**Requisition Form for Vendor Creation**

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| Type of Vendor | Evaluator ( ) Evaluator ID :  **(If Evaluator is a IGNOU Employee, Give EMP ID )**  Paper Setter ( )  **(If Evaluator is a IGNOU Employee, Give EMP ID )**  Outside Party ( )  One Time Vendor ( ) |
| Name |  |
| Withholding | EWF – Employee Welfare Fund ?  INDIT – Income Tax(TDS) Authority ?   * Class : * PAN No. : |
| Address | \*Address 1 :  Address 2 :  \*City :  \*State :  \*Pin Code :  Email ID : |
| Requester Detail | Name :  EMPID :  DIV/Sch./Unit/Oth. :  Designation :  Intercom No :  Date : |

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