

# **PROGRAMME GUIDE**

**B.A. (Honours) Sociology**  
**January 2020 and July 2020**  
**Sessions**



**Sociology Faculty, School of Social Sciences**

**Indira Gandhi National Open University  
New Delhi**



Printed study material is our mainstay in learning paradigm. Our study material is prepared by a team of experts keeping in view the interest of the learner. Each course has a course Expert Committee with distinguished academics and professionals involved in the course preparation. The course material is written in such a manner that the learners can study it by themselves with a little assistance from our Academic Counsellors at the Study Centres. Further, textbooks and reference books are available in the libraries attached to the Study Centres and Regional Centres. Therefore, there is no need for any cheap or condensed guides for pursuing courses of IGNOU. In fact, these may harm the learners. The University strongly advises the learners not to take recourse to such type of guides available in the market

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*January 2020*

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*Further information about the Indira Gandhi National Open University courses may be obtained from the University's office at Maidan Garhi, New Delhi-110 068.*

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Dear Learner,

Welcome to IGNOU and the Honours programme in Sociology under Choice Based Credit Scheme proposed by the University Grants Commission. As you have joined one of the world's largest universities, imparting education through Open and Distance mode, it is necessary that you are aware of the university and how it functions. You will also be keen to know in some detail about the programme you have joined and the way in which the university imparts instructions. This Programme Guide gives you the necessary information that will help you in knowing the university and pursuing the programme. It also gives the syllabus of the courses that are presently on offer. We therefore advice you to keep this Programme Guide safely till you complete the Programme.

While pursuing this B.A.(Honours) Programme in Sociology, you will receive support from IGNOU through the Regional Centre and Study Centre which will be allotted to you and from IGNOU's website. As a distance learner, you may have several queries. We expect you to be directly in contact with us and your peers as well through the Internet. If you have any query, write to us at the email given below.

While the University makes every effort to ensure that you are able to pursue your programme of study without any difficulty, we are aware that sometimes due to lack of information, and sometimes due to the sheer magnitude of operations, you do occasionally face problems. Use the iGRAM platform (<http://igram.ignou.ac.in>) for quick resolution of the problem.

We advise you to be in touch with the Study Centre allotted to you for advice / timely / day-to-day information related to this programme or visit the university website at [www.ignou.ac.in](http://www.ignou.ac.in) at regular intervals. We wish you all the success in pursuing this Honours Programme in Sociology.

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**PART I**

**PROGRAMME**

**DETAILS**

## **1. THE UNIVERSITY**

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The Indira Gandhi National Open University (IGNOU) is the world's largest University. It is a Central University established by an Act of Parliament in 1985, to advance and disseminate learning and knowledge by diverse means, including information communication technology. The objective is to provide opportunities for higher education to a large segment of the population and promote educational wellbeing of the larger society.

In a relatively short time, IGNOU has made a significant contribution in the areas of higher education, community education, extension activities and continual professional development. As a world leader in distance education, it has been conferred with an Award of Excellence by the Commonwealth of Learning (COL), Canada.

IGNOU offers its academic programmes through its 21 Schools of Studies and a network of 67 Regional Centres (including 11 Recognised Regional Centres for the Indian Army, Navy and Assam Rifles), and about 3500 Study Centres (SCs). The University also has a network of 12 Overseas Study Centres (OSC).

The University offers over two hundred academic, professional, vocational, awareness generating and skill-oriented programmes at the level of Certificate, Diploma, Bachelor's Degree, Master's Degree and Doctoral Degree.

Currently the emphasis is being laid on developing interactive multimedia supported online learning as well adding value to the traditional distance education delivery mode with modern technology enabled education within the framework of blended learning. It has decided to make the learning material available in digital format. As a national coordinator for SWAYAM, the university is offering 15 courses on SWAYAM with registration of 39,500 learners in 2019. IGNOU is the national coordinator for SWAYAMPRAHAB with five educational DTH channels in areas of Humanities.

## **2. SCHOOL OF SOCIAL SCIENCES**

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The School of Social Sciences (SOSS) is among the larger schools of studies at the University. SOSS offers academic programmes in eight disciplines: Anthropology, Economics, History, Library and Information Science, Political Science, Psychology, Public Administration and Sociology.

Besides, two Centres are housed under the School, Centre for Freedom Struggles and Diaspora Studies (CFDS) and the Centre for Gandhi and Peace Studies and Dr. B.R. Ambedkar Chair on Social Change and Development.

The School offers a number of certificate, diploma and degree programmes at the undergraduate and Masters level. It has also expanded its academic activities and has launched research programmes that apply newer methodologies to elicit a more creative response, both from within a discipline and from inter-disciplinary interactions.

The School also undertakes training programmes in the areas of disaster management, human rights, tourism and other contemporary social issues.

### **3. B. A. (HONOURS) SOCIOLOGY**

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IGNOU has been one of the earliest universities to introduce credit based academic programmes with a choice of courses. With the introduction of semester system and an evaluation system based on 10 point grading system in 2019, IGNOU joins the Central and State Universities across the country in introducing the Choice Based Credit System (CBCS) at the Undergraduate level.

Beginning this January 2020, the School of Social Sciences and the School of Humanities are offering BA Honours programmes. The B.A. Honours in Sociology (Programme Code: BASOH) has a total of 14 core courses, which are compulsory, 6 electives, out of which you have to opt for 4. There are 4 inter-disciplinary and 2 ability and 2 skill enhancement courses. The programme is designed to enable you to take courses of their choice, learn at your own pace, and adopt an interdisciplinary approach to learning. It is thus a learner centric programme with flexibility, choices, and mobility built into it.

Sociology is a comprehensive and systematic study of society and human behaviour. It tries to understand and explain the social structures, processes which influence human interactions. Sociologists study all aspects of social life, from small groups to large scale communities and institutions. The discipline examines fundamental human institutions such as family, religion, political and economic systems. Study of institutions and structures help us to understand how individuals are socialised into the way of society or not. Sociology not only looks at some enduring patterns and structures but also tries to understand and explain changes. In addition to providing a theoretical and factual foundation for the study of social issues, sociology teaches statistical and research skills required undertaking field studies. As societies become more and more complex, especially in the globalised world, the skills that sociologist acquire are valuable.

### **3.1 Aims and Objectives of the Programme**

Honours in Sociology graduates who develop their basic skills, are well-placed to apply for a wide range of jobs that are not directly related to the subject matter of sociology itself and will find themselves well-prepared to adapt to changing opportunities. The BA Honours Programme in Sociology is designed to give the learner a strong foundation in the basic ideas, concepts, institutions and processes of society. The study of sociology is a launching pad to exciting careers in research, policy analysis, development work, and other positions requiring a strong social science foundation.

### **3.2 Programme Outcome**

By choosing this programme, the learner should be able to:

- get a holistic understanding of society;
- identify similarities and differences between societies and cultures;
- describe the past and look at possible future scenarios
- explain complex phenomena through its underlying structures

### **3.3 Duration**

The Programme can be completed in a minimum of three years and a maximum of six years.

### **3.4 Medium of Instruction**

This Programme is on offer in Hindi and English. You must give your option for the language of instruction in your application for admission. However, you can change your option within one month of the first receipt of study materials on payment of the amount prescribed by the University.

### **3.5 Credits**

The university follows the credit system. Each credit is equivalent to 30 hours of study comprising all learning activities (i.e. reading and comprehending print material, listening to audio-based materials, watching video-based materials, attending counselling sessions, completing activities of tutorials or laboratory and writing assignment responses).

### **3.6 Structure of BA Honours in Sociology Programme**

To meet the stated aims and objectives, as stated above, this programme besides having strong foundation in sociology also has integrated a number of interdisciplinary and ability enhancing courses which provide the learner opportunities to explore subjects beyond the discipline of Sociology.

The programme is of 148 credits with a mix of five types of courses: fourteen core courses, eight elective courses (four Discipline Specific Electives and four Generic Electives) and four ability enhancement courses (two ability enhancing compulsory courses and two skill enhancing courses). While each of the AECCs and SECs is of four credit weightage, all other courses of this programme are six credit courses.

### Semester-wise Distribution of Courses

Semester	Core Courses (6 credits)	Discipline Specific Electives (6 credits)	Ability Enhancement Courses (4 credits)	Generic /Interdisciplinary (6 credits)	Credits
1.	<b>BSOC 101</b> <b>Introduction to Sociology I</b>  <b>BSOC 102</b> <b>Sociology of India - I</b>	None	<b>BEVAE 181: Environmental Studies</b>	<b>BPAG 171 Disaster Management</b>	22
2.	<b>BSOC 103</b> <b>Introduction to Sociology II</b>  <b>BSOC 104</b> <b>Sociology of India - II</b>	None	<b>BEGAE 182: English Communication</b> <b>BHDAE 182: Hindi Bhasha Aur Samprashan (fganhHkk'kkvkSjlaizs'k.k)</b>	<b>BGDG 172 Gender Sensitization: Society and Culture</b>	22
3.	<b>BSOC 105</b> <b>Political Sociology</b>  <b>BSOC 106</b> <b>Sociology of Religion</b>  <b>BSOC 107</b> <b>Sociology of Gender</b>	None	<b>BANS 183 Tourism Anthropology</b>	<b>BPAG 173 E Governance</b>	28
4.	<b>BSOC 108</b> <b>Economic Sociology</b>  <b>BSOC 109</b> <b>Sociology of Kinship</b>  <b>BSOC 110 Social Stratification</b>	None	<b>BANS 184 Public Health and Epidemiology</b>	<b>BPAG 174 Sustainable Development</b>	28
5.	<b>BSOC 111</b> <b>Sociological Thinkers -I</b>  <b>BSOC 113</b> <b>Sociological Research Methods</b>	Any two: <b>BSOE 141</b> <b>Urban Sociology</b>  <b>BSOE 143</b> <b>Environmental</b>	None	None	24

		<b>Sociology</b>  <b>BANE 143 Tribal Cultures of India</b>			
<b>6.</b>	<b>BSOC 112 Sociological Thinkers -II</b>  <b>BSOC 114 Sociological Research Methods -II</b>	<b>Any two:</b> <b>BSOE 142 Indian Sociological Traditions</b>  <b>BSOE 144 Reading Ethnographies</b>  <b>BANE 144 Visual Anthropology</b>	<b>None</b>	<b>None</b>	<b>24</b>

**3.4.1 Core Courses (CCs):** The fourteen core courses of this programme cover all the core areas of the discipline of Sociology. Each of these core courses is of six credits. These courses are very similar to the courses offered by other universities that have adopted Choice Based Credit Scheme. They introduce you to the key sociological concepts, ideas, issues, institutions and processes at the national, regional and international level. In the first year of the programme, we introduce some basic concept and theories. We also have an introductory core course which outlines the sociological traditions, theories and approaches to understand Indian society. In the second and third year we introduce you to various societal institutions, such as family and kinship, political systems, economic system and the hierarchical structures of class, caste and gender. In addition we introduce you to various aspects of undertaking research through the course on sociological methods. The Table given below gives the distribution of these Core Courses across the six semesters:

<b>Year of Course</b>	<b>Semester</b>	
	First, Third and Fifth Semester	Second, Fourth and Sixth Semester
First	<b>BSOC 101 Introduction to Sociology I</b> <b>BSOC 102 Sociology of India - I</b>	<b>BSOC 103 Introduction to Sociology II</b> <b>BSOC 104 Sociology of India - II</b>
Second	<b>BSOC 105 Political Sociology</b> <b>BSOC 106 Sociology of Religion</b> <b>BSOC 107 Sociology of Gender</b>	<b>BSOC 108 Economic Sociology</b> <b>BSOC 109 Sociology of Kinship</b> <b>BSOC 110 Social Stratification</b>
Third	<b>BSOC 111 Sociological Thinkers -I</b> <b>BSOC 112 Sociological Research Methods</b>	<b>BSOC 113 Sociological Thinkers -II</b> <b>BSOC 114 Sociological Research Methods -II</b>

**3.4.2 Discipline Specific Electives (DSEs):** Besides the 14 Core Courses, you will have to study four Discipline Specific elective courses in this programme. These are elective courses in Sociology and the sister discipline of Social Anthropology which seek to enhance your understanding of society in more detailed way. Each DSE is of six credits.

The DSE courses are on offer in the Third year, that is, in the Fifth and Sixth semesters of the programme. Of these six courses you will have to take any four course in the fifth and sixth semester. You will, however, have to study only two DSEs each semester.

<b>Fifth Semester</b>	<b>Sixth Semester</b>
Any two of the following:	Any two of the following:
<b>BSOE 141 Urban Sociology</b>	<b>BSOE 142 Indian Sociological Traditions</b>
<b>BSOE 143 Environmental Sociology</b>	<b>BSOE 144 Reading Ethnographies</b>
<b>BANE 143 Tribal Cultures of India</b>	<b>BANE 144 Visual Anthropology</b>

**3.4.3 Ability Enhancement Compulsory Courses (AECC):** As the name suggests, these are compulsory courses which you will study, one each in the first and second semesters of the programme. Each AECC is of four credits weight.

<b>Year of Programme</b>	<b>Semester</b>	
	<b>First</b>	<b>Second</b>
<b>I</b>	<b>BEVAE 181: Environmental Studies</b>	<b>BEGAE 182: English Communication</b> <b>BHDAE 182: Hindi Bhasha Aur Samprashan(fganHkk'kkvkSjlaizs'k.k)</b>

**3.4.4 Skill Enhancement Courses (SECs):** Skill Enhancement Courses are the other type of courses you will have study in this programme. These are value-based and/or skill-based courses and are designed develop competencies and skills. Each SEC is of four credit weightage. These courses are available in the Second year. We offer courses drawn from the faculty of Anthropology and Public Administration.

<b>Year of Programme</b>	<b>Semester</b>	
	<b>Third</b>	<b>Fourth</b>
<b>II</b>	<b>BANS 183 Tourism Anthropology</b>	<b>BANS 184 Public Health and Epidemiology</b>

**3.4.5 Generic Electives(GEs) :** Generic electives (GEs) are interdisciplinary courses that have been specifically developed by different disciplines of Social Sciences, Humanities and Sciences. They are intended to provide an exposure to other disciplines/subjects.

The four GEs that are on offer, in sequence, are:

**BBPAG 171 Disaster Management**

**BGDG 172 Gender Sensitization: Society and Culture**

**BPAG 173 E Governance**

**BPAG 174 Sustainable Development**

In order to provide you greater choice , the University will add new SECs and GEs from time to time. These will be made known to you at the time of re-registration for the Second year.

## **4. PLANNING YOUR BACHELORS STUDIES**

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As mentioned earlier, each credit of this programme is equivalent to 30 hours of learner study comprising all learning activities (i.e. reading and comprehending the print material, listening to audios, watching videos, attending counselling sessions, teleconferencing and writing assignment responses). This means that you will have to devote approximately 180 hours of study for a six-credit course ( $30 \times 6$ ) and 120 study hours for a four credit course ( $30 \times 4$ ). Since you have three courses of six credits and one four credit course to complete in the first semester and a similar workload in the second semester, you need to put in a total of 1320 hours of study in a year. This means that you will have to **devote around four and half hours of study every day** for at least 300 days in a year. You are therefore advised to adjust your reading schedule keeping this workload in view. With this schedule, you will be able to complete all courses of the First year.

**Be aware of the differential workload in the three years of the programme.** There is a slight increase in the workload as you will have to study four 6 credit courses and a 4-credit course ( $30 \times 28 = 840$ ) each semester. This means that your total study hours will increase to 1680 hours which works out to five and half hours every day for at least 300 days in a year. In the third year, there is a small reduction in the study time as you will have to earn 24 credits in each of the two semesters. You need to be more focused and put in more effort in the Second year of the programme. It is therefore helpful to study consistently throughout the year and not plan to speed up before the examinations.

The University offers a lot of flexibility and openness in the courses and duration for the completion of programmes. You should **take full advantage of this flexibility**. As indicated earlier you can finish this programme in three by earning 148 credits. If you are not able to complete it within this period, you can take a maximum of six years to complete the programme. It would be better if you plan it in a systematic way. At the beginning of each semester/year, the University will make available

study materials and assignments according to scheme of study. It is, however, up to you to decide which courses you will complete in a particular year. Completion of a course would involve studying the course, completing the assignments and obtaining pass marks in both assignments and the term end examination. If you are busy elsewhere and not able to fully devote yourself to the programme you should fix your targets every year. If you feel that instead of 44 credits you would do only 24 or 36 credits in a year, plan it from the beginning of the year, study only those courses, do the assignments for them and appear for term end exam. Carry over the rest to next year. Again, next year, decide your goals for that year. Whenever you decide to do the previous year's course download fresh assignments from IGNOU website, submit them according to the schedule and appear in the term end examination (For details see Section 7.1 of this Programme Guide). Through a proper planning you can finish this programme according to your convenience.

## **5. FEE STRUCTURE AND SCHEDULE OF PAYMENT**

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A total of Rs. 9600/- is to be paid for the Bachelor of Arts Honours Programme @ Rs 3200/-. In the First year, in addition to Rs. 3200/-, a Registration fee of Rs. 200/- also has to be paid. The programme fee should be paid only by means of Debit Card/Credit Card through online mode only. Fee once paid is not refundable.

The University can revise the programme fee. In that case, the revised fee shall be payable by you as per the schedule of payment notified by the university.

Although the Bachelor of Arts programme is a semester-based programme, registration is done annually. Just as you have registered for the first two semesters at the start of the programme, you will have to re-register for the Second year (third and fourth semesters) and Third year (fourth and fifth semesters) before the beginning of the academic year.

**The submission of Re Registration form and payment of programme fee must be done at the beginning of each year, as per schedule given below, by online mode only, by means of Debit Card/Credit Card.**

**Schedule for Re-Registration\***

<b>For January Session</b>	<b>For July Session</b>	<b>Late Fee</b>
1st August to 2 <sup>nd</sup> October	1st Feb to 31st March	Nil
3rd October to 31st October	1st April to 30th April	₹ 200.00
1st November to 30th November	1st May to 31st May	₹ 500.00
1st December to 20th December	1st June to 20th June	₹ 1000.00

\* As and when it is necessary, the University can revise the programme fee and the revised fee shall be payable by you as per schedule of payment notified by the University.

Timely payment of programme fees is the responsibility of the learner. The learner is expected to remit the fees as early as possible without waiting for the last date. Non-payment of fee would result in the withdrawal of access to study material and permission to write the examinations. It may also result in the cancellation of your admission. If any learner wilfully appears in an examination without proper registration for a course, disciplinary action shall be taken against him or her as per rules of the University.

## **6. INSTRUCTIONAL SYSTEM**

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The methodology of instruction adopted by the University is different from that in the conventional universities. The Open University system is more learner-oriented in which the learner is an active participant in the teaching-learning process. Most of the instruction is imparted through distance rather than face-to-face communication.

The University follows a multi-media approach for instruction. It comprises of

- Self-Learning Material
- Audio-video programmes transmitted through radio and television
- Teleconferencing sessions
- Face-to-face counselling at Study Centres by Academic Counsellors
- Assignments/ Tutorials/ Practicals/ Dissertation/ Project work

### **6.1 Course Material**

Course material, in print or eBook format, is the primary form of instruction. You should concentrate mainly on the course materials that are sent to you in the form of printed books or eBooks. The course material would be sufficient to write assignment responses and prepare for the Term End Examination (TEE). We would, however, suggest you to read additional material, especially those given in the Suggested Reading section of the course material.

The course material prepared by the University is self-learning in nature. Each course is printed in the form of a single book or eBook. The course is divided into a number of **Blocks**. A six credit course generally has four to five Blocks. Each Block consists of Units (minimum two to maximum five units). Normally, the **Units** covered in a Block have a thematic unity. The introduction section of the book provides an overview of the course, its objectives, guidelines for studying the material, etc. The Block introduction explains the coverage of the Block as a whole as well as the coverage of each Unit in that Block.

Each Unit is structured in a way to facilitate self-study by you. Each Unit begins with learning **Objectives** which will give you an idea on what you are expected to learn from the Unit. The **Introduction** provides an overview of the major theme of the

unit. An attempt is made to forge a link with the topics of the previous Units and the topic to be covered in the Unit. This is followed by the main text, which is divided, into various sections and subsections. At the end of each section we have provided questions for self-evaluation under the heading of **Check Your Progress**. You should attempt this part, as it will help you in assessing the immediate absorption and check your understanding of the topic. Questions in Check Your Progress are for your practice only, and you should not submit answers to these questions to the University for assessment. Hint answers to the Check Your Progress exercises are provided at the end of the unit. We have not provided the full length answers, as we would like to encourage you to write in your own words and not rely on memorizing the course material.

The section **Let Us Sum Up/Summary/Conclusion** gives a brief account of what has been discussed in the Unit. This summary enables you to recall the main points covered in the Unit. Each unit ends with **References** which gives the list of books and articles that have been consulted to prepare the unit. In addition, at the end of each Block/Course, a list of **Suggested Readings** is given. Some of these books listed in this section will be available in the libraries at the Regional Centres and select Study Centres.

In order to comprehend the SLMs, read the Units carefully and note down the important points. You can use the space in the margin of the printed pages for making notes and writing your comments. While reading the Units, you may mark the difficult words and look for the meaning of such words in a dictionary. If you still do not understand something, consult your counsellor during the face-to-face sessions at the Study Centre for clarification.

### **Dispatch of Study Material**

The dispatch of material will start once the online process of registration is complete. You can expect to receive your study material within one month of closing of the registration for the programme. If any course material is missing or you receive wrong or defective material, please address your query to the Regional Centre or write to Student Services Centre at [ssc@ignou.ac.in](mailto:ssc@ignou.ac.in).

For the students who have applied for digitized version, detailed information is available on the IGNOU website.

## **6.2 Academic Counselling**

In distance education, face-to-face contact between the learners and their academic tutors/ counsellors is an important activity. The purpose of such an interaction is to answer some of your questions and clarify your doubts, which may not be possible through any other means of communication. It is also intended to provide you an opportunity to meet fellow learners.

There are experienced academic counsellors at the Study Centres to provide academic counselling and guidance to you in the courses that you have selected for study. The academic counselling sessions for each of the courses are held at suitable intervals throughout the academic session. Attendance in the academic counselling sessions for theory courses is not compulsory, but we would suggest you to attend these sessions as they may be useful in certain respects, such as to share your views on the subject with teachers and fellow learners, comprehend some of the complex ideas or difficult issues, and get clarifications for any doubts which you would not otherwise try to raise.

Face-to-face counselling will be provided to you at the Study Centre assigned to you. You should note that the academic counselling sessions will be very different from the usual classroom teaching or lectures. Academic counsellors will not be delivering lectures or speeches. They will try to help you to overcome difficulties, which you face while studying for this programme. In these sessions, you must look into the subject-based difficulties and any other issues arising out of such difficulties. Besides, some of the audio and video material that is available at that time will be played in the counselling sessions. The University normally organizes six to seven academic counselling sessions for a 4-credit and nine to ten sessions for a six credit course. In case there are less than 10 students in a Study Centre, then intensive counselling sessions will be held which essentially means that 40 per cent of the prescribed counselling sessions will be conducted within a week's time.

Before you attend the academic counselling sessions, please go through your course material and note down the points to be discussed. Unless you have gone through the Units, there may not be much to discuss. Try to concentrate on relevant and important issues. Try also to understand each other's points of view. You may also establish personal contact with your fellow learners to get mutual help for academic purposes. Try to get the maximum possible help from your academic counsellors.

### **6.3 Study Centre**

To provide effective student support, we have set up a number of Study Centres all over the country. You will be allotted one of these Study Centres taking into consideration your place of residence or work. However, each Study Centre can handle only a limited number of students and despite our best efforts, it may not always be possible to allot the Study Centre of your choice. The particulars regarding the Study Centre to which you are assigned will be communicated to you.

Every Study Centre will have:

- A Coordinator who will coordinate different activities at the centre.
- An Assistant Coordinator and other support staff appointed on a part-time basis.
- Academic Counsellors in different courses to provide counselling and guidance to you in the courses you have chosen.

A Study Centre will have six major functions:

**Counselling:** Face-to-face counselling for the courses will be provided at the Study Centres. As mentioned earlier, there will be nine to ten academic counselling sessions for a 6-credit course and six to seven sessions for a 4-credit course.

The schedule of the counselling sessions will be communicated to you by the Coordinator of your Study Centre.

**Evaluation of Assignments:** Tutor Marked Assignments (TMA) will be evaluated by the Academic Counsellors appointed for different courses at the Study Centre. These assignments will be returned to you with tutor's comments and marks obtained. These comments will help you in your studies.

**Library:** For each course, some of the books suggested under 'Suggested Readings' will be available in Library at the Regional Centre and select Study Centres.

**Information and Advice:** At the Study Centre, you will get relevant information regarding the courses offered by the University, academic counselling schedules, examination schedule, etc. You will also get guidance in choosing your elective and application oriented courses.

**Audio-Video Facilities:** The Study Centre is equipped with audio-video facilities to help you make use of the audio and video materials prepared for different courses. Media notes, describing the contents of each programme, will also be available at the Study Centre. This will help you to know the contents of each programme.

**Interaction with Fellow-learners:** The Study Centre gives you an opportunity to interact with fellow learners

Study Centre is the contact point for you. The University cannot send all the communication to all the students individually. All important information is communicated to the Coordinators of the Study Centres and Regional Directors. The Coordinators would display a copy of such important circular/notification on the notice board of the Study Centre for the benefit of all IGNOU learners. You are, therefore, advised to get in touch with your Study Centre for day-to-day information about assignments, submission of examination forms, TEE date-sheet, declaration of result, etc.

## 6.4 Interactive Radio Counselling

The University has the facility of interactive counselling through All India Radio network all over India. You can participate in it by tuning in to your area Radio station. Experts from various discipline areas are available for this counselling. Students can put across their questions to these experts by using the telephone. The telephone numbers are announced by the respective Radio Stations. This counselling

is available on all days. The topic for each session of the interactive radio programme is available in the Gyanvani section of the University website.

## **6.5 Gyan Darshan**

IGNOU in collaboration with Doordarshan now has an exclusive Educational TV Channel called Gyan Darshan. It is available through cable TV network. The channel telecasts educational programmes for 24 hours every day. Live telecast is from 3-5 p.m. and repeat from 8-10 p.m. Apart from programmes of IGNOU, it will have educational programmes produced by various national education institutions. You should try to get access to it through your cable operator. The schedule of programmes and live sessions is available at the study centers one month in advance. You can also get the schedule of programmes and live sessions from the University website

## **6.6 Gyan Vani**

Gyan Vani is an educational FM Radio network providing programmes covering different aspects and levels of education including Primary and Secondary Education, Adult Education, Technical and Vocational Education, Higher Education and Extension Education. There will be programmes on various aspects and courses of Bachelor of Arts. The schedule of the programmes is uploaded on the University website.

## **6.7 Teleconference/EDUSAT**

To reach our learners spread in different parts of the country we take the help of teleconferencing. These sessions are conducted from Delhi. The students can attend these at the regional centres and specified study centres of IGNOU. It is a one way video and two way audio facility. The teleconferencing is available on Gyan Darshan-2 and Edusat. The faculty members at Delhi and other experts as resource persons participate in these sessions. You can put your problems and questions to these experts through the telephone available at receiving centres. These will help in resolving your queries related to courses and other general information pertaining to the Bachelors of Arts programme.

# **7. EVALUATION**

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The system of evaluation followed by the University is also different from that of conventional universities. IGNOU has a multilayer system of evaluation.

- Self-assessment exercises within each unit of study.
- Continuous evaluation mainly through assignments which are tutor-marked, practical assignments and seminar/ workshops/extended contact programmes, etc. depending on the nature of the course opted for.
- The Term End Examinations.

- Project/Practical work depending upon the requirement of the course.

The evaluation consists of two parts: i) continuous evaluation through assignments, and ii) term end examination. In the final result, all the assignments of a course carry 30% weightage while 70% weightage is given for the Term End Examination (TEE). University follows a grading system for continuous evaluation as well as term-end examination. It is done on a ten point scale using the letter grades as given below: The University has decided to provide numerical marking also in the grade card and award of division for the Bachelor of Arts.

<b>Letter Grade</b>	<b>Numerical Grade</b>	<b>Percentage</b>
O (Outstanding)	10	$\geq 85$
A+ (Excellent)	9	$\geq 75$ to $< 85$
A (Very Good)	8	$\geq 65$ to $< 75$
B+ (Good)	7	$\geq 55$ to $< 65$
B (Above Average)	6	$\geq 50$ to $< 55$
C (Average)	5	$\geq 40$ to $< 50$
D (Pass)	4	$\geq 35$ to $< 40$
F (Fail)	0	$< 35$
Ab (Absent)	0	Absent

You are required to score at least 35% marks (Grade D) in both continuous evaluation (assignments) as well as the term-end examination of each course. In the overall computation also you must get at least 35% marks (Grade D) in each course to claim the B.A. degree. The scores of continuous evaluation and term-end examination are not complementary to each other for qualifying a course.

Students who do not qualify in the term-end examination are allowed to take up the Term End Examination in the next semester. It means you can take the TEE of the first year courses during the second year of your study. Similarly, second year courses can be carried over to the third year.

## 7.1 Assignments

Assignments constitute the continuous evaluation. **The marks that you secure in the assignments will be counted in your final result.** As mentioned earlier, an assignment of a course carries 30% weightage. You are therefore advised to take your assignment seriously. A simple omission on your part may put you in great inconvenience later.

For each course of this programme, you have to do two to three Tutor Marked Assignments (TMAs) depending upon the nature of the course. The TMA for each semester can be downloaded from the Student Zone of the University website.

You have to complete the assignment within the due dates specified in the assignment booklet. **You will not be allowed to appear for the term-end examination for any course if you do not submit the assignment in time for that course.** If you appear in term-end examination, without submitting the assignments, the result of the

term-end examination is liable to be cancelled.

Ensure that your assignment responses are complete in all respects. Before submission you should ensure that you have answered all the questions in all assignments. Incomplete assignment responses may affect your grades adversely.

The main purpose of TMA is to test your comprehension of the learning materials you receive from us and also to help you get through the courses. The evaluators/academic counsellors after correcting the assignments return them back to you with their comments and marks. The comments will guide you in your study and help in improving it. It is therefore important that you collect the evaluated TMA along with a copy of the assessment sheet containing the comments of the evaluator on your performance.

The content provided in the printed course materials should be sufficient for answering the assignments. Please do not worry about the non-availability of extra reading materials for working on the assignments. However, if you have access to other books, you may make use of them. The assignments are designed in such a way as to help you concentrate mainly on the course material and exploit your personal experience.

**You have to submit your assignment response sheets to the Coordinator of the Study Centre assigned to you.** For your own record, retain a copy of all the assignment responses which you submit to the Coordinator. If you do not get back your duly evaluated tutor marked assignments along with a copy of the assessment sheet containing comments of the evaluator on your assignment within a month after submission, please try to get it personally from your Study Centre. This may help you to improve upon future assignments.

**Keep duplicate copies of assignment responses of TMAs submitted to Study Centres.** They may be required to be produced at Student Evaluation Division on demand. Also maintain an account of the corrected assignment responses received by you after evaluation. This will help you to represent your case to the University in case any problem arises.

If you do not get a pass grade in any assignment, you have to submit it again. Get fresh assignments from the Student Zone tab of the University website. However, once you get the pass grade in an assignment, you cannot re-submit it for improvement of grade. Assignments are not subject to re-evaluation except for factual errors, if any, committed by the evaluator. The discrepancy noticed by you in the evaluated assignments should be brought to the notice of the Coordinator of the Study Centre, so that the correct score is forwarded by him/her to the Student Evaluation Division at Headquarters.

In case you find that the score indicated in the assignment sheet of your Tutor Marked Assignment has not been correctly reflected or is not entered in your grade card, you are advised to contact the Coordinator of your Study Centre with a request to forward the correct award list to the Student Evaluation Division at the

Headquarters.

Do not enclose or express doubts for clarification, if any, about study material or assignment along with the assignment. **Send your doubts in a separate cover to the Director of the concerned School at IGNOU, Maidan Garhi, New Delhi - 110068.** Give your complete enrolment number, name, address, title of the Course, and the number of the Unit or the assignment, etc. on top of your letter. If you have any specific grievances, you use the iGRAM (<http://igram.ignou.ac.in>) platform for a early response from the University.

#### **SPECIFIC INSTRUCTIONS FOR TUTOR MARKED ASSIGNMENTS (TMA)**

- 1) Write your Enrolment Number, Name, Full Address, Signature and Date on the top right hand corner of the first page of your response sheet.
- 2) Write the Programme Title, Course Code, Course Title, Assignment Code and Name of your Study Centre on the left hand corner of the first page of your response sheet. **Course Code and Assignment Code may be reproduced from the assignment.**

The top of the first page of your response sheet should look like this:

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<b>ENROLMENT NO.</b> : .....	<b>NAME</b> : .....
<b>PROGRAMME CODE:</b> .....	<b>ADDRESS</b> : .....
<b>COURSE CODE</b> : .....	
<b>COURSE TITLE</b> : .....	
<b>ASSIGNMENT CODE :</b> .....	<b>SIGNATURE:</b> .....
<b>STUDY CENTRE</b> : .....	<b>DATE</b> : .....

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- 3) Read the assignments carefully and follow the specific instructions, if any, given on the assignment itself about the subject matter or its presentation.
- 4) Go through the Units on which the assignments are based. Make some points regarding the question and then rearrange those points in a logical order and draw up a rough outline of your answer. While answering an essay type question, give adequate attention to introduction and conclusion. The introduction must provide a brief interpretation of the question and how you propose to develop it. The conclusion must summarise your response to the question. Make sure that the answer is logical and coherent, and has clear connections between sentences and paragraphs. The answer should be relevant to the question given in the assignment. Make sure that you have attempted all the main points of the question. Once you are satisfied with your answer, write down the final version neatly and underline the points you wish to emphasise. While solving numerical problems, use proper format and give working notes wherever necessary.
- 5) Use only foolscap size paper for your response and tie all the pages carefully. Avoid using very thin paper. Allow a 4 cm margin on the left and at least 4 lines in between each answer. This may facilitate the evaluator to write useful comments in the margin at appropriate places.

- 6) Write the responses in your own hand. Do not print or type the answers. Do not copy your answers from the Units/Blocks sent to you by the University. It is advised to write your answers in your own words as it will help in grasping the study material.
- 7) Do not copy from the response sheets of other students. If copying is noticed, the assignment will be rejected.
- 8) Write each assignment separately. All the assignments should not be written in continuity.
- 9) Write the question number with each answer.
- 10) The completed assignment should be submitted to the Coordinator of the Study Centre allotted to you. TMAs submitted at any other place will not be evaluated.
- 11) After submitting the TMA, get the acknowledgement from the Coordinator on the prescribed assignment remittance-cum-acknowledgement card.
- 12) In case you have requested for a change of Study Centre, you should submit your TMA only to the original Study Centre until the change of Study Centre is notified by the University.
- 13) If you find that there is any factual error in evaluation of your assignments e.g. any portion of your assignment response has not been evaluated or the total of score recorded on your assignment response is incorrect, you should approach the Coordinator of your study centre for correction and transmission of correct score to headquarters.

## 7.2 Term End Examination

As stated earlier, the term-end examination is the major component of the evaluation system and it carries 70% weightage in the final result.

You must fill the Term End Examination form online before the last dates i.e. 31st March for June exam and 30th September for December exam.

The University conducts term end examinations twice a year i.e., in June and December. You can, however, take the examination only after completing one year of study. This means that **the Term End Examination (TEE) for your first and second semesters will be conducted together at the end of First year**. Similarly, for third and fourth semesters and for the fifth and sixth semesters, the TEE will be conducted together at the end of the Second and Third year of the programme. If you miss taking any examination at the end of the year, you may take those courses in next TEE conducted in June or December.

A learner is permitted to appear in the TEE, subject to the following conditions: -

- Registration for the courses is valid and not time barred.
- Required number of assignments in the course has been submitted by the due date.
- Minimum time to pursue these courses as per the provision of the programme has been completed.

- Examination fee is paid for all the courses in which the learner is writing the examination.

In the case of non-compliance of any of the above conditions, the result of all such courses is liable to be withheld by the University.

In case you fail to get a pass score (35% marks) in the Term End Examination, you will have to reappear at the next Term End Examination for that course within the total span of the programme i.e. six years.

### **Submission of Online Examination Form**

The learners are required to fill in the Examination form to appear in the TEE each time i.e. for every exam (December/June) a learner has to apply afresh. Only one form is to be submitted online for all the courses that a learner plans to take in a TEE. To avoid discrepancies in filling up examination forms and avoid hardship in appearing in the TEE, you are advised to:

- 1) Remain in touch with the Study Centre/ Regional Centre/Student Evaluation Division for change in schedule of submission of examination form
- 2) Fill up all the particulars carefully and properly in the examination form to avoid rejection/delay in processing of the form
- 3) Retain proof of submission of examination form till you download your Hall Ticket.

### **Process to submit Term End Examination Form**

- Open the following link: <http://exam.ignou.ac.in/>
- Select and Enter Programme Code from the options list available.
- Select Examination Centre Code from the options available on the website. List of Regional Centre wise Examination centre's for Term-End Examination December 2020 is available for information on this web page.
- If the Examination Centre opted by the student is not activated as Examination Centre or not allotted for administrative reasons, alternative Examination Centre will be allotted to the student.
- Select course(s) carefully while filling the Examination Form as per your valid registration details available in IGNOU website.
- After successful submission of Examination Form, you will receive an acknowledgement with Control Number on the screen. Please retain the auto generated Control Number for your reference and record.
- For checking Examination Form status please visits SEARCH OPTION after 72 hours of submitting the Form. Details regarding examination form submission are not available; you may submit the form again only after following the due procedure as listed above.

- Delhi & NCR - The student may please select the location and exam centre will be allotted accordingly (change of exam centre will not be permitted in any case)

### **Examination Fee and Mode of Payment**

The schedule for submission of TEE Form is available at the IGNOU website during each session. The fee payable is Rs, 150/- per course. The **mode of payment** of examination fee is online only through Credit Card/Debit Card/Net Banking.

Examination fee once paid is neither refundable nor adjustable even if the learner fails to appear in the examination.

### **Hall Ticket for Term End Examination**

No hall ticket shall be dispatched to the examinees. Hall Tickets of all examinees are uploaded on the University website 7 to 10 days before the commencement of the Term End Examinations.

Students are advised to take the print out of the Hall Ticket from the University website after entering the enrolment number and name of the programme of study, and report at the examination centre along with the Identity Card issued by the University attested by the Director of the Regional Centre. Without a valid IGNOU Student ID Card issued by the Regional Centre/ University, examinees will not be permitted to appear in the examination.

Every student must bring his/her identity card for appearing in the TEE along with the Hall Ticket. Students will be allowed to appear in the TEE for those courses only for which registration is valid and the prescribed minimum duration of study is completed. In case, any learner has misplaced the Identity Card issued by the University, it is mandatory to apply for a duplicate Identity Card to the Regional Centre concerned well before commencement of the examinations. The learner without valid ID Card will not be allowed to enter the Examination Centre premises.

### **Examination Date Sheet**

Examination date sheets (i.e. schedule which indicates the date and time of examination for each course) are sent to all the Study Centers a month in advance. These are printed in IGNOU Newsletters and posted. The datasheet is also displayed on [www.ignou.ac.in](http://www.ignou.ac.in). You are advised to see whether there is any clash in the examination dates of the courses you wish to take, i.e. Examination of any two courses you wish to take are scheduled on the same day at the same time. **If there is any clash, you are advised to take the TEE for one course and the other course in the next TEE.**

### **Declaration of Result**

It is your duty to check whether you are registered for a course and whether you are eligible to appear for that examination. If you neglect this and take the examination

without being eligible for it, your result will be cancelled.

All efforts are made to declare the results well before the deadline for submission of Examination Form for the next TEE. In case, result for a course is not declared you should fill the Examination Form for that course without Examination Fee. In case, you appear in the TEE of that course, you have to send a demand draft (drawn in favour of IGNOU, New Delhi) of requisite amount to the Registrar, Student Evaluation Division (SED) Division, New Delhi failing which your result of that course will not be declared.

### **Early Declaration of Result**

In order to facilitate learners who have secured admission for higher studies or got selected for employment, etc. and are required to produce statement of marks/grade cards by a specified date, the University provides for early declaration of result. The learner can apply for early processing of his/her answer scripts and declaration of result. Such a student is required to apply in prescribed form (available on the University website) along with i) fee of Rs. 1000/- per course through demand draft drawn in favour of IGNOU and payable at New Delhi, and ii) attested photocopy of the admission/employment offer. You must submit the request for early declaration of result before the commencement of TEE that is, before June 1st or December 1st for June and December TEE respectively. The University in such cases will make arrangement for early processing of answer scripts and declare the result as a special case possibly within a month's time from the conduct of examination.

### **Re-Evaluation of Examination Scripts**

Students who are not satisfied with the marks/grade awarded to them in the TEE may apply in prescribed form for re-evaluation within one month from the date of declaration of results, i.e. the date on which results are made available on the University website on payment of Rs. 750/- per course payable online. The better of the two scores of original marks/grade and marks/grade after re-evaluation will be considered and updated in the student's record.

Re-evaluation is permissible in TEE only and not in practical, project report, workshop, assignment, tutorials, seminar, etc. A sample application form with rules and regulations for this purpose is available at the University's website.

### **Improvement in Division/Class**

Students of the Bachelor degree programme who have completed the programme and wish to improve their Division / Class may do so by appearing in TEE. Only those students of the programme who fall short of less than 2% marks to secure 2nd and 1st division are eligible for re-examination.

Students may apply in the prescribed form from 1st to 30th April for June TEE and from 1st to 31st October for December TEE along with a fee of Rs. 750/- per course by means of a demand draft drawn in favour of IGNOU and payable at New Delhi.

**Improvement is permissible in TEE only and not in Practicals /Lab courses, Project, Workshop, Assignment, Seminar, tutorials, etc.**

Students wishing to improve their marks will have to apply within six-months from the date of issue of final statement of marks/grade card to them, subject to the condition that their registration for the programme/course being applied for improvement, is valid till the next TEE in which they wish to appear for improvement. Rules and regulations in detail for this purpose are available at the University's website.

**Obtaining Photocopy of Answer Scripts:** After the declaration of result, if the learner is not satisfied with the marks awarded, he or she can request the University for obtaining Photocopy of Answer Scripts on payment of Rs. 100/- per course. The request for obtaining Photocopy of Answer Scripts by the student must be made within 45 days from the date of declaration of result to the Student Evaluation Division, IGNOU, New Delhi in the prescribed format along- with a fee of Rs. 100/- per course in the form of a Demand Draft in favour of IGNOU, payable at New Delhi.

**While communicating with the University regarding examinations, please write your enrolment number and complete address clearly. In the absence of such details, the Student Evaluation Division will not be able to attend to your problems.**

## **8. OTHER USEFUL INFORMATION**

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**IGNOU Web Site:** [www.ignou.ac.in](http://www.ignou.ac.in) the official website of the University offers relevant information to the general public and student support facilities to the learners through the Single Window Information and Student Support (SWISS). These include:

- Online registration for fresh admission of various programmes
- Online Re-Registration
- Online submission of Term-End Examination Form
- Results of the Term End Examinations
- Checking status of study materiel
- Downloads Assignments/Question papers/Forms
- Catalogue of audio/video programmes
- Schedule of Gyan Darshan/Gyan Vani/ programmes
- Admission announcements
- Addresses of regional and study centres
- Update on the latest happenings at the University
- Checking of student's mailing address
- Entrance test results
- TEE date-sheet
- Examination Hall Ticket
- Course Completion Status

- Accessing e-GyanKosh: using this web site you can download your course material and view video related to your courses.

**Scholarships and Reimbursement of Fees:** Reserved categories viz., scheduled caste/scheduled tribe and learners with physical disability, have to pay the fees at the time of admission to the University along with other students.

Learners with physical disability admitted to IGNOU are eligible for Government of India scholarships. They are advised to collect the scholarship forms from the Directorate of Social Welfare or Office of the Social Welfare Officer of the concerned State Government and submit the filled-in forms to them through the concerned Regional Director of IGNOU to SRD.

Similarly, for reimbursement of programme fees SC/ST students have to submit their forms to the Directorate of the Social Welfare or Office of the Social Welfare Officer of the respective State Government through the concerned Regional Director of IGNOU.

**Change of Medium** is permitted within 30 days from the receipt of first set of course material in the first semester ONLY, on payment of Rs. 350/- plus Rs. 350/- per 4 credit course and Rs. 700/- per 6 credit course of the programme. Payment should be made by way of a Demand Draft drawn in favour of “IGNOU” payable at the place of concerned Regional Centre. All such requests for change of Medium should be addressed to the concerned Regional Centre only, as per schedule.

**Change or Correction of Address:** There is a printed form for the change/correction of address/name. A copy of the same is available online on the university websites under Student Zone. In case there is any correction or change in your address, you are directed to make use of that form addressed to the Registrar, Student Registration Division (through concerned Regional Director). You are advised not to write letters to any other officer in the University in this regard. Normally, it takes four to six weeks to effect the change. Therefore, you are advised to make your own arrangements to redirect the mail to the changed address during this period.

**Change of Study Centre:** A student is required to opt for only such study centres which are activated for the programme. As far as possible the university will allot the study centre opted for by the student. However, the university may change the study centre at its convenience without concurrence of the student at any time.

For the purpose of change of Study Centre, you have to send a request to the Director of your Regional Centre. A copy of the same may be sent to the Student Evaluation Division at the headquarters.

Counselling facilities for a programme may not be available at all the Centres. Therefore, you are advised to make sure that counselling facilities are available for

the programme you have chosen, at the new Centre opted for. As far as possible the request for change of Study Centre is considered favourably. However, the allotment of a new Study Centre is subject to availability of seats for the programme at the new Centre asked for.

**Change of Regional Centre:** If you want to transfer from one region to another, you have to send your application seeking transfer to the Regional Centre from where you are seeking a transfer marking copies to the Regional Centre where you would like to be transferred to. Further, you have to obtain a certificate from the Coordinator of the Study Centre from where you are seeking transfer regarding the number of assignments submitted. The Regional Director from where the learner is seeking the transfer will transfer all records including details of fee payment to the new Regional Centre under intimation to the Registrar, Student Registration Division (SRD) and the learner as well. For change of Region in practical oriented courses like Psychology, ‘No Objection Certificate’ has to be obtained from the concerned Regional Centre/Study Centre where you wish to transfer. In case any learner is keen for transfer from Army/Navy/ Air Force Regional Centre to any other Regional Centre of the University during the cycle/session, he/she would have to pay the fee-share money to the Regional Centre. In case the learner seeks transfer at the beginning of the session/cycle, the required programme course fee for the session/cycle shall be deposited at the Regional Centre. However, the transfer shall be subject to availability of seats wherever applicable.

**Issue of Duplicate Grade Card/Mark sheet:** A duplicate Grade Card is issued after a request is made on the prescribed form along with a draft of Rs. 200/- to be paid in favour of IGNOU, New Delhi. The form for the purpose is available on the IGNOU website.

**Issue of Duplicate Degree Certificate:** A duplicate degree certificate can be issued after a request is made on the prescribed form along with a demand draft of Rs. 750/- in favour of IGNOU, New Delhi. The following documents are required to be attached with the requests for issue of duplicate degree certificate:

- 1) Affidavit on non-judicial stamp paper of Rs. 10/-.
- 2) Copy of FIR lodged with the police station regarding loss of Degree Certificate.
- 3) Demand Draft/IPO for requisite fee.

The form and the format for the purpose is given on the University website.

**Re-admission:** If you are not able to complete the programme in a maximum of 6 years, the University has made a special provision for re-admission. You have to take the following two steps for re- admission:

- a) Take admission afresh in the Programme like other students by fulfilling the admission criteria and paying requisite fee for the Programme.
- b) Apply to the University for the transfer of credits you have earned under the old

enrolment with applicable fee.

Full credit transfer may be allowed if the syllabus and methodology now in vogue are similar to that governing the student under the old enrolment.

**Simultaneous Registration:** A learner is permitted to register for only one programme in the given academic session. You are, therefore, advised to seek admission to only one programme in the given academic session. However, you are allowed to take a certificate programme of 6 months duration along with other programmes. Violation of this rule will result in cancellation of admission to all the programmes and forfeiture of the programme fees.

**Migration Certificate:** For Migration Certificate, requisition may be sent to the Regional Director along with the following documents:

- 1) Application (can be obtained from the IGNOU website)
- 2) Attested copy of the marksheets.
- 3) Fee of Rs. 500/- in the form of demand draft drawn in favour of IGNOU payable at the city where the Regional Centre is located.

**Refund of Fees:** The refund request will be considered as under:

- a) Before the last date for submission of admission form Programme fee will be refunded after deduction of Rs. 200/-
- b) Within 15 days from the last date for submission of admission form- Programme fee will be refunded after deduction of Rs. 500/-
- c) Within 30 days from the last date for submission of admission form- Programme fee will be refunded after deduction of Rs. 1,000/-.
- d) After 30 days from the closure of the last date- No refund will be allowed.
- e) The last dates for submission of admission form will be considered separately i.e. last date without late fee and last date with late fee. However, late fee, if any, will not be refunded.
- f) In cases of (a) to (c) above, the candidate will make a written request to the Regional Director (RD) concerned for such a refund. The Regional Centre (RC) will process the cases as soon as possible after ascertaining the credit of the same in IGNOU Accounts.

**Disputes on Admission and other University Matters:** The place of jurisdiction for filing of a Suit, if necessary, will be only at New Delhi/Delhi.

## **9. SOME USEFUL ADDRESSES**

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During the course of your study you might require some additional information about rules and regulations as well as how to resolve some of the issues in completing your studies at IGNOU. You must know whom to contact for specific information. Here is a list of addresses and contact numbers and emails of offices in the University to contact for specific information or problem.

Identity Card, Fee receipt, Bonafide Certificate, Migration, Scholarship forms	Concerned Regional Centre
Non-receipt of study material	Material Production and Distribution Division
Schedule/information regarding Exam form, Entrance test, Date-sheet, IGNOU Hall ticket	Asst. Registrar (Exam-II), SED, Block-12, IGNOU, Maidan Garhi, New Delhi-110068 E-mail: evaluationsed@ignou.ac.in Ph. 29536743, 29535924-32 / Extn-2202, 2209
Result, Re-evaluation, Grade Card, Provisional Certificate, Early declaration of Result, Transcript	Dy. Registrar (Exam.III), SED, Block-12, IGNOU, Maidan Garhi, New Delhi-110068 E-mail sedgrievance@ignou.ac.in Ph. 29536103, 29535924-32/Extn. 2201, 2211, 1316
Non-reflection of Assignment Grades/Marks	Asst. Registrar (Assignment), SED, Block-3, Room No-12, IGNOU, Maidan Garhi, New Delhi-110068 E-mail : assignments@ignou.ac.in Ph. 29535924, Extn-1312, 1319, 1325
Original Degree/ Diploma/ Verification of Degree/Diploma	Dy. Registrar (Exam.I), SED, Block-9, IGNOU, Maidan Garhi, New Delhi-110068 E-mail evaluationsed@ignou.ac.in Ph. 29535438, 29535924-32/Extn-2224, 2213
Student Grievances related to evaluation	Asst. Registrar (Student Grievance), SED, Block-3, IGNOU, Maidan Garhi, New Delhi-110068 E-mail sedgrievance@ignou.ac.in Ph. 29532294, 29535924-32/Extn-1313
Academic Content	Director of the School concerned
Student Support Services and Student Grievances, Pre-admission inquiry of various courses in IGNOU	Regional Director, Student Service Centre, IGNOU, Maidan Garhi, New Delhi-110068 E-mail ssc@ignou.ac.in Ph. 29535714, 29533869, 2953380 Fax-29533129

Most of the operations of the University are online. Wherever you are required to submit a hard copy, the University has made available different application forms on its website. Download these forms from the Student Zone of the University website.

**PART II**  
**SYLLABI OF**  
**COURSES**

## CORE COURSES

### **Introduction to Sociology-1 (BSOC 101)**

**6 credits**

The mandate of the course is to introduce the discipline to students from diverse trainings and capabilities. The course is intended to introduce the students to a sociological way of thinking. It also provides a foundation for the other more detailed and specialized courses in sociology..

#### **SYLLABUS**

##### **BLOCK 1      Sociology: Discipline and Perspective**

- Unit 1      Thinking Sociologically
- Unit 2      Emergence of Sociology and Social Anthropology

##### **BLOCK 2      Sociology and Other Social Sciences**

- Unit 3      Relationship of Sociology with Anthropology
- Unit 4      Relationship of Sociology with Psychology
- Unit 5      Relationship of Sociology with History
- Unit 6      Relationship of Sociology with Economics
- Unit 7      Relationship of Sociology with Political Science

##### **BLOCK 3      Basic Concepts**

- Unit 8      Culture and Society
- Unit 9      Social Groups and Community
- Unit 10     Associations and Institutions
- Unit 11     Status and Role
- Unit 12     Socialization
- Unit 13     Structure and Function
- Unit 14     Social Control and Change

### **Sociology of India-1 (BSOC 102)**

**6 credits**

This course introduces the process and modes of construction of knowledge of India, further it draws attention to the key concepts and institutions which are useful for understanding of Indian Society.

#### **SYLLABUS**

##### **BLOCK 1      Understanding India: Major Discourses**

- Unit 1      Indological Discourse
- Unit 2      Colonial Discourse
- Unit 3      Nationalist Discourse
- Unit 4      Subaltern Critique

##### **BLOCK 2      Interrogating Indian Society I**

- Unit 5      Caste
- Unit 6      Tribe
- Unit 7      Village, Town and City
- Unit 8      Agrarian Classes
- Unit 9      Industry and Labour

##### **BLOCK 3      Interrogating Indian Society II**

- Unit 10     Family, Marriage and Kinship

Unit 11	Religion and Society
Unit 12	Race and Ethnicity
Unit 13	Polity and Society
Unit 14	Economy and Society

## Introduction to Sociology -II (BSOC 103)

**6 credits**

The course aims to provide a general introduction to sociological thought. The focus is on studying from the original texts to give the students a flavour of how over a period of time thinkers have conceptualized various aspects of society. This paper also provides a foundation for thinkers in the other papers.

### SYLLABUS

#### **BLOCK 1      Perspectives in Sociology-I**

Unit 1	Evolutionary Perspective
Unit 2	Functionalism
Unit 3	Structuralism
Unit 4	Conflict Perspective

#### **BLOCK 2      Perspectives in Sociology-II**

Unit 5	Interpretive Sociology
Unit 6	Symbolic Interactionism

#### **BLOCK 3      Perspectives in Sociology-III**

Unit 7	Feminist Perspective
Unit 8	Dalit Perspective

#### **BLOCK 4      Differences and Debates**

Unit 9	Division of Labour: Durkheim and Marx
Unit 10	Religion: Durkheim and Weber
Unit 11	Capitalism: Marx and Weber
Unit 12	Social Change and Transformation

## Sociology of India-II (BSOC 104)

**6 credits**

This paper aims to draw attention to the variety of ideas and debates about India. Further, it critically engages with the multiple socio-political forces and ideologies which shape the terrain of the nation.

### SYLLABUS

#### **BLOCK 1      Ideas of India**

Unit 1	Multiple imaginings
Unit 2	Gandhi and Ambedkar
Unit 3	Ideological and Ethnographic Images
Unit 4	Constitutional Foundations

#### **BLOCK 2      Resistance, Mobilization and Change**

Unit 5	Mobility and Change
Unit 6	Ethnic Movements
Unit 7	Peasant Movements
Unit 8	Dalit Movements
Unit 9	Women's Movements
Unit 10	Working Class Movements

<b>BLOCK 3</b>	<b>State and Society: Contesting Ideologies</b>
Unit 11	Communalism
Unit 12	Secularism
Unit 13	Nationalism

## Political Sociology (BSOC 105)

**6 credits**

This course introduces the students to some major theoretical debates and concepts in Political Sociology, while situating these within contemporary political issues. A key thrust of the paper is towards developing a comparative understanding of political relationships through themes such as power, governance and state and society relationships

### SYLLABUS

#### **BLOCK 1      Understanding Political Sociology**

Unit 1	Polity and Society
Unit 2	Political Sociology: Nature and Scope

#### **BLOCK 2      Basic Concepts**

Unit 3	State and Citizenship
Unit 4	Power and Authority
Unit 5	Government, Governance and Governmentality
Unit 6	Elites, Ruling Classes and Masses

#### **BLOCK 3      Political System**

Unit 7	Segmentary
Unit 8	Totalitarian
Unit 9	Democratic

#### **BLOCK 4      Everyday State and Local Structures of Power**

Unit 10	State and Society in India
Unit 11	Local Self Government
Unit 12	Movements and Resistance

## Sociology of Religion (BSOC 106)

**6 credits**

The course lays primacy to the understanding of religious over individual religions. Drawing heavily from classical writings on the subject it reinforces importance of the positions developed in these texts. Implicitly numerous interconnections can be attempted between various themes, manifestly the overarching concern of the paper is to follow up the linkage between social and religious through different registers mentioned in the outline.

### SYLLABUS

#### **BLOCK 1      Sociological Understanding of Religion**

Unit 1	Formulating Religious: Elementary forms of Religion
Unit 2	Asceticism and Accumulation: Religion, Economy and Society
Unit 3	Rationality: Religion, Politics/State
Unit 4	Theodicy and Eschatology: Magic, Science and Religion

#### **BLOCK 2      Elements of Religion**

Unit 5	Sacred, Myth, Ritual: Social Significance of Religion
Unit 6	Body: Life Cycle Rituals

Unit 7	Prayer: Pilgrimages and Festivals
Unit 8	Religion, Sect and Cults
Unit 9	Craft: Religious specialists
<b>BLOCK 3</b>	<b>Religious Movements</b>
Unit 10	Religion and Solitude: Bhakti and Sufi
Unit 11	Religious Reform Movements
Unit 12	New Age Movements

## Sociology of Gender (BSOC 107)

**6 credits**

The course introduces gender as a critical sociological lens of enquiry in relation to various social fields. It also interrogates the categories of sex and sexuality

### SYLLABUS

#### **BLOCK 1      Gender as a Social Construct**

Unit 1	Gender, Sex, Sexuality
Unit 2	Production of Masculinity and Femininity
Unit 3	Gender and embodiment

#### **BLOCK 2      Gender, Sexuality and Inequality**

Unit 4	Inter-sectionality: Race, Caste and Ethnicity
Unit 5	Family, Sexual Division of Labour and Property
Unit 6	Gender and Work
Unit 7	Gender and development

#### **BLOCK 3      Gender, Power and Resistance**

Unit 8	Power, Subordination and Resistance
Unit 9	Sexual Violence
Unit 10	Women's Movements 1
Unit 11	Women'
Unit 12	Queer Movements

## Economic Sociology (BSOC 108)

**6 credits**

This course provides an understanding of the social and cultural bases of economic activity. It highlights the significance of sociological analysis for the study of economic processes in local and global contexts.

### SYLLABUS

#### **BLOCK 1      Introduction to Economic Sociology**

Unit 1	Society, Culture and Economy
Unit 2	Formalism and Substantivism
Unit 3	New Economic Sociology

#### **BLOCK 2      Forms of Exchange**

Unit 4	Reciprocity and Gift
Unit 5	Exchange and Money

#### **BLOCK 3      Systems of Production, Circulation and Consumption**

Unit 6	Hunting and Gathering
Unit 7	Pastoralist and Horticulturalist
Unit 8	Domestic Mode of Production

Unit 9	Peasant Economy
Unit 10	Capitalism
Unit 11	Socialism
<b>BLOCK 4</b>	<b>Some Contemporary Issues in Economic Sociology</b>
Unit 12	Development
Unit 13	Globalisation

## Sociology of Kinship (BSOC 109)

**6 credits**

This course aims to introduce general principles of kinship and marriage by reference to key terms and theoretical statements substantiated by ethnographies. The course looks at the trajectories and new directions in kinship studies

### SYLLABUS

<b>BLOCK 1</b>	<b>Introduction</b>
Unit 1	Understanding Kinship Studies
Unit 2	Basic Concepts
<b>BLOCK 2</b>	<b>Approaches:</b>
Unit 3	Descent Approach
Unit 4	Approach
Unit 5	Cultural Approach
<b>BLOCK 3</b>	<b>Family, Household and Marriage</b>
Unit 6	Cross-Cultural Variation in India
Unit 7	Caste, Class and Gender Dimension
Unit 8	Reimagining Families
<b>BLOCK 4</b>	<b>Re-casting Kinship</b>
Unit 9	Relatedness and Fictive Kinship
Unit 10	Kinship and Gender
Unit 11	New Reproductive Technologies
Unit 12	Popular Culture and Reimagining Kinship

## Social Stratification (BSOC 110)

**6 credits**

This course introduces students to sociological study of social inequalities. It acquaints students with principal theoretical perspectives and diverse forms of social inequality in articulation with each other.

### SYLLABUS

<b>BLOCK 1</b>	<b>Introducing Stratification</b>
Unit 1	Basic Concepts
Unit 2	Bases of Social Stratification
<b>BLOCK 2</b>	<b>Theories of Stratification</b>
Unit 3	Marxian Theory
Unit 4	Weberian Theory
Unit 5	Functionalist Theory
Unit 6	Interactional and Attributional Theory

<b>BLOCK 3</b>	<b>Identities and Inequalities</b>
Unit 7	Caste and Class
Unit 8	Race and Ethnicity
Unit 9	Gendering Inequality
<b>BLOCK 4</b>	<b>Mobility and Reproduction</b>
Unit 10	Concept and Forms of Mobility
Unit 11	Factors and Forces of Mobility
Unit 12	Cultural and Social Reproduction

## **Sociological Thinkers-1 (BSOC 111)**

**6 credits**

To introduce Students to Post classical sociological thinking through some original texts.

### **SYLLABUS**

<b>BLOCK 1</b>	<b>Karl Marx</b>
Unit 1	Philosophical Foundations of Karl Marx's Work
Unit 2	Use Value and Exchange Value
Unit 3	Social Formation and Capitalist Mode of Production
Unit 4	Class and Class Struggle
<b>BLOCK 2</b>	<b>Emile Durkheim</b>
Unit 5	Philosophical Foundations of Emile Durkheim's Work Social Fact
Unit 6	Individual and the Collective
Unit 7	Normal and Pathological
<b>BLOCK 3</b>	<b>Max Weber</b>
Unit 8	Philosophical Foundations of Max Weber's Work
Unit 9	Social Action and Ideal Types
Unit 10	Power and Authority
Unit 11	Religion and Economy

## **Sociological Research Methods –I (BSOC 112)**

**6 credits**

The course is a general introduction to the methodologies of sociological research methods. It will provide the student with some elementary knowledge of the complexities and philosophical underpinnings of research.

### **SYLLABUS**

<b>BLOCK 1</b>	<b>The Logic of Social Research</b>
Unit 1	Research in Social Sciences
Unit 2	Theory and Research
Unit 3	Issues of Objectivity in the Social Sciences
Unit 4	Reflexivity
<b>BLOCK 2</b>	<b>Methodological Perspectives</b>
Unit 5	Historical Method
Unit 6	Comparative Method
Unit 7	Ethnographic
Unit 8	Feminist Perspective

<b>BLOCK 3</b>	<b>Modes of Enquiry</b>
Unit 9	Quantitative
Unit 10	Qualitative,
Unit 11	ICT in Social Research

### **Sociological Thinkers-II (BSOC 113)**

**6 credits**

To introduce Students to Post classical sociological thinking through some original texts

#### **SYLLABUS**

<b>BLOCK 1</b>	<b>Function, System and Structure</b>
Unit 1	Radcliffe Brown: Structural Functionalism
Unit 2	Talcott Parson: Social Action
Unit 3	Levi-Strauss: Structure as a Model

<b>BLOCK 2</b>	<b>Self and Social Reality</b>
Unit 4	Mead: Interactional Self
Unit 5	Erving Goffman: Presentation of Self
Unit 6	Luckmann and Berger: Social Construction of Reality

<b>BLOCK 3</b>	<b>Critical Thinkers of Mass Culture</b>
Unit 7	Mass culture and its critiques
Unit 8	Theodore W. Adorno: Culture Industry
Unit 9	Herbert Marcuse: One Dimensional One

<b>BLOCK 4</b>	<b>Power, Discourse and Reproduction</b>
Unit 10	Pierre Bourdieu: Habitus and Embodiment
Unit 11	Michael Foucault: Power and Knowledge

### **Sociological Research Methods –II (BSOC 114)**

**6 credits**

The course is an introductory course on how research is actually done. With emphasis on formulating research design, methods of data collection, and data analysis, it will provide students with some elementary knowledge on how to conduct both, quantitative and qualitative research

#### **SYLLABUS**

<b>BLOCK 1</b>	<b>Doing Social Research</b>
Unit 1	Research Design
Unit 2	Doing Fieldwork
Unit 3	Ethics of Social Research

<b>BLOCK 2</b>	<b>Methods of Data Collection</b>
Unit 4	Sampling
Unit 5	Census and Survey
Unit 6	Observation
Unit 7	Questionnaire, Schedule and Interview
Unit 8	Case Study and Life History
Unit 9	Ethnographic Method

<b>BLOCK 3</b>	<b>Statistical Methods</b>
Unit 10	Graphical and Diagrammatic Presentation of Data

Unit 11	Measures of Central Tendency
Unit 12	Measures of Dispersion
<b>BLOCK 4</b>	<b>Developing a Research Project</b>
Unit 13	Identifying a Research Problem
Unit 14	Preparing a Research Proposal

## DISCIPLINE SPECIFIC ELECTIVES

### **Urban Sociology (BSOE 141)**

**6 credits**

This course provides an exposure to key theoretical perspectives for understanding urban life in historical and contemporary contexts. It also reflects on some concerns of urban living while narrating the subjective experiences of urban communities. With case studies from India and other parts of the world this course will help students relate to the complexities of urban living.

#### SYLLABUS

<b>BLOCK 1</b>	<b>Introducing Urban Sociology</b>
Unit 1	Urban Sociology: Nature and Scope
Unit 2	Urbanization and Urbanism
Unit 3	City

<b>BLOCK 2</b>	<b>Perspectives in Urban Sociology</b>
Unit 4	Ecological- Spatial
Unit 5	Political Economy
Unit 6	Network
Unit 7	Cultural

<b>BLOCK 3</b>	<b>Migration, Occupation and Settlements</b>
Unit 8	Migration
Unit 9	Occupation
Unit 10	Slum
Unit 11	Neighborhood and Gated Communities

<b>BLOCK 4</b>	<b>Cultural Politics of Urban Space</b>
Unit 12	Consumer, Culture and Leisure
Unit 13	Caste, Class, Ethnicity and Gender

### **Indian Sociological Tradition (BSOE 142)**

**6 credits**

Traditions in Indian sociology can be traced with the formal teaching of sociology as a subject in Bombay University way back in 1914. While the existence of “Sociology in India” and “Sociology of India” have been largely debated in terms of whether it has been influenced by western philosophy, is there a need of indigenization etc., sociologist in India have primarily been engaged with issues of tradition and modernity, caste, tribe and gender. This course primarily provides perspectives of key Indian sociologist on some of these issues.

#### SYLLABUS

<b>BLOCK 1</b>	<b>History and Development of Indian Sociological Traditions</b>
Unit 1	Major Influences on Indian Sociological Traditions
Unit 2	Major Schools of Indian Sociological Traditions

**BLOCK 2      Sociologists in India-1**

- |        |                     |
|--------|---------------------|
| Unit 2 | Radhakamal Mukerjee |
| Unit 3 | G S Ghurye          |
| Unit 4 | D P Mukerji         |
| Unit 5 | N K Bose            |
| Unit 6 | Verrier Elwin       |

**BLOCK 3      Sociologists in India-2**

- |         |                      |
|---------|----------------------|
| Unit 7  | Irawati Karve        |
| Unit 8  | A R Desai            |
| Unit 9  | M N Srinivas         |
| Unit 10 | Ramkrishna Mukherjee |
| Unit 11 | Leela Dube           |

**Environmental Sociology (BSOE 143)****6 credits**

This course is designed to introduce students to the core debates of environmental sociology, different approaches within the sub-discipline and how these approaches may be used to understand environmental issues and movements in India.

**SYLLABUS****BLOCK 1      Envisioning Environmental Sociology**

- |        |   |
|--------|---|
| Unit 1 | Environmental Sociology: Nature and Scope |
| Unit 2 | Realist- Constructionist Debate           |
| Unit 3 | Key Concepts                              |

**BLOCK 2      Approaches**

- |        |   |
|--------|---|
| Unit 4 | Social Ecology                            |
| Unit 5 | Treadmill of Production                   |
| Unit 6 | Ecological Modernization                  |
| Unit 7 | Risk                                      |
| Unit 8 | Ecofeminism and Feminist Environmentalism |
| Unit 9 | Political Ecology                         |

**BLOCK 3      Environmental Issues and Concern**

- |         |                                 |
|---------|---------------------------------|
| Unit 10 | Anthropocene and climate change |
| Unit 11 | Pollution                       |
| Unit 12 | Environmental Policy in India   |

**BLOCK 4      Environmental Movements in India**

- |         |   |
|---------|---|
| Unit 13 | Forest Based Movement – Chipko              |
| Unit 14 | Water Based Movement – Narmada              |
| Unit 15 | Land Based Movements – Anti-mining and Seed |

**Tribal Cultures in India (BANE 143)****6 credits**

For long the tribes has been perceived as a socially homogenous, non-hierarchical and non-differentiated or un-stratified unit; having its own unique dialect, political and cultural institutions and living in relative isolation. However, in contemporary India, the tribes are in relation to non-tribals and there is direct

interaction with modern economy and market forces. This course would acquaint the learners with the tribal cultures of India and how as a result of contact with the outsiders changes are taking place in the so called ‘homogenous’ tribal society, leading to various tribal problems.

Course details: This discipline specific optional course consists of four blocks of theory (4 credits) and a practical component (2 credits). The theory aspect will deal with the anthropology of Indian tribes, social and cultural changes among the tribes, contemporary challenges of tribes, tribal problems, development programmes and constitutional safeguards. The practical component of the course has two credits and a manual would be provided for the same. Evaluation process will include marking of assignments and term end examinations.

## **SYLLABUS**

### **Block I: Anthropology of Indian Tribes**

Unit I: Concept of Tribe in India

Unit II: Idea of Indigenous Communities

Unit III: Characteristics and Geographical Distribution of Tribes

Unit IV: Anthropology and Tribes of India

Unit V: Tribal Organisation

### **Block II Social and Cultural Changes among the Tribes**

Unit 1 Tribe-Caste Continuum in India

Unit 2 Tribal Monographs on Social Change

Unit 3 Globalisation among Indian Tribes

### **Block III Contemporary Challenges**

Unit 1: Tribal Displacement and Rehabilitation

Unit 2: Development of Forest Policy and Tribes

Unit 3: Tribal Movements

### **Block IV: Problems, Development Programme and Constitutional Safeguards**

Unit I: Problems of Tribes

Unit 2: Problems of Tribal Women

Unit 3: Constitutional provision and Safeguards

## **Reading Ethnographies (BSOE 144)**

**6 credits**

This course encourages the student to read ethnographic texts in their entirety. It provides the students the fundamental understanding of ethnography and its varied usages through the colonial, classical, global and Indian ethnographies. It has simultaneously provided ethnographic cases to highlight the socio-cultural, political, economic, feminist, conflict and urban dimensions of ethnographic writings citing examples from India and abroad. The last section of this course delineates ethnographic practices and styles, by basing it on the debates in doing ethnography by highlighting the scientific, feminist, interpretative and ethical dimension of ethnography

## **SYLLABUS**

### **Block 1 Themes in Ethnographies**

Unit 1 Understanding Ethnography

Unit 2 Colonial Ethnography

Unit 3 Classical Ethnography

Unit 4 Indian Ethnography

Unit 5 Global Ethnography

### **Block 2 Ethnographic Cases**

Unit 6 Argonauts of the Western Pacific - B. Malinowski

- Unit 7 Coming of Age in Samoa- M.Mead
- Unit 8 Religion and Society among the Coorgs- M. N. Srinivas
- Unit 9 Mukkuvar Women: Gender, Hegemony, and Capitalist Transformation in a South Indian Fishing Community– Kalpana Ram
- Unit 10 Stratagems and Spoils: Social Anthropology of Politics- F. G. Bailey
- Unit 11 Street Corner Society- W.F. Whyte

**Block 3 Ethnographic Practices and Styles**

- Unit 12 Debates on Doing Ethnography
- Unit 13 Scientific Ethnography
- Unit 14 Feminist Critique to Ethnography
- Unit 15 Interpretative Ethnography
- Unit 16 Ethics and Ethnography

## Visual Anthropology (BANE 144)

**6 credits**

The course other than acquainting the learner with visual anthropology's history, intends to familiarise one with the validity of this medium in ethnographic investigation and the assessment of society and culture. In all this, the course will also cover areas which deal with representation of visual medium by anthropologists as the creator or producer and the reader as the receiver and interpreter of various visual symbols and metaphors. The application of visual anthropology is vital for the learner to know and utilise its basics and nuances in the real and virtual world. Hence a discussion on the how different forms of media ranging from mass media to social media and their connections to concerns like ethics, tourism, advertising, market, gender, politics, etc., are also a part of this course. Arts and aesthetics as viewed from the context of visuals and what cultures consider as "art" along with interpretation of images, objects and persons and their relationships are central aspects that the course examines. Finally keeping the main agenda of the course in mind, the course at the end offers a description on the essentials of ethnographic photography and film, including associated theories, critical thoughts, ethical concerns and processes of creation with examples from famous visual anthropological works.

### SYLLABUS

#### BLOCK I: INTRODUCTION TO VISUAL ANTHROPOLOGY

- Unit 1: What is visual anthropology?
- Unit 2: History of visual anthropology
- Unit 3: Situating visual anthropology

#### BLOCK II: THEORY AND REPRESENTATION

- Unit 4: Anthropology and images: A theoretical analysis
- Unit 5: Representation: Politics and Aesthetics
- Unit 6: Visual anthropology and its applications
- Unit 7: Anthropology of Arts and Aesthetics

#### BLOCK III: ETHNOGRAPHIC PHOTOGRAPHY AND FILMS

- Unit 8: Essentials of Ethnographic Photography
- Unit 9: Ethnographic Photography
- Unit 10: Ethnographic Film
- Unit 11: Deciphering of an ethnographic film: Case Study

### PRACTICAL

**Credits- 2**

A manual would be provided for an understanding wing with the help of anthropological research tools:

1. An anthropological depiction of any event through use of images

2. An anthropological depiction of any event through use or creation of a film
3. Use of already available images, objects or films (from books, social media, places of display) to analytically provide an anthropological interpretation

No practical sessions would be organised. Audio-Video would facilitate the learner in understanding the practical component of the course. Questions would be based from the practical manual in the Assignment and Term End Examinations.

## ABILITY ENHANCEMENT COMPULSORY COURSES

### **Environment Studies (BEVAE 181)**

**4 Credits**

Earth is the only known planet in the solar system that supports life. Despite the vastness of the earth, life exists only in a very thin layer enveloping the earth called biosphere. Sun is the only source of energy which enables continuous interaction among various life forms. For a long period of time, there has been a symbiotic relationship between human being and nature. Due to excessive human interference and unsustainable practices, millions of people's life and livelihoods and other living organisms on the earth are at risk. These environmental issues have now become common problems and shared responsibility of each individual on the earth to act judiciously to reverse these negative impacts. Therefore, there has been a growing need to create awareness amongst all the stakeholders. Keeping this in view, Environmental Study is being introduced as a compulsory course for all the learners at under-Graduate level.

#### **SYLLABUS**

##### **Block 1      An Introduction to Environment and Environmental Issues**

- Unit 1      Our Environment
- Unit 2      Ecosystems
- Unit 3      Major Ecosystems

##### **Block 2      Natural Resources**

- Unit 4      Land and Water
- Unit 5      Forest Resources
- Unit 6      Biodiversity: Value and Services
- Unit 7      Energy Resources

##### **Block 3      Environmental Issues and Concerns**

- Unit 8      Biodiversity: Threats and Conservation
- Unit 9      Environmental Pollution and Hazard
- Unit 10     Waste Management
- Unit 11     Global Environmental Issues

##### **Block 4      Protecting our Environment: Policies and Practices**

- Unit 12     Environmental Legislation
- Unit 13     Human Communities and Environment
- Unit 14     Environmental Ethics

TMA-Based on Field Work- Report of be submitted – 5 hours

- Visit to an area to document environmental assets: river/forest/ flora/ fauna etc.

- Visit to a local polluted site- Urban/ Rural / Industrial/ Agricultural
- Study of common plants, insects, birds and basic principles of identification
- Study of simple ecosystems-pond, river, Delhi Ridge, etc.

## **English Communication Skills (BEGAE 182)**

**4 credits**

English Communication Skills is of 4 credits and has 3 Blocks and 11 Units. Communication involves both verbal and non-verbal communication. In this Course we give you an understanding of the communication process, the barriers to it, the skills involved in communication i.e. listening, speaking, reading and writing in both formal and informal contexts. We discuss the differences between spoken and written forms of the language and make you sensitive to conversational skills which include to a large extent, body language.

## **HINDI**

### **हिंदी भाषा और संप्रेषण (BHDAE 182)**

**4 credits**

इस पाठ्यक्रम में हिंदी भाषा और संप्रेषण से संबंधित बिंदुओं का अध्ययन कराया जाएगा। यह पाठ्यक्रम 4 क्रे थउअ का है। इस पाठ्यक्रम में हिंदी भाषा और संप्रेषण से संबंधित निम्नलिखित बिंदुओं को शामिल किया गया है : हिंदी भाषा का विकास, भाषा की परिभाषा, प्रकृति एवं विविध रूप; हिंदी भाषा की विशेषताएँ : क्रिया, विभक्ति, सर्वनाम, विशेषण एवं अव्यय संबंधी। हिंदी की वर्ण –व्यवस्था : स्वर एवं व्यंजन। स्वर के प्रकार –हस्त, दीर्घ तथा संयुक्त। व्यंजन के प्रकार—स्पर्श, अन्तर्स्थ, ऊष्म, अल्पप्राण, महाप्राण, घोष तथा अघोष। वर्गों का उच्चारण स्थान कण्ठ्य, तालव्य, मूर्द्धन्य, दन्त्य, ओष्ठ्य तथा दन्तोष्ठ्य। बलाधात, सं गम, अनुतान तथा संधि। भाषा संप्रेषण के चरणः श्रवण, अभिव्यक्ति, वाचन तथा लेखन। हिंदी वाक्य रचना, वाक्य और उपवाक्य। वाक्य भेद। वाक्य का रूपान्तर।

## **SKILL ENHANCEMENT COURSES**

### **Tourism Anthropology (BANS 183)**

**4 Credits**

In the industrial sector today tourism is the fastest growing. Human beings with their innate curiosity and the urge to know what lies beyond their immediate horizons have ventured to far off places since time immemorial. Tourism is intrinsic to human desire to travel and explore thus, every human being at one point of time or the other has explored as a tourist, be it going on a short vacation, pilgrimage etc. Tourism affects not only the lives of the people who visit places as a tourist but also has a huge impact on the spaces visited that is the host communities their social and economic lives, the natural environment, artistic productions and so on. Thus, anthropology is intricately associated with tourism.

In this course we will try to understand the anthropology of tourism and tourists. It's development through an anthropological lens to understand the commodification of culture owing to tourism. The course will

also take into account the tangible and intangible heritages and the new emerging avenues in the field of tourism anthropology.

## **SYLLABUS**

**Block 1 Understanding Tourism**

- Unit 1 Introduction to Tourism
- Unit 2 Tourist and Tourism
- Unit 3 Tourism through anthropological lens
- Unit 4 Tourism and Culture
- Unit 5 Commodification of Culture

**Block 2 Emerging Trends In Anthropology and Tourism**

- Unit 6 Political Economy of Tourism
- Unit 7 Tourism versus Heritage Sites
- Unit 8 Tangible and Intangible Heritage
- Unit 9 Ecotourism
- Unit 10 New Directions in the Anthropology of Tourism

**Public Health and Epidemiology (BANS 184)****4 Credits**

Anthropology is a holistic, comparative and bio-cultural study of human beings. In order to understand the variation of the human populations, anthropologists have focused in understanding various diseases like communicable and non-communicable. Since much of the effects are linked with environmental factors, anthropologists laid interest on environment and socio-cultural factors in understanding the diseases. Thus the theme of Public Health and Epidemiology became the core component of anthropology.

The introductory block of this course deals with scope of Public Health and Epidemiology, and its historical background. Block-II exposes the learner to the various socio-cultural factors in predisposition of illness. Methods and management of public health will also be dealt with in this section. Various statistical tools and research methods that help in undertaking studies on epidemiology would be discussed in Block –III.

## **SYLLABUS**

**Block 1 Essentials in Epidemiology and Public Health**

- Unit 1 Epidemiology
- Unit 2 Public Health
- Unit 3 Environmental Health
- Unit 4 Epidemiology of Disease

**Block 2 Psychological, Behavioural, and Social Issues in Public Health and Management**

- Unit 5 Influence of Social Factors on Health and Illness
- Unit 6 Theory and Methods of Public Health
- Unit 7 Management of Health Care Programmes by Indian Government and NGO's:

**Block 3 Research and Statistical Methods in Public Health**

- Unit 8 Research Methods and Statistical Tools
- Unit 9 Data Analysis
- Unit 10 Advanced Statistics

## GENERIC ELECTIVES

### **Disaster Management (BPAG 171)**

**6 Credits**

Human vulnerability to disasters is an age-old phenomenon. Disasters play havoc with the lives of people. They cause excessive losses to the humanity and infrastructure. Disaster management as an area of study is of recent origin. Disaster management education seeks to provide understanding of different techniques and impediments in the way of disaster mitigation. IGNOU was the first University in India to launch a Certificate Programme in Disaster Management through ODL in 1999.

The Course aims to familiarise the learners with the: meaning and classification of disasters; institutional framework of disaster management in India; importance of preparedness, prevention and mitigation; major steps in disaster response; dimensions of damage assessment; relevance of rehabilitation, reconstruction and recovery; climate change; relationship between disasters and development; relevance of indigenous knowledge, and disaster management strategies.

This introductory and multi-disciplinary course has no prerequisites and students from science/social science/ commerce background can take it up.

#### **SYLLABUS**

##### **Block 1      Introduction**

- Unit 1      Meaning and Classification of Disasters
- Unit 2      Hazard, Risk and Vulnerability
- Unit 3      Natural and Man-made Disasters
- Unit 4      Disaster Profile of India

##### **Block 2      Disaster Management: Concepts and Institutional Framework**

- Unit 5      Disaster Management: Act, Policy and Institutional Framework
- Unit 6      Disaster Management Cycle with focus on Preparedness, Prevention and Mitigation
- Unit 7      Disaster Relief and Response
- Unit 8      Damage Assessment
- Unit 9      Rehabilitation, Reconstruction and Recovery

##### **Block 3      Inter-relationship between Disasters and Development**

- Unit 10     Climate Change
- Unit 11     Disasters and Development

##### **Block 4      Disaster Management: Cross-Cutting Issues**

- Unit 12     Relevance of Indigenous Knowledge
- Unit 13     Community Based Disaster Management
- Unit 14     Disaster Management Strategies
- Unit 15     Disaster Management: Case Studies

## **Gender Sensitization: Society and Culture (BGDG 172)**

**6 credits**

The discipline/ field/areas of Women's and Gender Studies and Gender and Development Studies are the most debated in the contemporary world. It has inter-linkages with society and culture that determines gender discourse from historical to contemporary time. However, feminists offer a critical inquiry of the intersections of culture and society with gender. Further, they sharply pointed out that how patriarchy regulates through culture and society and retains its multifaceted forms via gendered roles, socialization and so on. They also argue that the constructed notions of gender, gender binaries based on sex/gender/public/private dichotomy and soon need to be critically engaged. The society and culture changes as the civilized society move on to progress. This progress can be measured through indicators and goals. The State formulates and implements number policies to achieve progress in the socio-economic areas. While, State deals with its complexities of its institutions, a number of categories play important roles. For instance, laws, media, labor, education, health sectors, etc. Still today, we witness huge violence, discrimination and subjugation against women, other gendered categories and all oppressed and marginal people.

After reading this Course, you should be able to:

- Build understanding of women's status and condition in our society;
- Raise the fundamental question that revolve around the core debates between each of the categories (laws, media, work and health etc.), and gender;
- Interrogate its role with society and culture; and
- Focus ways and means to sensitize society on gender issues

## **SYLLABUS**

### **Block 1      Conceptualizing Gender**

- |        |   |
|--------|---|
| Unit 1 | Understanding Gender and Related Concepts |
| Unit 2 | Gender and Sexualities                    |
| Unit 3 | Masculinities                             |
| Unit 4 | Gender in Everyday Life                   |

### **Block 2      Gender and Family**

- |        |                     |
|--------|---------------------|
| Unit 5 | Family and Marriage |
| Unit 6 | Motherhood          |

### **Block 3      Gender and Work**

- |        |   |
|--------|---|
| Unit 7 | Gendering Work                          |
| Unit 8 | Gender Issues in Work and Labour Market |

### **Block 4      Health and Gender**

- |         |                                |
|---------|--------------------------------|
| Unit 9  | Reproductive Health and Rights |
| Unit 10 | Gender and Disability          |

### **Block 5      Gender, Law and Society**

- |         |                                |
|---------|--------------------------------|
| Unit 11 | Gendered Based Violence        |
| Unit 12 | Sexual Harassment at Workplace |

### **Block 6      Gender, Representation and Media**

- |         |                                |
|---------|--------------------------------|
| Unit 13 | Language and Gender            |
| Unit 14 | Gender and Media               |
| Unit 15 | Reading and Visualizing Gender |

## **E-governance (BPAG 173)**

**6 credits**

This Course deals with the conceptual framework of e-governance in public administration organisations. Highlighting the concept, models, roles, and significance, ICT-components and applications, and information systems, this Course encompasses all vital areas and sectors pertaining to rural development, urban development, e-learning, e-commerce, and e-health. Further, it deals with certain measures for an effective implementation of e-governance.

### **SYLLABUS**

#### **Block 1 E-governance-A Conceptual Framework**

- Unit 1 Concept, Models, Roles, and Significance
- Unit 2 ICT-Components and Applications
- Unit 3 Information Systems

#### **Block 2 Role of ICT in Administration**

- Unit 4 Transforming Administrative Culture
- Unit 5 E-governance in Government Departments/Institutions/Agencies

#### **Block 3 Role of ICT in Local Governance**

- Unit 6 E-Rural Development
- Unit 7 E-Urban Development
- Unit 8 E-learning
- Unit 9 E-commerce
- Unit 10 E-health

#### **Block 4 Measures for Effective Implementation of E-governance**

- Unit 11 Challenges, Measures for having effective e-governance
  - (A) Challenges
  - (B) Measure

## **Sustainable Development (BPAG 174)**

**6 Credits**

The Course attempts to examine the challenges of balancing development and environment. The objective of the Course is to explain the major components of Sustainable Development by underlining its meaning, nature and scope. It brings home the point that it is not possible to develop, if we are disregardful of what is left behind for our future progeny. The Course examines the goals of Sustainable Development and discusses the role of Global Commons and Climate Change. The specific feature of the Course is its focus on the relationship between Sustainable Development and Developmental Goals as well as alternative ways of Resource Generation and Capacity Enhancement.

### **SYLLABUS**

#### **Block 1 Concept of Sustainable Development**

- Unit 1 Meaning, Nature and Scope of Sustainable Development
- Unit 2 Major Components of Sustainable Development
- Unit 3 Approaches to Sustainable Development
- Unit 4 Goals of Sustainable Development

#### **Block 2 Development, Sustainability and Climate Change**

- Unit 5      Concept of Global Commons and Climate Change
- Unit 6      International Conventions on Sustainable Development
- Unit 7      Interrelationship among Development, Sustainability and Climate Change: Case for Differentiated Responsibilities

**Block 3    Health, Education and Food Security**

- Unit 8      Relationship between Sustainable Development and Food Security
- Unit 9      Role of Green and Converging Technologies toward Health, Sanitation and Food Security
- Unit 10     Role of Education in Sustainable Development

**Block 4    Sustainable Development: A Way Forward**

- Unit 11     Role of Policy Innovations in Sustainable Development
- Unit 12     Recognition of Ecological limits of Equity and Justice
- Unit 13     Alternative ways of Resource Generation and Capacity Enhancement

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