskantha Gujarat 385001	MA/PG Diploma/PG Certificate
38	2901	Daman Government Arts College Daman & Diu 396210	MA/PG Diploma/PG Certificate
Karnal Regional Centre (State of Haryana)			
39	1002	Hindu College Sonapat, Haryana 131001	MA/PG Diploma/PG Certificate
40	1008	Government P.G. College Arts Block, Room No. 28-29 Sector - 14, Urban Estate Karnal, Haryana 132001	MA/PG Diploma/PG Certificate
41	1009	Government P.G. College Hissar, Haryana 125001	MA/PG Diploma/PG Certificate
42	1011	Sri Guru Hari Singh College Sri Jiwan Nagar, District Sirsa Haryana 125075	MA/PG Diploma/PG Certificate
43	1012	Markanda National College Shahabad, Kurukshetra Haryana 136135	MA/PG Diploma/PG Certificate
44	1026	Gaur Brahaman Degree College Rohtak, Haryana	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
Shimla Regional Centre (State of Himachal Pradesh)			
45	1101	Government Degree College Sanjauli, Shimla Himachal Pradesh 171006	MA/PG Diploma/PG Certificate
46	1102	Government P.G. College Mandi, Himachal Pradesh 175001	MA/PG Diploma/PG Certificate
47	1104	Government Degree College Hamirpur, Himachal Pradesh 177005	MA/PG Diploma/PG Certificate
48	1105	Government Degree College Dept. of Chemistry, Dharamshala Himachal Pradesh 177005	MA/PG Diploma/PG Certificate
49	1106	Government Degree College Chamba, Himachal Pradesh 176310	MA/PG Diploma/PG Certificate
50	1107	Government Degree College Kullu, Himachal Pradesh 175101	MA/PG Diploma/PG Certificate
51	1109	Government Degree College UNA, Himachal Pradesh 174303	MA/PG Diploma/PG Certificate
52	1110	Government Degree College Rampur, Himachal Pradesh 172001	MA/PG Diploma/PG Certificate
53	1113	Govt. P.G. College Bilaspur, Himachal Pradesh 174001	MA/PG Diploma/PG Certificate
54	1115	Govt. Degree College Recong PEIO, Kinnour District Himachal Pradesh 172108	MA/PG Diploma/PG Certificate
55	1125	Government Degree College Indora, Distt. Kangra Shimla, Himachal Pradesh 176401	MA/PG Diploma/PG Certificate
Jammu Regional Centre (Jammu Region of Jammu & Kashmir State)			
56	1201	University of Jammu Jammu Tawi, J & K 180001	MA/PG Diploma/PG Certificate
57	1207	Government Degree College Rajouri, J & K 185131	MA/PG Diploma/PG Certificate
58	1208	Government Degree College Poonch, J & K	MA/PG Diploma/PG Certificate
59	1250	Govt. Degree College (Boys) Udhampur, J & K	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
Bangalore Regional Centre State of Karnataka Except The Districts Dharwad, Belgam & Uttara Kannada			
60	1305	Vidyavardhaka Law College Sheshadri Iyer Road Mysore, Karnataka 570021	MA/PG Diploma/PG Certificate
61	1306	D.V.S. Evening College Shimoga, Karnataka 577201	MA/PG Diploma/PG Certificate
62	1307	Blde Assn's S.S. Junior College College Campus, Bijapur Karnataka 586103	MA/PG Diploma/PG Certificate
63	1309	Al-Ameen Arts Science and Commerce College Hosur Road, Near Lal Bagh Main Gate Bangalore, Karnataka 560002	MA/PG Diploma/PG Certificate
64	1310	Veera Saiva College Cantonment. Bellary, Karnataka 583101	MA/PG Diploma/PG Certificate
Cochin Regional Centre State of Kerala Excluding Districts Mentioned Under RC Trivandrum			
65	1403	J.D.T. Islam Mari Kunnu P.O. Calicut, Kerala 673012	MA/PG Diploma/PG Certificate
66	1406	C.M.C. College Kottayam, Kerala 686001	MA/PG Diploma/PG Certificate
67	1412	St. Albert's College Ernakulam, Kerala 682018	MA/PG Diploma/PG Certificate
Bhopal Regional Centre State of Madhya Pradesh Except For Districts Mentioned Under Regional Centre Jabalpur			
68	1501	Motilal Vigyan Mahavidyalaya Bhopal, Madhya Pradesh 462008	MA/PG Diploma/PG Certificate
69	1504	Jiwaji University Gwalior, Madhya Pradesh 474011	MA/PG Diploma/PG Certificate
70	1508	A.P. Singh University Business & Eco. Deptt. Rewa, Madhya Pradesh 486003	MA/PG Diploma/PG Certificate
71	1511	Govt. J.H. PG College Betul, Madhya Pradesh 460001	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
72	1512	Govt. P.G. College Satna, Madhya Pradesh 485005	MA/PG Diploma/PG Certificate
73	1516	Vikram University Ujjain, Madhya Pradesh 456010	MA/PG Diploma/PG Certificate
Pune Regional Centre State Of Maharashtra - Nandurbar, Dhule, Jalgaon, Aurangabad, Nasik, Jalna, Ahmadnagar, Bid, Pune, Osmanabad, Solapur, Sangli, Satara, Latur & Kolhapur (14 District)			
74	1602	Symbiosis Internatl. CUL & CEN Senapati Bapat Road, Pune Maharashtra 411004	MA/PG Diploma/PG Certificate
75	1608	K.T.H.M. College Gangapur Road, Shivaji Nagar, Nasik Maharashtra 422002	MA/PG Diploma/PG Certificate
76	1610	Vivekanand Arts & S.D.S. Commerce College Samrat Nagar, Aurangabad Maharashtra 431001	MA/PG Diploma/PG Certificate
77	1611	North Maharashtra University Block No. 125, Admn. Bldg. P.B. No. 80, Jalgaon Maharashtra 425001	MA/PG Diploma/PG Certificate
Imphal Regional Centre (State of Manipur)			
78	1701	Manipur University University Campus Canchipur, Imphal, Manipur 795003	MA/PG Diploma/PG Certificate
Shillong Regional Centre State of Meghalaya			
79	1801	North Eastern Hill University Bijni Complex Laitumkhrah, Shillong, Meghalaya 793003	MA/PG Diploma/PG Certificate
80	1816 D	Jyoti Stroast School For Blind Bethany Society, Shillong, Meghalaya	MA/PG Diploma/PG Certificate
81	1817 D	Nongstoin College Nongstoin, West Khasi Hills District Meghalaya 793119	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
Aizawl Regional Centre (State of Mizoram)			
82	1923	Pachhunga University College Dist. Aizawl Aizawl, Mizoram 796001	MA/PG Diploma/PG Certificate
83	1912	Hnahthial College PO Hnahthial, Lunglei District Mizoram	MA/PG Diploma/PG Certificate
84	1918 D	Govt. Saiha College, Saiha Distt. Saiha, Mizoram 796901	MA/PG Diploma/PG Certificate
85	1902	Lunglei Government College Lunglei, Mizoram 796701	MA/PG Diploma/PG Certificate
86	1905 D	Mamit College Mamit, Mamit District Mizoram	MA/PG Diploma/PG Certificate
87	1919 D	Lawngtlai College Lwngtlai PO Lawngtlai PO Lawngtlai, DT. Lawngtlai Mizoram 796891	MA/PG Diploma/PG Certificate
88	1920 D	Kamalanagar College Post Office Kamalanagar Chawngte 'C', Dt. Lawngtlai Mizoram 796772	MA/PG Diploma/PG Certificate
89	1927	Govt J Buana College Lunglei, Dist Lunglei, Mizoram 796701	MA/PG Diploma/PG Certificate
90	1925	Khawzawl College Khawzawl, Dist Champhai Mizoram 796310	MA/PG Diploma/PG Certificate
91	1934 P	Mizoram Law College Zomi Villa Tuikual 'C' H.thangzova Building Aizawl Dist Aizawl, Mizoram 796001	MA/PG Diploma/PG Certificate
Kohima Regional Centre (State of Nagaland)			
92	2001	Nagaland College of Education Department of Education Kohima, Nagaland 797001	MA/PG Diploma/PG Certificate
93	2002	Dimapur Government College Dimapur, Nagaland 797112	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
94	2021	St Xavier College Jalukie, Po Jalukie Peren, Nagaland 797112	MA/PG Diploma/PG Certificate Dist
95	2022	Loyem Memorial College Tuensang, Post Box No 45, Tuensang, Nagaland 798612	MA/PG Diploma/PG Certificate Dist
96	2024 D	Career Guidance & Grooming soc. Model Colony Ward-1 Below Patkai Christian College Chumukedima Block1 Dt. dimapur Nagaland 797103	MA/PG Diploma/PG Certificate
97	2025	Zisaji Presidency Govt College Kiphire, Dist Kiphire Nagaland 798611	MA/PG Diploma/PG Certificate
98	2026	Yingli Govt College Longleng, Dist Longleng Nagaland 798625	MA/PG Diploma/PG Certificate
99	2029	Zunheboto Govt College Zunheboto, Dist Zunheboto Nagaland 798620	MA/PG Diploma/PG Certificate
Bhubaneswar Regional Centre State of Orissa (Except The Districts Mentioned Under RC Koraput)			
100	2102	Ravenshaw College Arts Block, I Floor, Cuttack Orissa 753003	MA/PG Diploma/PG Certificate
101	2103	Government College Rourkela, Orissa 796004	MA/PG Diploma/PG Certificate
102	2104	Khalikote College Ganjam, Berhampur, Orissa 760001	MA/PG Diploma/PG Certificate
103	2106	Fakir Mohan College	MA/PG Diploma/PG Certificate
104	2111	B.J.B. College Arts Block, Bhubaneswar, Orissa 751014	MA/PG Diploma/PG Certificate
105	2122 D	Indian Instt of Youth Develop. Kalinga, Kandhamal, Orissa 762022	MA/PG Diploma/PG Certificate
106	2135	K.S.U.B. College Bhanjanagar, Ganjam District Orissa 761126	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
107	21125	R.D. Womens' Autonomous College Bohi Nagar, Bhubaneswar Orissa 751022	MA/PG Diploma/PG Certificate
108	21133	B.B. Mahavidyalaya Harichandan Pur, Dist Keonjhar Orissa 758028	MA/PG Diploma/PG Certificate
Khanna Regional Centre (State of Punjab (Except Districts Rupnagar, Patiala, Mohali And Fatehgarh Sahib))			
109	2205	DAV College of Education Amritsar, Punjab 143001	MA/PG Diploma/PG Certificate
110	2214	DAV College Abohar, Firozpur Dist., Punjab 152116	MA/PG Diploma/PG Certificate
111	2219 D	Central Jail Airport Road, Amritsar, Punjab	MA/PG Diploma/PG Certificate
112	2225	Nehru Memorial Govt. College Mansa, Dt. Mansa, Punjab 151505	MA/PG Diploma/PG Certificate
Jaipur Regional Centre (State of Rajasthan)			
113	2301	Rajasthan College College Campus Jaipur, Rajasthan 302004	MA/PG Diploma/PG Certificate
114	2304	Onkarmal Somani College of Com Jodhpur, Rajasthan 342008	MA/PG Diploma/PG Certificate
115	2305	B.J.S. Rampuria Jain College J N Vyas Nagar, Bikaner Rajasthan 334003	MA/PG Diploma/PG Certificate
116	2306	Govt College Ajmer, Rajasthan 305001	MA/PG Diploma/PG Certificate
117	2308	Rajrishi College Alwar, Rajasthan 301001	MA/PG Diploma/PG Certificate
118	23101	M.D. PG College Sriganga Nagar, Rajasthan 335001	MA/PG Diploma/PG Certificate
119	2311	Kuchaman College (Nagaur), Kuchaman City Rajasthan 341508	MA/PG Diploma/PG Certificate
120	2312	Shri Bhagwandas Todi PG College (Sikar) Lakshmangarh Rajasthan 332311	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
121	2321 D	A.B. Memorial Secondary School E-43, Shastri Nagar Jodhpur, Rajasthan 342003	MA/PG Diploma/PG Certificate
122	2327 D	Government Girls College Sawaimadhopur City Rajasthan 322001	MA/PG Diploma/PG Certificate
Gangtok Regional Centre (State of Sikkim)			
123	2401	Sikkim Government College Tadong, Gangtok, Sikkim 737102	MA/PG Diploma/PG Certificate
124	2411	Paljor Namgyal Girls Higher Secondry School P N G Road Gantok Dist East Sikkim, Sikkim 737101	MA/PG Diploma/PG Certificate
Chennai Regional Centre State of Tamilnadu The Following Districts And Union Territory of Pondicherry Chennai, Kanchipuram, Vellore, Chengalpat, Cuddalore, Villuppuram, Salem, Namakkal, Perambalur & Tiruvallore			
125	2501	D.D.G.D. Vaishnava College 445, E.v.r. Periyar High Road Arumbakkam Chennai, Tamilnadu 600106	MA/PG Diploma/PG Certificate
126	2505	Ramakrishna Mission Vidyapith Vivekanand College 45, Oliver Rd, Mylapore Chennai, Tamilnadu 600004	MA/PG Diploma/PG Certificate
127	2508	A.V.C College Mannampandal, Mayiladuthurai Tamilnadu 609305	MA/PG Diploma/PG Certificate
128	2513	Government Arts College Dharmapuri, Tamilnadu 636705	MA/PG Diploma/PG Certificate
129	3101	Academic Staff College Central University, Lawspet, Puducherry Puduchery 605008	MA/PG Diploma/PG Certificate
Agartala Regional Centre (State of Tripura)			
130	2601	Tripura University University Campus, Agartala Tripura 799004	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
131	2606	R.K. Mahavidyalaya PO Kailashahar North Tripura, Tripura 799277	MA/PG Diploma/PG Certificate
Lucknow Regional Centre State of Uttar Pradesh (Except The Districts Under RC Varanasi, RC Aligarh and RC Noida)			
132	2701	Jai Narain Degree College Lucknow, Uttar Pradesh 226001	MA/PG Diploma/PG Certificate
133	2703	Allahabad Degree College 15, Kyadganj Allahabad, Uttar Pradesh 211003	MA/PG Diploma/PG Certificate
134	2704	Bareilly College P O Box No 15, Bareilly Uttar Pradesh 243005	MA/PG Diploma/PG Certificate
135	2706	P.P.N. College 96/12, M.G. Marg, Kanpur Uttar Pradesh 208001	MA/PG Diploma/PG Certificate
136	2712	Bipin Bihari PG College Jhansi, Uttar Pradesh 284001	MA/PG Diploma/PG Certificate
137	2747	Feroze Gandhi College Bareilly, Uttar Pradesh 229001	MA/PG Diploma/PG Certificate
138	2750 D	Isabella Thoburn College 7, Faizabad Road, Lucknow Uttar Pradesh 226020	MA/PG Diploma/PG Certificate
139	2760 D	National Post Graduate College Bhongaon, Mainpuri, Uttar Pradesh	MA/PG Diploma/PG Certificate
140	2787 R	G.D. Binani PG College Mirzapur, Uttar Pradesh	MA/PG Diploma/PG Certificate
141	27111	Mahatma Gandhi PG College Fatehpur, Uttar Pradesh 212601	MA/PG Diploma/PG Certificate
142	27118	Jawaharlal Nehru Memrl Pg Coll Barabanki, Uttar Pradesh	MA/PG Diploma/PG Certificate
143	27129	R.M.P. PG College Sitapur, Lucknow, Uttar Pradesh	MA/PG Diploma/PG Certificate
144	27177 D	Central Jail Bareilly, Infront of Izzat Nagar Railway Station Bareilly Uttar Pradesh 243122	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
145	27178 D	Central Jail Naini Near Naini Railway Station Allahabad, Uttar Pradesh	MA/PG Diploma/PG Certificate
Kolkata Regional Centre (State of West Bengal (Except The Districts Mentioned Against RC Siliguri))			
146	2810	Maulana Azad College 8 RA Kidwai Road Kolkata, West Bengal 700013	MA/PG Diploma/PG Certificate
147	2814	Dinabandhu Andrews College Garia P.O., Kolkata West Bengal 700084	MA/PG Diploma/PG Certificate
148	2817	Netaji Mahavidyalaya Arambagh P.O., Hooghly West Bengal 712601	MA/PG Diploma/PG Certificate
Delhi Regional Centre - II (North-east Delhi, East Delhi, North Delhi & Central Delhi)			
149	07107	Maharaja Agrasen College Pocket IV Mayur Vihar I Delhi 110091	MA/PG Diploma/PG Certificate
150	0712	Vivekanand Mahila College Vivek Vihar, New Delhi 110032	MA/PG Diploma/PG Certificate
151	0718	Bhim Rao Ambedkar College FC-VII, Wazirabad Road Loni Road, Yamuna Vihar New Delhi 110053	MA/PG Diploma/PG Certificate
152	0729	Swami Shradhanand College Alipur, New Delhi 110036	MA/PG Diploma/PG Certificate
153	0769	Shyam Lal College G.t. Road, Shahdara Delhi 110032	MA/PG Diploma/PG Certificate
Srinagar Regional Centre (State of Jammu & Kashmir) (Srinagar & Ladakh Region)			
154	1202	Govt. Amar Singh College Gogji Bagh, Sri Nagar J & K 190008	MA/PG Diploma/PG Certificate
155	1203	Govt. Boys Higher Sec Instt. Leh, Ladakh, J & K 194004	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
156	1209	Shri Pratap Singh College Maulana Azad Road Sri Nagar, J & K 190001	MA/PG Diploma/PG Certificate
157	12101	Government Degree College Sopore, J & K 193201	MA/PG Diploma/PG Certificate
158	12111	Government Degree College Boys College Anantnag, J & K 192101	MA/PG Diploma/PG Certificate
159	1234 D	Govt. College For Women Maulana Azad Road Srinagar, J & K 190001	MA/PG Diploma/PG Certificate
160	1247 D	Government Degree College Kupwara, J & K 193222	MA/PG Diploma/PG Certificate
161	1249	Govt. Degree College Kargil, J & K	MA/PG Diploma/PG Certificate
162	1269	Govt Degree College Tral, Pulwama, J & K 192123	MA/PG Diploma/PG Certificate
163	30004	Govt Degree College Sophian, J&K 192303	MA/PG Diploma/PG Certificate
Dehradun Regional (State of Uttarancal Districts of Saranpur, Muzaffarnagar, Bijnor, Dehradun, Hariduar, Uttarkashi, Srinagar, Rudraprayag, Kotdwar, Gopeshwar, Boageshwar, Pithorgrah, Champawat, Almora, Nanital, Udhamasingnagar & Puri)			
164	2705	D. A.V. P.G. College D A V College Road Dehradun, Uttarakhand-248001	MA/PG Diploma/PG Certificate
165	2715	Government P.G. College Gopeshwar, Uttarakhand-246401	MA/PG Diploma/PG Certificate
166	2717	Kumaon University Almora, Uttarakhand-263601	MA/PG Diploma/PG Certificate
167	2748	Government P.G. College Uttarkashi Uttarakhand-249193	MA/PG Diploma/PG Certificate
168	2749	S.D. College Bhopa Road, Muzaffar Nagar Uttar Pradesh-251001	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
169	2752	H.N.B. Garhwal University Dept. of Economics Srinagar (Garhwal) Uttanchal 246174	MA/PG Diploma/PG Certificate
170	2754	Dr. P.D.B. Govt. P.G. College Kotdwara (Garhwal) Pauri District (Garhwal) Uttanchal 246149	MA/PG Diploma/PG Certificate
171	2762	Kumaon University D.S.B. Campus, Nainital Uttanchal 263001	MA/PG Diploma/PG Certificate
Ranchi Regional Centre (State of Jharkhand)			
172	0502	Jamshedpur Cooperative College Jamshedpur Jharkhand	MA/PG Diploma/PG Certificate
173	0525	Mahila College Department of History Chaibasa P.O. West Singhbhum District Jharkhand 833201	MA/PG Diploma/PG Certificate
174	0528	St. Columba's College P.O. College More Hazaribagh, Jharkhand 825301	MA/PG Diploma/PG Certificate
175	3601	Godda College P.O. Godda, Godda Jharkhand 814133	MA/PG Diploma/PG Certificate
176	3605	Sahibganj College Sahibganj, Jharkhand 816109	MA/PG Diploma/PG Certificate
177	3606	Kartik Oraon College Palkot Road, Gumla Jharkhand 835207	MA/PG Diploma/PG Certificate
178	3607	Giridih College Giridih, Jharkhand 815301	MA/PG Diploma/PG Certificate
179	3635	Marwari College Women's Wing, Ranchi Jharkhand 834001	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
Vijayawada Regional Centre (State of Andhra Pradesh Covering The Districts of Srikakulam, Vizainagaram Visakhapatnam, East Godavari, West Godavari Khammam, Krishna, Guntur, Prakasham, Nellore and Chittoor)			
180	0103	K.B.N. College Kothapeta, Vijayawada Andhra Pradesh 520001	MA/PG Diploma/PG Certificate
181	0104	T.J.P.S. College Ring Road, Guntur Andhra Pradesh 522006	MA/PG Diploma/PG Certificate
182	0109	Dr. L. Bullaya College Visakhapatnam Andhra Pradesh 530013	MA/PG Diploma/PG Certificate
Raipur Regional Centre State Of Chhattisgarh Except Districts of Dantewada & Bastar			
183	1503	Govt. Arts & Science College Durg, Chhattisgarh 491002	MA/PG Diploma/PG Certificate
184	1505	Govt E Raghavendra Rao P G College, Seepat Road Bilaspur, Chhattisgarh 495001	MA/PG Diploma/PG Certificate
185	1510	Pt. Ravi Shankar Shukla University Arts Block Extn. (Right Wing) Raipur, Chhattisgarh 492010	MA/PG Diploma/PG Certificate
Nagpur Regional Centre State of Maharashtra Covering Districts Amravati, Buldhana, Arola, Washim, Hingoli, Parabhani, Nanded, Yavaatmal, Wardha, Chandrapur, Nagpur, Bhandara, Gondia, Gadchiroli (14 Districts)			
186	1607	Nagpur University Guru Nanak Bhawan Nagpur, Maharashtra 440001	MA/PG Diploma/PG Certificate
187	1613	Pratiba Niketan Maha Vidyalaya Pandaghat Road Vazirabad, Nanded Maharashtra 431610	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
Noida Regional Centre (Noida, Greater Noida, Ghaziabad, G.B. Nagar, Meerut & Bagpat of Uttar Pradesh)			
188	2741	S.D. Post Graduate College G.T. Road, Ghaziabad Uttar Pradesh 201001	MA/PG Diploma/PG Certificate
Trivandrum Regional Centre Kanyakumari, District of Tamil Nadu & Thiruvananthapuram, Kollam & Pathanamthitta (Districts of Kerala)			
189	1404	Catholicate College PO Box No. 102 Pathanamthitta, Kerala 689645	MA/PG Diploma/PG Certificate
190	2511	St. Hindu College Nagercoil, Tamilnadu 629002	MA/PG Diploma/PG Certificate
Jabalpur Regional Centre (State of Madhya Pradesh Covering Districts of Jabalpur, Narsimhapur, Chhindwara, Seoni, Balaghat, Mandla, Dindori, Shahdol, Umariya, Katni, Sidhi, Singrauli)			
191	1502	Rani Durgawati University Jabalpur Madhya Pradesh 482001	MA/PG Diploma/PG Certificate
192	1599	Mata Gujri Mahilya Mahavidyala Marhatal Civic Centre Jabalpur, Madhya Pradesh 482002	MA/PG Diploma/PG Certificate
Madurai Regional Centre (Following Districts of Tamil Nadu Coimbatore, Nilgris, Erode, Karur, Thanjavur, Madurai, Dindigul, Teni, Virudunagar, Ramanathapuram, Sivaganga, Pudukkuttai, Thiruppur Tirunelveli, Tuticorin & Trichi)			
193	2502	G.R.D. College Of Arts & Science Avanashi Road Civil Aerodrome Post Coimbatore, Tamilnadu 641014	MA/PG Diploma/PG Certificate
194	2503	Thiyagarajar College Post Box No 107 139-140 Kamarajar Salai Madurai, Tamilnadu 625002	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
195	2550 D	Central Prison Tiruchirapalli, Tamilnadu	MA/PG Diploma/PG Certificate
196	2551	Sree Ramu Coll of Arts & Science Aliyar Road, Pollachi Distt.Coimbatore Tamilnadu 642007	MA/PG Diploma/PG Certificate
Koraput Regional Centre (Nabarangpur, Rayagada, Malkanagiri, Balangir, Sonepur, Kalahandi, Nuapada, Boudh, Phulbani (Part of Orissa), Dantewada, Bastar (Part of CG))			
197	1509	Government P.G. College Jagdalpur Chhattisgarh 494005	MA/PG Diploma/PG Certificate
198	2107	Rajendra College Bolangir, Orissa 767002	MA/PG Diploma/PG Certificate
Siliguri Regional Centre (State of West Bengal Covering Districts of Alpaiguri, Darjiling, Kochbihar, Uttar Dinajpur, Dakshin, Dinajpur, Maldah (Part of WB))			
199	2805	Adarsh Mahavidyalaya Sevoke Road, Siliguri West Bengal 734401	MA/PG Diploma/PG Certificate
200	2808	Govt. Teachers' Trg. College Malda, West Bengal 732101	MA/PG Diploma/PG Certificate
201	2811	Darjeeling Government College Darjeeling, West Bengal 734101	MA/PG Diploma/PG Certificate
202	2812	A.B.N. Seal Government College Coochbehar, West Bengal 736101	MA/PG Diploma/PG Certificate
203	2819 D	Islampur College Islampur, Uttar Dinajpur West Bengal 733202	MA/PG Diploma/PG Certificate
204	2821	St. James High School Binnaguri PO, Jalpaiguri West Bengal 735203	MA/PG Diploma/PG Certificate
205	2846	Balurghat College PO Balurghat Dist.: Dakshin Dinajpur West Bengal 733101	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
Darbhanga Regional Centre (State of Bihar Covering Districts of Paschim Champaran, Gopalganj, Siwan, Saran, Purbi Champaran, Sheohar, Muzaffarpur, Sitamarhi, Madhubani, Darbhanga, Samastipur, Begusarai, Supaul, Saharsa, Khagaria)			
206	0504	B.R.A. Bihar University Library Campus Muzaffarpur, Bihar 842001	MA/PG Diploma/PG Certificate
207	0508	Purnea College Purnea, Bihar 854301	MA/PG Diploma/PG Certificate
208	0509	Rajendra College Chapra, Bihar 841301	MA/PG Diploma/PG Certificate
209	0522	C.M. College Kila Ghat, Darbhanga Bihar 846004	MA/PG Diploma/PG Certificate
210	0554 B	Gopalganj College Near Arar More, Gopalganj Bihar 841428	MA/PG Diploma/PG Certificate
211	0555	M.L.T. College Sarsa, Bihar 852201	MA/PG Diploma/PG Certificate
212	0557	Ramkrishna College Madhubani, Bihar 847211	MA/PG Diploma/PG Certificate
213	0558 B	Koshi College Khagaria, Bihar 851205	MA/PG Diploma/PG Certificate
214	0559	M.S. College Motihar, Bihar 845401	MA/PG Diploma/PG Certificate
215	0560 B	T.P. College Madhepura, Bihar	MA/PG Diploma/PG Certificate
216	0564 B	Marwari College Kishanganj, Bihar	MA/PG Diploma/PG Certificate
217	0580 B	Forbesganj College Forbesganj, Forbesganj P.O. Dist. Araria, Bihar 854318	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
Aligarh Regional Centre (District of Uttar Pradesh Etah, Kasganj, Firozabad, Rampur, Aligarh, Hathras, Badaun, Agra, Bulandsahar, Moradabad, Manपुरi, Etawah, Mathura & J P Nagar)			
218	2702	St. John's College Agra Fort, Agra Uttar Pradesh 282002	MA/PG Diploma/PG Certificate
219	2713	Aligarh Muslim University Aligarh Uttar Pradesh 202002	MA/PG Diploma/PG Certificate
220	2714	Hindu College Station Road Moradabad, Uttar Pradesh 244001	MA/PG Diploma/PG Certificate
221	3702	Maharaj Singh College Saharanpur Uttar Pradesh 247001	MA/PG Diploma/PG Certificate
222	27104	A.K. College Shikhohabad, Dist. Firozabad Shikhohabad Uttar Pradesh 205135	MA/PG Diploma/PG Certificate
223	27140	Rani Bhagyawati Devi Mahila Mahavidalya Bijnor, Uttar Pradesh 800010	MA/PG Diploma/PG Certificate
Varanasi Regional Centre (Districts Of Amkar Nagar, Santkabirnagar, Maharajganj, Jaunpur, Ballia, Azamgarh, Gorakhpur, Deoria, Kushinagar, Sant Ravidas Nagar, Mirzapur, Varanasi, Ghazipur, Maunathbhanjan Chandaul, Sonbhadra)R			
224	2708	Udai Pratap PG College Varanasi Uttar Pradesh 221002	MA/PG Diploma/PG Certificate
225	2709	Gorakhpur University Department of Physics Gorakhpur, Uttar Pradesh 273009	MA/PG Diploma/PG Certificate
226	2721 D	Islamia Girls Inter College Gorakhnath, Zahidabad Dt. Gorakhpur, Gorakhpur Uttar Pradesh 273015	MA/PG Diploma/PG Certificate

S.no	SC Code Category	Address of Study Centre	Programme Activated
227	2745	VBS Purvanchal University Shahganj Road Jaunpur, Uttar Pradesh 222002	MA/PG Diploma/PG Certificate
228	2778	Binani PG College Mirzapur, Uttar Pradesh	MA/PG Diploma/PG Certificate
229	27109 1	Banaras Hindu University Varanasi, Uttar Pradesh 221005	MA/PG Diploma/PG Certificate
230	27125 D	St. Joseph's College For Women Civil Lines University PO : Gorakhpur, Uttar Pradesh 273009	MA/PG Diploma/PG Certificate
<p align="center">Mumbai Regional Centre Four Districts of Maharashtra:Mumbai, Thane, Raigarh And RatnagiriI</p>			
231	1603	Sathaye College Dixit Road, Vile Parle (E) Mumbai, Maharashtra 400057	MA/PG Diploma/PG Certificate
232	1604	Ket's V.G. Vaze College Mithagar Road, Miland (E), Mumbai Maharashtra 400081	MA/PG Diploma/PG Certificate
<p align="center">Raghunatahganj Regional Cengre Three Districts of West Bengal - Murshidabad Malda & BirbhumH</p>			
233	2815	Satyananda Vidyarthee Bhawan Suri P.O. Birbhum West Bengal 731101	MA/PG Diploma/PG Certificate

LIST OF CODES

STATE CODE

Code	Description
01	Andhra Pradesh
02	Andaman & Nicobar Islands (UT)
03	Arunachal Pradesh
04	Assam
05	Bihar
06	Chandigarh (UT)
07	Delhi
08	Goa
09	Gujarat
10	Haryana
11	Himachal Pradesh
12	Jammu & Kashmir
13	Karnataka
14	Kerala
15	Madhya Pradesh
16	Maharashtra
17	Manipur
18	Meghalaya
19	Mizoram
20	Nagaland
21	Orissa
22	Punjab
23	Rajasthan
24	Sikkim
25	Tamil Nadu
26	Tripura
27	Uttar Pradesh
28	West Bengal
29	Dadra & Nagar Haveli, Daman & Diu (UT)
30	Lakshadweep (UT)
31	Pondicherry (UT)
33	C/o 99 APO
34	Learners Abroad
35	Chattisgarh
36	Jharkhand
37	Uttaranchal

EDUCATIONAL QUALIFICATION CODE

Code	Description
001	Matriculation/SSC
002	10+2 or Equivalent
003	Diploma in Engineering
004	Graduation in Engineering
005	Graduation or Equivalent
006	Post Graduation or Equivalent
007	Doctoral or Equivalent
008	BPP from IGNOU
009	Bachelor of Library Information Science
010	Master of Library & Information Science
011	PG Diploma in Dietetics and Public Health Nutrition or Equivalent

LIST OF BOARD CODES

(FOR 10 +2)

Sl. No.	Code of Board	Board (Abbr)	Year from which 10+2 in effect	Name of the Board
1.	0101	ABIE	ALWAYS	Board of Intermediate Education, Andhra Pradesh
2.	0401	AHSL	1986	Assam Higher Secondary Education Council
3.	0501	BIEC	ALWAYS	Bihar Intermediate Education Council
4.	0701	CBSE	1979	Central Board of Secondary Education, New Delhi
5.	0702	ICSE	1979	Council for the Indian School (Certificate Exam), New Delhi
6.	0703	NOS/NIOS	1991	National Institute of Open Schooling, Delhi (Passed with five subjects)
7.	0801	GBSE	1978	Goa, Daman & Diu Board of Sec. & Higher Sec. Ed.
8.	0901	GSEB	1978	Gujarat Secondary Education Board
9.	1001	HBSE	1987	Haryana Board of School Education
10.	1101	HPBE	1988	Himachal Pradesh Board of School Education
11.	1201	JKSS	1980	J&K State Board of School Education (Summer)
12.	1202	JKSW	1980	J&K State Board of School Education (Winter)
13.	1301	KBPE	1971	Board of Pre-University Education, Karnataka
14.	1401	KU	1966	University of Kerala
15.	1501	BSMP	1988-89	Board of Secondary Education, MP
16.	1601	MSBE	1978	Maharashtra State Board of Secondary Education & Higher Secondary Board
17.	1701	MBSE	1980	Board of Secondary Education, Manipur
18.	1901	MZSE	1980	Mizoram Board of Secondary Education
19.	2001	NBSE	1980	Nagaland Board of Secondary Education
20.	2101	CHSE	1980	Council of Higher Secondary Education, Orissa
21.	2201	PSEB	1988	Punjab School Education Board
22.	2301	RBSE	1986	Rajasthan Board of Secondary Education
23.	2501	TNSB	1978	Board of Secondary & Higher Secondary Exam., Tamil Nadu
24.	2601	TBSE	-	Tripura Board of Secondary Education
25.	2701	BHSI	ALWAYS	Board of High School & Intermediate Edu., U.P.
26.	2802	WBSE	1978	West Bengal Council of Higher Secondary Education
27.	3601	JAC	2006	Jharkhand Academic Council, Ranchi
28.	8888	DDDD	-	A recognised three/two year Diploma/Certificate after 10th Class
29.	9999	XXXX	-	Not listed in this list.

Sl. No.	Code of Board	Board (Abbr)	Year from which 10+2 vocational stream in effect	Name of the Board
1.	1901	MZSE	2001	Mizoram Board of Secondary Education

Category Certificate (1)

(i) SC/ST Certificate

This is to certify that Mr./Ms./Mrs. _____

Son/daughter/wife of Shri _____ of the Village _____

_____ Town _____ Distr. _____

State/UT _____ belongs to (Scheduled Caste Part C States)

Order 1951 read with the SC/ST list (Modification Order 1956)

Mr./Ms./Mrs. _____ and his/her family reside in

Village/Town _____ District _____ State U.T. _____

Signature of Tehsildar/Commissioner/District Magistrate

Signature _____

(Seal/Stamp)

Place : _____

Date: _____

.....

Category Certificate (II)

(ii) OBC candidates (only non-creamy layer)

This is to certify that Mr./Ms./Mrs. _____

Son/daughter/wife of Shri _____ of the Village _____

_____ Town _____ Distr. _____

State/UT _____ belongs to _____

Caste who are eligible for availing the benefits as per central list of 5 to 13 CS/'OBC as per Resolution No.12011/68/93-DCC(C) of Ministry of Social Justice & Empowerment as modified from time to time by that Ministry based on the advice of the National Commission for Backward Classes, (NCBC).

Mr./Ms./Mrs _____ and his/her family reside in

Village/Town _____ District _____ State/UT _____

Signature of Tehsildar/Commissioner/District Magistrate

Signature _____

(Seal/Stamp)

Place : _____

Date: _____

INSTRUCTIONS FOR FILLING THE APPLICATION FORM FOR ADMISSION TO GANDHIAN STUDIES PROGRAMME

General Instructions

Please read the instructions before filling up the Form.

APPLICATION FORM : INSTRUCTIONS AND CODES

Please fill up the form and mail or submit in person the same along with copies of attested certificates to your concerned Regional Centre by the last Dates announced admission advertisement Published in National Dailies and on IGNOU website <http://www.ignou.ac.in> to avoid Late Fee.

GUIDELINES FOR FILLING THE APPLICATION FORM

Some instructions for filling-up of application form are given below:

1. For Programme Code, refer to pages 12, 14 to 15 of this Prospectus.
2. Leave it blank. University will allot the Enrolment No.
3. For State Code, refer page no. 53.
4. Code of Regional Centres and Recognised Regional Centres are given at Pages 23 to 31. You have to write the code of that Regional Centre which your Study Centre falls. List of Study Centres is attached with it.
- 4a Study Centre Code, refer page to 32 to 52.
5. Sl. No. 5-10 write the relevant code in the appropriate Box. For example, if you are male put (A1) in box against Sl No. 7
6. Please follow the rule of Date/Month/Year e.g. 5th June 1976 should be written as

0	5
---	---

0	6
---	---

1	9	7	6
---	---	---	---
7. Sl. No. 12-16 Box. Write the relevant code in the appropriate Box.
8. (a) and (b) if you are already registered or have done a programme with IGNOU, please write the relevant code in the boxes if A1 then write the Enrol No. & Programme Code.
9. S. No. 18. Write the relevant code.
10. For Sl. No. 19 give details about scholarship.
11. If your name is VIRENDER KUMAR HASIZA, then write as following in the boxes provided for

V	I	R	E	N	D	E	R	K	U	M	A	R	H	A	S	I	Z	A						
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--
12. Please write your Father's/Husband's/Mother's name. If the name is KEDAR NATH HASIZA, then write it as follows :

K	E	D	A	R		N	A	T	H	H	A	S	I	Z	A									
---	---	---	---	---	--	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--
13. For Sl. No. 22 give details about educational qualifications.
14. For Sl. No. 23 Please fill-up the Boxes meant for optional course code (s) for PG Diploma only
15. For Sl. No. 24-27 please give details as required.

You are responsible for the accuracy of information and indicating the information in the desired manner. You should ensure that you fulfill the admission criteria as prescribed by the University.

As you are aware, the Gandhi and Peace Studies is an integrated programme and offers the MA/PG Diploma/PG Certificate Programme, you are advised to exercise the option for choosing the programme in which you desire to seek admission (Like, MA/PG Diploma/PG Certificate) using tick mark in the specified column on the top of admission form. Core Courses for MA/PG Diploma/PG Certificate code are compulsory those who are seeking admission for PG Diploma are advised to choose optional courses.

Please send the filled-in admission form to the Regional Director concerned.

In case of any query, please contact the Programme Coordinator.

Admission : M.A. ☐ PG Diploma ☐ PG Certificate ☐ (Please Tick)

FORM NO.

INSTRUCTIONS

1. Please read the instructions in the Student Handbook & Prospectus before filling up the form.
2. Use BLACK BALL POINT PEN in boxes using English capital letters or English numerals.
3. Regional Centre Code, 4. Study Centre Code, 5. State Code, 6. Medium Code, 7. Do not make any stray marks on the sheet. 8. Do not staple, pin, wrinkle scribble, tear or wet this sheet. 9. Write in CAPITAL LETTERS only within the box without touching the lines as shown in the Sample below.

0 1 2 3 4 5 6 7 8 9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

CONTROL NUMBER :

1. Programme Code <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		2. Enrolment (For office use only) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		3. State Code <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		4. Regional Centre Code <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		4. a. Study Centre Code <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		Affix your latest passport size photograph (4 cm x 5 cm) duly attested by Gazetted Officer	
5. Category (Write the relevant code in the box) A1 - GEN. C3 - ST B2 - SC D4 - OBC		6. Nationality (Write the relevant code in the box) A1 - Indian B2 - Others		7. Sex (Write the relevant code in the box) A1 - Male B2 - Female							
8. Marital Status (Write the relevant code in the box) A1 - Married B2 - Unmarried		9. Whether Minority : (Write the relevant code in the box) A1 - Yes B2 - No		10. Religion (Write the relevant code in the box) A1 - Hindu D4 - Sikh G7 - Parsi B2 - Muslim E5 - Jain H8 - Jews C3 - Christian F6 - Buddhist I9 - Others							
11. Date of Birth Date Month Year <div style="border: 1px solid black; height: 20px; width: 100%;"></div>				12. Social Status (Write the relevant code in the box) A1 - Ex-service man B2 - War widow C3 - Not applicable				13. Whether Kashmiri Migrant ? (Write the relevant code in the box) A1 - Yes B2 - No			
14. Territory A1 - URBAN B2 - RURAL C3 - TRIBAL <div style="border: 1px solid black; height: 20px; width: 100%;"></div> (Write the relevant code in the box)		15. Employment Status A1 - Employed B2 - Unemployed C3 - IGNOU Regular Employee D4 - KVS Employee <div style="border: 1px solid black; height: 20px; width: 100%;"></div> (Write the relevant code in the box)		16.a. Whether Physically Handicapped? A1 - Yes B2 - No <div style="border: 1px solid black; height: 20px; width: 100%;"></div> (Write the relevant code in the box)		16.b. If physically handicapped (nature of disability) A1 - Hearing Impairment B2 - Locomotor Impairment C3 - Visual Impairment D4 - Reading Disability E5 - Any other, Please specify <div style="border: 1px solid black; height: 20px; width: 100%;"></div> (Write the relevant code in the box)					
17.a. Are your registered with (IGNOU)? (Write the relevant code in the box) A1 - Yes B2 - No		17.b. If yes write the Enrol. No. and Programme Code in the boxes below : Enrolment No. <div style="border: 1px solid black; height: 20px; width: 100%;"></div> Programme Code <div style="border: 1px solid black; height: 20px; width: 100%;"></div>				18. Medium Code (Write the relevant code in the box) A1 - English <div style="border: 1px solid black; height: 20px; width: 100%;"></div> (Write the relevant code in the box)					
19. Details of Scholarship being received if any : (a) Annual Scholarship Amount <div style="border: 1px solid black; height: 20px; width: 100%;"></div>				(b) Dept. Offering (Write the relevant code in the box) Scholarship A1 - Govt Deptt. B2 - Other <div style="border: 1px solid black; height: 20px; width: 100%;"></div>				(c) Family income (yearly) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
20. Name of the Candidate (Leave one box empty between First Name, Middle Name and Surname) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>											
21. Name of Father/Mother/Husband (Strike out whichever is not applicable) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>											
22. Educational Qualifications : (Graduation and onwards)											
Qualification <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> Code		Year of Completion <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		Subjects		% of marks <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		University			

23. Optional Courses	Optional Course code For PG Diploma	<table border="1" style="width: 100%; height: 30px; margin-bottom: 5px;"></table> <table border="1" style="width: 100%; height: 30px;"></table>	<table border="1" style="width: 100%; height: 30px; margin-bottom: 5px;"></table> <table border="1" style="width: 100%; height: 30px;"></table>	<table border="1" style="width: 100%; height: 30px; margin-bottom: 5px;"></table> <table border="1" style="width: 100%; height: 30px;"></table>		
24. Details of Registration Fees:						
Demand Draft No.	D/D Date	/	Month	/	Year	Amount (in Rs.)
<table border="1" style="width: 100%; height: 30px;"></table>	<table border="1" style="width: 100%; height: 30px;"></table>		<table border="1" style="width: 100%; height: 30px;"></table>		<table border="1" style="width: 100%; height: 30px;"></table>	<table border="1" style="width: 100%; height: 30px;"></table>
Bank Name <table border="1" style="width: 100%; height: 30px; margin-top: 5px;"></table>						
25. Address for Correspondence (Do not give Post Box No. Leave a blank box between each unit of address like House No., Street Name, P.O., etc.)						
<table border="1" style="width: 100%; height: 30px; margin-bottom: 5px;"></table> <table border="1" style="width: 100%; height: 30px;"></table>						
City			District			
<table border="1" style="width: 100%; height: 30px;"></table>			<table border="1" style="width: 100%; height: 30px;"></table>			
State					Pin Code	
<table border="1" style="width: 100%; height: 30px;"></table>					<table border="1" style="width: 100%; height: 30px;"></table>	
26. Telephone Number (if any) with STD Code/Mobile No.			27. Fax No. (if any) with STD Code			
STD Code <table border="1" style="width: 100%; height: 30px; margin-top: 5px;"></table>			STD Code <table border="1" style="width: 100%; height: 30px; margin-top: 5px;"></table>			Telephone No. <table border="1" style="width: 100%; height: 30px; margin-top: 5px;"></table>
Mobile No. <table border="1" style="width: 100%; height: 30px; margin-top: 5px;"></table>						
28. E-mail address/ID (if any)						
<table border="1" style="width: 100%; height: 30px;"></table>						

DECLARATION BY THE APPLICANT

I hereby declare that I have read and understood the conditions of eligibility for Master of Education (M.Ed.) programme for which I seek admission. I fulfil the minimum eligibility criteria and I have provided necessary information in this regard. In the event of any information being found incorrect or misleading, my candidature shall be liable to cancellation by the University at any time and I shall not be entitled to refund of any fee paid by me to the University. Further, I have carefully studied the rules of the University as printed in the Prospectus and I accept them and shall not raise any dispute in future over the same rules.

Date :

(Signature of the Applicant)

INSTRUCTIONS FOR CANDIDATES

1. Please send your Application form by Regd. Post/Speed Post to the Regional Centre. Details of Regional Centres are given in the Student Handbook and Prospectus.
2. Application form to be submitted only at the concerned Regional Centre.
3. Application submitted at any other Office of the University will not be entertained.
4. Please retain the photocopy of the filled-in form for future reference.
5. Affix the Photograph and enclose the following:
 - i) Certificates and Marksheets in support of your educational qualifications.
 - ii) Category Certificate for SC/ST/PH/OBC/Kashmiri Migrant/War Widow candidates wherever required.
 - iii) Age certificate.
 - iv) Bank draft of Rs. 100/- towards Registration Fees.
 - v) Student card duly filled in along with photograph.
 - vi) Acknowledgement Card duly stamped.

SOME FORMS FOR YOUR USE

In this section we are enclosing the samples of some forms, which are useful to you. Whenever you have to correspond with the University, please get the photocopy of the relevant form, fill it carefully and send as per instructions therein. The detailed instructions for all these-forms are provided in this programme guide in different sections. The following forms are enclosed. .

- 1) Assignment Remittance-cum-Acknowledgement Card form: Change/Correction of Address/
Study Centre .
- 2) Change Medium of Study/Optional Courses
- 3) Application for Credit Transfer
- 4) Requisition for Fresh Set of Assignments
- 5) Term-end Examination Form
- 6) Intimation of Non-receipt of Study Material Assignments
- 7) Form for Duplicate Grade Card/Marksheet
- 8) Form for Provisional Certificate
- 9) Form for Issue of Migration Certificate
- 10) Forms for issue of a duplicate copy of University Diploma/Degree/Certificate
- 11) Form for Early Declaration Result
- 12) Form for Re-evaluation of Answer Script
- 13) Form for Improvement in Division/Class
- 14) Course Registration Form for the second year

To,
Regional Director

Change of Programme: Rs.400/- + Rs.200/- for 2-4 credit and Rs.400/- for 8 credit per course
Change of Medium : Rs.200/- + Rs.200/- for 2-4 credit and Rs.400/- for 8 credit per course
Change of Courses: Rs.200/- for 2 or 4 credit per course Rs.400/- for more than 4 credit per course.
This is permitted within 30 days from receipt of first set of course material.

SUB: **1. CHANGE OF PROGRAMME OF STUDY**
 2. CHANGE OF MEDIUM OF STUDY

Enrolment No.

--	--	--	--	--	--	--	--	--

1. Change of Programme : From to
2. Change of Medium : From to

Change of courses of study as per following details:

Courses Offered	From	To

Fee Details : Demand draft is to be made in the name of IGNOU payable at Delhi

Demand Draft No Dated

Amount Rs. Drawn on

Signature

Name

Address

.....

.....

INSTRUCTIONS FOR SUBMISSION OF APPLICATION FOR CREDIT TRANSFER

1. Read the instructions given in your Programme Guide carefully.
2. For MGPS Credit Transfer is allowed upto a maximum of 32 credits only.
3. Enclose the attested copies of the following alongwith the form :
 - Marks lists issued by the accredited Institute/University.
 - Syllabus of accredited Institute/University.
 - Prospectus issued by the accredited Institute/University.
4. Pay the credit transfer fee at the rate of Rs. 200/- per 8 credits or part thereof through a crossed Demand Draft in favour of 'Indira Gandhi National Open University' payable at New Delhi.
5. Submit the filled in Credit Transfer Form to the following address :

Registrar (Student Registration Division)
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110 068

Maidan Garhi, New Delhi-110 068

Please see instructions overleaf

Enrolment No.

1401

D.D. No.	Date	Amount
----------	------	--------

Drawn on (Bank & Branch) _____
Payable in favour of IGNOU, New Delhi (fee is Rs. 200/- per 8 credit course or a part thereof)

[illegible]

INSTRUCTIONS FOR DOING ASSIGNMENTS

1. Read Instructions for submission of assignments given in your Programme Guide carefully.
2. Assignments should be demanded only if your registration for that course (subject) is valid.
3. Please ensure that you have mentioned your correct Enrolment No. (it consists of 9 digits), Name, Course Code and Course Title, Semester/year, wherever applicable, and Study, Centre Code on your assignment responses before submitting to the concerned authorities.
4. Submission of assignments withing due dates is a pre-requisite for appearing in the term-end examination. You are, therefore, advised to submit your TMAs at your Study Centre within the prescribed dates. Assignments received after due dates will be summarily rejected.
5. In case you have failed to get the overall qualifying grade for a course; you may choose to either appear in the term-end examination or attempt the assignments for that course again.
6. Assignments should not be demanded to improve your score if you have secured minimum qualifying score in a course (subject).
7. Please do not submit your assignment responses twice either at the same Study Centre or at different Study Centres for evaluation.

Please mail this form to:

The Assistant Registrar (Despatch) (MPDD)
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110068

Please read the Instructions overleaf before filling up this form.



**Indira Gandhi National Open University
New Delhi**

REQUISITION FOR FRESH SET OF ASSIGNMENTS

Programme of Study

Enrolment Number

Study Centre Code

Write in BLOCK CAPITAL LETTERS only.

Name Shri/Smt./Km.

Please indicate course code, assignment code and course title for which you need the assignments in the following columns. The assignments of the course which you have already passed should not be mentioned.

Sl. No.	Course Code	Assignments Code	Course Title	Medium
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

Please for request for fresh set of assignments

(Please Tick (✓) whichever is applicable)

1. Assignments not received at all earlier.
2. Assignments were received after the due dates prescribed for their submission.
3. Assignments submitted but could not secure minimum qualifying score.
4. Assignments responses submitted after due dates were rejected by the Study Centre.
5. Failed to secure over-all qualifying grade in course(s) mentioned above and wish to improve over-all qualifying grade only by attempting one assignments.

Name and Address

.....
.....
.....
.....
..... Pin

Signature

Date

For Official Use Only:

Date of Despatch of Assignments to the student



Serial
No.

Control No.

INSTRUCTIONS

1. Please submit your exam form at the concerned Regional Centre under which your examination centre falls.
2. Write in CAPITAL LETTERS only within the box without touching the lines as shown in the sample below.

0 1 2 3 4 5 6 7 8 9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Programme Code		Regional Centre Code		Study Centre Code	
Enrolment No.		Exam Centre Code (Where you wish to appear in Exam)			
Name of the Candidate (Leave one box empty between First Name, Middle Name and Surname)					
Address for Correspondence (Do not give Post Box No. address. Leave a blank box between each unit of address like House No., Street Name, P.O., etc.)					
City			District		
State			Pin Code		
MOBILE NO.					

COURSE OPTION:

Course codes for which appearing for the first time OR failed in the earlier TEEs including Practical Courses for BCA, MCA, BIT/ADIT/PGDLAN/BLIS Programme. **FEE ₹ 60/- PER COURSE (Demand draft in favour of IGNOU and payable at Regional Centre under which your exam centre falls.**

S.No.	Course Code	S.No.	Course Code
1.		9.	
2.		10.	
3.		11.	
4.		12.	
5.		13.	
6.		14.	
7.		15.	
8.		16.	

FEE DETAILS (Please write your Name & Enrolment No. at the back of the Draft)

Total No. of Courses		Total Amt.	1. Draft No.	
Theory Courses	X ₹ 60		Amount	
Practical Courses	X ₹ 60		2. Draft No.	
Late Fee			Amount	
TOTAL			Date	/ /
SIGNATURE OF THE STUDENT (with in the Box only)		Issuing Branch		
		Payable at (Regional Centre under which your exam centre falls)		
ISSUING BANK				

Dates for Submission of Exam Forms				
FOR JUNE TEE	LATE FEE	FOR DEC TEE	LATE FEE	SUBMISSION OF EXAM FORM
1 March to 31 March	NIL	1 September to 30 September	NIL	ONLY AT THE CONCERNED REGIONAL CENTRE UNDER WHICH YOUR EXAMINATION CENTRE FALLS
1 April to 20 April	₹ 300/-	1 October to 20 October	₹ 300/-	
21 April to 30 April	₹ 500/-	21 October to 31 October	₹ 500/-	
1 May to 15 May	₹ 1000/-	1 November to 15 November	₹ 1000/-	

Before submitting the examination form please ensure that:

The required number of assignments as applicable for the course(s) filled in the examination form have been submitted.
The authentication certificate is duly signed by the Coordinator/Incharge of your Study Centre/PSC/PI...etc.
Registration for the course(s) is valid and not time-barred.

Examination fee ₹ 60/- per course has been remitted and the relevant proof enclosed.

In case examination fee is submitted through demand draft please ensure that the **demand draft is made in favour of IGNOU and payable at the city of the Regional Centre where you are submitting your examination form.**

The enrolment number, programme code, course code are correctly filled in the examination form.

In case of non-compliance of any of the above conditions candidature for appearing in the Term-end Examination will not be considered and no Hall Ticket will be issued.

PLEASE NOTE :

Examination fee per course is - **₹ 60/- (Examination fee once paid will not be refunded/adjusted in any case)**

Examination form to be submitted at - **Regional Centre under which your examination centre falls**

Demand draft to be made in favour of - **IGNOU and payable at the city where submitting the exam form**

INSTRUCTIONS FOR FILLING UP THE EXAMINATION FORM

- Please fill in the course(s) only for which the assignments have been submitted by you within the scheduled time. No Hall Ticket will be issued in case the assignments for the course(s) have not been submitted.
- Please write correct course code(s) as indicated in your Programme Guide, failing which the course(s) will not be included in Hall Ticket for taking examination (For example ECO-01/MS-02).
- In case wrong/invalid course code is mentioned in examination form, the course will not be included in the Hall Ticket and the examination fee paid will not be refunded.
- Examination form should be submitted only once for each Term-end Examination.
- Please send the examination form by Registered/Speed Post and retain the proof of its mailing till you receive the Hall Ticket.
- Term-end Examination result is also available on the University website (www.ignou.ac.in). Please see the result status before filling examination form.
- It is advised to enclose/forward only the Examination Fee along with this form. Any other fee (registration/re-registration) forwarded with this form will result in rejection of the examination form.
- Examination form received without examination fee or late fee (if applicable) will similarly be rejected.
- Students of BA/B.Com./BCA/BTS Programme can take examination for courses up to 48 credits and those of Management Programme can take examination for a maximum of 8 courses at a time.
- Normally the Study Centre is the Examination Centre. In case you wish to take examination at a particular centre the code of your chosen centre be filled up as Examination Centre Code. However, if Examination Centre chosen by you is not activated you will be allotted another Examination Centre under the same Region.
- In case you fail to receive Examination Intimation Slip/Hall Ticket one week before the commencement of examination you may visit our website (www.ignou.ac.in) and download the Hall Ticket and report at the Examination Centre with your Identity Card.**
- Change of Examination Centre, once allotted, is not permissible under any circumstances.

DECLARATION

I hereby declare that I have read and understood the instructions given above. I also affirm that I have submitted all the required number of assignments as applicable for the course(s) filled in the examination form and my registration for the course(s) is valid and not time barred. If any of my statements is found to be untrue, I will have no claim for taking examination. I undertake that I shall abide by the rules and regulations of the University.

Date_____

(Signature of the student)

Phone No. (R) _____ Mobile No. _____

Phone No. (O) _____ Email Id _____
(with STD code)

**AUTHENTICATION BY CO-ORDINATOR/INCHARGE OF
STUDY CENTRE/PROGRAMME STUDY CENTRE/PARTNER INSTITUTION/
COMMUNITY COLLEGE**

It is to certify that the student has submitted all the assignment(s) for the course(s) filled in the examination form.

Centre Code_____

Date _____

(Signature & Stamp of Co-ordinator/Incharge)
Study Centre/PSC/PI/Community College

To

The Regional Director

.....

.....

.....

Sub : Non-receipt of Study Material & Assignments

Enrolment No.

--	--	--	--	--	--	--	--

Programme

Medium of Study

I have not received the study Materials/Assignments in respect of the following :

Sl. No.	Course Code	Blocks	Assignments
---------	-------------	--------	-------------

I have remitted all the dues towards the course fee and there is no change in my address given as follows :

Name and Address :

Signature :

.....

Date :

.....

.....

For Official Use

Date of despatch of study material/assignments to students



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi-110 068

APPLICATION FORM FOR OBTAINING DUPLICATE GRADE CARD/ MARKSHEET

Name

Enrolment No.

--	--	--	--	--	--	--	--	--

Address

.....

.....

.....

Pin

--	--	--	--	--	--

Programme

Month and Year of the Exam.

Centre from where appeared at
last examination

Bank Draft / IPO No. Dated

for Rs. 150/- in favour of IGNOU, New Delhi

.....
Signature

Dated

Note : Fee for duplicate grade card Rs.150. The duplicate grade card/mark sheet will be sent by Registered post.

The filled in form with the requisite fee is to be sent to :

The Registrar (SED)
Indira Gandhi National Open University
Maidan Garhi,
New Delhi-110 068



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
(SED)
Maidan Garhi, New Delhi-110068

APPLICATION FORM FOR ISSUE OF PROVISIONAL CERTIFICATE

Enrolment No.

--	--	--	--	--	--	--	--	--	--

Programme Title

Regional Centre

Name :

Father's Name

Month and year of last
examination in which you
have completed the Programme

Address:

.....

.....

(Please Enclose a Copy of Your complete grade card).

Filled in Application Form should be sent to:

Registrar (SED)
IGNOU
Maidan Garhi,
New Delhi-110 068

Date

.....
Signature

INSTRUCTIONS

1. A fee of Rs. 200/- should be remitted by way of a Demand Draft drawn in favour of IGNOU and payable at the concerned Regional Centre City.
2. At the time of submission of the application for issue of Migration Certificate the applicant should attach xerox copy of consolidated Statement of Marks of Provisional Certificate issued by this University (duly attested) for verification.
3. Duplicate Migration Certificate can be issue on payment of Rs. 300/- only in case the same has been lost, destroyed or mutilated on submission of an Affidavit drawn up on a non-judicial stamp paper of the value of Rs. 10/- to be sworn before a Magistrate on the following format.

“I, son/daughter of.....
resident ofhereby solemnly declare that the
Migration Certificate No.....dated.....issued
to me by theto enable me to join.....
University has been lost and

I did not join any other University on the basis of the same nor have I submitted the same for joining any other University”.



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

(To be submitted at the concerned Regional Director)

APPLICATION FORM FOR ISSUE OF MIGRATION CERTIFICATE

(To be filled in by the Applicant - Before filling in the form, see instructions on reverse)

1. Name
2. Father's Name
3. Address PIN
4. Particulars of last examination

Examination Passed (Programme)	Year of Passing	Enrolment No.	Marks Obtained	Grades Obtained

5. Name of the Regional Centre and Study Centre to which the Candidate attached

6. Name of the University to which the candidate wants to migrate

Draft Details

Amount Rs. _____ D.D. No. _____ Date _____

Bank Name & _____ Place of Issue _____

(To be filled in by the Admissions Division)

1. The information furnished by Shri/Smt.Km. _____
is correct as per scholar register.
2. He/She may be issued the Migration Certificate applied for _____

Date _____

Dealing Assistant

Section Officer

I hereby declare that the information provided is correct to the best of my knowledge and I have paid all the fee due to the University. In the event of any information being found incorrect the Certificate shall be liable to cancellation by the University.

Received the Migration Certificate No. _____ dated _____

Dated

**INSTRUCTIONS TO CANDIDATES FOR ISSUE OF DUPLICATE COPY OF
UNIVERSITY DEGREE/DIPLOMA/CERTIFICATE**

- 1 The form should be filled in duplicate legibly and signed by the candidate.
- 2 The form should be submitted through the Regional Director of the concerned Regional Centre through which the candidate appeared at the said examination, and duplicate copy will be sent through the Regional Director concerned.
- 3 A duplicate copy of the Diploma, Degree or Certificate will be issued on submission of an affidavit signed by a First Class Magistrate together with an attested copy of the F.I.R. lodged with the nearest Police Station to this effect by the candidate on the grounds that either the original Diploma, Degree or Certificate has been irrecoverably lost destroyed or defaced and on payment of the fee prescribed.
- 4 In very special cases subsequent copies of the Diploma, Degree or Certificate may be issued for not more than four times, on submission of an affidavit signed and certified by a First Class Magistrate to the effect that the Diploma, Degree or Certificate issued previously by the University has been lost or destroyed, and on payment of the fee as prescribed for the issue of duplicate copy.

**FORM FOR AFFIDAVIT TO BE EXECUTED ON A NON-JUDICIAL STAMP
PAPER OF THE VALUE OF RS. 10/- BEFORE A FIRST CLASS MAGISTRATE**

I _____ Son/Daughter of Shri _____
resident of _____

do hereby solemnly declare that the original Degree Certificate dated _____ issued to me by the Director. Student Evaluation Division, Indira Gandhi National Open University, Maidan Garhi-110068 on my having passed the _____ examination in _____ under University Enrolment No. _____ has been lost/destroyed.

I have filed an F.I.R. with _____ Police Station _____ and a copy of the same duly attested by a Gazetted Officer/First Class Magistrate is appended hereto.

I also undertake that if my Original Diploma/Degree/Certificate which has been lost is put to any unfair use by the person who may lay hands on it. I shall stand for the damages which may accrue from such use.

Deponent

Signature _____
Address _____

Verification

Verified _____ this _____ day of _____ year that the contents of my affidavit are true to the best of my knowledge.

Deponent

SWORN BEFORE ME

Signature _____

Designation _____

Office Seal _____



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068**

**FORM OF APPLICATION FOR ISSUE OF A DUPLICATE COPY OF
UNIVERSITY DIPLOMA/DEGREE/CERTIFICATE**

Note: For Instructions, please see reverse.

To
The Director
Student Evaluation Division
Indira Gandhi National Open University
Maidan Garhi, New Delhi-110068

Sir,

I wish to have a duplicate copy of my Diploma/Degree/Certificate for the Programme
_____ Examination for the following reasons:

The prescribed fee of Rs. 500.00 is submitted herewith.

The required particulars are given below:

Name of Candidate (in Block Letters in English): _____

(in Hindi) : _____

Father's Name (in Block Letters): _____

Programme : Enrolment Number:

Examination Passed in Term End Examination - June/December, _____

Result: _____ Grade/Division _____

Name of the Study Centre : _____

Name of the Regional Centre : _____

& other particulars : _____

Full Permanent Address of student : _____

I solemnly declare that the particulars given above are correct to the best of my knowledge.

Yours faithfully.

Signature of the Student

Postal Address _____

Date:

I certify that the above entries made by the applicant are correct.

**Signature of Regional Director
With Stamp**

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Student Evaluation Division

**APPLICATION FORM FOR EARLY DECLARATION OF
TERM-END EXAMINATION**

1. Name: _____
2. Programme: Enrolment No:
3. Address:
.....
.....Pin
4. Reason for early declaration of result: _____

(Enclose a copy of the documentary evidence specifying the reason for early declaration)

5. Courses(s) detail for early evaluation:-

S. No.	Course Code	Date of Examination
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

6. Exam. Centre details, from where you have to appear/appeared at Term-end Examination:-

Exam. Centre Code: Address of Exam. Centre _____

7. Fee Details:

(The fee for early declaration of result is Rs. 700/- per course, which is to be paid through demand draft drawn in favour of 'IGNOU' & payable at the City of Evaluation Centre)

No. of Course(s)X Rs. 700/- = Total Amount :.....

Demand Draft No. Date

Issuing Bank

Date:

Signature of the student

RULES & REGULATIONS FOR RE-EVALUATION OF ANSWER SCRIPTS

1. The request for re-evaluation by the student must be made before 31st March for December TEE and 30th September for June TEE or within one month of declaration of results, whichever is later.
2. The date of declaration of result will be calculated from the date on which the result are placed on the IGNOU website.
3. After re-evaluation, the better of the two scores of original marks/grade and marks/grade after re-evaluation will be considered.
4. The revised marks/grade after re-evaluation shall be communicated to the student on receipt of re-evaluation result and result of re-evaluation will also be made available on the IGNOU website at www.ignou.ac.in. The minimum time required for re-evaluation shall be 30 days from the date of receipt of application.
5. Re-evaluation is permissible in TEE only and not in the Project Dissertation Practicals/Lab courses, Workshops, Assignments & Seminar etc.
6. On the top of the envelope containing the prescribed application form. 'Please mention **APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPTS**
7. Application form must reach within the prescribed dates at the following address:-

Sl.No.	Address of Evaluation Centre	Jurisdiction of Evaluation Centre
1.	Dy. Registrar Evaluation Centre Block-5, IGNOU Maidan Garhi New Delhi-110068	All Examination Centres within Delhi, Faridabad, Gurgaon, Noida and Ghaziabad
2.	Dy. Registrar Evaluation Centre and Periyar Thidal No.50, EVK Sampath Road Vepery, Chennai -600 007	All Examination Centres in Andhra Pradesh, Kerala, Karnataka, Tamil Nadu (area under Madurai RC), Maharashtra (area under Pune RC), Andaman & Nicobar Islands
3.	Dy. Registrar Evaluation Centre IGNOU Regional Centre 2nd Floor, Biscomaun Tower, W. Gandhi Maidan, Patna-800001	All Examination Centres in Orissa, West Bengal, Jharkhand, Chhattisgarh , Uttar Pradesh (area under the jurisdiction of Lucknow RC), Bihar (area under Darbhanga RC)
4.	Dy. Registrar Evaluation Centre IGNOU Regional Centre B-1/33, Sector-H, Aliganj Lucknow-226 024	All Examination Centres in Himachal Pradesh, Uttaranchal, J&K, Uttar Pradesh (areas under Varanasi & Aligarh RCs) Chandigarh, Haryana, Punjab, Bihar (areas under Patna RC) Assam,
5.	Dy. Registrar Evaluation Centre IGNOU Regional Centre 1st Floor, MSFC Building 270, Senapati Bapat Road Pune-410 016	All Examination Centres in Gujarat, Madhya Pradesh, Mumbai, Maharashtra (areas under Mumbai and Nagpur RCs) Rajasthan, Tamil Nadu (area under Chennai RC), Goa
6.	Dy. Registrar Evaluation Centre IGNOU Regional Centre H/No.71, GMC Road, Christian Basti, Guwahati -78 605	All Examination Centres in Tripura, Nagaland, Mizoram, Sikkim, Manipur, Arunachal Pradesh, Meghalaya
7.	Dy. Registrar Evaluation Centre IGNOU Regional Centre Bikash Bhawan, North Block- 4th Floor, Salt Lake, Kolkata-700091	



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Student Evaluation Division

**APPLICATION FORM FOR RE-EVALUATION OF
ANSWER SCRIPT**

1. Name:.....

2. Programme: Enrolment No.

3. Address:
.....

PIN:

4. Month and Year of the Exam:.....

5. Examination Centre Code :

6. Address of the Examination Centre :.....
.....

7. Courses, in which Re-evaluation is sought	COURSE CODE	MARKS/GRADE OBTAINED
.....
.....
.....
.....

8. Fee Details:

(The fee for Re-evaluation of answer script is Rs. 500/- per course, which is to be paid through demand draft drawn in favour of 'IGNOU' & payable at the City of Evaluation Centre)

No. of Course(s)X Rs. 500/- = Total Amount :.....

Demand Draft No. Date

Issuing Bank

Date:

Signature of the student

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068**

APPLICATION FORM FOR IMPROVEMENT IN DIVISION/CLASS

1. Name
2. Programme: Enrolment No:

--	--	--	--	--	--	--	--	--	--
3. Address
.....
..... Pin Code

--	--	--	--	--	--	--
4. Purpose for which :
transcript is required
5. Fee details:-
Fee for the official transcript:-
Rs. 200/- per transcript, if to be sent to the student/institute in India.
Rs. 400/- per transcript, if required to be sent to the Institute outside India by the University.
(The requisite fee is required to be paid through demand draft drawn in favour of 'IGNOU' & payable at 'New Delhi')
No. of transcript(s):..... X Rs. 200/- Rs. 400/- = Total Amount : Rs.
Required
Demand Draft No. : Date:
Issuing Bank:
6. Whether the transcripts to be mailed by the University: Yes/No (please tick)
7. Name & Address of the University/Institute/Employer (In capital letters) to whom transcript is required to be sent (attached a separate list, if required)
.....
.....
.....

Date:

(Signature of the student)

The filled in form with the requisite fee is to be sent to:-

**The Registrar
Student Evaluation Division
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110068**

Note : The students are required to enclose same number of legible photocopies of both sides of the statement of marks/grade card issued to them, as the number of transcripts required.

RULES & REGULATION FOR IMPROVEMENT IN DIVISION/ CLASS

1. The improvement of marks/grades is applicable only for the Bachelor's/Master's Degree Programmes, who have completed the programme. The eligibility is as under:-
 - a) The students of Bachelor's/Master's degree programmes who fall short of 2% marks to secure 2nd and 1st division.
 - b) The students of Master's degree programmes only, who fall short of 2% marks to secure overall 55% marks.
2. Only one opportunity will be given to improve the marks/grade.
3. The improvement is permissible only in theory papers. No improvement is permissible in Practicals/ Lab courses, Projects, Workshops and Assignments etc.
4. Under the Provision of improvement, a maximum of 25% of the maximum credits required for successful completion of a programme shall be permitted.
5. Students wishing to improve the marks will have to apply within six months from the date of issue of final statement of marks/grade card to them, subject to the condition that their registration for the programme/course being applied for improvement, is valid till the next term-end examination in which they wish to appear for improvement.
6. No student will be permitted to improve if maximum duration to complete the programme, including the re-admission period, has expired.
7. After appearing in the examination for improvement, better of the two examinations i.e. marks/grade already awarded and the marks/grade secured in the improvement examination will be considered. In such cases, the improved marks/grade can be incorporated only on surrender of the statement of marks/Grade Card, Provisional Certificate and Degree Certificate already issued to the student.
8. In case of improvement, the month and year of completion of the programme will be changed to the Term-end examination, in which students appeared for Improvement.
9. Students will be permitted for improvement of marks/grades provided the examination for the particular course, in which they wish to improve is being conducted by the University at that time.
10. On the top of the envelope containing the prescribed application form, **Please mention "APPLICATION FORM FOR IMPROVEMENT IN DIVISION/CLASS".**
11. Application form must reach within the prescribed dates at the following address:-

**The Registrar
Student Evaluation Division
Indira Gandhi National Open University
Maidan Garhi
New Delhi-110068**

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Course Re-Registration Form for M.A. (Gandhi and Peace Studies)

Dear Student,
Regional Centre Code

As per the provisions laid down in your Programme Guide, you are required to submit your course re-registration form for the next academic year, irrespective of the fact whether you have appeared in the examination or not or whether you have passed or not in the courses you are registered in the current academic session. **The Course Registration Form is enclosed.** You are required to fill in the Course Registration form as per instructions printed on it.

Fee

You are requested to fill up the form and send it to the Regional Centre along with the Programme fee of Rs. 3600/- (Rupees three thousand six hundred only) in the form of a Demand Draft drawn in favour of IGNOU payable at the city of the Regional Centre as per following schedule:

S.No.	July Session	January Session	Late Fee
1.	1 st February to 31 st March	1 st August to 1 st October	Nil
2.	1 st April to 30 th April	3 rd October to 31 st October	Rs. 200/-
3.	1 st May to 31 st May	1 st November to 30 th November	Rs. 500/-
4 .	1 st June to 20 th June	1 st December to 20 th December	Rs. 1000/-

Course Registration forms received after the due date or without the programme fee of Rs. 3600/- and late fee if any will be summarily rejected.

The list of courses on offer for II year is provided below.

Semester III	
MGP-005	Introduction to Peace and Conflict Resolution (Core Course)
MGPE-013	Civil Society, Political Regimes and Conflict (Elective Course)
MGPE-010	Conflict Management, Transformation and
	Peace Building (Elective Course)
MGPE-008	Gandhian Approach to Peace and Conflict Resolution
Semester IV	
MGPE-015	Introduction to Research Methods (Elective Course)
MGPE-016	Human Rights: Indian Perspective (Elective Course)
MGPE-011	Human Security (Elective Course)
MGPE-012	Women and Peace (Elective Course)
MGPP-017	Project Work

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
COURSE RE-REGISTRATION FORM FOR M.A.
II YEAR January/ July.....

Send this filled-in form along with fee to :
The Regional Director of your Regional Centre

Enrolment No.

Study Centre Code

1. Name of the Student (in capital letters) :
2. Complete Address :

Details of fee paid: Draft is to be made in the name of IGNOU payable at the city of the Regional Centre.

- a. Name of the Bank Place
- b. Bank Draft No Dated
- c. Amount Rs. 3600/- (Rupees three thousand six hundred only) + late fee as applicable.
(If you have already paid the fee by way of Challan at the designated Bank Branch, attach Challan, in original).

I hereby register for the following courses for II year MA in Gandhi and Peace Studies commencing July 20_____ January 20_____ .

Semester III	
MGP-005	Introduction to Peace and Conflict Resolution (Core Course)
MGPE-013	Civil Society, Political Regimes and Conflict (Elective Course)
MGPE-010	Conflict Management, Transformation and Peace Building (Elective Course)
MGPE-008	Gandhian Approach to Peace and Conflict Resolution
Semester IV	
MGPE-015	Introduction to Research Methods (Elective Course)
MGPE-016	Human Rights: Indian Perspective (Elective Course)
MGPE-011	Human Security (Elective Course)
MGPE-012	Women and Peace (Elective Course)
MGPP-017	Project Work

- Note:** 1) For all the above courses, a student is eligible for appearing in TEE after one year of registration. For this you may fill up the examination form as per schedule notified by the University.
- 2) Please keep a photocopy of this form for your record.

Date:

Signature of student.....

E-mail ID and Ph. No

S.No.	July Session	January Session	Late Fee
1.	1 st February to 31 st March	1 st August to 1 st October	Nil
2.	1 st April to 30 th April	3 rd October to 31 st October	Rs.200/-
3.	1 st May to 31 st May	1 st November to 30 th November	Rs.500/-
4.	1 st June to 20 th June	1 st December to 20 th December	Rs.1000/-

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

IGNOU DIPLOMAS & DEGREES

The degrees and diplomas of this University are recognised and have the same status as those of any other Central and State University in the country.

IGNOU DIPLOMAS & DEGREES

IGNOU admissions are made strictly on the basis of the eligibility criteria given herein. Only those students who satisfy the eligibility criteria prescribed by the University will be admitted. The candidates should be directly in touch with the University and/or its Regional Centres about their admissions. Therefore, candidates should not be misled by false promises of admission made by any private individuals or institutions. The University has not prescribed any Guide-book for the purpose either other than these guidelines.

TERM-END EXAMINATIONS

The term-end examinations for M.A. Programme are held twice a year in June and December.

ASSIGNMENTS

To be submitted once a year as per schedule and directions given in the assignments booklet. We would advise you to submit your assignments as early as possible.

You will not be allowed to appear for the term-end examinations for any course if you do not submit the specified number of assignments in time for that course.

CORRESPONDENCE

Please remember to quote your Enrolment Number and complete address in any correspondence with us

Compiled and Edited by Prof. Anurag Joshi,
School of Social Sciences.

Printed and Published on behalf of the Indira
Gandhi National Open University, New Delhi

PRICE : Rs. 30.00 by cash at counter
Rs. 80.00 by registered post

Some Frequently Asked Questions (FAQs)

Q.1 I am a graduate. Am I eligible to take admission in M.A. Political Science Programme?

Ans: Any B.A./B.Com./B.Sc. Graduate is eligible to take admission in the Masters Programme. However if you have not studied Political Science at the graduate level, you may be required to go through some electives of B.A. to get acquainted with the basic concepts and issues in Political Science.

Q. 2 How much time I may need to put in for pursuing this programme?

Ans: The University follows a credit system. Each credit is equivalent to 30 study hours. An 8-credit course, therefore, requires 240 hours of study. You can do a maximum of 32 credits worth of courses in a year.

Q.3. How do I choose optional courses?

Ans: You will have to choose a maximum of 32 credits for study in the Second year. You have an option to specialise in Political Theory, International Relations, Comparative Politics and Area Studies and Indian Government and Politics. Choose at least 20 credits worth of courses in any area/sub-discipline in which you would like to specialise.

Q.4. I want to specialise in International Relations, but the related optional courses total only 12 credits.

Ans: You are right. MPSE 001,006,013 and 011 add up to only 16 credits. To complete the remaining four credits, you can choose MPSE 010 or opt for any area studies course, MPSE-002,005 or 009. See Page 9 within for further details.

Q. 5. I want to know few things about assignments. Are assignments compulsory? What if I miss the deadline for the submission of assignments?

Ans: Assignments are a part of the assessment system. Submission of assignments is compulsory; you cannot take the final examination in a course without submission of assignments. If you miss the deadline, the University will provide you another opportunity before the exams.

Q.6 How much will the programme cost me?

Ans: All you need to pay for the entire programme is Rs. 6000/- (including registration fee); you should pay Rs. 3100/- in the first year and Rs. 2900/- in the second year. This includes the cost of the material supplied to you by the University, the exam fees and fees for other facilities like counselling/teleconferencing.

Q.7 Is counselling compulsory?

Ans: Counselling is an essential component of distance education, though not mandatory. We would advise you to use the facilities of counselling, broadcasts, telecasts. whenever available for scoring good marks in the exams.

Q. 8 When are the exams held and how do I take my exams:

Ans: I. In the first year of your registration, exams will be held only in December. In the subsequent years, you can take your exams in June and in December.

II. You can pace your exams depending on your study. Do not try to attempt exams in all courses without preparation. You can take exams only in the courses for which you have prepared well. However, you should inform the University in advance about the exams you want to take in June/December.

RULES & GUIDELINES FOR RE-ADMISSION

1. Re-admission is permissible in the following cases:
 - a) Students who failed to complete the requirements in full or in part within the maximum span period prescribed.
 - b) Students who failed to complete the requirement of attendance in practicals as prescribed in Programme Curriculum within the maximum span period prescribed.
2. Students who do not register for all years/semesters of a Programme and fail to pay the prescribed full Programme fee during the maximum duration of the Programme are also eligible for Re-admission, provided they pay full fee for the missed year(s) semester(s) as per rate applicable for the session for which they seek re-admission, in addition to the pro-rata course fee for re-admission as per rate given in Table-A for each of the course(s) they failed to successfully complete within the maximum period prescribed
3. Course fee paid for re-admission would be valid for a period of six months/one year/two consecutive academic years or four consecutive semesters only, as given below:
 - a) Six months - for all Certificate Programmes of six months duration
 - b) One year - for all Diploma/PG Diploma Programmes of one year duration (including BLIS, MLIS, MADE, ADIT etc.)
 - c) Two years - for all undergraduate and Post-graduate Programmes whose minimum duration is of 2 years and above
4. The additional period indicated at point no. 3 above will commence from the date of completion of the maximum duration of the Programme for which the registration was done initially.
5. Students shall not be on rolls of the university beyond the additional period indicated at point no.3 above.
6. The credit earned by the student towards his/her courses and assignments successfully completed shall be retained for the revalidated period, provided the syllabus and methodology now in vogue are Similar to the course(s) successfully completed earlier.
7. No study material will be supplied on re-admission. If the earlier study material is replaced, the student will be required to buy changed course material.
8. The students will be allowed to take re-admission in the old course(s) as long as the examination in the old course(s) is conducted by the University.
9. For the Programmes containing practical component, the norms of fee payable will be as decided by the respective Schools.
10. Students are required to pay the pro-rata re-admission fee as per details given in Table-A, in lump sum, for all the courses they failed to successfully complete earlier. Fee once paid will not be refunded under any circumstances. Students of BCA-MCA Integrated Programme should pay the pro-rata re-admission fee, in lump sum, for all those courses of BCA as well as MCA that have not been successfully completed during the maximum duration of 8 years.
11. Pro-rata fee for re-admission would be changed as and when the University revises the Programme fee for various Programmes.
12. Other conditions as prescribed by the University relating to the admission and re-admission shall remain the same.
13. The Demand Draft for Re-admission fee together with the re-registration fee of the missed year(s) / semester(s), if any, should be drawn in favour of IGNOU payable at New Delhi. Please write your Enrolment Number, Name and Programme code and also the words 'Re-admission' on the reverse of the DO.

IGNOU POLICY REGARDING SEXUAL HARASSMENT AT THE WORKPLACE

In compliance with the guidelines of the Supreme Court, IGNOU has adopted a policy that aims to prevent/prohibit/punish sexual harassment of women at the workplace. Academic/Non-academic staff and students of this University come under its purview.

Information on this policy, rules and procedures can be accessed on the IGNOU website (www.ignou.ac.in). Incidents of sexual harassment may be reported to the Regional Director of the Regional Centre you are attached to or to any of the persons below:

Apex Committee Against Sexual Harassment (ACASH)

Prof. Parvin Sinclair Chairperson & PVC	pksinclair@ignou.ac.in
Ms. Neena Jain EMPC	neenajain@ignou.ac.in
Regional Services Division Committee against Sexual Harassment (RSDCASH)	
Dr. Neeta Kapai Chairperson & Dy. Director, Campus Placement Cell	nkapai@ignou.ac.in
Dr. C. K. Ghosh Director, SSC	ckghosh@ignou.ac.in
Ms. Kailash Saluja AR, SOL	kailashsaluja@ignou.ac.in
Ms. Surekha AR, Library	sur.mittimani@gmail.com
IGNOU Committee against Sexual Harassment (ICASH)	
Prof. Rita Rani Paliwal Chairperson & Prof. of Hindi, SOH	rrpaliwal@hotmail.com
Dr. Silima Nanda Dy. Director, ID	snanda@ignou.ac.in
Dr. Himadri Roy Reader, SOGDS	himadriroy@ignou.ac.in
Dr. Malti Mathur Reader, SOH	malatiroy@ignou.ac.in
Ms. Vidya Sonal DR. Admin Div.	vsonal@ignou.ac.in
Mr. K. K. Kutty DR. SED	kkkutty@ignou.ac.in
Ms. Bharti Kharbanda SO, SOCIS	bhartikharbanda@ignou.ac.in
Ms. Sadhna Malhotra AR, IGNOU	sadhnamalhotra@ignou.ac.in
Ms. Kanika Singh RTA, SOCE	kanikasingh@ignou.ac.in

ANNEXURE I
AFFIDAVIT BY THE STUDENT

I, _____ (full name of the student with admission/ registration/enrolment number) s/o d/o Mr./Mrs./Ms. _____ having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understand the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name :

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) this the _____ (day) of _____
(month), _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____
(month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of parent/guardian/father/mother/guardian of, _____ (full name of student with admission/registration/enrolment number), having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understand the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as tagging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name :
Address :
Telephone/Mobile No. :

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) this the _____ (day) of _____ (month), _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER



Indira Gandhi National Open University

Student Satisfaction Survey

Kind Attention: All Past and Present Students of IGNOU!
Now you rank our Performance...

Dear Student,

As the largest distance education institution in the world. We have always endeavoured to imbibe values and skills for the development of knowledge and competencies. And it is our belief that you as the former or present student are the best person to judge how far we have succeeded in our efforts. To gain your invaluable impression, we present here a short questionnaire. All you have to do is fill it and mail it back to us. You can also fill this questionnaire online by logging on to www.ignou.ac.in. Your invaluable inputs shall guide us towards a direction where we shall improve our services and evolve more student-friendly study programmes.

Vice-Chancellor, IGNOU.

Enrolment No. Name

Gender : ☐ M ☐ F

Age Group : ☐ Below 30 ☐ 31-40 ☐ 41-50 ☐ Above 51

Programme of Study

Year of Enrolment Year of Completion

Regional Centre State Study Centre

Please Indicate your satisfaction level by putting a tick mark on your choice.

Serial No.	Questions	Very Satisfied	Satisfied	Average	Dissatisfied	Very Dissatisfied
1.	Concepts are clearly explained in the printed learning material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	The learning materials were received in time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Supplementary study material (like video/audio) available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Academic counsellors explain the concepts clearly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	The counselling sessions were interactive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Changes in the counselling schedule were communicated to you on time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Examination procedures were clearly given to you	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Personnel in the study centres are helpful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	Academic counselling sessions are well organised	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Guidance from the Programme Coordinators and Teachers from the School0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Assignments are returned in time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.	Feedback on the assignments helped in clarifying the concepts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13.	Project proposals are clearly marked and discussed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.	Studying in this programme provided the knowledge of the subject	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.	Results and grade card of the examination were provided on time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16.	Overall, I am satisfied with the programme	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

After filling cut out this questionnaire and mail it to:

STRIDE, Block-14, IGNOU, Maidan Garhi, New Delhi-110 068