

Student Handbook & Prospectus


Paramedical/Allied Health Sciences Programmes



Indira Gandhi National Open University

Maidan Garhi, New Delhi - 110 068, INDIA

Website : <http://www.ignou.ac.in>



“Education is a liberating force, and in our age it is also a democratising force, cutting across the barriers of caste and class, smoothening out inequalities imposed by birth and other circumstances.”

Indira Gandhi



Indira Gandhi National Open University

Maidan Garhi, New Delhi – 110 068

**APPLICATION FORM FOR
PARAMEDICAL/ALLIED
HEALTH SCIENCES PROGRAMMES
JULY 2011**

**PRICE : Rs.100.00 by cash at the Sales Counter
Rs.150.00 by Registered Post**

*An electronic version of the Prospectus and Application
Form is also available on the IGNOU website:
<http://www.ignou.ac.in>*

RECOGNITION

IGNOU is a CENTRAL UNIVERSITY established by an Act of Parliament in 1985 (Act No. 50 of 1985). IGNOU Degrees/Diplomas/Certificates are recognised by all the member institutions of the Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/Certificates of all Indian Universities/Deemed Universities/Institutions.

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Further information on the Indira Gandhi National Open University Programmes may be obtained from the University's office at Maidan Garhi, New Delhi – 110068 or its website <http://www.ignou.ac.in>

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Message from the Vice-Chancellor

Dear learners,

I welcome you to 'Indira Gandhi National Open University', the world's largest university disseminating open and distance learning. This Central University established by an Act of Parliament in 1985 is committed itself to serve the needs of variety of learners. With great pleasure, I present you the Common Prospectus 2011 of IGNOU offering admission for various certificate, diploma, degree, post-graduate and doctoral research programmes.

From a modest beginning of two academic programmes, IGNOU now offers around 520 programmes with significant features of openness, flexibility, and learner-centric quality education for skill up-graduate, training, competence enhancement and qualification. In the last 25 years IGNOU had been able to establish greater access to a large number of people, rural and urban across barriers of gender, caste, class and creed. As a pioneer in Open and Distance Learning (ODL), IGNOU has been at the forefront of taking education to the doorsteps of learners over the years particularly to the remotely located disadvantaged sections of society. We at IGNOU are dedicated to provide more opportunities for advanced learning for those who aspire for studies since upgrading the quality of workforce in the society requires access to higher education and capacity building.

The dedicated faculty of IGNOU is engaged in identifying educational needs of the society and to bring unique academic programmes in the fields of para-medics, law, agriculture, social sciences, performing arts, IT, engineering, humanities, languages, mass media, women and gender studies, etc. The faculty with a large number of adjunct teachers dedicate themselves in effective learning support and personalized academic support. IGNOU has a large professional strength of academics and administrative personnel located in the regional centres to provide just-in-time administrative support, be it pre-admission counseling support or post-programme placements.

In the previous Silver Jubilee year, we have taken a much desired step of going into the multiple mode of education delivery. Alongside Open and Distance Learning, on-line approach, we have started on-campus face to face teaching in emerging areas, not only at IGNOU Headquarters but at other campuses also which have added more versatility and life towards growth of the university. Classroom interaction will bring into focus problems that students might be facing. Community College Scheme, Convergence Scheme, Associate Studentship Scheme, Flexilearn Scheme have further brought education and knowledge in the reach of more learners. A unique Course-wise Registration Scheme is also under launch through a separate prospectus where any knowledge seeker can take any number of courses from IGNOU programmes without the restrictions of age, qualification, pre-knowledge and knowledge and education in the subject.

Programmes have been conceived and run for the armed forces, such as Gyan Deep for the Army and Akashdeep for the Air Force. A similar tie-up is at the anvil for personnel of the Indian Navy. Gyan Darshan, a 24 hour educational TV Channel and Gyan Vani, a large cooperative network of FM radio stations are exclusively devoted to education. Efforts are now on for two-way teleconferencing, interactive radio counseling and for relaying educational programmes through local FM radio stations.

IGNOU has witnessed all-round growth in terms of student enrolment, increase in the number of schools and centres, study centres, regional centres, faculty and number of programme it offers. The facilities to students in particular have considerably been stepped up. Seven Regional Evaluation Centres have been opened in different zones of the country for timely declaration of results and evaluation of assignments. This expansion is not just within the country but also across the globe where also the strength of learners is continually on the rise. Not only this, IGNOU has the largest number of government-supported schemes in social and rural development sectors.

The university recognizes the importance of sustainable and affordable high quality learning modules, courses and programmes across disciplines and at diverse levels to meet the national mission—Education for all.

Come and join the University of Opportunities.

With best wishes,



(V.N. Rajasekharan Pillai)
Vice-Chancellor

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1. IGNOU : A BRIEF PROFILE

Indira Gandhi National Open University (IGNOU) was established in 1985 by an Act of Parliament (50 of 1985) and has come a long way since its inception. Since then, the IGNOU has undergone rapid expansion and emerged as an international institution in the field of Open Distance Learning. IGNOU now has a student strength of 3.5 million cumulative student enrolments in different levels of programmes ranging from Doctoral to Certificate in niche market-oriented areas such as Rural Development, Journalism, Intellectual Property Rights, Hospitality Management, IT Management, Clinical Cardiology and Information Technology to Awareness programmes like Computer Literacy, Rural Artisans and HIV/AIDS. The University is providing a cost-effective education to its students.

The university functions through a network comprising the Headquarters, Regional Centres at States/UTs, Study Centre and Partner Institutions within the Country and in 36 Countries Overseas. It is now widely accepted as a system leader in the field of open and distance learning the world over. The University offers 445 Certificate, Diploma, Degree and Doctoral programmes through 21 Schools of Studies, and 67 Partner Institutions spread across 36 countries with the help of 420 teachers and academics and 1,205 administrative staff. The additional help also sought from about 36,000 part-time academic counsellors.

The IGNOU caters to learners from rural and tribal areas, disability groups, jails and rehabilitation centres the employers and the employed. Educational development of North-East Region (NER) is another focus area. 10% of the annual plan is exclusively earmarked to the development of the NER.

The University has launched Bachelor Degree, Diploma and Certificate Programmes for capacity building in the area of Paramedical and Allied Health Sciences. The Bachelor Degree and Diplomas are regular full time programmes whereas Certificate Programmes are being offered through online mode. The objective of these innovative, need-based and relevant programmes is to develop appropriate human resources for health sector by providing necessary knowledge, skills and competencies. We are making use of the state-of-the-art facilities of renowned hospitals for providing the face-to-face programmes as well as for hands-on training in these activities. The collaboration with Christian Medical Association of India and Apollo Hospital are recently adopted successful models of public private participation by IGNOU.

The university provides a multi-media learning system comprising print, audio, video, radio, television, teleconferencing, interactive radio counselling, internet-based learning and face-to-face interactives and through ICTs, counselling and practicals. Reaching a large number of students and further enriching/explaining the printed study materials have been the major objectives of the above listed multiple media. The University has a state-of-the-art Electronic Media Production Centre (EMPC). The various media resources are available in the university are regular two-way audio and one-way video teleconferencing, Interactive radio counselling, Gyan Darshan, Gyan Vani, Edusat or Educational Satellite and Pan-African Satellite hub.

A convergence between the Conventional system and the ODL system through enhanced and optimal utilization of physical facilities, intellectual and knowledge resources was brought about through the launching of the Convergence Scheme.

This prospectus provides you the necessary information on nomenclature of the programmes, eligibility criteria, programme duration, fee structures, examinations and study centres, etc. I hope you will find this prospectus helpful in pursuing your studies in IGNOU.

1.1 Introduction

The Indira Gandhi National Open University was established by an Act of Parliament in 1985 to achieve the following objectives:

- democratising higher education by taking it to the doorsteps of the learners
- providing access to high quality education to all those who seek it irrespective of age, region, religion and gender
- offering need-based academic programmes by giving professional and vocational orientation to the courses
- promoting and developing distance education in India
- setting and maintaining standards in distance education in the country as an apex body.

1.2 Vision

Indira Gandhi National Open University, the national resource centre for open and distance learning with international recognition and presence, shall provide seamless access to sustainable and learner-centric quality education, skill upgradation and training to all by using innovative technology and methodologies and ensuring convergence of existing systems for massive human resource required for promoting integrated national development and global understanding.

In order to fulfill the vision of democratizing higher education and providing access to all segments of people, the University

- imparts education and knowledge through various flexible means suited to the open and distance education mode, full time face-to-face study programmes including information and communication technologies;
- provides higher education and training to large sections of population, particularly the disadvantaged segments of the society;
- promotes national integration and integrated development of human personality; and
- encourages, co-ordinates and assists open universities and distance learning systems to improve

1.3 Prominent Features

IGNOU has certain unique features such as:

- international jurisdiction
- flexible admission rules
- individualised study: flexibility in terms of place, pace and duration of study
- use of latest information and communication technologies
- nationwide student support services network
- cost-effective programmes
- modular approach to programmes
- resource sharing, collaboration and networking with conventional Universities, Open Universities and other Institutions/Organisations

- socially and academically relevant programmes based on students needs analysis
- convergence of open and conventional education systems

1.4 Important Achievements

- Emergence of IGNOU as the largest Open University in the World.
- Recognition as Centre of Excellence in Distance Education by the Commonwealth of Learning (1993).
- Taking IGNOU programmes to African and West Asian countries including Maldives, Mauritius, Nepal and Seychelles in all, to 35 countries.
- Award of Excellence for Distance Education Materials by Commonwealth of Learning (1999).
- Launch of a series of 24 hour Educational Channels ‘Gyan Darshan’. IGNOU is the nodal agency for these channels and regular transmissions are done from the studio at EMPC, IGNOU.
- Launch of ‘Edusat’ videoconferencing channel (2 way video, 2 way audio).
- Launch of Gyan Vani and other dedicated educational FM channels.

1.5 The Schools of Studies

With a view to develop interdisciplinary studies, the University operates through its Schools of Studies. Each School is headed by a Director who arranges to plan, supervise, develop and organise its academic programmes and courses in coordination with the School staff and different academic, administrative and service wings of the University. The emphasis is on providing a wide choice of courses at different levels. The following Schools of Studies currently are in operation:

- School of Humanities (SOH)
- School of Sciences (SOS)
- School of Continuing Education (SOCE)
- School of Management Studies (SOMS)
- School of Computer & Information Sciences (SOCIS)
- School of Law (SOL)
- School of Gender and Development Studies (SOGDS)
- School of Interdisciplinary and Trans-disciplinary Studies (SOITS)
- School of Social Work (SOSW)
- School of Social Sciences (SOSS)
- School of Education (SOE)
- School of Engineering & Technology (SOET)
- School of Health Sciences (SOHS)
- School of Agriculture (SOA)
- School of Journalism and New Media Studies (SOJNMS)

- School of Tourism and Hospitality Service Management (SOTHSM)
- School of Vocational Education and Training (SOVET)
- School of Foreign Languages (SOFL)
- School of Performing & Visual Arts (SOPVA)

1.6 Academic Programmes

The University offers both short-term and long-term programmes leading to Certificates, Diplomas and Degrees, which are conventional as well as innovative. Most of these programmes have been developed after an initial survey of the demand for such Programmes. These are launched with a view to fulfil the learner's needs for:

- certification,
- improvement of skills,
- acquisition of professional qualifications,
- continuing education and professional development at work place,
- self-enrichment,
- diversification and updation of knowledge, and
- empowerment.

1.7 Course Preparation

Learning material is specially prepared by teams of experts drawn from different Universities and specialised Institutions in the area spread throughout the country as well as in-house faculty. This materials are scrutinised by the content experts, supervised by the instructors/unit designers and edited by the language experts at IGNOU before they are finally sent for printing. Similarly, audio and video cassettes are produced in consultation with the course writers, in-house faculty and producers. The material is previewed and reviewed by the faculty as well as outside experts and edited/modified, wherever necessary, before they are finally dispatched to the students, Study Centres and Telecast through Gyan Darshan.

1.8 Credit System

The University follows the 'Credit System' for most of its programmes. Each credit in our system is equivalent to 30 hours of student study comprising all learning activities (i.e. reading and comprehending the print material, listening to audio, watching video, attending counselling sessions, teleconference and writing assignment responses). Thus, a 4-credit course involves 120 hours of study. This helps the learner to know the academic effort he/she has to put in, to successfully complete a course. Completion of an academic programme (Degree or Diploma) requires successful completion of the assignments, practicals projects and the term-end examination of each course in a programme.

1.9 Programme Delivery

The methodology of instruction in this University is different from that of the conventional Universities. The open university system is more learner-oriented and the learner is an active participant in the pedagogical (teaching and learning) process. Most of the instructions are imparted through distance education methodology and face-to-face mode as per the requirement.

The University follows a multimedia approach for instruction, which comprises:

- a) **Self Instructional Written Material:** The printed study material (written in self-instructional style) for both theory and practical components of the programmes is supplied to the learners in batches of blocks for every course (on an average 1 block per credit). A block which comes in the form of a booklet usually comprises 3 to 5 units.
- b) **Audio-Visual Material Aids:** The learning package contains audio and video CDS which have been produced by the University for better clarification and enhancement of understanding of the course material given to the learners. A video programme is normally of 25-30 minutes duration. The video cassettes are screened at the study centres during specific sessions which are duly notified for the benefit of the learners.
The video programmes are telecast on National Network of Doordarshan and Gyan Darshan. All Gyan Vani stations are broadcasting curriculum based audio programmes. In addition, some selected stations of All India Radio are also broadcasting the audio programmes. Learners can confirm the dates for the programmes from their study centres. The information is also provided through the university website.
- c) **Counselling Sessions:** Normally counselling sessions are held as per schedule drawn by the Study Centres. These are mostly held outside the regular working hours of the host institutions where the study centres are located.
- d) **Teleconferences:** Live teleconferencing sessions are conducted via satellite through interactive Gyan Darshan Channel as well as simulcasted on 'Edusat' channel from the University studios at EMPC, the schedule of which is made available at the study centres.
- e) **Practicals/Project Work:** Some Programmes have practical/project component also. Practicals are held at designated institutions for which schedule is provided by the Study Centres. Attendance at practicals is compulsory. For project work, comprehensive project guide, in the form of a booklet, is provided to the student along with the study materials.

1.10 Support Services

In order to provide individualised support to its learners, the University has a large number of Study Centres, spread throughout the country. These Study Centres are coordinated by 62 Regional Centres and Recognised Regional Centres. At the Study Centres, the learners interact with the Academic Counselors and other learners, refer to books in the Library, watch/listen to video/audio programmes and interact with the Coordinator on administrative and academic matters. The list of Regional and Study Centres is given in this handbook. Support services are also provided through Work Centres, Programme Study Centres, Skill Development Centres and Special Study Centres.

2. CHRISTIAN MEDICAL ASSOCIATION OF INDIA (CMAI)

2.1 Introduction

The Christian Medical Association of India (CMAI), a registered national health NGO, has been in the service of this country for more than a hundred years and provides exemplary healthcare and training without making profit as a motive.

Founded in 1805, CMAI's membership extends to individuals as well as institutions and as on date, it includes over 9000 health professionals and 330 hospitals and health centres.

CMAI's individual membership is composed of five sections i.e. Doctors Section, Nurses League, Administrators Section, AHP Section and Chaplains Section.

CMAI has been a pioneer in healthcare training in this country and conducts formal and non-formal training for doctors, nurses and allied health professionals. The guiding principle has always been to make healthcare accessible to all. Some of the CMAI's pioneering institutes and hospitals like the Christian Medical College (Vellore) and Christian Medical College (Ludhiana) are recognised both nationally and internationally for their quality of care and the highest standards of medical training and practice, and commitment to the poor.

CMAI conducts training for students in medicine, nursing and allied paramedical programmes. CMAI's two Nursing Boards (Mid India Board of Education and Board of Nursing Education – South India) are accredited by the Indian Nursing Council for GNM and ANM Courses across the country.

CMAI Allied Health training dates back to 1927. CMAI Central Educational Board accredits 86 course offerings in more than 50 training centres including 5 medical colleges. These trainings are on par with the best that is available anywhere in the world.

Website: <http://www.cmai.org>

2.2 Objectives

- Prevention and relief of human suffering irrespective of caste, creed, community, religion and economic status.
- Promotion of knowledge of the factors governing health.
- Coordination of activities for training doctors, nurses, allied health professionals and others involved in the ministry of healing.
- Implementation of schemes for comprehensive healthcare, family planning and community welfare.
- Rendering health in calamities and disasters of all kinds.

2.3 IGNOU-CMAI Chair

IGNOU and CMAI have come together to establish an IGNOU-CMAI Chair of Health Sciences with the following objectives:

- i) To plan, develop, and run academic programmes for health (including medical and allied health) and other socially relevant programmes for capacity building for various health functionaries.
- ii) To form a Joint Advisory Committee (JAC) for the planning and development and implementation of various programmes of study.
- iii) To collaborate in academic activities such as conduct of conferences, seminars, research etc.
- iv) To undertake and execute all such activities required for the fulfillment of the objectives described above.

The IGNOU-CMAI Chair will design and offer courses in different areas of health sciences in coordination with School of Health Sciences, Centre for Paramedical Sciences and other Schools/Centres of IGNOU as appropriate. It will bring to its programmes the combined strength of CMAI network in ensuring the technical quality of training so as to provide the nation with skilled and qualified healthcare personnel.

3. APOLLO HOSPITAL EDUCATION & RESEARCH FOUNDATION (AHERF)

The Apollo Group of Hospital of India is the largest group of healthcare provider in Asia Pacific region with 44 network hospitals in India and abroad. The group is offering state of the art comprehensive healthcare through its different speciality and super speciality hospitals. Besides providing quality healthcare Apollo Hospitals Group always understood the need for quality health education and research and this is reflected in the group's mission statement: "Our mission is to bring healthcare of international standards within the reach of every individual. We are committed to the achievement and maintenance of excellence in education, research and healthcare for the benefit of humanity."

Apollo Hospital Education & Research Foundation (AHERF), under the Apollo Group, is running a variety of educational and training programmes which includes, Nursing, Hospital administration, Physiotherapy, Emergency Medicine, Surgery and Anaesthesiology. It is engaged in research and education in healthcare, along with Medvarsity, the virtual medical university under the Apollo Group of Hospital. The programmes conducted by AHERF and Medvarsity have been recognized by a number of Indian and International Organizations and Universities. The first medical e-learning venture was established in April 2000 by the Apollo Group to "deliver Quality distance education to the healthcare providers, using information technology enabled learning tools, aimed at improving the standards of medical education and practice". It follows a hybrid model, having a combination of both online and off line education. Medvarsity offers courses/training programmes for doctors, nurses and other graduates interested in entering healthcare sector. It has been associated and affiliated to a number of reputed national and International bodies. AHERF is also engaged in research activities which includes basic, clinical, health system and community based research in all the Apollo Hospitals across India. Website: <http://www.apollohospitals.com>

4. CENTRE FOR PARAMEDICAL SCIENCES (CPMS)

4.1 Introduction

"Centre for Paramedical Sciences" has been created to deal with the cadre of trained Paramedical/ Allied Health personnel for providing efficient healthcare at primary, secondary and tertiary levels. The proposed centre will develop academic programmes (Degree, Diploma and certificate) for various categories of Paramedical/Allied Health personnel, and ensure the quality and standard of Paramedical/Allied Health Sciences training in the country. (E.mail : ignou.cpms@gmail.com)

4.2 Objectives

- Creation of a cadre of trained Paramedical/Allied Health personnel for providing effective and efficient healthcare at Primary, Secondary and Tertiary levels;
- Planning, developing and launching of degree, diploma and certificate level programmes for various categories of Paramedical/Allied Health personnel;
- Strengthening the professional competencies of Paramedical/Allied Health professionals using ICT enabled education and interactive multimedia;
- Identification and collaboration with institutions involved in Paramedical/Allied Health Sciences training;

- Ensuring the quality and standards of Paramedical/Allied Health Sciences education and training in the country;
- Capacity building of Paramedical/Allied Health personnel and functionaries through research, training and innovations.

4.3 List of Paramedical/Allied Health Sciences Programmes

The eligibility, duration, programme fee and medium of instruction for Paramedical/Allied Health Sciences Programmes are given in the following table:

S.No.	Name of the Programme	Prog. Code	Eligibility	Min. age as on 1 st July of the academic year	Duration in the years		Programme Fee (per year)	Medium of instruction
					Min.	Max.		
MASTER DEGREE PROGRAMME								
1.	M.Sc. in Clinical Trials	MCT	Graduates (Pharmacy, Life Sciences, MBBS, BDS, BAMS, BHMS)	No bar	2	2 ½	1,25,000/-	English
BACHELOR DEGREE PROGRAMMES								
2.	Bachelor/B.Sc. in Medical Laboratory Technology	BMLT	10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks Or 10+2 with Medical Laboratory Technology (Vocational)	17 Year	4	6	25,000/-	English
3.	Bachelor/B.Sc. in Medical Record Science & Health Information Technology	BMRHIT	10+2 or its equivalent with minimum 45% marks (Science student will be given preferences)	17 Year	3	5	20,000/-	English
4.	Bachelor/B.Sc. in Optometry and Ophthalmic Techniques/ Technology	BSCHOT	10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks	17 Year	4	6	23,800/-	English
5.	Bachelor/B.Sc. in Radiation Therapy Technology	BRTT	10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks	17 Year	4	6	25,000/-	English
6.	Bachelor/B.Sc. in Medical Imaging Technology	BMIT	10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks	17 Year	4	6	25,000/-	English
7.	Bachelor/B.Sc. in Anaesthesia & Critical Care Technology	BACT	10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks	17 Year	4	6	20,000/-	English
All the above Master and Bachelor Degrees are full time face to face programme.								

S.No.	Name of the Programme	Prog. Code	Eligibility	Min. age as on 1 st July of the academic year	Duration in the years		Programme Fee (per year)	Medium of instruction
					Min.	Max.		
DIPLOMA PROGRAMMES								
8.	Diploma in Medical Laboratory Technology	DMLT	10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks Or 10+2 with Medical Laboratory Technology (Vocational)	17 Year	2	4	25,000/-	English
9.	Diploma in Optometry Technology	DOPT	10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks	17 Year	2	4	25,000/-	English
10.	Diploma in Radio Imaging Technology	DRIT	10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks	17 Year	2	4	25,000/-	English
All the above Diplomas are full time face to face programmes.								
ONLINE CERTIFICATE AND POST GRADUATE CERTIFICATE PROGRAMMES								
11.	Certificate in Dispensing Optics	CDO	Working Opticians with matriculation, Optometrist, Ophthalmic assistants, Ophthalmologists and health professionals engaged in vision care	No bar	6 months	2 years	10,000/-	English/ Hindi
12.	Post Graduate Certificate in Medical Informatics	PGCMI	Bachelor's Degree in any discipline from any recognized University/ Institutions	No bar	6 months	2 years	10,000/-	English
13.	Post Graduate Certificate in Health Insurance	PGCHI	Bachelor's Degree in any discipline from any recognized University/ Institutions	No bar	6 months	2 years	10,000/-	English
14.	Post Graduate Certificate in Quality Management in Healthcare	PGCQM	Bachelor's Degree in any discipline from any recognized University/ Institutions	No bar	6 months	2 years	10,000/-	English
15.	Post Graduate Certificate in Medical Laws	PGCML	Bachelor's Degree in any discipline from any recognized University/ Institutions	No bar	6 months	2 years	10,000/-	English
Certificate/PG Certificate Programmes will be offered through online mode only.								

5. MASTER DEGREE PROGRAMME

5.1 M.Sc. in Clinical Trials (MCT)

Clinical Trials is a systematic study for new drugs in human subjects to generate data for discovering verifying the Clinical Pharmacological (including pharmacodynamic and pharmacokinetic) or adverse effects with the object of determining safety and efficacy of the new drug.

Programme Structure	
FIRST YEAR	
Course I	Introduction to Clinical Trials
	Pharmaceutical Medicine and Drug Therapy
	Basic Principles of Pharmacology and Drug Action
	Preclinical Studies and Drug Screening
Course II	Systemic Pharmacology-I
	Systemic Pharmacology-II
	Systemic Pharmacology-III
	Systemic Pharmacology-IV
Course III	Drug Regulations and Schedule Y
	Global Drug Regulations and Guidelines
	Phases of Clinical Trials
	Ethics in Clinical Research
Course IV	Designing of Clinical Trials
	Biostatistics in CT
	Pharmacovigilance-Basic Principles
	Drug Safety Monitoring Programmes
SECOND YEAR	
Course V	Role of CRO and Site Management Organizations in CT
	Clinical Data Management
	Principles of Patient Recruitment
	Clinical Development of Vaccines and Devices
Course VI	Project Management in CT
	Quality, Audits and Inspections in CT
	Essentials of Medical Writing
	Management and Soft Skills in CT
Dissertation/Project	

Eligibility	: Graduates (Pharmacy, Life Sciences, MBBS, BDS, BAMS, BHMS)
Duration	: Minimum 2 years Maximum 2½ years
Fee Structure	: 1,25,000/- per annum

Objectives

The Clinical Research industry world over is growing at an unparalleled rate. It has opened up new vistas of employment for a large number of trained professionals.

The specific objectives of the programme are:

- To develop manpower in the area of Clinical Trials.
- To promotes ethical Clinical Research in the country.
- To achieve professional excellence, thereby enhancing a Clinical Research culture in India.
- To encourage Clinical Research methodologies.
- To keep the Indian Clinical Research Industry abreast of changing times.
- To fill the vacuum created due to lack of skilled manpower in Clinical Research industry by imparting innovative and intellectually challenging education in the segment.

6. BACHELOR'S DEGREE PROGRAMMES

6.1 Bachelor/B.Sc. in Medical Laboratory Technology (BMLT)

The objective of this programme is to develop manpower for health sector by providing them the necessary knowledge and skill to ensure the quality services in the remote areas of our country. This is an innovative, need-based and relevant training programme meant to create employment opportunities.

Medical Laboratory Technology is a basic and important tool in the diagnosis/study of the various diseases for appropriate monitoring and treatment. The knowledge in the field of Hematology, Microbiology, Biochemistry, General Pathology, etc. is of utmost important for any skilled technician. Therefore, in the rapidly growing area of scientific knowledge and skills, laboratory science is an important area of study for Medical Laboratory Technicians.

- Eligibility** : 10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks
Or
10+2 with Medical Laboratory Technology (Vocational background) with minimum 45% marks
- Duration** : **Minimum:** 4 years
Maximum: 6 years
- Fee Structure** : 25,000/- per annum

Objectives

This programme aims at providing comprehensive knowledge of structure, function and pathological changes of the organs, the basis for understanding the clinical correlation of diseases and the pathological basis for the disease presentation.

After going through this programme the students shall be able to:

- Comprehend the normal disposition, clinically relevant interrelationship, functional anatomy and physiological process in the body in relation to pathological basis for the diseases.
- Identify the microscopic structure and correlate the findings with the diseases of the various structures of organs and tissues of the body.
- Correlate the structure with illustrations as a requisite for understanding the altered state in various, disease processes specially with respect to pathology and microbial infections and infestations.

Programme Structure		
Year	Course Code	Course Name
1 st Year	BAHI-001	Basics of Laboratory Equipment and Basic Chemistry
	BAHI-002	Basic Haematology
	BAHI-003	Blood Banking and Immuno Haematology
	BAHI-004	Clinical Pathology (Body Fluids) and Parasitology
2 nd Year	BAHI-005	Clinical Biochemistry
	BAHI-006	Micro-Biology
	BAHI-007	Immunology
	BAHI-008	Histopathology and Cytology
3 rd Year	BAHI-009	Applied Histopathology and Cytology
	BAHI-010	Applied Haematology
	BAHI-011	Applied Serology, Microbiology and Immunology
	BAHI-012	Organization and Management
4 th Year	BAHI-013	Automation of Laboratory Services
	BAHI-014	Internship/Dissertation

6.2 Bachelor/B.Sc. in Medical Record Science & Health Information Technology (BMRHIT)

The Medical Record Departments/Services, in any model Healthcare Facility, play a key role in the development and maintenance of good that is complete, adequate and accurate medical records of In-patients, Out-patients (including emergency patients).

Such medical records are essentially required to render prompt help to patients and physicians in providing continuity of medical care; managing diagnostic, therapeutic and rehabilitative measures; developing hospital and patient care data for purposes of educational and research programmes. Statistical data generated from the medical records is utilized as an important tool

by the health authorities of a country for the organization and management of any healthcare facility with a view to cater to the needs of the community by providing preventive, curative and health promotion measures. Development of a reliable and dependable health information system based on well-written medical records, which is the need of the hour, requires knowledge of the contents of medical records; Statistical techniques for the analysis and compilation of data on morbidity and mortality and understanding of medico-legal aspects of medical records as well as the current statutory laws relating to healthcare field. This is obtainable by organizing a suitable medical record and health information management educational programme, which could meet the requirement of well qualified Medical Record Professionals, particularly at the managerial level. The course on Medical Record Science Health Information Technology is designed for these purposes with particular emphasis on achievement of the below given objectives.

Programme Structure		
Year	Course Code	Course Name
1 st Year	BOS-001	Communicative English
	BOS-002	Computer Skills-I
	BOS-003	Basic Human Sciences
	BAHI-021	Medical Record Science
	BAHI-022	Medical Terminology – I
2 nd Year	BAHI-023	Medical Terminology – II
	BAHI-024	Introduction to Management; Organization and Management of Hospitals and Health System Management
	BAHI-025	International Classification of Diseases (ICD – 10) & Surgical & Non-Surgical Procedures (ICD – 9)
	BAHI-026	General Statistics, Bio-Statistics and Hospital Statistics
3 rd Year	BAHI-027	Basics of Preventive/Social/Community Medicine and Curative Medicine
	BAHI-028	Medical Ethics and Medical Jurisprudence & Toxicology (Including all the Laws related to Health & Hospital)
	BAHI-029	Computer Skills – II
	BAHI-030	Project work

Eligibility : 10+2 or its equivalent with minimum 45% marks (science student will be given preference).

Duration : **Minimum:** 3 years
Maximum: 5 years

Fee Structure : 20,000/- per annum

Objectives

B.Sc. in Medical Record Health Information Technology is designed to prepare the student for a career as a medical record professional. After going through this programme the student will be able to:

- understand the functions of medical record professionals in providing health information in a hospital.
- develop the skills necessary to fulfill these functions by acquiring a basic knowledge of medical terminology, anatomy and physiology, laboratory sciences, hospital statistics etc.
- become proficient in maintaining medical records on par with the current standards.
- understand the legal aspects of medical records, such as the legal requirements about maintenance and retention of records and release of clinical information.

- develop the expertise in compiling hospital and patient care statistics particularly morbidity and mortality data (W.H.O. I.C.D. based).
- develop an understanding of the functions performed by the other departments in a hospital which directly contribute to patient care.
- understand about the principles of management; their application in the administration of a medical record department.
- promote an appreciation of the ethical principles underlying medical practice in general and the code of ethics of medical record professionals in particular.

6.3 Bachelor/B.Sc. in Optometry and Ophthalmic Techniques/Technology (BSCHOT)

B.Sc. in Optometry and Ophthalmic Techniques/Technology (BSCHOT) aimed to develop a multipurpose ophthalmic manpower in the country. The students can employ themselves in Specialized Eye Hospitals, Optical Outlets, Practice Independently and Dispense Glasses, Contact Lenses and Low Vision Aids.

Eligibility : 10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks

Duration : **Minimum** 4 years
Maximum 6 years

Fee Structure : 23,800/- per annum

Objectives

The programme is being launched with broad objective of training the students in various ophthalmic techniques. After going through this programme the students shall be able to:

- assist eye specialists in big eye hospitals, eye care health units, etc. as refractionists, orthoptists, theatre assistants and refractionists.
- get themselves self employed as opticians, optometrists and refractionists estimate errors of refraction and be able to prescribe glasses
- perform accurate refraction and prescribe visual aids.
- assess ocular motility disorders and prescribe adequate treatment including eyeball exercises.

Programme Structure		
Year	Course Code	Course Name
1 st Year	BOS-001	Communicative English
	BOS-002	Computer Skills
	BOS-003	Basic Human Science
	BOS-004	Basic Ocular Science
	BOS-005	Optometry Practice
2 nd Year	BOS-007	Visual Optics
	BOS-008	Dispensing Optics
	BOS-009	Basic Orthoptics
	BOS-010	Ocular Diseases
3 rd Year	BOS-011	Contact Lenses
	BOS-012	Low Vision Aids
	BOS-013	Community Optometry
4 th Year	BOS-014	Optometry for Specific Groups
	BOS-015	Optometric Instruments and Procedures
	BOS-016	Internship/Dissertation

6.4 Bachelor/B.Sc. in Radiation Therapy Technology (BRTT)

Radiation therapy is the medical use of ionizing radiation as part of cancer treatment to control neoplastic cells. Radiotherapy may be used for curative or adjuvant cancer treatment. It is used as palliative/therapeutic treatment. Radiotherapy has several applications in non-malignant conditions, such as the treatment of Trigeminal neuralgia, severe eye diseases, pterygium, pigmented villonodular synovitis, prevention of keloid scar growth, and prevention of heterotopic ossification, thyroid and other diseases. The use of radiotherapy in non-malignant conditions is limited partly due to risk of radiation-induced cancers.

Eligibility : 10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks

Duration : **Minimum:** 4 years
Maximum: 6 years

Fee Structure: 25,000/- per annum

Objectives

After going through this programme, the student should be able to:

- develop and apply professional ethics and characteristics of a Radiation Therapist.
- demonstrate abilities in communication, critical thinking and problem solving necessary for professional practice.
- able to manage, evaluate and use scientific, technological information as it applies to the patient care services.

6.5 Bachelor/B.Sc. in Medical Imaging Technology (BMIT)

The Bachelor of Science in Medical Imaging Technology upgrade students with a combination of classroom and clinical experiences using recent trends and the latest technology. The medical imaging technology in Radiologic science is to develop skilled radiographer, qualified to provide patient care services in intervention procedures, computed tomography, ultrasonography, and magnetic resonance imaging. In the course of study, medical imaging technologists use principles of radiation protection as they determine exposure factors and position of patient for a variety of examinations in various procedures. They can also assist during surgical procedures performed during an examination, assessing the technical quality

Programme Structure		
Year	Course Code	Course Name
1 st Year	BOS-001	Communicative English
	BOS-002	Computer Skills
	BOS-003	Basic Human Science
	BAHI-031	Basic Clinical Oncology
	BAHI-032	Radiographic Imaging
2 nd Year	BAHI-034	Radiotherapy Equipment and Physics
	BAHI-036	Hospital Practice & Care of Patient
	BAHI-037	Clinical Oncology
	BAHI-039	Radiotherapy Process and Conventional Techniques
3 rd Year	BAHI-041	Advanced Radiotherapy Equipment
	BAHI-042	Radiotherapy Process II & Advanced Techniques
	BAHI-043	Radiobiology and Radiation Protection
	BAHI-044	Administration & Management
4 th Year	BAHI-045	Basics of Research Methodology and Biostatistics
	BAHI-046	Teaching methods
	BAHI-047	Internship/Dissertation

of the images and providing basic patient care. Medical imaging technologists function as members of the healthcare team, performing diagnostic imaging procedures in hospitals, clinics, and other healthcare settings.

Eligibility : 10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks

Duration : **Minimum:** 4 years
Maximum: 6 years

Fee Structure : 25,000/- per annum

Objectives

After going through this programme the student should be able to:

- understand various imaging technology including X-rays of human body, basic training of MRI, CT Scanning etc.
- learn various diagnostic tool and equipments of X-rays, CT scan, MRI, Ultrasound, PET scan and various tools and equipments used in nuclear medicine.
- learn basic of various modalities of imaging technology under guidance of radiologist/ radiotherapist for the preparation of the patient for requisite procedure.
- assist all invasive/non-invasive radiological procedures and imaging technology.

Programme Structure		
Year	Course Code	Course Name
1 st Year	BOS-001	Communicative English
	BOS-002	Computer Skills
	BOS-003	Basic Human Science
	BAHI-031	Basics of Radiological Physics
	BAHI-032	Radiographic Imaging
2 nd Year	BAHI-036	Hospital Practice and Care of Patients
	BAHI-051	Basic Physics of Radiological Equipment-I
	BAHI-053	Radiographic Technique for Routine Procedures
	BAHI-054	Care of Patients for Radio Diagnostic Procedures
3 rd Year	BAHI-055	Radiographic Technique for Special Procedures
	BAHI-056	Advance Physics of Radiological Equipment-II
	BAHI-057	Quality Assurance and Radiation Protection in Radiology
	BAHI-044	Administration & Management
4 th Year	BAHI-045	Basics of Research Methodology & Biostatistics
	BAHI-046	Teaching methods
	BAHI-061	Internship/Dissertation

6.6 Bachelor/B.Sc. in Anaesthesia & Critical Care Technology (BACT)

Anaesthesia and Critical Care Technology is an upcoming paramedical discipline with increasing complexity in Anaesthesia. There is extreme paucity of the skilled assistance in this country and there are very few institutions and hospitals undertaking recognized course to train and develop skilled assistance for wider use. The aim of this programme is to train personnel to develop competent assistants to Anaesthesiologist. The course provides intensive theoretical and practical training with objectives mentioned below.

Eligibility : 10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks

Duration : **Minimum:** 4 years
Maximum: 6 years

Fee Structure : 20,000/- per annum

Objectives

After going through this programme the student should be able to:

- in assisting the anesthetists in setting up the various requirements in the type of Anaesthesiology – local, regional or general.
- have the emergency crash cart set-up available, prepared and maintained all the time.
- maintain, troubleshoot and be prepared with the anaesthesia machine all the time.
- understand the pharmacology of various drugs used in anaesthesia including their side effects, toxicity, doses of administration, proper administration and proper utilization.
- know enough about infection control and self protection.
- care for the anaesthetized, unconscious, recovering patient and pickup warning signals clinically by observing the monitors and alert the physician/surgeon.
- provide ongoing care during the recovery phase at the recovery room from the technological point of view.
- know enough about ventilator management, setting, maintaining and weaning processes.
- interpret pulse oxymeter readings, perform blood gas analysis and interpret the same for consultation of experts.
- know all principles of safety of patients at every stage during transportation and in various positions.
- provide airway ventilation and cardio pulmonary resuscitation when necessary.

Programme Structure		
Year	Course Code	Course Name
1 st Year	BOS-001	Communicative English
	BOS-002	Computer Skills
	BOS-003	Basic Human Sciences
	BAHI-071	Essential of Clinical Medicine
	BAHI-072	Anaesthesia Equipment
2 nd Year	BAHI-073	Essential of Anaesthesiology
	BAHI-074	ICU Management, CPR and Trauma Life Support
	BAHI-076	Equipment Care and Maintenance
	BAHI-078	Anaesthesia for Surgical Specialities
3 rd Year	BAHI-077	Regional Anaesthesia
	BAHI-079	Anaesthesia Surgical Super Specialities
	BAHI-080	Critical Care Technology and Pain Palliative Care
	BAHI-082	Biomedical Instrumentation
4 th Year	BAHL-083	Internship/Dissertation

7. DIPLOMA PROGRAMMES

7.1 Diploma in Medical Laboratory Technology (DMLT)

The objectives of this programme and general information refer Bachelor/B.Sc. in Medical Laboratory Technology Programme. The main subjects to be covered during the first and second year of this course are the same as for the Degree Course. Within completion of two years of the aforesaid course the candidate after undergoing requisite course module, diploma will be awarded and also have an option to continue if desired, the degree course, within the requisite time schedule as mentioned in the degree course.

The Medical Laboratory Technology field has been a tool in the diagnosis and study of the various diseases for proper treatment. The knowledge in the field of Hematology, Microbiology,

Bio-chemistry and General Pathology is of utmost important for any skilled technician. And therefore, in the rapidly growing area of scientific knowledge and skills, laboratory science is an important area of study for Medical Laboratory Technicians. The Laboratory Technology is a basic important and growing science in the health sector. As there is no council to accredit this training programme, there are number of training centres mushrooming everyday without any standard is a great threat to human beings. When improperly trained personnel's cannot provide quality services and ultimately the society suffer without proper diagnostic inputs.

Programme Structure		
Year	Course Code	Course Name
1 st Year	BAHI-001	Basic of Laboratory Equipment and Basic Chemistry
	BAHI-002	Basic Haematology
	BAHI-003	Blood Banking and Immuno Haematology
	BAHI-004	Clinical Pathology (Body Fluids) and Parasitology
2 nd Year	BAHI-005	Clinical Biochemistry
	BAHI-006	Micro-Biology
	BAHI-007	Immunology
	BAHI-008	Histopathology and Cytology

Eligibility : 10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks
Or
10+2 with Medical Laboratory Technology (Vocational background) with minimum 45% marks

Duration : **Minimum:** 2 years
Maximum: 4 years
(6 month internship training programme)*

* for those who will continue the bachelor degree course as mentioned in the syllabus of aforesaid course.

Fee Structure : 25,000/- per annum

Objectives

After going through this programme the students shall be able to:

- comprehend the normal disposition, clinically relevant interrelationship, functional anatomy and physiological process in the body in relation to pathological basis for the diseases.
- identify the microscopic structure and correlate the findings with the diseases of the various structures of organs and tissues of the body.
- correlate the structure with illustrations as a requisite for understanding the altered state in various, disease processes specially with respect to pathology and microbial infections and infestations.

7.2 Diploma in Optometry (DOPT)

Diploma in Optometry Technology (DOPT) is a two-year programme started with the objective of producing trained ophthalmic personnel for rendering eye care services to the masses. The incidence of preventable blindness in India is ever increasing due to non-availability of qualified eye care professionals. The qualified personnel can work with vision care hospital as a part of team with ophthalmologists and optometrist and contribute towards prevention of blindness.

Eligibility : 10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks

Duration : **Minimum:** 2 years
Maximum: 4 years

Fee Structure : 25,000/- per annum

Objectives

The programme is being launched with broad objective of training the students in various ophthalmic techniques. After going through this programme the students shall be able to:

- assist eye specialists in specialized eye hospitals eye care centres as refractionists and theatre assistant.
- perform eye examination and investigation pertaining to eye.
- maintain ophthalmic appliances and instruments
- assess ocular motility disorders and prescribe adequate treatment including eyeball exercises.

Programme Structure		
Year	Course Code	Course Name
1 st Year	BOS-001	Communicative English
	BOS-002	Computer Skills
	BOS-003	Basic Human Science
	BOS-004	Basic Ocular Science
	BOS-005	Optometry Practice
2 nd Year	BOS-007	Visual Optics
	BOS-008	Dispensing Optics
	BOS-009	Basic Orthoptics
	BOS-010	Ocular Diseases

7.3 Diploma in Radio Imaging Technology (DRIT)

The objective of this diploma course is to create qualified technical staff acquiring prescribed techniques in the radio imaging technology which constitutes the routine screening procedures of Radio Imaging such as X-ray Technology, Ultrasound Technology, CT-Scanning and MRI. The basic principles on hand training and demonstration of techniques will be acquired with associated Hospitals, Recognized and Registered with IGNOU, University.

Eligibility : 10+2 or its equivalent with science subject (Physics, Chemistry, Biology) with minimum 45% marks

Duration : **Minimum:** 2 years
Maximum: 4 years

Fee Structure : 25,000/- per annum

Objectives

After going through this programme the students shall be able to:

- learn practical experience in the field of X-rays of the human body.
- learn basic training in MRI and CT scanning.

Programme Structure		
Year	Course Code	Course Name
1 st Year	BOS-001	Communicative English
	BOS-002	Computer Skills
	BOS-003	Basic Human Science
	BAHI-031	Basics of Radiological Physics
	BAHI-032	Radiographic Imaging
2 nd Year	BAHI-036	Hospital Practice and Care of Patients
	BAHI-051	Basic Physics of Radiological Equipment-I
	BAHI-053	Radiographic Technique for Special Procedures
	BAHI-054	Care of Patients for Radio Diagnostic Procedures

- understand fundamentals of the subjects including Radiation Physics, relevant general Physics, Equipment Physics, Radiographic Photography, Anatomy, Physiology.
- learn practical technology and to educate in all Radiographic Techniques & Positioning.
- educate and practice Record keeping and quality assurance.

8. ONLINE CERTIFICATE AND POST GRADUATE CERTIFICATE PROGRAMMES

8.1 Certificate in Dispensing Optics (CDO)

The main objective of this programme is to develop critically needed manpower in the area of primary eye care/Opticianary/Paramedical and to improve the quality of life of visually disabled people who does not have access to basic vision testing and visual aids.

The specific objectives of the programme are:

- To educate opticians and impart the specific skills in delivering quality and consistent eye care to people.
- To enhance existing skill set of eye care professionals as well as optician through certification and upgradation.
- To create a sustainable resource to provide basic eye care and combat the prevalence of preventable blindness.

Programme Structure		
Course Code (*)	Title of the course	Credits
MAH-021	Basic Science	2
MAH-022	Ophthalmic optics	2
MAH-023	Frames	2
MAH-024	Basic of Refractive Errors	2
MAH-025	Progressive Lens	2
MAH-026	Coating	2
MAH-027	Optical Counter Management	4

* To be allotted

Eligibility : Working Opticians with matriculation, Optometrist, Ophthalmic assistants, Ophthalmologists and health professionals engaged in vision care

Duration : **Minimum:** 6 Months
Maximum: 2 years

Fee Structure : 10,000/-

8.2 Post Graduate Certificate in Medical Informatics (PGCMI)

Medical Informatics is the intersection of information science, computer science, and healthcare. It deals with the resources, devices, and methods required optimizing the acquisition, storage, retrieval, and use of information in health and biomedicine. Health informatics tools include not only

Programme Structure	
Course Code	Course Name
MAH-001	Introduction to Medical Informatics
MAH-002	Data Management
MAH-003	Information System-I
MAH-004	Information System-II

computers but also clinical guidelines, formal medical terminologies, and information and communication systems.

Eligibility : Bachelor's Degree in any discipline from any recognized University/Institutions

Duration : **Minimum:** 6 months
Maximum: 2 years

Fee Structure : 10,000/-

8.3 Post Graduate Certificate in Health Insurance (PGCHI)

Health Insurance is a system of assurance to meet the contingencies of healthcare expenses. The primary objective of Health Insurance is to provide protection against financial losses caused by unforeseen health problems and at the same time relieving anxiety and mental tension. Hence it can be appropriately called as Healthcare Insurance and required many professionals to meet huge demand of the insurance sector.

Programme Structure	
Course Code	Course Name
MAH-005	Overview of Health Insurance
MAH-006	Management of Health Insurance
MAH-007	Technical and Legal Aspects of Health Insurance
MAH-008	Marketing, Development and New Initiative in Health Insurance

Eligibility : Bachelor's Degree in any discipline from any recognized University/Institutions

Duration : **Minimum:** 6 months
Maximum: 2 years

Fee Structure : 10,000/-

8.4 Post Graduate Certificate in Quality Management in Healthcare (PGCQM)

The advanced speciality certificate in bill prepares managers and healthcare professionals to plan, develop and implement successful continuous quality improvement/management programmes in their organizations and healthcare regions. Graduates will enhance their health organizations ability to move into integrated delivery of quality healthcare services that are accountable to clients of the system, the government and the public.

Programme Structure	
Course Code	Course Name
MAH-011	Quality in Healthcare
MAH-012	Quality Tools and Techniques
MAH-013	Quality Improvement as an Organizational Strategy
MAH-014	Ethical Issues

Eligibility : Bachelor's Degree in any discipline from any recognized University/Institutions

Duration : **Minimum:** 6 months
Maximum: 2 years

Fee Structure: 10,000/-

8.5 Post Graduate Certificate in Medical Laws (PGCML)

Medical law concerns the rights and duties of the medical profession and the rights of the patient. Three main areas within medical law are — the law on confidentiality, negligence and other torts in relation to medical treatment and the criminal law in relation to medical practice and treatment. There are also a range of issues concerning ethics and medical practice which are increasingly coming before the courts.

Programme Structure	
Course Code	Course Name
MAH-015	Doctors–Courts
MAH-016	Substantive Laws
MAH-017	Administrative Acts
MAH-018	Case Studies

Eligibility : Bachelor's Degree in any discipline from any recognized University/Institutions

Duration : **Minimum:** 6 months
Maximum: 2 years

Fee Structure : 10,000/-

9. HOW TO APPLY

The Student Handbook & Prospectus can be obtained in person from the sales counter of University (Student Registration Division, Block 3, Room No. 1, IGNOU, Maidan Garhi, New Delhi - 110068) and from all Regional Centres and Study Centres on payment of Rs. 100/-

The Student Handbook & Prospectus can also be obtained by post from Registrar (SRD), IGNOU, Maidan Garhi, New Delhi - 110068 by sending a demand draft of Rs. 150/- in favour of IGNOU, payable at New Delhi. Student Handbook & Prospectus will be sent to such applicants.

The Student Handbook & Prospectus can also be downloaded from University website www.ignou.ac.in. The candidates downloading the Form from website are required to send their application to Centre for Paramedical Sciences, Room No. 15, Block 11, IGNOU, Maidan Garhi, New Delhi - 110068 along with a Demand Draft of Rs.200/- (Rupees two hundred only) drawn in favour of IGNOU, payable at New Delhi (i.e. Rs.100/- for Prospectus plus Rs.100/- for Registration).

10. MEDIUM OF INSTRUCTION

English

11. COMMENCEMENT OF THE COURSE

The Academic year for the Degree/Diploma Course shall commence from July of the year.

12. AGE

Minimum age 17 year as on 1st July 2011

- Note:**
1. All the above Bachelor Degree & Diploma Programmes are full time face-to-face programmes.
 2. Certificate/Post Graduate Certificate Programmes will be offered through online mode only.

13. UNIVERSITY RULES

The University reserves the right to change the rules from time to time. However, latest rules will be applicable to all the students irrespective of the year of registration.

13.1 Educational Qualifications Awarded by Private Institutions

Any educational qualification awarded by the Private Universities established under the provisions of the “*Chhattisgarh Niji Kshetra Vishwavidyalaya (Sathapane Aur Viniyaman), Adhiniyam, 2002*” are non-existent and cannot be made the basis of admission to higher studies with IGNOU.

13.2 Incomplete and Late Applications

Incomplete application forms/Re-registration forms, received after due date or having wrong options of courses or electives or false information, will be summarily rejected without any intimation to the learners. The learners are, therefore, advised to fill the relevant columns carefully and enclose the copies of all the required certificates duly attested by the Head of a recognised educational institution or a Gazetted Officer. **The form is to be submitted to the CPMS ONLY on or before the due date.** The application form sent to other offices of the University will not be considered and the applicant will have no claim whatsoever on account of this.

13.3 Validity of Admission

Students offered admission have to join on or before the due dates specified by the University. In case they want to seek admission for the next session, they have to apply afresh and go through the admission process again.

13.4 Additional Charges

Apart from the tuition fee indicated in the booklet, the students will be liable to pay Caution Money and additional charges towards the use of library, laboratory (wherever applicable) and for undertaking field trips. The students will also have to pay Examination Fee for appearing in the Semester End Examinations.

13.5 Simultaneous Registration

Students who are already enrolled in a programme of one year or longer duration can also simultaneously register themselves for any certificate programme of 6 months duration. However, if there is any clash of dates of counselling or examination schedule between the two programmes taken, University will not be in a position to make adjustment.

13.6 Re-Registration

Learners are advised to **submit the Re-Registration forms at Centre for Paramedical Sciences, Room No. 15, Block-11, IGNOU, Maidan Garhi, New Delhi-110068.** If any student sends the Registration/Re-Registration forms to wrong places and thereby misses the scheduled date and consequently a semester/year, he/she will have no claim on the University for regularisation.

Schedule for Re-Registration

	For July Session	For January Session	Late fee
1.	1st April 2011 to 30th April 2011	1st August to 1st October	NIL
2	1st May 2011 to 31st May 2011	1st October to 31st October	500.00
3	1st June 2011 to 30th June 2011	1st November to 30th November	1000.00

13.7 Re-admission

The students who are not able to clear their programme within the maximum duration can take re-admission for additional period in continuation of the earlier period as under:

Programmes	Duration	Re-admission Period
Certificates Programmes	6 months	6 months
Diploma Programmes	1 year	1 year
Bachelor's Degree Programmes	3 years	2 years
Master's Degree Programmes	2 years	2 years

For re-admission the student has to make pro-rata fee for each incomplete course. The details of pro-rata fee and the Re-admission Form is available at the Regional Centres and also in the Website for the courses which they have not been able to complete. For further details, please see the website.

The students who fail to pay the prescribed full programme fee during the maximum duration of the Programmes shall have to pay full fee for the missed years in addition to pro-rata course fee for re-admission.

13.8 Reservation

The University provides reservation of seats for Scheduled Castes, Scheduled Tribes, Non-creamy layer of OBC, War Widows, Kashmiri Migrants and Differently Abled learners, as per the Government of India rules, for admission to its various programmes.

13.9 Scholarships and Reimbursement of Fees

- University has instituted 100 merit scholarships (without any economic consideration) for the Master Degree students of IGNOU. A separate notification will be issued for the scholarship (through media & website) during the month of August and February of every calendar year. Application will be invited from the eligible students.
- The learners belonging to reserved categories, viz. Scheduled Castes, Scheduled Tribes and Differently Abled have to pay the full fee at the time of admission to the University along with other general category candidates.

- SC/ST learners have to collect and subsequently submit their fee reimbursement forms to the respective State's Directorate of Social Welfare or Office of the Social Welfare Officer, through the Director of School concerned IGNOU for reimbursement of programme fee.
- Similarly, Differently Abled learners admitted to IGNOU Programmes are eligible for Government of India scholarships. They are advised to collect scholarship forms from the respective State Government Directorate of Social Welfare or Office of the Social Welfare Officer and submit the filled-in forms to them through the Director of School concerned of IGNOU.
- Scholarship scheme of National Centre for Promotion of Employment of Disabled People (NCPEDP) for Post Graduate level programmes is applicable to the students of this University also. Such students are advised to apply to awarding authority,
- University has instituted Gold Medal for the topper in each discipline. The medals are awarded during the Convocation.

13.10 Refund of Fees

Fee once paid will not be refunded under any circumstances. It is also not adjustable against any other programme of this University. However, in cases where University denies admission, the programme fee will be refunded after deduction of registration fee **through A/c Payee Cheque Only.**

13.11 Study Material and Assignments

The University sends study materials and assignments wherever prescribed to the students by registered post and if a student does not receive the same for any reason whatsoever, the University shall not be held responsible for that. **In case a student wants to have assignments, he can obtain a copy of the same from the Study Centre or may download it from the IGNOU website: www.ignou.ac.in.** In case of non-receipt of study material students are required to write to concerned Regional Centre, IGNOU.

13.12 Counselling and Examination Centre

All study centres, programme study centres, special study centres are not Examination centres. Practical Examination need not necessarily be held at the centre where the learner has undergone counselling or practicals. Regular counselling sessions will be conducted at the learner support centres provided the number of learners for a particular course is equal to or more than 10. If the number is less than 10 then in place of regular counselling, intensive counselling sessions will be held which essentially means that 40% of the number of prescribed counselling sessions are to be conducted within a week's time.

13.13 Change/Correction of Address

There is a printed card for change/correction of address and change of Study Centre which is dispatched along with the study material. In case there is any correction/change in the

address, the learners are advised to make use of Performa provided in the Programme Guide and send it to the Centre for Paramedical Sciences, Room No. 15, Block-11, IGNOU, Maidan Garhi, New Delhi-110068. **The form of change of address can also be downloaded from IGNOU Website www.ignou.ac.in.** Learners are advised not to write letters to any other officer in the University in this regard. Normally, it takes 4-6 weeks to affect the change. Therefore, the learners are advised to make their own arrangements to redirect the mail to the changed address during this period.

13.14 Term-end Examination

The University conducts elimination twice a year in the month of **June and December** every year. Student after completing the minimum duration of the programme may appear in term-end examination after submitting the examination form within the prescribed date fulfilling the other eligibility conditions.

13.15 Official Transcripts

The University provides the facility of official transcripts on request made by the learners on plain paper addressed to Registrar (SED), IGNOU, Maidan Garhi, New Delhi-110 068. A fee of Rs.200/- per transcript payable through DD in favour of IGNOU is charged for this purpose. The students are required to pay Rs.400/- in case of request for sending transcript outside India.

13.16 Disputes on Admission and Other University Matters

The place of jurisdiction of filing of suit, if necessary, will be only New Delhi/Delhi.

13.17 Recognition

IGNOU Degrees/Diplomas/Certificates are recognized by all member universities of the Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/Certificates of all Indian Universities/Institutions, as per UGC Circular letter no. F.1-52/2000(CPP-II) dated 5th May, 2004, AIU Circular No. EV/11(449/94/176915-177115 dated January 14, 1994 & AICTE Circular No. AICTE/Academic/MOU-DEC/2005 dated May 13, 2005.

13.18 Prevention of Malpractice/Notice for General Public

Students seeking admission to various academic programmes of Indira Gandhi National Open University are advised to directly contact IGNOU headquarters at New Delhi or Regional Centres of IGNOU only. Students interacting with intermediaries shall do so at their own risk and cost. However, in case of any specific complaint regarding fraudulent institutions, fleecing students etc., please contact any of the following members of the Malpractices Prevention Committee:

S.No.	Name	Phone Number
1.	Prof. Manohar Lal, Director, SOCIS	011-29572901
2.	Registrar, SRD	011-29571316
3.	Registrar, SED	011-29572205
4.	Director, RSD	011-29572402
5.	Director, SSC	011-29572513
6.	CPRO	011-29572515
7.	Security Officer	011-29572121
8.	Sh. G.V. Raju, Dy. Registrar, SRD	011-29571314

13.19 Prevention Against the Menace of Ragging

As per directions of Hon'ble Supreme Court of India ragging is prohibited. If any incident of ragging comes to the notice of the authority, the student complained against shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the University. For detailed information one may visit the weblink www.ignou.ac.in/ragging.doc. In this regard, two affidavits are to be affirmed by the students as well as by their parents/guardian. The formats of the affidavit are given at **Annexures 8 and 9**.

13.20 Prevention Against Sexual Harassment of Women

Alternatively complaints may be sent by Fax to 011-29536588 or 011-29532312. The copy of the Notification at **Annexure 10** may be seen.

E-mail: ignouregistrar@hotmail.com **Website:** <http://www.ignou.ac.in>

Note: Except the above mentioned complaints no other queries will be entertained at the above phone numbers.

13.21 Railway Concession

Indian Railway has extended the facility of Railway Concession (Home Town, MST/QST and Educational Tours) to the On-campus students of IGNOU provided they are below **25 years (27 years in case of SC/ST)**. The order in this regard is given at **Annexure-11**, For availing themselves of the facility, the student concerned will have to apply through the Director of the School to the **Regional Director, IGNOU City Centre, YMCA Tourist Hostel, Jai Singh Road, New Delhi-110001**.

13.22 Attendance

75% attendance in the classes is compulsory; failing which students will not be allowed to appear in the Semester End Examination.

14. IGNOU POLICY REGARDING SEXUAL HARASSMENT AT THE WORKPLACE

In compliance with the guidelines of the Supreme Court, IGNOU has adopted a policy that aims to prevent/prohibit/punish sexual harassment of women at the workplace. Academic/non-academic staff and students of this University come under its purview.

Information on this policy, rules and procedures can be accessed on the IGNOU website (www.ignou.ac.in). Incidents of sexual harassment may be reported to the Regional Director of the Regional Centre you are attached to or to any of the persons below:

Apex Committee Against Sexual Harassment (ACASH)	
Prof. Parvin Sinclair Chairperson & PVC	pksinclair@ignou.ac.in
Ms. Neena Jain EMPC	neenajain@ignou.ac.in

Regional Services Division Committee against Sexual Harassment (RSDCASH)	
Dr. Neeta Kapai Chairperson & Dy. Director, Campus Placement Cell	nkapai@ignou.ac.in
Dr. C. K. Ghosh Director, SSC	ckghosh@ignou.ac.in
Ms. Kailash Saluja AR, SOL	kailashsaluja@ignou.ac.in
Ms. Surekha AR, Library	sur.mittimani@gmail.com

IGNOU Committee against Sexual Harassment (ICASH)	
Prof. Rita Rani Paliwal Chairperson & Prof. of Hindi, SOH	rrpaliwal@hotmail.com
Dr. Silima Nanda Dy. Director, ID	snanda@ignou.ac.in
Dr. Himadri Roy Reader, SOGDS	himadriroy@ignou.ac.in
Dr. Malti Mathur Reader, SOH	malatiroy@ignou.ac.in
Ms. Vidya Sonal DR. Admn. Div.	vsonal@ignou.ac.in
Mr. K.K. Kutty DR, SED	kkkutty@ignou.ac.in
Ms. Bharti Kharbanda SO, SOCIS	bhartikharbanda@ignou.ac.in
Ms. Sadhna Malhotra AR, IGNOU	sadhnamalhotra@ignou.ac.in
Ms. Kanika Singh RTA, SOCE	kanikasingh@ignou.ac.in

15. PRE ADMISSION ENQUIRY ON ACADEMIC PROGRAMME

If you have any queries on academic aspects of the programme, please mail at enquirycp@gmail.com.

16. WHOM TO CONTACT FOR WHAT

1.	Identity Card, Fee Receipt, Bonafide Certificate, Migration, Certificate, Scholarship Forms	Concerned Regional Centre
2.	Non-receipt of study material and assignments	Concerned Programme Study Centre
3.	Schedule/Information regarding Exam form, Entrance Test, Date-sheet, IGNOU, Hall Ticket	Assistant Registrar (Exam.II), SE Division, Block-12, Room No. 2, Maidan Garhi, New Delhi-110068 E-mail : sgoswami@ignou.ac.in or Ph. : 29536743, 29535924-32/Extn. : 2202, 2209
4.	Result, Re-evaluation, Grade Card, Deputy Registrar Provisional Certificate, Early Declaration of Result, Transcript	Deputy Registrar (Exam-III), SE Division, IGNOU, Block-12, Room No. 1, IGNOU, Maidan Garhi, New Delhi-110068 kramesh@ignou.ac.in or Ph.: 29536103, 29535924-32/ Extn. : 2201, 2211, 1316
5.	Non-reflection of Assignment Grades/Marks	Asstt. Registrar, (Assignment) SE Division Block-3, Room No. 12, IGNOU, Maidan Garhi, New Delhi-110068 assignments@ignou.ac.in or ornjha@ignou.ac.in Ph. : 29535924/Extn. : 1312, 1319, 1325
6.	Original Degree/Diploma/Verification of Degree/Diploma	Dy. Registrar (Ex-I), SED Block-9, IGNOU, Maidan Garhi New Delhi – 110068 convocation@ignou.ac.in Ph. : 29535438, 29535924-32/Extn.: 2224, 2213
7.	Student Grievances (SED)	Asstt. Registrar (Student Grievance) SED, Block-3, Room No. 13, IGNOU Maidan Garhi, New Delhi-110068 sregrievance@ignou.ac.in Ph. : 29532294, 29535924/Extn. : 1313
8.	Purchase of Audio/Video Tapes	Marketing Unit, EMPC, IGNOU, Maidan Garhi, New Delhi - 110068
9.	Student Support Services and pre-admission Inquiry of various courses in IGNOU	Regional Director, Student Service Centre, IGNOU, Maidan Garhi, New Delhi – 110068 ssc@ignou.ac.in Telephone Nos.: 29535714, 29533869, 2953380 Fax: 29533129

IGNOU admissions are made strictly on the basis of merit. Only those learners who satisfy the eligibility criteria fixed by the University will be admitted. Learners will not be admitted if they are not eligible as per the eligibility criteria. Therefore, the candidates should not be misled by the false promises of admission made by any private individuals or institution.

LIST OF PROGRAMME STUDY CENTRES

Sl. No.	Study Centre Code	PSC Name & Address	Name of RC	Name of Programme Incharge	Course Offered
1		Muthoot Medical Centre Kozhenchery, Kerala - 689641 Ph: 0468-231400 E-mail: mcahsk@gmail.com	Cochin	Dr. Samuel Thomas	BACT
2		Paalana Institute of Medical Sciences Palakkad - 678701 Kerala Ph: 0491-2520901 - 905 E-mail: paalana1@rediffmail.com paalana2@rediffmail.com	Cochin	Programme Incharge	BACT
3		Abdur Razzaque Ansari Memorial Weavers' Hospital (Apollo Hospitals Group) P.O. - Irba, Ranchi - 835238 Jharkhand Ph: 0651-2276041/2275699/2275899/2276166 E-mail: drpdsinha1@rediffmail.com reh_apollorn@sancharnet.in	Jharkhand	Dr. P. D. Sinha	BACT
4		Holy Cross Hospital Kottiyam, Kollam, Kerala - 691 571 Ph: 0474-2530121-4, 3041000 Fax: 2530531 E-mail: holycrossk@dataone.in srdeepaj@gmail.com, holycrossk@vsnl.com pdraphaela@yahoo.com	Trivandrum	Sr. Fides Thottam	BMIT
5		Methodist Hospital Jaisingh Pura, Mathura - 281003 Uttar Pradesh Phone: 0565-2530043	Uttar Pradesh	Dr. A. M. Singh	BMIT
6		Dr. Jayasekharan Hospital & Nursing Home 253 G/1, K. P. Road, Nagercoil - 629003 Kanyakumari Distt., Tamilnadu Ph: 04652-230019-21 E-mail: jeyasekharanmedicaltrust@gmail.com jmtschoolornursing@gmail.com	Trivandrum	Dr. D. Devaprasath Jeyasekharan	BMIT BACT
7	47021P	Kamayani Hospital 672 Geeta Mandir, Guru ka Tal Gurudwara Sikandra, Agra - 282007 Uttar Pradesh	Uttar Pradesh		BMIT BRTT
8		Samaritan Hospital, Pazhanganad, Kizhakambalam, Alwaye, Kerala 683 562 Phone: 0484-2680511-16 E-mail: total-care@eth.net samariton@bsnl.in, scon_pzd@bsnl.in	Cochin	Sr Parmalatha	BMLT
9		San Joe Hospital, Perumbavoor, Ernakulam Dist, Kerala 683542 Phone: 0484-2522251, 2522252 E-mail: aihmas@gmail.com	Cochin	Sr Mathias	BMLT

Sl. No.	Study Centre Code	PSC Name & Address	Name of RC	Name of Programme Incharge	Course Offered
10		Nirmala Hospital Marikunnu P.O. Calicut – 673012 Kerala Phone: 0495-2730215 E-mail: nirmalahospitalclt@gmail.com	Cochin	Sr. Sapna	BMLT
11	14152P	St. Joseph's Hospital, School of MLT, Dharmagiri, Kothamangalam, Kerala - 686691 Phone: 0485-2862391, 2862007, 2861133 E-mail: stjosephhosp@vsnl.net	Cochin	Sr. Stella Maria M.S.J.	BMLT
12		Duncan Hospital Raxaul, East Champaran Distt. Bihar - 845 305 Phone: 06255 - 220653, 09431032033 E-mail: duncan@eha-health.org raxaul@eha-health.org	Darbhangha	Dr. Mathew George	BMLT
13	13122P	Chanderkala Hospital Institute of Medical Research Plot-A, Kalidasa Road, Jayalakshmi Puram Mysore - 570 012 Karnataka Phone: 0821-4008100	Karnataka	Programme Incharge	BMLT
14	14158P	P.M.S.A. Memorial Malappuram District Co-operative Hospital Ltd. Post Box No. 30, No. M-352, Malappuram, Kerala - 676505 Phone: 0483-2731733, 2734407 E-mail: mail@mdchospital.com	Cochin	Shri Jay-aprakash P (Programme Incharge)	BMLT
15	1873P	Nazareth Hospital Laitumkurah, Shillong East Khasi Hills, Meghalaya - 793003 Phone: 0364-2224052, 2210188 E-mail: nazarethshill@dataone.in	Meghalaya	Dr. Hughbert Dkhar	BMLT
16		Lourdes Hospital Errakulam, Kochi – 682012 Kerala Phone: 09895049026, 0484-41233456 E-mail: lourdeshospital@vsnl.in	Cochin	Dr. Somu Abraham	BMLT BMRHIT
17		C.S.I. Hospital, Post Bag No. 4, H.K.P. Road Bangalore – 560 051 Ph: 22861103 E-mail: info@csihospitalblr.org	Bangalore	Dr. Helen P Samuel	BMLT BMRHIT BMIT
18		Little Flower Institute of Medical Sciences & Research (LIMSAR), Angamaly, Kerala 683 572 Ph: 0484-2452547 Extn. 322 2454846, 2452546 Fax: 0484-2452646 E-mail: drmukkadan@sify.com, enquiry@ifhospital.org, admin@ifhospital.org	Cochin	Dr. J. K. Mukkadan	BMLT BMRHIT BSCHOT BACT

Sl. No.	Study Centre Code	PSC Name & Address	Name of RC	Name of Programme Incharge	Course Offered
19		Jubilee Mission Hospital & Medical College Post Bag. No. 737, Trichur, Kerala 680 005 Ph: 0487-2432200, 2420361, 2421650 E-mail: jmmcri@yahoo.co.in	Cochin	Fr. Francis	BMLT BMRHIT BSCHOT BMIT BACT
20		MOSC Centre for Allied Health Sciences Kolenchery, Ernakulam Dist., Kerala - 682 311 Mob. 09388913493 Ph: 0484-3055555, 2762960, 2760281 E-mail: mmmhn@moscmm.org	Cochin	Dr. Sunil Thomas	BMLT BMRHIT BSCHOT BMIT BACT
21		Lisie Medical and Educational Institutions, Ernakulam, Kochi, Kerala 682 018 Ph: 0484-2401102 E-mail: contact@lisiehospital.org	Cochin	Fr. Mathew Muttamthotty	BMLT BACT
22		Muthoot Medical Centre (P) Ltd Ring Road, Pathanamthitta, Kerala 689 645 Ph: 0468-231400 E-mail: muthootmc@sify.com	Trivandrum	Mr. Mathew Philip	BMLT BACT
23	28130P	Rabindernath Tagore International Institute of Cardiac Sciences 124 Mukundapur, E.M. Bypass Kolkatta - 700 099 West Bengal Phone: 033-24364000, 234363000	West Bengal	Programme Incharge	BMLT BMIT BACT
24		Bangalore Baptist Hospital Bellary Road, Hebbal, Bangalore – 560 024 Karnataka Ph: 0480-23330321-4 Fax: 23437970 E-mail: info@bbh.org.in, bbh@bbh.org.in, director@bbh.org.in	Bangalore	Dr. Alexander Thomas	BMLT BMRHIT BMIT BACT
25	40018P	Pushpagiri Medical Society, Pushpagiri Medical College Hospital, Tiruvalla, Kerala – 689 101 Ph: 0469-2700755 Fax. 2701045, 2701044 E-mail: pmch@pushpagiri.in contact@pushpagiri.in, pms@pushpagiri.in ceopushpagiri@gmail.com	Cochin	Fr Thomas Kodinattum-kunnel	BMLT BMRHIT BMIT BACT
26	09117P	Metas of Seventh Day Adventist College P.O. Box. No.24, Athwa Lines Surat - 395001 Gujarat Ph: 0261-2667591-95 E-mail: jeremiahms@rediffmail.com	Ahmedabad	Dr. M.S. Jeremiah	BMLT BMRHIT BMIT BACT BSCHOT
27	49024P	Kohinoor Hospital Kohinoor City, Off LBS Marg Kirol Road, Kurla (West) Mumbai - 400 070 Maharashtra Phone: 022-67556755	Mumbai	Programme Incharge	BMLT BMRHIT BRTT BMIT BACT BSCHOT

Sl. No.	Study Centre Code	PSC Name & Address	Name of RC	Name of Programme Incharge	Course Offered
28		Amala Cancer Hospital & Research Centre Amalanagar P.O., Trichur Dist., Kerala 680 555 Ph: 0487-2304000 E-mail: frpaulak@hotmail.com, amalacan2@gmail.com	Cochin	Fr. Paul Achandy	BMLT BRTT BMIT
29		Narayana Hrudayalaya Institute of Medical Sciences 258/A, Bommandandra Industrial Area, Aenak Tk., Bangalore, Karnataka - 560099 Ph: 033-23203040 E-mail: saritachatterjee@yahoo.com	Karnataka	Ms.Sarita Chatterjee (Academic Officer)	BMLT BRTT BMIT BACT
30		St. Thomas Mission Hospital Pallickal P.O. Kattanam, Alappuzha (Dist.) – 690503 Kerala Ph: 0479-2332023, E-mail: sunnyachen@hotmail.com smitha_nellikunnathu@hotmail.com	Cochin	Dr. Smitha Suju	BMLT BSCHOT
31	27125-D	St. Joseph College for Women, Civil Lines, University Post Office, Gorakhpur - 273 009 (U.P.) Phone: 0551-3299398; 2342745 E-mail: contact@stjosephcollegegkp.edu.in, principal@stjosephcollegegkp.edu.in, manager@stjosephcollegegkp.edu.in	Uttar Pradesh	Rev. Dr. Thomas Thuruthimat-tam	BMLT BSCHOT
32		CSI Kalyani Multi Speciality Hospital No. 15, Radhakrishnan Salai Chennai, Tamil Nadu 600 004 Ph: 044-28475101, 28470642, 28473306, 28476433 E-mail: csikalyani@sathyam.net.in csikalyanihospital@rocketmail.com	Chennai	Dr. Rajkumari Sunder (MD, DGO)	BMLT BSCHOT BMIT
33	09118P	Om Shivam Multispeciality Hospital” Sai Park Station Road Sachin, Surat, Gujarat - 394230 Phone: 0261-2390290 E-mail: info@omshivamhospital.com Satyendra@omshivamhospital.com	Gujarat		BMLT DMLT
34		Gifford Memorial Hospital Nuzvid P.O., Krishna Distt.-521202 Andhra Pradesh E-mail: gmh_nzd@rediffmail.com	Vijayawada	Dr. Vara P. Jacob	BMRHIT
35		Seventh Day Adventist Hospital, Bariatu Road, Ranchi - 834009 Jharkhand Ph: 0651-3293831 Fax: 0651-2542356 E-mail: sdahospital_ranchi@rediffmail.com	Ranchi	Rev C Murmu	BMRHIT

Sl. No.	Study Centre Code	PSC Name & Address	Name of RC	Name of Programme Incharge	Course Offered
36		Century Institute of Health Sciences (Century Hospital) Mulakuzha, Chengannur, Kerala - 689505 Phone: 0479-2468710, 2468713, 2469556, 557 E-mail: ctshl@satyam.net.in	Cochin	Programme Incharge	BMRHIT
37		Schieffelin Institute of Health Research and Leprosy Centre, SLR Sanatorium P.O., Karigiri, Vellore Distt. Tamilnadu - 632106 Ph: 0416-2274229, 27, 27 E-mail: directorate@karigiri.org	Chennai	Dr. Mannam Ebenezer	BMRHIT
38		Catherin Booth Hospital Nagercoil, Kanyakumari Distt. Tamil Nadu - 629001 Ph: 275516, 275517 E-mail: cbh_admin@rediffmail.com	Trivandrum	Major S. P. Simon	BMRHIT BMIT BACT
39		Dr. Somervell Memorial CSI Meical College & Hospital Karakonam, Thiruvanthapuram Distt. Kerala - 695504 Ph: 0471-2250233 E-mail: smcsihs@gmail.com, smcsieyecare@gmail.com	Trivandrum	Dr. Bennet Abraham	BMRHIT BSCHOT
40		Arogyavaram Medical Centre Chittoor Distt., Arogyavaram - 517330 Andhra Pradesh Ph: 08571-222228 E-mail: csi_amc@yahoo.co.in	Vijayawada	Dr. B. Wesley (Director)	BMRHIT BSCHOT BMIT
41		CSI Hospital Kanyakumari Medical Mission Neyyoor, K. K. Distt. Tamilnadu - 629802 Phone: 04651 222222, 222337 E-mail: csimkkm@yahoo.com, csikmm@sancharnet.in, info@csimedicalmission.org	Trivandrum	Dr. Saleen Joel	BMRHIT BSCHOT BRTT BMIT
42		CSI Holdsworth Memorial Hospital Post Bag. No. 38, Mysore - 570021 Karnataka Ph: 0821-2446644, 2521650, 266370-73 E-mail: hmh@airtelbroadband.in	Bangalore	Dr. Reuben Prakash Jack- ayya	BMRHIT BACT
43		Lakeshore Hospital & Research Centre Ltd. NH-47, By-pass, Maradu Nettoor P.O., Kochi - 682304 Kerala Ph: 0484-2701032/33 E-mail: info@lakeshorehospital.com msoffice@lakeshorehospital.org, administra- tion@lakeshorehospital.org	Cochin	Dr. Thomas Thachil	BMRHIT BACT
44		Tiruvalla Medical Mission Hospital P. B. No. 50 College Road, Tiruvalla P.O., Pathanamthitta Distt., Kerala - 6891010 Ph: 0469-2630144, 2630145, 2626000 2626262 E-mail: tmmhosp@satyam.net.in	Trivandrum	Dr. P. C. Cherian	BMRHIT BACT

Sl. No.	Study Centre Code	PSC Name & Address	Name of RC	Name of Programme Incharge	Course Offered
45		Pondicherry Institute of Medical Sciences Kalathumettupathai, Ganapathichettikulam, Village No.20, Kalapet, Puducherry - 605 014 Phone: 0413-2656702/2656271/2656272 E-mail: pims_mmm@sify.com	Chennai	Dr. James	BMRHIT BACT
46		Madras Medical Mission No. 4A, Dr. J. J. Nagar, Mogappair Chennai - 600050 Tamilnadu Ph: 044-26561801, 26565961, 26565991 E-mail: mmmadmin@mmm.org.in	Chennai	Dr. Philomena Mariadoss	BMRHIT BACT
47		Padhar Hospital Padhar P.O., Distt. Betul Madhya Pradesh - 460005 Ph. 07141 - 263228, 263318 , 263163 E-mail: rajivchoudhrie@gmail.com padharhospital@gmail.com	Bhopal	Mr. Rajiv Choudhrie (Medical Superintendent)	BMRHIT BRTT BMIT
48		St. Stephen's Hospital, Tis Hazari, New Delhi - 110054 Ph: 011-23957977, 23958005, 23982978, 23983580, 23983573-74, 29366021-27 E-mail: ssh@vsnl.com	Delhi 2	Dr. Sudhir Joseph	BMRHIT BSCHOT BACT BMIT
49		Nethra Eye Care Centre Main Road, Irinjalakuda Trissur Distt-680121 Kerala Ph: 0480-2822579 E-mail: info@nethraeyecare.com	Cochin	Dr. P. V. Thomas	BSCHOT
50	40015P	Eye Microsurgery and Laser Centre, International Complex, Trivalla - 689101 Kerala Ph: 0469-2605727, 2635645, 2605475 Mob:09249100692, 09847373395, 09744076957 E-mail: lasercentre@sify.com, microsurgery@sify.com	Trivandrum	Dr. Amrita Verghese	BSCHOT
51		Kothara Community Hospital P.O. Paratwada, Amravati District Maharashtra Ph: 07223-220118 E-mail: tlmkothara@tlmindia.org	Nagpur	Dr. Shyamala Anand, M.S. (Oph.)	BSCHOT
52	2267P	Ruby Nelson Memorial Hospital C-1, Cantt. Road, Jalandhar Punjab - 144005 Phone: 09780041449, 0181-2225376	Khanna	Dr. Jacob Prabhakar	BSCHOT
53		Christian Medical College Ophthalmology Department Schell Campus, Arni Road, Vellor, Tamilnadu - 632001 Ph: 0416-2232921, 2222115, 2281201, 5211201 E-mail: eye@cmcvellore.ac.in princi@cmcvellore.ac.in, paul@cmcvellore.ac.in	Chennai	Dr. Asha Mary Jesudhasan	BSCHOT

Sl. No.	Study Centre Code	PSC Name & Address	Name of RC	Name of Programme Incharge	Course Offered
54		Garnett Memorial Eye Hospital, Bangalowmedu, Mettupalayam - 641301, Coimbatore District Tamilnadu Ph: 04254-222674, 223127 E-mail: gmeh@sify.com, gmehmtp@gmail.com	Madurai	Dr. Samuel P. John	BSCHOT
55		Joseph Eye Hospital International Centre for Eye Health Melapudur, Tiruchirappalli - 620001 Tamilnadu Ph: 0431-2460622 E-mail: jehtry@eth.in, jehtry@airtelmail.in	Madurai	Dr. Nelson Jesudassan	BSCHOT
56		Dr. Bejan Singh Eye Hospital 2/1-313C M.S. Road, Vettoorimadam, Nagarcoil K. K. District, Tamilnadu - 629003 Phone: 04652-237491-94 E-mail: bejansingh@yahoo.com	Trivandrum	Dr. P. V. Thomas	BSCHOT
57	16121P	Lions Nab Eye Hospital Plot No. P-31, MIDC Miraj, Sangli Distt - 416410 Maharastra Phone: 0233-2644499, 2645388 E-mail: lionsnabeyehospital@zapak.com	Maharastra	Dr. (Mrs.) S.A. Patil	BSCHOT
58	28131P	Rotary Narayan Nethralaya * CN-V, Sector-V, Salt Lake City Kolkatta - 700 091 West Bengal Phone: 033-30014000	West Bengal	Programme Incharge	BSCHOT
59	35130P	MGM Eye Institute 5th Mile Vidhan Sabha Road Raipur - 492 007 Chhattisgarh Phone: 0771-2284771-73 E-mail: info@mgmeye.org	Chhattisgarh	Dr. Soma Mandal (Programme Incharge)	BSCHOT
60	15200	Sewa Sadan Eye Hospital B/H Civil Hospital Bairagrah, Bairagarh, Bhopal, Madhya Pradesh - 462030 Phone: 0755-2641156, 2643581	Madhya Pradesh		BSCHOT
61	29025P	Venu Eye Hospital & Research Centre 1/31, Sheikh Sarai Institutional Area- II New Delhi - 110 017 Phone: 011-29251951, 29251155/56, 29250757, 29254758, 29252417 E-mail: optometry@venueyeinstitute.org, education@venueyeinstitute.org	New Delhi	Dr. Priyanka Singh	BSCHOT
62		Global Hospital of Ophthalmology, Karoli Road Opp. Modern Insulators, Tehsil Abu Road, District Sirohi - 307510 (Rajasthan) Dr. V. C. Bhatnagar (Chief GHIO Services) Phone: 02974-228472, 228600, 228336 E-mail: ghioabu@gmail.com	Rajasthan	Dr. V. C. Bhatnagar Chief GHIO Services	BSCHOT

Sl. No.	Study Centre Code	PSC Name & Address	Name of RC	Name of Programme Incharge	Course Offered
63	16124P	Adarsh Paramedical Institute Meghdoot Building Opp. Akashwani Kendra Hadapsar Distt. Pune - 411 008 Maharastra Phone: 09850932791, 09423580414 email: babushokale111@gmail.com	Maharastra	Dr. B. B. Dhokale	DMLT
64		Apollo Hospitals 105, Jubilee Hills Hydrabad - 500033 Ph: 040-23607777 E-mail: sonalireddy_p@apollohhospitals.com apollohealthcity@apollohhospitals.com	Hyderabad	Dr.Sonali Reddy	DMLT BMRHIT BMIT BACT
65		Apollo Hospitals 154/11, Opp. I. I. M., Bannerghatta Road Bangalore - 560076 Ph: 080-26304361/40304050/26304050/26304051 E-mail: dryatheesh_g@apollohhospitals.com customercare_bangalore@apollohhospitals.com	Karnataka	Dr. Govindaiah Yatheesh	DMLT BMRHIT BMIT BACT
66		Apollo Hospitals International Ltd Plot No. 1A, Bhat GIDC Estate Distt. Gandhi Nagar, Ahmedabad - 382428 Ph: 079-66701800/01/03 E-mail: lala@apolloahd.com info@apolloahd.com	Gujarat	Dr. Nikhil Lala	DMLT BMRHIT BSCHOT BMIT BACT
67		Apollo Hospitals 21, Greams Lane, Off Greams Road Chennai - 600006 Ph: 044-26536966/28290200/28293333 E-mail: aihmas@gmail.com enquiry@apollohhospitals.com	Tamil Nadu	Ms. Mahalakshmi (Principal, AIHMAS)	DMLT BMIT BACT
68		Apollo Hospitals 13-1-3, Suryaraopeta Main Road Kakinada - 533001 Andhra Pradesh Ph: 0884-2345700/800/900 E-mail: drsuryaprajasarao_c@apollohhospitals.com kkd@apollohhospitals.com	Hyderabad	Dr. C. Suryaparakasa Rao	DMLT BMRHIT BMIT BACT
69		Apollo BSR Hospitals Junwani Road, Smiriti Nagar Bhillai - 490020 Chhattisgarh Ph: 0788-4085131, 0788-4085100-200 E-mail: med.supdt@apollobsr.com hr@apollobsr.com	Chhattisgarh	Dr. S. M. Sharma	DMLT BMRHIT BMIT BACT
70		Apollo BGS Hospitals Adhichunchanagiri Road, Kuvempunagar, Mysore - 570023 Ph: 0821-2568888 E-mail: ravindranath_s@apollohhospitals.com nirmala_m@apollohhospitals.com	Karnataka	Dr. S. M. Ravindranath	DMLT BMRHIT BMIT BACT

Sl. No.	Study Centre Code	PSC Name & Address	Name of RC	Name of Programme Incharge	Course Offered
71		Apollo Hospitals, Lingyadih Village, Off Seepat Road, Bilaspur -495 001 Ph: 07752-404999 E-mail: dr_arvindgupta1957@yahoo.co.in info@apollohospitalsbilaspur.com	Madhya Pradesh	Dr. Arvind Kumar Gupta	DMLT BMRHIT BMIT BACT
72		Indraprastha Apollo Hospitals Sarita Vihar, Delhi-Mathura Road New Delhi - 110076 Phone: 011-26925858/26925801 E-mail: rnsharma@apollohospitals.com	New Delhi	Dr.(Col) R. N. Sharma	DMLT BMRHIT BMIT BACT
73		SPS Apollo Hospitals Sherpur Chowk, G. T. Road Ludhiana - 1410003 Punjab Ph: 0161-5037706/6617111/6617222/6617333 E-mail: choudhary_g@hotmail.com info@spsapollo. Com	Punjab	Dr. Geeta Chaudhary	DMLT BMRHIT BMIT BACT
74		Apollo Speciality Hospitals Lake View Road, KK Nagar, Madurai – 625 020 Ph: 0452-2580892/93/94 E-mail: karunamoorthy_hr@yahoo.com ashmdu@sify.com	Tamil Nadu	Mr. Karunamoorthy	DMLT BMRHIT BMIT BACT
75		Apollo Gleneagles Hospital 58, Canal Circular Road, Kolkatta - 700054 Ph: 033-23203040 E-mail: saritachatterjee@yahoo.com	West Bengal	Ms.Sarita Chatterjee (Academic Officer)	DMLT BMRHIT BMIT BACT
76	47023P	Ahsan Paramedical College & Hospital P.O. Pakbara, Choudharpur 14 KM Milestone Moradabad - Delhi Distt. J. P. Nagar (UP) - 244 102 Phone: 0591-2223520, 2223521, 6538088, 2223188 E-mail: shhmufi@gmail.com, info@ahsanpara-medicalcollege.org	Uttar Pradesh	Shaukat H. H. Mufti	DMLT DOPT
77		BSS EDUCATIONAL INSTITUTION Kayankulam, Alappuzha, Kerala Phone: 044-22382031/41 E-mail: info@bssve.in	Kerala	Shri S.A.G. Moison, Director Vocational Education	DMLT DOPT DRIT
78		BSS EDUCATIONAL INSTITUTION Near Private Bus Stand, Market Road, Aluva, Ernakulam, Kerala Phone: 044-22382031/41 E-mail: info@bssve.in	Kerala	Shri S.A.G. Moison, Director Vocational Education	DMLT DOPT DRIT
79		BSS EDUCATIONAL INSTITUTION Co-operative College Building, Library road,Adimali. Idukki, Kerala Phone: 044-22382031/41 E-mail: info@bssve.in	Kerala	Shri S.A.G. Moison, Director Vocational Education	DMLT DOPT DRIT

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80		BSS COMMUNITY COLLEGE Ambika Complex, Opp.Govt.Women's College, Pallikunnu, Kannur, Kerala. Phone: 044-22382031/41 E-mail: info@bssve.in	Kerala	Shri S.A.G. Moison, Director Vocational Education	DMLT DOPT DRIT
81		BSS EDUCATIONAL INSTITUTION Chirapura, Nileshwara, Kasargod, Kerala Phone: 044-22382031/41 E-mail: info@bssve.in	Kerala	Shri S.A.G. Moison, Director Vocational Education	DMLT DOPT DRIT
82		BSS EDUCATIONAL INSTITUTION Parasala, Thiruvananthapuram, Kerala Phone: 044-22382031/41 E-mail: info@bssve.in	Kerala	Shri S.A.G. Moison, Director Vocational Education	DMLT DOPT DRIT
83		BSS EDUCATIONAL INSTITUTION Kallara, Thiruvananthapuram, Kerala Phone: 044-22382031/41 E-mail: info@bssve.in	Kerala	Shri S.A.G. Moison, Director Vocational Education	DMLT DOPT DRIT
84		BSS EDUCATIONAL INSTITUTION Sherli Marin Campus, Third Cross, Arulananda Nagar, Thanjavur – 613007 Tamil Nadu. Phone: 044-22382031/41 E-mail: info@bssve.in	Tamilnadu	Shri S.A.G. Moison, Director Vocational Education	DMLT DOPT DRIT
85		BSS EDUCATIONAL INSTITUTION 5, Saint Carmel campus, Beach Road, Cuddalore – 607 001 Tamil Nadu Phone: 044-22382031/41 E-mail: info@bssve.in	Tamilnadu	Shri S.A.G. Moison, Director Vocational Education	DMLT DOPT DRIT
86		BSS EDUCATIONAL INSTITUTION 37, Saint Carmel campus, Sri Nagar Colony Kumbakonam – 612 001, Tamil Nadu Phone: 044-22382031/41 E-mail: info@bssve.in	Tamilnadu	Shri S.A.G. Moison, Director Vocational Education	DMLT DOPT DRIT
87	43050P	Win Way College of Paramedical Science Win Way E.L.P. Centre 110, Lashime Hall, P.O. Vasudevanallur Sivagiri Taluk, Distt. Thirunelveli Tamil Nadu - 627 758 Phone: 04636-241081, 09842107422 E-mail: divan_sha@yahoo.co.in	Madurai	Shri A. Divan Sha	DMLT DRIT
88	07158P	Mool Chand Hospital Lajpat Nagar-II, Near Moolchand Flyover, New Delhi - 110 024 Phone: 011-4200 0000, 09650606170 e-mail: info@moolchandhealth.com satish.kumar@moolchandhealthcare.com	New Delhi	Mr. Satish Kumar	DMLT DRIT BMRHIT

Sl. No.	Study Centre Code	PSC Name & Address	Name of RC	Name of Programme Incharge	Course Offered
89		ICRI Campus A-201, Okhla Industrial Area, Phase-I, New Delhi-110020 Tel: 011-40651000, 4065 1004/05, 40651030 Mob: 9350814667 E-mail: sureshsaxena@icriindia.com	New Delhi	Mr. Suresh Kumar Saxena (Registrar)	MCL
90		ICRI Campus 242-A, 13th Cross, CMH Road Indiranagar Stage – II Bangalore – 560038 Tel: 080-55369971-75, 25207225 Mob: 09845053030 E-mail: pravinakoteshwar@icriindia.com	Bangalore	Dr. Pravina Koteswar (Principal)	MCL
91		ICRI Campus C-9, Central Road No. 22, MIDC Industrial Area Andheri, Mumbai – 400093 Tel: 022-65740207-208, 42114949 Mob: 09987307039 E-mail: kkraheja@icriindia.com	Mumbai	Dr. K. K. Raheja (Vice-Chancellor)	MCL
92		ICRI Campus 2, Devang Park, Opp. Ahmedabad Stock Exchange, Polytechnic Road, Ambavadi, Ahmedabad - 380015 Tel: 079-40246118/19/40246151/52/53 Mob: 09898232923 E-mail: babitaagarwal@icriindia.com	Ahmedabad	Dr. Babita Agarwal (Principal)	MCL
93		ICRI Campus 1-10-3/2, Cargo Office Building Prakash Nagar Hyderabad - 500 016 Tel: 040-40350402/05/40350414/15/16/17/18 Mob: 09866337675 E-mail: satyanarayana@icriindia.com	Hyderabad	Dr. P. Satyanarayana (Prof. & HOD)	MCL
94		ICRI Campus 77, Karanpur, DAV college road, Dehradun – 248001. Ph no.: 0135-2657608, 3242997 Mob: 09719111106 Email id: sapna@icriindia.com	Dehradun	Ms. Sapna (Campus Co-ordinator)	MCL
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4	ALIGARH RC CODE: 47	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 3/310 MARRIS ROAD ALIGARH-202001 UTTAR PRADESH PH.OFF: 0571-2700120/2701365 FAX : 0571-2402147 EMAIL : rcaligarah@ignou.ac.in	SH BHANU PRATAB, RD(I/C) SH. A.K. PANDEY, AR	STATE OF UTTAR PRADESH (DISTRICT: ALIGARH, AGRA, BUDAUN, BULANDSHAHR, ETAAH, ETAWAH, FIROZABAD, J.P. NAGAR, KASHIRAM NAGAR/KASGANJ, MAHAMAYA NAGAR/HATHRAS, MAINPURI, MATHURA, MORADABAD AND RAMPUR)
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7	BHOPAL RC CODE: 15	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SANCHI COMPLEX, 3RD FLOOR OPP. BOARD OF SECONDARY EDN. SHIVAJI NAGAR BHOPAL - 462 016 MADHYA PRADESH PH.OFF: 0755-2578455/2578452 FAX : 0755-2578454 EMAIL : rcbhopal@ignou.ac.in ignoubhopal@rediffmail.com	DR. K.S. TIWARI, RD	STATE OF MADHYA PRADESH (DISTRICT: ALIRAJPUR, BALAGHAT, BHIND, CHHATARPUR, DATIA, HARDI, KHANDWA, MANDSAUR, NEEMUCH, RAJGARH, SAGAR, SHAJAPUR, BAWANI, BHOPAL, DEWAS, GUNA, HOSHANGABAD, JHABUA, KHARGONE, MORENA, PANNA, RATLAM, SATNA, SHEOPUR, TIKAMGARH, VIDISHA, ASHOKNAGAR, BETUL, BURHANPUR, DAMOH, DHAR, GWALIOR, INDORE, RAISEN, REWA, SEHORE, SHIVPURI, UJJAIN)
8	BHUBANESHWAR RC CODE: 21	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C - 1, INSTITUTIONAL AREA BHUBANESHWAR - 751 013 ORISSA PH.OFF: 0674-2301348/2301250/ FAX : 0674-2300349 EMAIL : rcbhubaneswar@ignou.ac.in	DR S K TRIPATHY, RD DR. S. MOHANTI, ARD MR. S.K. PANIGRAHI, ARD SH. R.K. RATH, AR (on deputa- tion)	STATE OF ORISSA (DISTRICT: ANGUL, BHADRAK, BARAGARH, BALASORE, CUTTACK, DEOGARH, DHENKANAL, GANJAM, GAJAPATI, JHARSUGUDA, JAJPUR, JAGATSINGHPUR, KHORDHA, KEONJHAR, KANDHAMAL, KENDRAPARA, MAYURBHANJ, NAYAGARH, PURI, SAMBALPUR, SUNDERGARH)
9	CHANDIGARH RC CODE: 06	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SCO 208 SECTOR 14 PANCHKULA 134 109 HAYRANA PH.OFF: 07172-2590208 FAX : 0172-2590279 EMAIL : rcchandigarh@ignou.ac.in	DR ASHA SHARMA, RD DR. D.N. VERMA, AR	STATE OF PUNJAB (DISTRICT: PATIALA, MOHALI, RUP NAGAR, FATEHGARH SAHEB), STATE OF HARYANA (DISTRICT: AMBALA, PANCHKULA), CHANDIGARH (U.T.)
10	CHENNAI RC CODE: 25	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C.I.T. CAMPUS TARAMANI CHENNAI - 600 113 TAMILNADU	DR S MOHANAN, RD DR. J.S. DOROTHY, ARD SH. Z.F. RAHMAN, AR SH. S. SENTHILRAJ, AR	STATE OF TAMILNADU (DISTRICT: CHENNAI, THIRUVALLUR, KANCHIPURAM, VELLORE, THIRUVANNAMALAI, KRISHNAGIRI, DHARMAPURI, SALEM, NAMAKKAL, VILLUPURAM, CUDDALORE, PERAMBALUR, NAGAPATTINAM, THIRUVARUR), PONDICHERRY (U.T.)
11	COCHIN RC CODE: 14	PH.OFF: 044-22541919/22542727 FAX : 044-22542828 EMAIL : rcchennai@ignou.ac.in REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KALOOR COCHIN - 682 017 KERALA PH.OFF: 0484-2340203/2348189/ 2330891 FAX : 0484-2340204 EMAIL : rccochin@ignou.ac.in	DR.K S D NAIR, RD MS. SINDHU P. NAIR, ARD MR. T. KRISHNAN, ARD SH. N.V. SHREEDHARAN, DR	STATE OF KERALA (DISTRICT: ALAPPUZHA, ERNAKULAM, IDUKKI, KANNUR, KASARAGOD, KOTTAYAM, KOZHIKODE, MALAPPURAM, PALAKKAD, THRISSUR, WAYANAD), LAKSHADWEEP (U.T.)

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12	DARBHANGA RC CODE: 46	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE LALIT NARAYAN MITHLA UNIV.CMPS KAMESHWARANAGAR, NEAR CENTRAL BANK DARBHANGA-846004 BIHAR PH.OFF: 06272-251833 FAX : 06272-253719 EMAIL : rcdarbhang@ignou.ac.in	DR S S SINGH, RD	STATE OF BIHAR (DISTRICT: ARARIA, BEGUSARA, DARBHANGA, EAST CHAMPARAN, GOPALGANJ, KATIHAR, KHAGARIA, SAHARSA, SUPAUL, MADHEPURA, PURNEA, KISHANGANJ, SARAN, SIWAN, SHEOHAR, SITAMARHI, SAMASTIPUR, MADHUBANI, MUZAFFARPUR & WEST CHAMPARAN)
13	DEHRADUN RC CODE: 31	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NANOOR KHERA, TAPOVAN RAIPUR ROAD DEHRADUN - 248 001 UTTARANCHAL PH.OFF: 0135-2789200/2789180 FAX : 0135-2789190 EMAIL : rcdehradun@ignou.ac.in	DR ANIL KUMAR DIMRI, RD DR. RANJAN KUMAR, DD SH. I.M. DHIWAN, AR	STATE OF UTTARANCHAL (DISTRICT: DEHRADUN, PAURI, CHAMOLI, TEHRI, UTTARAKASHI, RUDRAPRAYAG, HARIDWAR, NAINITAL, ALMORA, PITHORAGARH, US NAGAR, CHAMPAWAT, BAGESHWAR), STATE OF UTTAR PRADESH (DISTRICT: SAHARANPUR, MUZAFFARNAGAR, Bijnore)
14	DELHI 1 RC CODE: 07	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO J-2/1 BLOCK- B 1 MOHAN COOPERATIVE INDUSTRIAL ESTATE MATHURA ROAD NEW DELHI - 110 044 DELHI PH.OFF: 011-26990082/26990083 FAX : 011-26990084 EMAIL : rcdelhi1@ignou.ac.in	DR. V.P. RUPAM, ARD (SEL. GRADE) DR. PURNENDU TRIPATHI, ARD DR. ABHIMANYU KUMAR, ARD SH. RAM KISHAN, AR	STATE OF DELHI (COVERING AREAS OF MEHRAULI, CHANAKYAPURI, LODHI COLONY, SOUTH EXTN, R K PURAM, VASANTKUNJ, SAKET, GREEN PARK, LAJPAT NAGAR, G K, MALVIYA NAGAR, BHOGAL, ASHRAM, HAUZ KHAS, MUNIRIKA, OKHLA, SANGAMVIHAR, FRIENDS CLY., BADARPUR), STATE OF HARYANA (DISTRICT: FARIDABAD)
15	DELHI 2 RC CODE: 29	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GANDHI SMRITI & DARSHAN SAMITI RAJGHAT NEW DELHI - 110 002 PH.OFF: 011-23392374/23392376 -77 FAX : 011-23392375 EMAIL : rcdelhi2@ignou.ac.in	DR SANJEEV PANDEY, RD DR. D.B. DAMLE, DD MS. KUMUD VERMA, ARD DR. SIRAN MUKHERJI, ARD MR. MANORANJAN TRIPATHI, DR MR. RAJBIR SINGH RANA, AR	STATE OF DELHI (COVERING AREAS OF KARALA, PRAHLADPUR, BANAGAR, LIBASPUR, RAMA VIHAR, RANI BAGH, SULTAN PURI, BUD VIHAR, MANGOL PURI, PITAMPURA, JAHANGIR PURI, JHARODA MAJA, BURAI, DR MUKHERJEE NAGAR, MODEL TOWN, SHAKURPUR COLONY, GTB NAGAR, ASHOK VIHAR, SHASTRI NAGAR, CIVIL LINES, YAMUNA VIHAR, NAND NAGRI, BHR)
16	DELHI 3 RC CODE: 38	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE F-634-636 PALAM EXTNSION RAM PHAL CHOWK (NEAR SECTOR 7), DWARKA NEW DELHI 110 045 PH.OFF: 011-25088939/25088944 FAX : EMAIL : rcdelhi3@ignou.ac.in	DR A M SAKLANI, RD (I/C)	STATE OF DELHI (COVERING AREAS OF MUNDKA, NANGLOI JAT, PEERAGARHI, PUNJABI BAGH, BAKARWALA, MEERA BAGH, MOTINAGAR, TILAK NAGAR, TILANGPUR, KOTLA, VIKASPURI, SUBHASH NAGAR, UTTAM NAGAR, JANAKPURI, NAZAFGARH, MAHAVIR ENC., SAGARPUR, DWARKA, PALAM, PALAM FARMS, KAPASERA, DHAULA KUAN, NARAINA), STATE OF HARYANA (DISTRICT: GURGAON)

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17	GANGTOK RC CODE: 24	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 31 A NATIONAL HIGHWAY, 5TH MILE BELOW MANIPAL HOSPITAL TADONG GANGTOK - 737102 SIKKIM PH.OFF: 0359-2270923 FAX : 0359-2212501 EMAIL : rcgangtok@ignou.ac.in	DR ILA DAS, RD	STATE OF SIKKIM (DISTRICT: EAST SIKKIM, WEST SIKKIM, NORTH SIKKIM, SOUTH SIKKIM)
18	GUWAHATI RC CODE: 04	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HOUSE NO 71, GMC ROAD CHRISTIAN BASTI GUWAHATI, ASSAM PH.OFF: 0361-2343785/2343786/2343783 FAX : 0361-2343784 EMAIL : rcguwahati@ignou.ac.in	DR. (MRS) VARDHINI BHATTACHARJEE, RD DR. SANJIB KUMAR KAT- AKY, DD	STATE OF ASSAM (DISTRICT: TINSUKIA, DIBRU- GARH, SIBSAGAR, DHEMAJI, JORHAT, LAKHIMPUR, GO- LAGHAT, SONITPUR, KARBI, AN- GLONG, NAGAON, MARIGAON, DARRANG, KAMRUP, NALBARI, BARPETA, BONGAIGAON, GOALPARA, KOKRAJHAR, DHUBRI, NORTH CACHAR HILLS, CACHAR, HAILAKANDI, KARIMGANJ, KAMRUP METRO- POLITAN, BAKSA, UDALGURI, CHIRANG)
19	HYDERABAD RC CODE: 01	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO 207 KAVURI HILLS PHASE II, NEAR MADHAPUR PS, JUBILEE HILLS (P.O.) HYDERABAD - 500 033 ANDHRA PRADESH PH.OFF: 040-40266470/40266471 FAX : 040-40266759 EMAIL : rchyderabad@ignou.ac.in	DR B RAJAGOPAL, RD DR. D.R. SHARMA, DD SH. K.K. MOHAN, AR SH. GUJALA ASHOK, AR	STATE OF ANDHRA PRADESH (DISTRICT: ADILABAD, ANANTA- PUR, HYDERABAD, KADAPA, KA- RIMNAGAR, KURNOOL, MEDAK, MAHABOBNAGAR, NALGONDA, NIZAMABAD, RANGA REDDY, WARANGAL)
20	IMPHAL RC CODE: 17	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ASHA JINA COMPLEX, NORTH AOC IMPHAL - 795001 MANIPUR PH.OFF: 0385-2421190/2421191/ FAX : 0385-2421192 EMAIL : rcimphal@ignou.ac.in	DR. DANIEL JOSEPH KUBA, RD (I/C)	STATE OF MANIPUR (DISTRICT: BISHNUPUR, CHURACHANDPUR, CHANDEL, IMPHAL EAST, IMPHAL WEST, SENAPATI, TAMENGLONG, THOUBAL, UKHRUL)
21	ITANAGAR RC CODE: 03	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 'HORNHILL COMPLEX' 'C' SECTOR (NEAR CENTRAL SCH.) NAHARLAGUN ITANAGAR -791110 ARUNACHAL PRADESH PH.OFF: 0360-2247536/2247538 FAX : 0360-2247537 EMAIL : rcitanagar@ignou.ac.in	DR S J NEETHIRAJAN, RD SH. MANOJ TIRKEY, ARD (On Study Leave)	STATE OF ARUNACHAL PRADESH (DISTRICT: ANJAW, CHANG- LANG, EAST KAMENG, EAST SIANG, KURUNG KUMEY, LOHIT, LOWER DIBANG VALLEY, LOWER SUBANSIRI, PAPUM PARE, TAWANG, TIRAP, UPPER DIBANG, UPPER SUBANSIRI, UPPER SIANG, WEST KAMENG, WEST SIANG)
22	JABALPUR RC CODE: 41	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2nd FLOOR, RAJSHEKHAR BHAVAN RANI DURGA VATI VISHVA VIDYALAYA CAMPUS, PACHPEDHI JABALPUR - 482001 MADHYA PRADESH PH.OFF: 0761-2600411/2600441 FAX : 0761-2609919 EMAIL : rcjabalpur@ignou.ac.in	DR. S. FIAYAZ AHMED, RD (I/C) (Not yet joined the duty) DR. U.C. PANDEY, DD (on EOL) SH. R.K. SONI, AR	STATE OF MADHYA PRADESH (DISTRICT: ANNUPUR, BALAGHAT, CHHINDWARA, DINDORI, JABALPUR, KATNI, MANDLA, NARSHINGPUR, SEO- NI, SHAHDOL, SIDDHI, SIHORA, SINGRAULI, AND UMARIA)

Sl. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
23	JAIPUR RC CODE: 23	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 70/79, SECTOR - 7 PATEL MARG MANSAROVAR JAIPUR - 302 020 RAJASTHAN PH.OFF: 0141-2785763/2785750 FAX : 0141-2784043 EMAIL : rcjaipur@ignou.ac.in	DR. S.N. AMBEDKAR, RD DR.MAMTA BHATIA, DD SH. ANSHUMAN UPADHYAY, ARD SH. B.L. MEENA, AR	STATE OF RAJASTHAN (DISTRICT: AJMER, ALWAR, BANSWARA, BARAN, BARMER, BHARATPUR, BHILWARA, BIKANER, BUNDI, CHITTORGARH, CHURU, DAUSA, DHOLPUR, DUNGARPUR, HANUMANGARH, JAIPUR, JAISALMER, JALOR, JHALAWAR, JHUNJHUNU, JODHPUR, KARAUJI, KOTA, NAGAU, PALI, PRATAPGARH, RAJSAMAND, SAWAI MADHOPUR, SIKAR, SIROHI, SRI GANGANAGAR, TONK, UDAIPUR)
24	JAMMU RC CODE: 12	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SPMR COLLEGE OF COMMERCE AUROBINDO BLOCK 1ST FLOOR CANAL ROAD JAMMU - 180 001 JAMMU & KASHMIR PH.OFF: 0191-2579572/2546529 FAX : 0191-2546995 EMAIL : rcjammu@ignou.ac.in	ER.K.K.BHAT, RD DR. INDRANI LAHIRI, ARD SH. PAPPU SINGH SAPRIBAN, AR	STATE OF JAMMU & KASHMIR (JAMMU REGION – DISTRICT: DODA, JAMMU, KATHUA, KISHTWAR, POONCH, RAJOURI, RAMBAN, REASI, SAMBA, UDHAMPUR)
25	JORHAT RC CODE: 37	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE		STATE OF ASSAM (DISTRICT: NAGAON, GOLAGHAT, JORHAT, SHIVASAGAR, DIBRUGARH, INSUKIA, LAKHIMPUR, DHEMAJI, SONITPUR) <i>Note: Currently under Guwahati RC</i>
26	KARNAL RC CODE: 10	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 06, SUBHASH MARG SUBHASH COLONY NEAR HOME GUARD OFFICE KARNAL - 132 001 HARYANA PH.OFF: 0184-2271514/2260075 FAX : 0184-2255738 EMAIL : rckarnal@ignou.ac.in	DR.ASHOK SHARMA, RD SH. AMIT KR SHRIVASTAVA, ARD (On Deputn.) SH. C. L. SHARMA, AR	STATE OF HARYANA (DISTRICT: BHIWANI, FATEHABAD, HISAR, JHAJJAR, JIND, KAITHAL, KARNAL, KURUKSHETRA, MAHENDRAGARH, MEWAT, PALWAL, PANIPAT, REWARI, ROHTAK, SIRSA, SONIPAT, YAMUNANAGAR)
27	KHANNA RC CODE: 22	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE I.T.I. BUILDING, BULEPUR (DISTRICT LUDHIANA) KHANNA - 141401 PUNJAB PH.OFF: 01628-229993/237361 FAX : 01628-238284 EMAIL : rckhanna@ignou.ac.in	DR SANTOSH KUMARI, RD SH. PRAMESH CHANDRA, ARD SH. TEJINDER PAL SINGH, AR	STATE OF PUNJAB (DISTRICT: GURDASPUR, AMRITSAR, TARN TARAN, KAPURTHALA, JALANDHAR, HOSHIARPUR, SBS NAGAR/NAWANSHAHR, BARNALA, SANGRUR, BATHINDA, MANSA, MUKTSAR, LUDHIANA, FEROZEPUR, FARIDKOT, MOGA)
28	KOHIMA RC CODE: 20	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NEAR MOUNT HERMON SCHOOL DON BOSCO HR.SEC SCHOOL ROAD, KENUOZOU KOHIMA - 797001 NAGALAND PH.OFF: 0370-2260366/2260167 FAX : 0370-2260216 EMAIL : rckohima@ignou.ac.in	DR.T.IRALU, RD	STATE OF NAGALAND (DISTRICT: KOHIMA, DIMAPUR, WOKHA, MOKOKCHUNG, ZUNHEBOTO, TUENSANG, LONGLENG, KIPHIRE, MON, PEREN, PHEK)

Sl. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
29	KOLKATA RC CODE: 28	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BIKASH BHAWAN, 4TH FLOOR NORTH BLOCK, SALT LAKE, BIDHAN NAGAR,] KOLKATA - 700 091 WEST BENGAL PH.OFF: 033-23349850 FAX : 033-23347576 EMAIL : rckolkata@ignou.ac.in	DR SUJIT KUMAR GHOSH, RD MR. SANTANU KUKHERJEE, ARD MR. KAMAL KANT SAHAY, AR	STATE OF WEST BENGAL (DISTRICT: KOLKATA, NORTH 24 PARAGANAS, SOUTH 24 PARAGANAS, PURBA MEDINIPUR, PASCHIM MEDINIPUR, BANKURA, HOWRAH, HOOGHLY, PURULIA, BURDWAN, NADIA)
30	KORAPUT RC CODE: 44	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE DISTRICT AGRICULTURE OFFICE RD BEHIND PANCHAYAT BHAVAN KORAPUT - 764020 ORISSA PH.OFF: 06852-252982/251535 FAX : 06852-252503 EMAIL : rckoraput@ignou.ac.in	DR ABHILASH NAYAK, RD SH. K.C. DALAI, ARD (SEL. GRADE) SH. DHARMA RAO GONIPATI, ARD SH. SANZAYA PATEL, AR	STATE OF ORISSA (DISTRICT: KORAPUT, MALKANGIRI, RAYAGADA, NABARANGPUR, KALAHANDI, NUAPADA, BOLANGIR, SONEPUR, BOUDH), STATE OF CHATTISGARH (DISTRICT: BASTAR, NARAYNPUR, DANTEWADA, BIJAPUR)
31	LUCKNOW RC CODE: 27	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE B-1/33, SECTOR - H ALIGANJ LUCKNOW - 226 024 UTTAR PRADESH PH.OFF: 0522-2746120/2745114 FAX : 0522-2746145 EMAIL : rclucknow@ignou.ac.in	DR AMIT CHATURVEDI, RD DR. ASHWINI KUMAR, DD DR. ANIL KUMAR MISRA, DD SH. MOHD. RAIS SIDDIQ, AR	STATE OF UTTAR PRADESH (DISTRICT: ALLAHABAD, AURAIYA, BAHRAICH, BALRAMPUR, BANDA, BARABANKI, BAREILLY, BASTI, CHITRAKUT, FAIZABAD, FARUKHABAD, FATEHPUR, GONDA, HAMIRPUR, HARDOI, JALAUN, JHANSI, KANNAUJ, KANPUR RURAL, KANPUR URBAN, KAUSHAMBI, LAKHIMPUR, LALITPUR, LUCKNOW, MAHOBA, PILIBHIT, PRATAPGARH, RAEBAREILY, SHAHJANANPUR, SHRAVASTI, SIDHARTHNAGAR, SITAPUR, SULTANPUR, UNNAO)
32	MADURAI RC CODE: 43	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SIKKANDAR CHAVADI ALANGANALLUR ROAD MADURAI - 6625 018, TAMIL NADU PH.OFF: 0452-2380387/2380733 FAX : 0452-2370588 EMAIL : rcmadurai@ignou.ac.in	DR M SHANMUGHAM, RD DR. S. KISHORE, DD SH. P. NAMBOOTHIRIPAD, ARD SH. S. BALASUBRAMANIAN, AR	STATE OF TAMIL NADU (DISTRICT: COIMBATORE, DINDIGUL, ERODE, KARUR, MADURAI, NILGIRIS, PUDUKKOTTAI, RAMANATHAPURAM, SIVAGANGA, THANJAVUR, THENI, THIRUVAROOR, TIRUCHIRAPPALLI, TIRUNELVELI, TIRUPUR, TUTICORIN, VIRUDHUNAGAR)
33	MUMBAI RC CODE: 49 No. of LSCs : 47	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE OM LEVA VIKAS NIKETAN NANEPADA ROAD, MULUND (E) MUMBAI -81 PH.OFF: 022-25633159/25635540 FAX : 022-25635540 EMAIL : rcmumbai@ignou.ac.in	DR M RAJESH, RD	STATE OF MAHARASHTRA (DISTRICT: MUMBAI, THANE, RAIGARH AND RATNAGIRI)
34	NAGPUR RC CODE: 36	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GYAN VATIKA 14 HINDUSTAN COLONY AMARAVATI ROAD NAGAPUR 440033 PH.OFF: 0712-2022000 EMAIL : rcnagpur@ignou.ac.in	DR P SIVASWAROOP, RD	STATE OF MAHARASHTRA (DISTRICT: AMRAVATI, BULDHANA, AKOLA, WASHIM, HINGOLI, PARBHANI, NANDED, YAVATMAL, WARDHA, CHANDRAPUR, NAGPUR, BHANDARA, GONDIA, GADCHIROLI)

Sl. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
35	NOIDA RC CODE: 39	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C- 53 SECTOR 62 INSTITUTIONAL AREA NOIDA 201305 UTTAR PRADESH PH.OFF: 0120-2405012/2405014 FAX : 0120-2405013 EMAIL : rcnoida@ignou.ac.in	DR GULAB JHA, RD DR. HEMA PANT, DD SH. N.D. SHARMA, AR	STATE OF UTTAR PRADESH (DISTRICT: GAUTAM BUDH NAGAR, GHAZIABAD, MEERUT, BAGHPAT, BARAUT)
36	PANAJI RC CODE: 08	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BEHIND CHODANKAR HOSPITAL NEAR P&T STAFF QUARTERS ALTO PORVORIM POVORIM -403521 GOA PH.OFF: 0832-2462315 FAX : 0832-2414552 EMAIL : rcpanaji@ignou.ac.in	DR M S PARTHASARATHY, RD	STATE OF GOA (DISTRICT: NORTH GOA, SOUTH GOA), STATE OF KARNATAKA (DISTRICT: BELGAUM, DHARWAD, UTTARA KANNAD), STATE OF MAHARASHTRA (DISTRICT: SINDHDURG)
37	PATNA RC CODE: 05	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2ND FLOOR, BISCOMAUN TOWER WEST GANDHI MAIDAN, PATNA - 800 001 BIHAR PH.OFF: 0612-2219539/2219541 FAX : 0612-2219538 EMAIL : rcpatna@ignou.ac.in	DR. Q. HAIDER, RD MS. MONI SAHAY, ARD DR. D.P. SINGH, ARD	STATE OF BIHAR (DISTRICT: ARWAL, AURANG-ABAD, BANKA, BHAGALPUR, BHOJPUR, BUXAR, GAYA, JAMUI, JEHANABAD, KAIMUR, LAKSHISARAI, MUNGER, NALANDA, NAWADA, PATNA, ROHTAS, SHEIKHPURA, VAISHALI)
38	PORT BLAIR RC CODE: 02	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE JNRM CAMPUS PORT BLAIR-744104 ANDAMAN & NICOBAR ISLANDS PH.OFF: 03192-242888/230111 EMAIL : rcportblair@ignou.ac.in	DR S SRINIVAS, RD	PORT BLAIR (U.T.) (DISTRICT: NORTH & MIDDLE ANDAMAN, SOUTH ANDAMAN, NICOBAR)
39	PUNE RC CODE: 16	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 1ST FLOOR, MSFC BUILDING 270, SENAPATI BAPAT ROAD PUNE - 411 016 MAHARASHTRA PH.OFF: 020-25671867/25651321 FAX : 020-25671864 EMAIL : rcpune@ignou.ac.in	DR.KAMESHWARI MOORTHY, RD DR. KALPANA S. GUPTA, DD MS. S.T. SHAMSU, ARD (SEL. GRADE) ON DEPUTY. SH. PARVEEN KUMAR, ARD SH. S.G. SWAMY, AR	STATE OF MAHARASHTRA (DISTRICT: NANDURBAR, DHULE, JALGAON, AURANG-ABAD, NASIK, JALNA, AHMADNAGAR, BID, PUNE, OSMANABAD, SOLAPUR, SANGLI, SATARA, LATUR & KOLHAPUR)
40	RAGHUNATHGANJ RC CODE: 50	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE R.NO 312 SECOND FLOOR NEW ADMINISTRATIVE BUILDING SDO JANGIPUR OFFICE COMPOUND RAGHUNATHGANJ DT.MURSHIDABAD WEST BENGAL-742 225 PH.OFF: 03483-271555/271666 EMAIL : rcraghunathganj@ignou.ac.in	DR S RAJA RAO, RD	STATE OF WEST BENGAL (DISTRICT: MURSHIDABAD, BIRBHUM, MALDA)
41	RAIPUR RC CODE: 35	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE REST HOUSE & E.M. OFFICE HALL SECTOR - 1, SHANKAR NAGAR RAIPUR - 492007 CHHATTISGARH PH.OFF: 0771-2428285/4056508 FAX : 0771-2445839 EMAIL : rcraipur@ignou.ac.in	DR H SANGEETA MAJHI, RD SH. BIMAL CH. NANDA, ARD SH. Y.S. BHAMBULKAR, AR	STATE OF CHHATTISGARH (DISTRICT: BILASPUR, DHAMTARI, DURG, JANJIGIR-CHAMPA, JASHPUR, KANKER, KAWARDHA, KORBA, KORIYA, MAHASAMUND, RAJGARH, RAIPUR, RAJNANDGAON, SURAJPUR, SARGUJA, NARAYANPUR, BIZAPUR)

Sl. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
42	RAJKOT RC CODE: 42	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SAURASHTRA UNIVERSITY CAMPUS, RAJKOT - 360005 GUJARAT PH.OFF: 0281-2572988 FAX : 0281-2571603 EMAIL : rcrajkot@ignou.ac.in	DR S GANESHAN, RD SH. J.B. DHABI, AR SH. SANJEEV KR. VARMA, AR	STATE OF GUJRAT (DISTRICT: RAJKOT, KACHCHH, JAMNAGAR, PORBANDER, JUNAGADH, AMRELI, BHAVNAGAR, SURENDRANAGAR), DIU (U.T.)
43	RANCHI RC CODE: 32	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 457/A, ASHOK NAGAR RANCHI - 834022 JHARKHAND PH.OFF: 0651-2244688/2244699/ 2244677 FAX : 0651-2244400 EMAIL : rcranchi@ignou.ac.in rdbranchi@ignou.ac.in	DR G N SHIV KUMAR, RD DR. SARAH NASREEM, ARD (EOL) SH. ARVIND MANOJ KR. SINGH, ARD DR. MOTI RAM, ARD SH. G.Z. AYOUB, DR SH. AJAY LAKRA, AR	STATE OF JHARKHAND (DISTRICT: RANCHI, LOHARDAGA, GUMLA, SIMDEGA, PALAMU, LATEHAR, GARHWA, WEST SINGHBHUM, SARAIKELA KHARSAWAN, EAST SINGHBHUM, DUMKA, JAMTARA, SAHEBGANJ, PAKUR, GODDA, HAZARIBAGH, CHATRA, KODERMA, GIRIDIH, DHANBAD, BOKARO, DEOGHAR, KHUNTI, RAMGARH)
44	SHILLONG RC CODE: 18	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SUNNY LODGE NONGTHYMMI NONGSHILLANG SHILLONG - 793 014 MEGHALAYA PH.OFF: 0364-2521117/2521271 FAX : 0364-2521271 EMAIL : rcshillong@ignou.ac.in	DR (MRS) DIDCY LALOO, RD SH. JOSEPH SOMI, ARD (SEL. GRADE) SH. K.D. HYNICTWA, AR	STATE OF MEGHALAYA (DISTRICT: EAST KHASI HILLS, EAST GARO HILLS, JAINTIA HILLS, RI-BHOI, SOUTH GARO HILLS, WEST KHASI HILLS, WEST GARO HILLS)
45	SHIMLA RC CODE: 11	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE CHAUHAN NIWAS BUILDING, KHALINI SHIMLA - 171 002 HIMACHAL PRADESH PH.OFF: 0177-2624612/2624613 FAX : 0177-2624611 EMAIL : rcshimla@ignou.ac.in	DR.D.B.NEGI, RD DR. JOGINDER KR. YADA, ARD SH. MOHAN SHARMA, ARD DR. V.B. NEGI, AR	STATE OF HIMACHAL PRADESH (DISTRICT: BILASPUR, CHAMBA, HAMIRPUR, KANGRA, KINNAUR, KULLU, LAHUL & SPITI, MANDI, SHIMLA, SIRMAUR, SOLAN, UNA)
46	SILIGURI RC CODE: 45	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NETAJI MORE SUBHAS PALLY SILIGURI - 734001 WEST BENGAL PH.OFF: 0353-2526818 FAX : 0353-2526819 EMAIL : rcsiliguri@ignou.ac.in	DR YONAH BHUTIA, RD DR. B. BHOWMIK, ARD	STATE OF WEST BENGAL (DISTRICT: COOCHBEHAR, JALPAIGURI, DARJEELING, UTTAR DINAJPUR, DAKSHIN DINAJPUR)
47	SRINAGAR RC CODE: 30	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE MANTOO HOUSE RAJ BAGH NEAR MASJID AL-FAROOQ SRINAGAR - 190 008 JAMMU & KASHMIR PH.OFF: 0194-2311251/2311258 FAX : 0194-2311259 EMAIL : rcsrinagar@ignou.ac.in	DR MIRZA NEHAL AHMED BAIG, RD (I/C)	STATE OF JAMMU & KASHMIR (SRINAGAR REGION – DISTRICT: ANANTNAG, BANDIPORE, BARAMULLA, BUDGAM, GANDERBAL, KARGIL, KULGAM, KUPWARA, LEH, PULWAMA, SHOPIAN, SRINAGAR)

Sl. No.	REGIONAL CENTRE, CODE AND NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	SENIOR STAFF	JURISDICTION
48	TRIVANDRUM RC CODE: 40	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE MEPRAM MANSION CHEKKALAMUKKU SREEKARIYAM TRIVANDRUM -695017 PH.OFF: 0471-2590300/2590600 FAX : 0471-2590700 EMAIL : rctrivandrum@ignou.ac.in	DR B SUKUMAR, RD SH. JOY S. PATTATHIL, AR	STATE OF KERALA (DISTRICT: KOLLAM, PATHANA-MTHITTA, THIRUVANANTHAPURAM), STATE OF TAMIL NADU (DISTRICT: KANYAKUMARI)
49	VARANASI RC CODE: 48	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GANDHI BHAWAN B.H.U. CAMPUS VARANASI-221005 UTTAR PRADESH PH.OFF: 0542-2368022/2368622 FAX : 0542-2369629 EMAIL : rcvaranasi@ignou.ac.in	DR MANORMA SINGH, RD SH. SHER SINGH, ARD SH. BANMALI SINGH, AR	STATE OF UTTAR PRADESH (DISTRICT: AMBEDKAR NAGAR, AZAMGARH, BALLIA, CHANDAULI, DEORIA, GHAZIPUR, GORAKHPUR, JAUNPUR, KUSHINAGAR, MAHARAJGANJ, MAU, MIRZAPUR, SANT KABIR NAGAR, SANT RAVIDAS NAGAR, SONEBHADRA, VARANASI)
50	VIJAYAWADA RC CODE: 33	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE #9-76-18, 1ST FLOOR, S.K.PV.V. HINDU HIGH SCHOOL PREMISES, KOTHAPET VIJAYAWADA 520 001 ANDHRA PRADESH PH.OFF: 0866-2565253/2565959 FAX : 0866-2565353 EMAIL : rcvijayawada@ignou.ac.in	DR. M. KRISHNAIAH, RD (I/C) MR. PRAVEEN KUMAR. AR	STATE OF ANDHRA PRADESH (DISTRICT: KRISHNA, GUNTUR, PRAKASHAM, NELLORE, CHITTOOR, KHAMMAM, EAST GODAVARI, WEST GODAVARI, VISAKHAPATNAM, VIZIANAGARAM, SRIKAKULAM)

STATE CODES

CODE	DESCRIPTION
01	Andhra Pradesh
02	Andaman & Nicobar Islands (UT)
03	Arunachal Pradesh
04	Assam
05	Bihar
06	Chandigarh (UT)
07	Delhi
08	Goa
09	Gujarat
10	Haryana
11	Himachal Pradesh
12	Jammu & Kashmir
13	Karnataka
14	Kerala
15	Madhya Pradesh
16	Maharashtra
17	Manipur
18	Meghalaya
19	Mizoram
20	Nagaland
21	Orissa
22	Punjab
23	Rajasthan
24	Sikkim
25	Tamil Nadu
26	Tripura
27	Uttar Pradesh
28	West Bengal
29	Dadra & Nagar Haveli, Daman & Diu (UT)
30	Lakshadweep (UT)
31	Pondicherry (UT)
33	C/o 99 APO
34	Learners Abroad
35	Chattisgarh
36	Jharkhand
37	Uttaranchal

EDUCATIONAL QUALIFICATION CODE

CODE	DESCRIPTION
001	Matriculation/SSC
002	10+2 or Equivalent
003	Diploma in Engineering
004	Graduation in Engineering
005	Graduation or Equivalent
006	Post Graduation or Equivalent
007	Doctoral or Equivalent
008	BPP from IGNOU
009	Bachelor of Library Information Science
010	Master of Library & Information Science
011	PG Diploma in Dietetics and Public Health Nutrition or equivalent

LIST OF BOARD CODES (FOR 10 +2)

Sl. No.	Code of Board	Board (Abbr)	Year from which 10+2 in effect	Name of the Board
1.	0101	ABIE	ALWAYS	Board of Intermediate Education, Andhra Pradesh
2.	0401	AHSL	1986	Assam Higher Secondary Education Council
3.	0501	BIEC	ALWAYS	Bihar Intermediate Education Council
4.	0701	CBSE	1979	Central Board of Secondary Education, New Delhi
5.	0702	ICSE	1979	Council for the Indian School (Certificate Exam), New Delhi
6.	0703	NOS/NIOS	1991	National Institute of Open Schooling, Delhi (Passed with five subjects)
7.	0801	GBSE	1978	Goa, Daman & Diu Board of Sec. & Higher Sec. Ed.
8.	0901	GSEB	1978	Gujarat Secondary Education Board
9.	1001	HBSE	1987	Haryana Board of School Education
10.	1101	HPBE	1988	Himachal Pradesh Board of School Education
11.	1201	JKSS	1980	J&K State Board of School Education (Summer)
12.	1202	JKSW	1980	J&K State Board of School Education (Winter)
13.	1301	KBPE	1971	Board of Pre-University Education, Karnataka
14.	1401	KU	1966	University of Kerala
15.	1501	BSMP	1988-89	Board of Secondary Education, MP
16.	1601	MSBE	1978	Maharashtra State Board of Secondary Education & Higher Secondary Board
17.	1701	MBSE	1980	Board of Secondary Education, Manipur
18.	1901	MZSE	1980	Mizoram Board of Secondary Education
19.	2001	NBSE	1980	Nagaland Board of Secondary Education
20.	2101	CHSE	1980	Council of Higher Secondary Education, Orissa
21.	2201	PSEB	1988	Punjab School Education Board
22.	2301	RBSE	1986	Rajasthan Board of Secondary Education
23.	2501	TNSB	1978	Board of Secondary & Higher Secondary Exam., Tamil Nadu
24.	2601	TBSE	—	Tripura Board of Secondary Education
25.	2701	BHSI	ALWAYS	Board of High School & Intermediate Edu., U.P.
26.	2802	WBSE	1978	West Bengal Council of Higher Secondary Education
27.	3601	JAC	2006	Jharkhand Academic Council, Ranchi
28.	8888	DDDD	—	A recognised three/two year Diploma/Certificate after 10th Class
29.	9999	XXXX	—	Not listed in this list.

Sl. No.	Code of Board	Board (Abbr)	Year from Board (Abbr) which 10+2 vocational stream in effect	Name of the Board
1.	1901	MZSE	2001	Mizoram Board of Secondary Education

BANKS AND BRANCHES DESIGNATED TO COLLECT THE FEE IN CASH FROM IGNOU STUDENT

INDIAN BANK

- | | |
|--|--|
| <p>1. New Delhi
106.& 107 Aurbindo Place, Hauz Khas,
New Delhi-110016
011-26963543, 26562973.</p> <p>G-27, DDA Community Centre, Near Sonia
Cinema, Vikas Puri, New Delhi-110018,
011-2597250</p> <p>1336, Arya Samaj Road, Karol Bagh,
New Delhi-110005
011-25721486, 25739821</p> <p>D-1/1, Rana Partap Bagh,
New Delhi-110007.
011-27002540, 27231401</p> <p>33, Partap Nagar, Mayur Vihar, Phase-I,
New Delhi-110092
011-22750845, 22757391</p> | <p>7. Thiruvanthapuram
P.B. No. 45, Indian Bank Towers, M.G.
Road, Thiruvanthapuram, Kerala-695001
Ph.: 0471-2461058, 2471378</p> |
| <p>2. Chennai
41-42, First Main Road, Gandhi Nagar,
Adyar, Chennai-600020
Ph.: 044-24912616, 24413430</p> | <p>8. Pondichery
288, M.G. Road, Pondichery-605001
Ph.: 0413-2336403, 2221299</p> |
| <p>3. Hyderabad
3-6-943/2A, 1st Floor, Narayanguda,
Hyderabad,
Andhra Pradesh-500029
Ph.: 23224575, 23225373</p> | <p>9. Ahmedabad
P.B. No. 275, Mission Road, Bhandra,
Ahemdabad-380001
Ph.: 079-25506641, 25506583</p> |
| <p>4. Pune
495, Mantri Heights, Shaniwar Peth,
Pune, Maharastra-411030
Ph.: 020-24452673. 24450907</p> | <p>10. Jaipur
Mirza Ismail Road, Jaipur, Rajasthan-
302001
Ph.: 0141-2366603, 2368204</p> |
| <p>5. Patna
P.B. No. 627, Jhauganj, Patna City,
Bihar-800008
Ph.: 0612-2265814</p> | <p>11. Chandigarh
SCO 38-39, Madhya Marg, Sector 7C,
Chandigarh-160019
Ph.: 0172-2793225</p> |
| <p>6. Karnal
Guru Tegh Bahadur Market, G.T. Road,
Karnal
Haryana-132001
Ph.: 0184-2272139</p> | <p>12. Mumbai
11/12, Madhav Nagar, S V Road, Andheri
(West), Mumbai, Maharashtra-400058
Ph.: 022-26205900. 26205800</p> |
| | <p>13. Guwahati
S.S. Road, Lakhotia, Guwahat, Kamrup
Distt.,
Assam-781001
Ph.: 0361-2540529, 2548805</p> |
| | <p>14. Lucknow
1-2, Ashok Mart, Lucknow, Uttar Pradesh-
462001
Ph.: 0522-2280496, 2280098</p> |
| | <p>15. Bhopal
473, Hamidia Road, Bhopal Madhya
Pradesh-462001
Ph.: 0755-2730045</p> |

- 16. Shimla**
17, The Mall, Shimla, Himachal Pradesh-171001
Ph.: 0177-2658133
- 17. Kolkata**
P.B. No. 717,3/1, R.N. Mukharjee Road, Shree Ram Chambers, Koldata, West Bengal-700001
Ph.: 033-22482597, 22484325
- 18. Bhubneshwar**
32, Janpath, Ashok Nagar, Unit-II, Bhubneshwar, Khurda Distt., Orrissa-751009
Ph.: 0674-2531645
- 19. Bangalore City**
P.B. 9725, 10 K.G. Road, Bangalore
Ph.: 080-22263162, 2223163, 22263164
- 20. Khanna**
G T Road (Near Old Bus Stand), Khanna, Ludhiana District, Punjab-141401
Tel: 01628-334817
- 21. Shillong**
G. S. Road Burra Bazaar, Shillong, East Khasi Hills, Meghalaya 793002
Tel: 0364-2243408
- 22. Agartala**
Amulya Market, Mantribari Road, Agartala, West Tripura Dist, Tripura
Tel: 0381-2326642
- 23. Siliguri**
Hillcart Road,
Air View Moor Siliguri.

IDBI BANK

- 1. Ahmedabad**
Lal Bungalow. Off. C.G. Road, Ahmedabad-380006
Ph.: 079-26431902/1296
- 2.** 23-25, Ruda Square, Nr. Judges Bungalow, Bodakdev, Ahmedabad-380015
Ph.: 079-26872345, 268730024
- 3.** Aishwarya Complex, Yash Kunj Society, Prabhat Chowk, Ghatlodia, Ahmedabad-380061
Ph.: 079-27430337, 27430344
- 4. Bangalore**
26/1 Sowbhagya Complex, 24th Mian, 5th Phase, J.P. Nagar, Sarraiki Lake, Bangalore-560078 :6595777, 26595800
- 5.** IDBI House, 58 Mission Road, Bangalore-560027
- 6. Bhopal**
Plot No. 43, Opposite Rang Mahal, New Market, T. T. Nagar, Bhopal-462003
- 7. Bhubaneshwar**
IDBI House, Janpath, Unit IX, Bhubaneshwar-751022, Ph.: 044-2541695
- 8. Chennai**
P.M. Towers, 37, Greams Road, Chennai-600006
Ph.: 044-28292371/72n3n4
- 9.** Soan Building, 37, C.P. Ramaswamy Road, Alwarpet, Chennai-600018
Ph.: 044-24661204/7
- 10.** Nelson Towers, New No. 15, Nelson Manickkam Road, Chennai-600029
Ph.: 044-23745802-05
- 11. Cochin**
Near Padma Theater, M.G. Road, Cochin-682035
Ph.: 0484-2382519-21
- 12. Dehradun**
59/4, Rajpur Road, Dehradun-248001, Uttranchal
Ph.: 0135-2744477/2741225-27

- 13. Hyderabad**
Mahavir House, Basheerbagh Square,
Hyderabad-500029
Ph.: 040-23260000, 23228517, 23222688
- 14.** Plot No.9, Near L. V. Prasad Eye,
Hospital, J.R. House, Road No.2,
Banjara Hills, Hyderabad-500034
Ph.: 040-23548762n9i83
- 15. Jaipur**
D24, Durlabh Niwas, C Scheme, Jaipur
Ph.: 0141-2367929/30/379955
- 16. Kolkata**
Siddha Point, Ground Floor, 101 Park
Street,
Kolkata- 700016
Ph.: 033-22175040/5003/5008
- 17.** Mookerjee House, 17 Brabourne Road,
Kolkata- 700001
Ph.: 033-22437964/65/66/67
- 18. Lucknow**
15, Ashoka Marg, Lucknow-226001
Ph.: 0522-2287104/105/287259
- 19. New Delhi**
1/6 Sirifort Institutional Area, Khel Gaon
Marg, New Delhi 110049
Ph.: 011-26499681-85
- 20.** Surya Kiran Building, Ground Floor,
19, K.G. Marg, New Delhi-110001
Ph.: 011-23357800/01/02
- 21.** J-13/17, Rajouri Garden, New Delhi-110027
Ph.: 011-25911478/82/83
- 22.** Plot No. 8m C D Block. Local Shopping
Centre, Pitampura, Delhi-110034
Ph.: 011,27314623, 27312625, 27315629
- 23.** IFCI Tower, 61, Nehru Place, P.B. No. 4499,
New Delhi-11 0019
Ph.: 011-6231169/3415
- 24.** Khasra No. 550, Vasant Kunj Road,
Mahipalpur
Ph.: 011-26787116, 26787118
- 25. Faridabad**
Ground Floor, SCO-99, Sector-16,
Faridabad
Ph. : 0129-25225128/29,25225027
- 26. Ghaziabad**
C-78, Raj Nagar District Centre, Raj Nagar,
Ghaziabad-201001
Ph.: 01220-24753000, 24755408/09
- 27. Gurgaon**
Sikanderpur Brach, Mehrauli-Gurgaon
Road, Sikanderpur, Gurgaon-122002
Ph.: 0124-26357449
- 28. Patna**
Kashi Palace Complex, Oak Bungalow Road,
Opp. Heera Palace, Patna
Ph.: 0612-2204141
- 29. Pune**
Dynaneshwar Paduka Chowk,
Fergusson College Road, Pune-411004
Ph.: 020-25678585
- 30.** Plot No. 128, Ground Floor, Blue Hills
Avenue, Kalyani Nagar, Nagar Road
Yerawada,
Pune-411 006
Ph.: 020-6612036/37/38
- 31.** Rajas Apt, Plot No. 13, Abhimanshree
Road,
Off Baner Road, Aundh, Pune-411007
Ph.: 020-25893535-36
- 32. Ranchi**
Arjan Place, 5, Main Road, Ranchi-834001
Ph.: 0651-2315984, 2315971, 2315980

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

(For credit to the account of Indira Gandhi National Open University, New Delhi)

Control No.

Programme Code

(To be filled in by the Candidate)

Region Code

Bank & Branch Code

(To be filled by the Bank)

Computerised No.

Programme Name

Year :

Session: (January/July)

Semester :

Enrolment No. (if already allotted)

Programme Fee

Rs. _____

Late Fee

Rs. _____

Any other Fee

Rs. _____

Service Charges

Rs. _____

Total Rs.

Amount in words (_____)

Name and Address of the Student

(City)

(State)

(Pin Code)

Signature of Guardian/Student

Instructions to the Depositor

- Two copies will be returned to the depositor out of which copy marked as "University's Copy" should be submitted to the Centre for Paramedical Sciences along with Admission Application Form.

AFFIDAVIT BY THE STUDENT

I, _____ (full name of the student with admission/registration/enrolment number) s/o d/o Mr./Mrs./Ms. _____ having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understand the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware or the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name :

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) this the _____ (day) of _____ (month), _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of parent/guardian/father/mother/guardian of, _____ (full name of student with admission/registration/enrolment number), having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understand the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as tagging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name :
Address :
Telephone/Mobile No. :

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) this the _____ (day) of _____ (month), _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

PREVENTION OF SEXUAL HARASSMENT AGAINST WOMEN

IG/Admn(G)/SHW/2006/
March 4, 2010

NOTIFICATION

Sub: IGNOU Policy, Rules & Procedure on the Prevention, Prohibition and Punishment in case of Sexual Harassment of Women, 2008

The Board of Management at its 102nd meeting held on 14.10.2009 (vide Res. No.102.9.1) approved IGNOU Policy paper on the Prevention, Prohibition and Punishment in the case of Sexual Harassment of Women, 2008 document and its implementation in the University.

The above policy document is attached at IGNOU website for reference of all concerned.
(**Policy** : http://www.ignou.ac.in/sex_harrassment/Rules_and_procedure/Rules%20and%20Procudure.doc) (**Rules & Procedure** : http://www.ignou.ac.in/sex_harrassment/Rules_and_procedure/Rules%20and%20Procudres.doc)

A notification constituting various committes against sexual harassmt as required in terms of the approved policy is attached herewith. (http://www.ignou.ac.in/sex_harrassment/040310/Notification_reg.doc)

Download : Form 1 and Form 2

(U.S. Tolia)
Registrar (Admn.)

RAILWAY CONCESSION ORDER

290Chg.2

उत्तर रेलवे दर कोचिंग परिपत्र संख्या	7	वर्ष 2010
पैरा उत्तर रेलवे दर सूचना पत्र सं०		वर्ष 2010
पैरा उत्तर रेलवे शु. दर पत्र सं०		वर्ष 2010

(सं० 87-आर/2010)

Sub:-Issue of students Rail Concession to Indra Gandhi National Open University.

Representation has been received from IGNOU that full time students enrolled in their undergraduate & Post Graduate courses are not being granted concession by Northern Railway.

IGNOU is a recognized University established under the IGNOU Act, 1985. Full time courses being offered by IGNOU at their Head Quarters in New Delhi are similar to undergraduate and Post Graduate Courses being offered by other recognized Universities. Hence Students upto the age of 25 years (27 years in case of SC/ST) who are not under full time employment and are enrolled in full time on campus Under Graduate and Post Graduate courses being conducted at IGNOU Head Quarters at New Delhi are eligible for 50% concession in second/sleeper class subject to usual terms and conditions as mentioned in IRCA Coaching Tariff No.25 Part-I (Vol-II).

Concurred
22/2/10

Necessary action may please be taken accordingly.

AUTHORITY:- Rly Bd's letter No. TCIL/2010/2009/Misc
Dt 18.02.2010.

कृते मुख्य वाणिज्य प्रबन्धक/ सेवा एवं माफिठो

No. 87-आर/2010 N.R.B.H.NDLS, dt 19.02.2010

COPY FORWARDED FOR INFORMATION & NECESSARY ACTION TO:-

1.The DRM N.R.LY.MB.LKO. NDLS.FZR.UMB.2.Sr.DCM N.R.LKO.MB.NDLS.FZR.UMB.
3.CTM/AREA OFFICER N.R. NDLS.CNB/ASR.JAT4.SAO/TA N.R. JUC. 5.CCM/CR &
WR/MUMBAI ER&SER/KOLKATA. N.F. Rly. MALIGAON(GHY)
SCR/SC,SR.CEN,NER/GKP (6).SR.AO/IHQ N.R. NDLS. (7).SR.AO/TA JUC.8.CCM/PM
N.R.IRCA BLDG. NDLS.(9).CCM/G N.R. NEW Delhi. (10).OSD.NCR.ALD 11.PRINCIPAL
NR/ZTC/CH.12.ACM/REFUNDS NR. STN.BLDG. NDLS.13.ACM/RESVN. N.R.
B.H.NDLS.14.AO/TP. N.R. AMV/LKO.15.FA &CAO STATE ENTRY ROAD
NDLS.16.AO/TA N.C.R.ALD. 17.GENERAL MANAGER/ CRIS CHANAKYA PURI NEW
DELHI-110021.18.THE MD/ KONKAN RLY. CORPN.LTD. BELAPUR SECT.11 NAVI
MUMBAI. 19.DY. CAO/T STATE ENTRY ROAD NDLS.20.Comml.Control NDBH He will
FAX/Relay the message to all division including CCM/PM N.R.NDLS. 21.SECY. TO CCM
for information of CCM. 22.CCM/ EAST COAST Rly. BHUBANESWAR/EAST CENTRAL
RLY. HAJIPUR/N.C.RLY ALLAHABAD /S.E.C.Rly. Bilaspur /N. W. Rly JP/S.W. Rly
HUBli/W.C.RlyJabalpur.23.The joint. Director/FM Rly.Board/NDLS.4.Suptd.Cell No.9
for insertion of Para in RA/TRC.25. SECY. TO COM for information of COM.
26.ATM/ASR,JUC.28Area Manager/N.R./Srinagar Fax No. 0194-2313094.

27. Dr.K.B Prasad, Regional Director, Indra Gandhi National Open University, YMCA Tourist Hostel, Jai sing Road New Delhi-110001 for Information please.

PLACEMENT SERVICES

In order to further extend learner support services to its geographically distributed student population who are pursuing various IT and Non-IT related Degree, Diploma and Masters programme, the university has recently established the Campus Placement Cell (CPC). The mission and endeavor of CPC is to enhance and facilitate the process of prospective suitable employment opportunities that are commensurate with the personal profiles of our learners. All students interested in seeking the assistance of CPC for procuring suitable job opportunities are requested to send their current resume/biodata to campusplacement@ignou.ac.in. They are further advised to visit our home page www.ignou.ac.in for regular updates on placement related activities.

PLEASE NOTE:

1. The next pages comprise the admission application form.
2. Before you start filling in the form make sure that you have read the Sections 1-4 and the instructions for filling up the form very carefully.
3. Remember that making wrong entries in the application form will lead to rejection.
4. An electronic version of the Prospectus is also available on the internet at:
<http://www.ignou.ac.in>

APPLICATION FORM : INSTRUCTIONS AND CODES

GUIDELINES FOR FILLING IN THE APPLICATION FORM

Some instructions for filling-up of application form are given below:

1. For Programme Code, refer to list of Paramedical/Allied Health Sciences Programmes of this Prospectus.
2. Leave it blank. University will allot the Enrolment No.
3. Codes of Regional Centres and Recognised Regional Centres are given of this prospectus. You have to write the code of that Regional Centre where your Study Centre falls. List of Study Centres will be provided separately by the concerned Regional Centres.
4. For Study Centre Code refer to list of Study Centres of this Prospectus.
5. For State Code, refer to Annexure 3.
6. Please fill the relevant code for medium of instruction in the boxes provided. For example if you are choosing Hindi medium then write B2 as shown below

B	2
---	---

7. (a) and (b) if you are already registered or have done a credit programme with IGNOU, please write the relevant code in the boxes if A1 then write the Enroll No. & Programme Code.
8. Please follow the rule of Date/Month/Year e.g. 5th June 1976 should be written as:

0	5	0	6	1	9	7	6
---	---	---	---	---	---	---	---

9. 9-17 write the relevant code in the appropriate Box. For example, if you are male, put (A1) in box against Sl. No. 10.

18. If your name is VIRENDER KUMAR HASIZA, then write as following in the boxes provided for

V	I	R	E	N	D	E	R	K	U	M	A	R	H	A	S	I	Z	A					
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--

19. Please write your Father's/Husband's/Mother's name. If the name is KEDAR NATH HASIZA, then write it as follows :

K	E	D	A	R		N	A	T	H		H	A	S	I	Z	A					
---	---	---	---	---	--	---	---	---	---	--	---	---	---	---	---	---	--	--	--	--	--

20. For (a) and (b), write the relevant code in the box. If A1, then fill the column 20(b) also.
21. Employment status, write the relevant code in the box.
22. Furnish the details of scholarship, if any received by you.
23. Note that
 - (a) Qualification code is in three digits e.g. 001, 002, 003, 004, 005 and 006. You have to write only highest qualification code, refer to Annexure 4.
 - (b) Write your main subjects in short form.
 - (c) Fill in the year of passing.
 - (d) Write division - 01, 02 or 03. If you have simply passed the examination without containing any of three Divisions, write 04.
 - (e) Write down aggregate percentage obtained by you at the highest level of your qualification and round off to the nearest integer (i.e. 61.3 should be of 61 and 65.7 should be of 66) while filling in the form.
 - (f) Fill the Board Code which the list is given, refer to Annexure 5.

24. You have to pay registration fee of Rs. 100/- along with this Application Form. If the form is downloaded from website, you have to pay additional Rs. 100/-. Make a draft in favour of IGNOU payable at the city where your Regional Centre is situated, and fill the relevant columns.
25. The Programme fee can also be remitted in cash in the branches of Indian Bank or IDBI Bank. The List of Branches which are authorised for fee collection is given in Annex-V. For this, Rs. 5/- (Five only) is chargeable from the students per single transaction in cash while depositing the fees with the Indian Bank or IDBI Bank.
26. Fill in your address for correspondence where you would like to receive your study material and all other correspondence. Do not give post box no. as address. Leave a box blank between each unit of address like house No. street name, P.O. etc. The address given by a student must be in India otherwise the Registration will be invalid.
27. Write down your landline telephone No.
28. Mobile No. (if any).
29. E-mail Address (if any).

CHECKLIST

Before sending the filled in application form to the Centre for Paramedical Sciences, IGNOU, Maidan Garhi, New Delhi-68, please check whether you have:

check whether you have :

- a) Affixed your Photograph.
- b) Enclosed the following attested certificates,
 - i) Certificates in support of your educational qualifications
 - ii) Experience certificate wherever required.
 - iii) Category certificate for SC/ST/PH/OBC (non-creamy layer) Minority candidates.
 - iv) Age certificate wherever required.
 - v) Student Card duly filled in along with photograph.
 - vi) Acknowledgement Card duly affixed with the postage stamp for Rs 6/-.

Last Date for Submission of Application Form
29th JULY, 2011 (Without Late Fee)
31st August 2011 (With Late Fee of Rs.200/-)
All the filled-in Application Forms
have to be submitted at
Centre for Paramedical Sciences
IGNOU, Maidan Garhi, New Delhi - 110068

APPLICATION FORM FOR PARAMEDICAL/ALLIED HEALTH SCIENCES PROGRAMMES

(JULY SESSION)

Application Number

Control Number

1. Programme Code <div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>		2. Enrolment No. (For office use only) <div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>		PHOTOGRAPH Affix your latest passport size photograph (4 cm x 5 cm) duly attested			
3. Regional Centre Code <div style="border: 1px solid black; width: 40px; height: 20px; margin-top: 5px;"></div>		4. Study Centre Code <div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>				5. State Code <div style="border: 1px solid black; width: 40px; height: 20px; margin-top: 5px;"></div>	
6. Medium Code (Write their relevant code in the box) A1 English B2 Hindi C3 Others If other please specify		7a. Are you already registered with IGNOU (Write the relevant code in the box) A1 Yes B2 No				7b. If yes write the Enrol. No. & Program Code in the boxes below: Enrolment No.	
<div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>		<div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>		<div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>			
8. Date of Birth <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> </div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> Date Month Year </div>			9. Nationality A1 Indian B2 Others				
10. Sex (Write the relevant code in the box) A1 Male B2 Female			11. Category (Write the relevant code in the box) A1 - GEN C3 - ST B2 - SC D4 - OBC (In case of OBC student, Please also indicate code either) D4 - A or D4 - B (i) Creamy Layer - D4-A (ii) Non-Creamy Layer D4-B				
12. Territory Code (Write the relevant code in the box) A1 Urban B2 Rural C3 Tribal			13. Marital Status (Write the relevant code in the box) A1 Married B2 Unmarried				
14. Religion A1 Hindu B2 Muslim C3 Christian D4 Sikh E5 Jain F6 Buddhist G7 Parsi H8 Jews I9 Others			15. Whether Minority (Write the relevant code in the box) A1 Yes B2 No				
16. Social Status (Write the relevant code in the box) A1 Ex-serviceman B2 War widow C3 Not applicable			17. Whether Kashmiri Migrant (Write the relevant code in the box) A1 Yes B2 No				
18. Name of the Candidate (Leave one box empty between First Name, Middle Name and Surname) <div style="border: 1px solid black; width: 100%; height: 20px; margin-top: 5px;"></div>							
19. Father's/Husband's Name/Mother's Name (Strick out whichever is not applicable) <div style="border: 1px solid black; width: 100%; height: 20px; margin-top: 5px;"></div>							
20(a) Whether a person with disability (Write the relevant code in the box) A1 Yes B2 No		20(b) If a person with disability (nature of disability) (Write the relevant code in the box) A1 Speech and Hearing Impairment B2 Locomotor Impairment C3 Visual Impairment D4 Low Vision E5 Any other, Please specify		21. Employment Status (Write the relevant code in the box) A1 Unemployed B2 IGNOU Employee C3 Employed D4 KVS Employee			
22. Details of Scholarship being received if any:							
(a) Annual Scholarship Amount		(b) Deptt. Offering Scholarship (Write the relevant code in the box) A1 Govt. Deptt. B2 Other		(c) Family Income (yearly)			
<div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>		<div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>		<div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>			
23. Relevant Qualifications: (Which makes you eligible for the programme)							
(a) Qualification		(b) Main Subjects		(c) Year of passing			
<div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>		<div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>		<div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>			
Code		(Last 2 Digits only)		(01, 02, 03 or 04) for pass			
				(Do not use Decimals)			
				(Wherever required)			
24. Details of Fees (with the relevant code in box) B2 Cash Challan of Bank B3 Bank Draft		25. Amount (Add Rs. 200/- in case of Late fee) DD/Challan No. DD/Challan Date					
<div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>		<div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>					
Bank Name :		<div style="border: 1px solid black; width: 100%; height: 20px; margin-top: 5px;"></div>					

26. **Address for Correspondence** (Do not give Post Box No. Leave a blank between each unit of address like House No., Street Name, P.O., etc.)

City

District

State

Pin Code

27. Landline Telephone Number (if any) with STD Code
 STD Code Telephone No.

28. Mobile Number (if any)

29. E-mail address/ID (if any)

DECLARATION BY APPLICANT

I hereby declare that I have read and understood the conditions of eligibility for the programme for which I seek admission. I fulfil the minimum eligibility criteria and I have provided necessary information in this regard. In the event of any information being found incorrect or misleading, my candidature shall be liable to cancellation by the University at any time and I shall not be entitled to refund of any fee paid by me to the University. Further, I have carefully studied the rules of the University as printed in the Prospectus and I accept them and shall not raise any dispute in future over the same rules.

Date _____

Signature of Candidate

CHECKLIST

Tick the relevant boxes

Affix photograph and enclose the following attested copies.

- | | | |
|--------------------------|-------|--|
| <input type="checkbox"/> | (i) | Demand Draft/Challan Form for Programme fee/fee for 1st Year/1st Semester. |
| <input type="checkbox"/> | (ii) | Certificates in support of your educational qualification(s). |
| <input type="checkbox"/> | (iii) | Experience Certificate wherever required. |
| <input type="checkbox"/> | (iv) | Category Certificate for SC/ST/PH/Kashmiri Migrant/War Widow candidates wherever required. |
| <input type="checkbox"/> | (v) | Age Certificate wherever required. |
| <input type="checkbox"/> | (vi) | Student Card duly filed in along with photograph. |
| <input type="checkbox"/> | (vii) | Acknowledgement Card duly stamped. |

CATEGORY CERTIFICATE (I)

(i) SC/ST Candidates

This is to certify that Mr./Ms./Mrs. _____ son/daughter/wife of Shri _____ of Village _____ Town _____ Distt. _____ State/U.T. _____ belongs to _____ Caste which is recognised as Scheduled Caste/Scheduled Tribe under the Constitution (Scheduled Caste Part C States) Order 1951 read with the SC/ST list (Modification Order,1956)

Mr./Ms./Mrs _____ and his/her family reside in Village/Town _____ District _____ State U.T. _____.

(Signature of Tehsildar/Commissioner/District Magistrate)

Place : _____ Signature : _____

Date : _____ Seal/Samp _____

CATEGORY CERTIFICATE (II)

(ii) OBC candidates (only non-cremy layer)

This is to certify that Mr./Ms./Mrs. _____ son/daughter/wife of Shri _____ of Village _____ Town _____ Distt. _____ State/U.T. _____ belongs to _____ Caste who are eligible for availing the benefits as per central list of 5 to 13 Cs/OBC as per Resolution No. 12011/68/93-DCC(C) of Ministry of Social Justice & empowerment as modified from time to time by that Ministry based on the advice of the National Commission for Backward Classes. (NCBC).

Mr./Ms./Mrs. _____ and his/her family reside in Village/Town _____ District _____ State U.T. _____.

(Signature of Tehsildar/Commissioner/District Magistrate)

Place : _____ Signature : _____

Date : _____ Seal/Samp _____



Indira Gandhi National Open University

Student Satisfaction Survey



Kind Attention: All Past and Present Students of IGNOU !
Now you rank our performance...

Dear Student,

At the Indira Gandhi National Open University in the past 40 years, we have always endeavored to make quality and skills for the development of ourselves and our country. It is our conviction that you are the center of growth, talent and the best person to judge how far we have succeeded in our efforts. To give your invaluable inputs, queries and suggestions, we are pleased to have this opportunity. All your inputs from all 50 states and throughout the past and future will be taken into consideration. For www.ignou.ac.in, the feedback helps staff guide us towards the direction where we should improve our systems and make more student-friendly and developed.

With Cheerfulness, RBCG



Enrollment No. Name

Gender : ☐ M ☐ F Age Group: ☐ Below 30 ☐ 31 - 40 ☐ 41 - 50 ☐ Above 51

Programme of Study:

Year of Enrollment: Year of Completion:

Regional Centre: State: Study Centre:

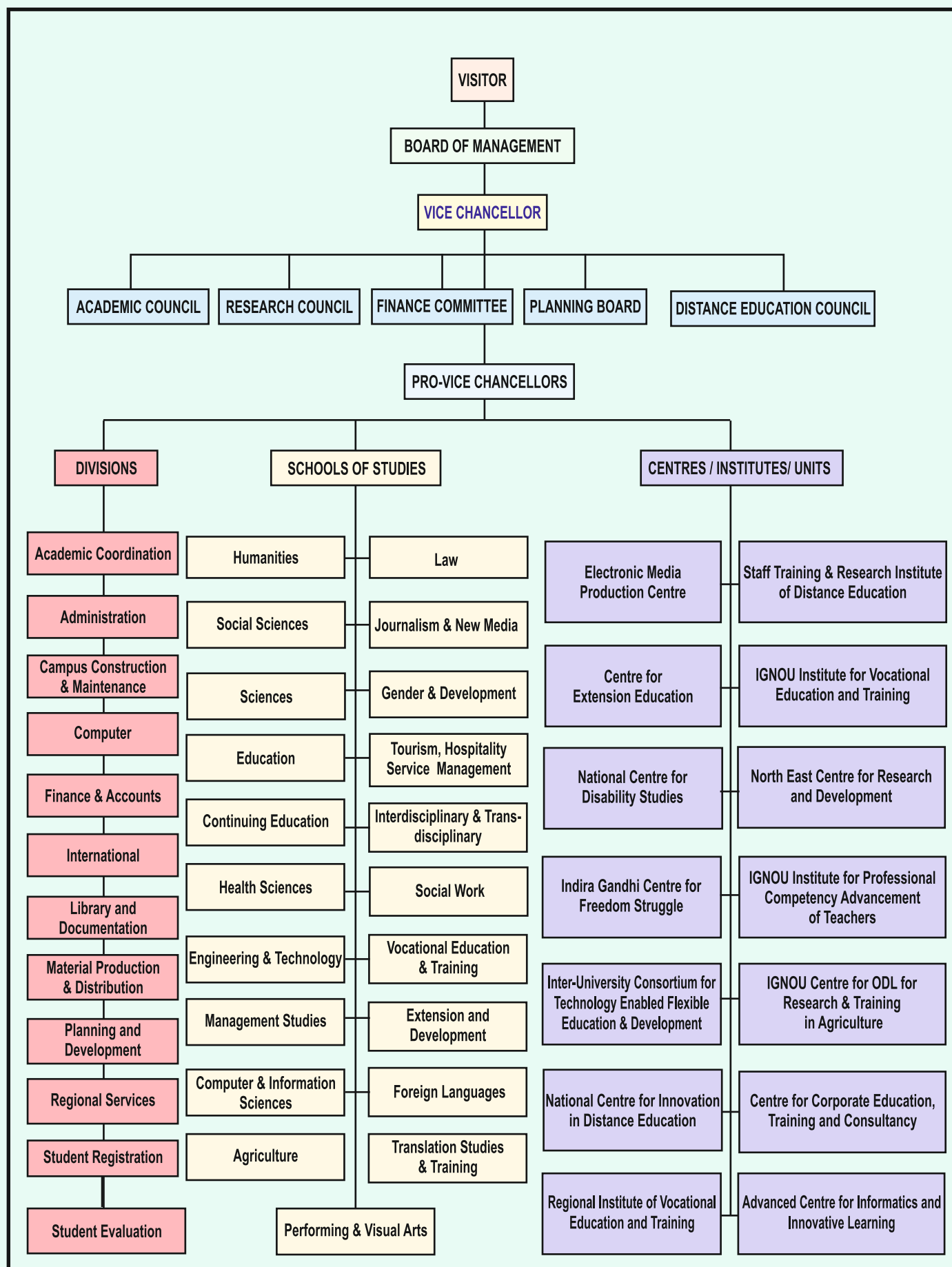
Please indicate your satisfaction level by putting a tick mark on your choice.

Serial No.	Questions	Very Satisfied	Satisfied	Average	Dissatisfied	Very Dissatisfied
1.	Concepts are clearly explained in the printed learning material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	The learning material is presented in a clear manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Supplementary study material (if available) is available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Academic counselling explains the concepts clearly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	The counselling sessions were informative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Changes in the counselling schedule were well communicated to participants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Examination procedures were clearly given to you	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Personnel at the study centres are helpful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	Academic counselling has been well organized	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Gr. classes from the programme coordinator and teachers from the school	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Assignments were relevant to the topic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.	Feedback on the assignments helped in identifying the concepts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13.	Project proposals are clearly explained and discussed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.	Studying in this programme provided the knowledge of the subject	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.	Results and dates of the examinations were provided on time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16.	Overall, I am satisfied with the programme	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

After filling out cut this over the line and mail it to:

STATION, P.O. No. 11, IGNOU, Mahatma Gandhi, New Delhi - 110 046

ORGANISATIONAL STRUCTURE OF IGNOU



BECOMING THE PEOPLE'S UNIVERSITY



“

Starting with 4,000 students in 1985, IGNOU has evolved into the world's largest, most diverse and inclusive institution, with 3.5 million students

”



Indira Gandhi National Open University
Maidan Garhi, New Delhi-110 068