

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**SCHOOL OF TOURISM & HOSPITALITY SERVICES SECTORAL MANAGEMENT**

**Minutes of the Second School Board Meeting held on October 29, 2008 at 10.30 a.m.  
in the Board Room, Block-8, IGNOU, New Delhi-110068**

The following were present:

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| 1. Prof. V.N. Rajasekharan Pillai, Vice-Chancellor, IGNOU      | - Chairman |
| 2. Mr. B.K. Goswami, IAS (Retd.) Former Secretary Tourism, GOI | - Member   |
| 3. Prof. G. Anjaneya Swamy, Pondicherry University, Puducherry | - Member   |
| 4. Prof. N.V. Narasimham, SOMS, IGNOU                          | - Member   |
| 5. Prof. Sujata Varma, SOS, IGNOU                              | - Member   |

The following could not attend:

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| 1. Mr. Jose Dominic MD & CEO, CGH Earth, Cochin                   | - Member |
| 2. Prof. G.S. Rao, Director General, NIT&HM, Hyderabad            | - Member |
| 3. Mr. Ramesh Takulia, Director (L&D), Taj Group of Hotels, Delhi | - Member |
| 4. Prof. Kapil Kumar, SOSS, IGNOU                                 | - Member |
| 5. Prof. Srikrishnadeva Rao, SOL, IGNOU                           | - Member |

Dr. C.G. Naidu, Nodal Officer, New Schools was present to assist the Chairman of the School Board.

At the outset, the Chairman welcomed the new members co-opted by the School Board. The item wise discussions and recommendations of the School Board are as follows:

**SOTHSSM 2.1: Confirmation of Minutes of the first School Board meeting.**

SOTHSSM 2.1.1: With reference to the Item 3 of the first School Board, there is a typographical error on the clause under which the 5 experts from outside IGNOU are co-opted. It should be read as "Clause 2(e)" in place of "Clause (3)". Dr. Naidu said that no comments were received on the Minutes of the first School Board meeting held on December 04, 2008. Also, there is an error in recording of the minutes regarding the presence of Prof. Parvin Sinclair, PVC in the Meeting. This may be read as "Prof. Parvin Sinclair, PVC could not attend the meeting". Under Item SOTHSSM 1.1.1, it may be read as "A Workshop/Brainstorming Session may also be conducted to make recommendations and for giving directions to the new School that could help the preparation of the Vision Document" in place of "Prof. Parvin Sinclair has suggested that a Workshop/Brainstorming Session may also be conducted to make recommendations and for giving directions to the new School that could help the preparation of the Vision Document". The Minutes could be confirmed.

SOTHSSM 2.1.2 With above corrections the School Board confirmed the Minutes of the first School Board.

**SOTHSSM 2.2: To report the list of Programme and their structure to be developed in the School.**

SOTHSSM 2.2.1: Dr. Naidu said that the School intends to develop the following programmes:

1. Certificate in Front Office Operations
2. Certificate in House Keeping Operations
3. Certificate in Car Rentals
4. Certificate in Food Production
5. Certificate in Food and Beverages
6. Certificate in Roadside Food Services
7. Certificate in Paying Guest Accommodation
8. Certificate in Escorting Tourists
9. Certificate in Tour Packages
10. Post Graduate Diploma in Tourist Escorting Services

The members discussed in detail and made the following suggestions:

- a. Certificate programmes in (a) Event Management, and (b) Airlines Ticketing Management could also be offered.
- b. Foreign Language Courses can be introduced as part of the above programmes.
- c. The target group for these programmes could be 10+2 qualification or working people with Class 10 pass and two years experience.
- d. An expert Committee may be constituted to design and develop the programmes.

The School Board after a detailed discussion approved the list of programmes to be developed by the School.

SOTHSSM 2.2.2: Mr. B.K. Goswami, said that the Culinary arts is gaining importance in the hospitality sector and a diploma/degree in Culinary gives an advantage to those desiring to work in better restaurants and hotels, whose hiring standards are usually high. The Vice Chancellor appreciated the idea and said that an expert group shall be constituted to develop the programmes in Culinary Arts. Mr. Goswami will coordinate the activity. For this an Institute for Culinary Art can be established by IGNOU. The University will explore the possibility of using the premises of FHRAI-ET, NOIDA for the proposed Institute. The following experts names could be included for making recommendations on the feasibility of the Institute for Culinary Arts and designing and developing programmes in Culinary Arts.

- a. Prof. Anjaneya Swamy, HOD, Dept. of Tourism Studies, Pondicherry University, Pondicherry-605014
- b. Prof. S.C Bagri- Director, Centre for Mountain Tourism and Hospitality Studies, H.N. Bahuguna Garhwal University, Uttarakhand.
- c. Mrs. Manjula Chaudhary, Kurukshetra University, Kurukshetra
- d. Dr. Sitikantha Mishra, Director Indian Institute of Tourism and Travel Management, Govindpuri, Gwalior – 754011, MP

- e. Prof. O.P. Kandari, Vice Chancellor, Bundelkhand University, Jhansi.
- f. Mr. Ramesh Takulia, Director (L&D), Taj Group of Hotels, Dehi
- g. Experts from IATA and TAAI.

**SOTHSSM 2.3: To report list of Evaluators of BTS and BHM courses**

SOTHSSM 2.3.1: Dr. Naidu informed the members that Prof. Ravindra Kumar, Programme Coordinator, Tourism Studies submitted a list of evaluators for Tourism courses of BTS and BTH Programmes. The list names of the evaluators as attached with the Agenda were approved by the Vice Chancellor. The School Board noted the approval of the Vice Chancellor. Also, the following names of evaluators were recommended by the School board for the above courses.

- a. Prof. Jagmohan Negi, Member Secretary, FHRAI Education Trust, New Delhi-110001
- b. Dr. Y. Venkat Rao, Reader, Dept. of Tourism Studies, Pondicherry University, Pondicherry-605014.
- c. Mr. Anu Chandran, Lecture, Dept. of Tourism Studies, Pondicherry University, Pondicherry-605014.

Dr. Naidu said that the same evaluators can be used for evaluating the tourism courses of B.A. International Hospitality Administration.

SOTHSSM 2.3.2: The School Board noted the approved of the names of evaluators approved by the Vice Chancellor and recommended that the above names may also be included in the list of evaluators for tourism courses of BTS, BHM, and B.A. (IHA) programmes.

**SOTHSSM 2.4: To consider draft MOPU between IGNOU and FHRAI Education Trust, New Delhi**

SOTHSSM 2.4.1: Dr. Naidu said that the FHRAI-ET has approached the University for offering hospitality programmes in collaboration with IGNOU and FHRAI-ET on the nature of collaboration. A draft MoU is placed before the School Board for consideration. The Vice Chancellor asked the FHRAI-ET representatives to make a presentation on the activities of their Institute and the proposed programmes for collaboration. During the presentation it was said that the MoU aims at offering the following programmes:

1. B.Sc. (Hons) International Hospitality Administration (4 Years programme)
2. B.A. (Hons) International Culinary Arts (4 years programme)
3. MBA in Hospitality Management (2 Years programme)

SOTHSSM 2.4.2: After a detailed discussion the School Board approved the draft MoU for further processing and signing.

The meeting ended with a vote of thanks to the Chair.

**(V.N. Rajasekharan Pillai)**  
**Chairman**

