



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
RANCHI REGIONAL CENTRE
457/A, ASHOK NAGAR, RANCHI-834022
PH. : 0651-2244677, FAX : 0651-2244400, E-mail : rcranchi@ignou.ac.in

Sub: Offer of Admission to M.Ed programme for January 2013 session

Dear Student,

This has reference to your application for admission to M.Ed programme 2013 and the entrance test you took for the same.

We are pleased to inform you that you are selected for admission to M.Ed. programme on the basis of region wise merit list prepared by the University for the session commencing from January 2013, you are therefore, advised to fill up the enclosed Registration form and come to the office of the Regional Centre along with the following documents.

DOCUMENTS REQUIRED AND INSTRUCTIONS FOR ADMISSION TO M.Ed. PROGRAMME :
JANUARY , 2013 SESSION

1. **A Demand Draft (DD) / Banker's Cheque** for Rs. **36,000/-** (Rupees thirty six thousand only) towards Programme Fee from any Bank. DD / Banker's Cheque must be made in favour of **IGNOU** and payable at **RANCHI** and **must be valid for three months**. Please **write** your name, and address on the backside of the DD/ Banker's Cheque.

2. Original copies of the following documents for Verification :

- (i) Admit Card / Certificate of Secondary/Madyamik/10th Examination as age proof.
- (ii) Mark-sheet of Bachelor Degree (Graduation should be of 3 years Graduation . **2 years Graduation is not acceptable as per Supreme Court verdict**).
- (iii) Certificate of Bachelor Degree
- (iv) Mark-sheet of Master Degree (Post Graduation), in case you have passed Master Degree.
- (v) Certificate of Master Degree, in case you have passed the same.
- (vi) Mark-sheet of B.Ed.
- (vii) Certificate of B.Ed.
- (viii) Category (SC/ST/OBC-Non-Creamy Layer) Certificate, if applicable.
- (ix) Income Certificate from Tashildar/Gram Panchayat/ Municipal Corporation/Zila Parishad / employer (**in case of OBC-Non-Creamy layer, OBC applicants having annual income less than 4.5 lakh come under Non-creamy layer**).
- (x) Physically Handicapped certificate from competent authority (in case of Physically Handicapped category)

- (xi) Marriage Certificate (in case of married female candidates whose surname differs).
- (xii) Experience Certificate obtained from the School. In case, you have worked in more than one School, you must produce copies of experience Certificate(s) obtained from the concerned school(s).
- (xiii) Hall Ticket/Admit Card of M.Ed. entrance Test,2012.
- (xiv) This offer letter.
- (xv) Identity Card enclosed at the end of M.Ed. student Handbook & Prospectus, January,2013 – duly filled-in and with a recent photograph pasted at the appropriate place. Please **do not** sign on the photograph. In case, the I-Card is not available, please bring a recent passport-size photograph.
- (xvi) Entrance Test Result : Original or downloaded from website.
- (xvii) Affidavits (two number) as per the format available here on non-judicial Stamp Paper of appropriate value from Notary or from any other competent authority.

PLEASE NOTE THAT : All the Original Documents as stated above must be brought for verification. Without Original documents, admission will not be given.

3. Attested Photocopies of the following documents (applicable in case you have not submitted along with application form. Please note that no attestation will be done at the Regional Centre) :

- (i) Copy of NCTE recognition letter of the Institute from which you have completed B.Ed.
- (ii) Experience Certificate obtained from the School. In case, you have worked in more than one School, you must submit attested copies of experience Certificate(s) obtained from the concerned school(s).
- (iii) Recognition / Affiliation Certificate (issued by CBSE/ICSE/WBBSE/WBCHES etc.) issued to the School indicating the **Registration Number** of your School. If you have worked in more than one School, you must submit attested copies of all the Recognition/Affiliation Certificates.

No admission will be given under the following circumstances :

- (i) If you do not come **in person** on the date and time as mentioned in this letter. **No other date will be considered under any circumstances.**
- (ii) If you do not bring any of the document(s) as mentioned against Sl. No. 1 , 2 (i to xvii) and 3 (i to iii).
- (iii) In case your Bachelor Degree is of two years duration as 2 years Graduation is not acceptable as per Supreme Court verdict).
- (iv) If your teaching experience is from a School Registered under Societies Registration Act.
- (v) If you were working as a Voluntary Teacher / Part-Time Teacher / Guest Teacher/Hired Teacher.
- (vi) If you have less than two (02) years of teaching/professional experience (as on 15.07.2012) **after** completion of B.Ed. programme in a Government/Government recognized school/NCTE recognized teacher education/research institution in education

admission. Experience in unrecognized school(s) will not be considered towards teaching experience. 2 years teaching experience will be counted as on 15th July ,2012 (i.e. the last date of sending application form to the Regional Centre, Ranchi). Two (02) years teaching experience will be counted from the date of completion of B.Ed. programme.

In case of cancellation of admission due to any reason, the offer of provisional admission will given to the next candidate in order of merit.

Wait-Listed Candidates under different categories should note that they will be offered provisional admission **ONLY if** any of the seats in respective categories remain vacant after counselling of candidates who are in confirmed list. In case, there remains no vacant seat, their Demand Draft/Banker's Cheque will be returned to them for encashment.

SCHEDULE OF COUNSELLING FOR ADMISSION TO M.ED. JANUARY-2013 SESSION

Date & Day	Category	Time	
		10.00 A.M. to 1.30 P.M.	2.30 P.M. to 5.30 P.M.
Thursday 17 January,13	All	17 Candidates GEN Category (Sl. No. 1 to 17)	05 SC Candidates (Sl.No.1 to5) 03 ST Candidate (Sl.No.1 to3) 09 OBC-Non-Creamy Layer Candidates (Sl. No. 1 to 9) 01 PH Candidate-NIL

(Dr. Shiva Kumar GN)
Regional Director



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
REGIONAL CENTRE RANCHI**

REGISTRATION FORM

BACHELOR OF EDUCATION (MED)

January, 2013 Academic Session

In response to the offer of admission to M.Ed. Programme for January 2013 session, I hereby give my acceptance. The details of Program fee submitted by me are as follows:

Amount: Rs.36,000/- (Rupees Thirtysix Thousand only)

Bank Name: _____ Place _____

Draft No: _____ Date _____ of Rs.36,000/-

DECLARATION BY THE APPLICANT:

I declare that I have read and understood the rules and regulations to M.Ed Programme of IGNOU. I fulfill the eligibility criteria prescribed for admission to B.Ed. Programme. In case any information furnished by me is found to be incorrect at any point of time, my admission shall be liable for cancellation and I shall not be entitled for refund of fee.

Signature of the Student

Name:

Address:

Email:

Phone

ANNEXURE I
AFFIDAVIT BY THE STUDENT
(TO BE SUBMITTED ALONG WITH APPLICATION FORM)

I, _____ (full name of the student with admission/ registration/ enrolment number) s/o d/o Mr./Mrs./Ms. _____ having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understand the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, of being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of , abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name :

Address :

Tel./Mobile no.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) this the _____ day of _____ (month),
_____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of

ANNEXURE II
AFFIDAVIT BY THE PARENT/GUARDIAN
(TO BE SUBMITTED ALONG WITH APPLICATION FORM)

I, Mr./Mrs./Ms. _____ (full name of parent/guardian/father/mother/guardian of, _____ (full name of student with admission/registration/enrolment number), having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understand the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, of being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of , abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name :

Address :

Tel./Mobile no.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) this the _____ day of _____ (month),
_____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of
_____ (month), _____ (year) after reading the contents of this affidavit.

