

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
SCHOOL OF TOURISM & HOSPITALITY SERVICES SECTORAL
MANAGEMENT**

**Minutes of the Seventh School Board meeting held on 16th December 2010 at 11:00 a.m.
in the Board Room, Block No – 8, IGNOU, Maidan Garhi, New Delhi – 110068**

The following members attended the meeting:

1. Dr. Sonia Sharma, Director I/c - SOTHSM, IGNOU - (in chair)
2. Mr. B.K. Goswami, IAS (Retd), Former Secretary of Tourism GOI - (Member)
3. Prof. G. Anjaneya Swamy, Head, Dept of Tourism Studies, Pondicherry Univ. - (Member)
4. Prof. C.G. Naidu Director - SOVET, IGNOU - (Member)
5. Prof. B.S. Hansra, School of Agriculture, IGNOU - (Member)
6. Dr. Nehal Farooquee, SOEDS, IGNOU - (Member)
7. Mr. Ramesh Takulia, Director -Taj Group of Hotels, Taj Palace Hotel, Delhi - (Member)
8. Dr. Paramita Suklabaidya, Asstt. Professor, SOTHSSM, IGNOU - (Member)
9. Ms. Tangjakhombi Akoijam, Asstt. Professor, SOTHSSM, IGNOU - (Member)
10. Mr. Arvind Kumar Dubey, Asstt. Professor, SOTHSSM, IGNOU - (Member)

The following members could not attend the meeting:

1. Dr. Harkirat Bains, Associate Professor & Director I/c SOTHSM, IGNOU - (Member)
2. Prof. S.C. Bagri, Director, CHTS, Garhwal University - (Member)
3. Prof. Manjula Choudhary, Director - IITTM, Gwalior - (Member)
4. Dr. Babu P. Ramesh, SOITS, IGNOU - (Member)

Item No. SB. 7. 1:

To confirm the minutes of the Sixth School Board Meeting held on 03rd August 2010

The minutes of the 6th School Board Meeting held on 03rd August 2010 were circulated to the School Board members. A copy of the minutes was placed for information.

The minutes were discussed and it was suggested by the members that the detailed Agenda of the School Board meeting should be sent one week in advance from the date of meeting.

The minutes of the 6th School Board meeting stands approved.

Item No. SB. 7. 2

Action Taken Report of the 6th School Board Meeting

The Action taken report of the Sixth School Board was discussed and submitted for the confirmation of the Board.

The Action Taken Report stands approved.

Item No. SB. 7. 3

Approval of the syllabus of the Course work for the Ph. D programme

Dr. Paramita Suklabaidya appraised the School Board members that the course work proposed in the 6th School Board meeting was not approved and certain revision were advised. Keeping in mind the suggestions as put forward by the School Board, an Academic Expert Committee meeting was held and the Course work was finalised with additions and modifications. The revised course work was enclosed.

The detailed syllabus of the Course work of the Research Programme was placed before the School Board for approval.

It was observed by Prof. Hansra, Prof. Naidu and Prof. Farooque that Course - I Research Methodology should be Course Work 3 and Course 3 Interdisciplinary Approaches in Tourism and Hospitality should be Course 1. It was further observed that Topic in Research Methodology should have further sub topics. It was further observed by Prof. Hansra that Course 2, Review of Tourism Literature should be renamed as Review of literature is a part of research work. Dr. Farooque observed that Course 4 mention two paper publication which is already a part of Research work and instead two seminar presentations should be considered.

It was resolved that the above recommended changes in course work will be incorporated. Course work stands approved to enable the School to conduct classes for the course work at the earliest.

Item No. SB. 7.4

Ratification of the Certificate and diploma Programme in International Hospitality Administration to be offered in collaboration with AH&LEI. Also of Phase 0 and Phase 1 form

Dr. Paramita Suklabaidya appraised the School Board members that as per directives of the JCC and Expert Committee, Certificate and Diploma Programme in association with AH&LEI will be offered in modular format. The exit policy will allow to exit after 01 year with a Certificate and after 2 years with a Diploma and after 3 years with a Bachelor's Degree in International Hospitality Administration.

The same was placed before the School Board along with the Phase 1 form, for approval.

The Modular format of Certificate and Diploma Programme in International Hospitality and Administration was ratified.

The phase 1 form was approved.

Item No. SB . 7.5

Approval of the Syllabus of the Certificate and Diploma Programme in International Hospitality Administration and approval of Phase 2 and 3 form

Dr. Paramita Suklabaidya appraised the School Board members that an Academic Expert Committee meeting was held, to discuss and finalised the syllabus structure for the modular format of BA-IHA programme, on 19th October 2010.

The revised syllabus structure for BA-IHA Programme along with the syllabus structure of Certificate and Diploma in International Hospitality Administration was placed before the School Board for Approval.

Phase 2 and 3 forms were placed for approval.

It was observed by Prof. Hansra that Phase 1 form and Phase 2 and 3 forms of a programme should not be placed in the same School Board. Dr. Sonia Sharma informed that the faculty members were not aware of the same and it will not be repeated. Dr. Paramita Suklabaidya informed all that the revised syllabus for the BH-IHA Programme was placed for ratification since that will enable a modular Certificate and Diploma Programme.

The revised syllabus for BA-IHA was approved. The syllabus will be for Certificate, Diploma and BA in International Hospitality Administration.

The phase 2 and phase 3 forms for Certificate and Diploma in International Hospitality Administration were approved.

Item No. SB. 7.6

Approval for the Ex-Diploma students of AH&LEI to be eligible for the BA-IHA degree Programme

Dr. Paramita Suklabaidya appraised the School Board members that in the JCC of IGNOU-AH&LEI collaboration held on 01st December 2010, it was observed that AH&LEI has a large student base taking admission in the Certificate and Diploma Programme of AH&LEI. Many of the courses taken by the students are similar to courses offered in the BA-IHA Programme. It was suggested and decided that these student should be given credit transfer for the AH&LEI component already taken by them and the opportunity to take the IGNOU components to complete the BA-IHA Degree Programme. It was also decided in the JCC that since BA-IHA was launched in 2008, therefore IGNOU recognises the courses of AH&LEI from 2008 onwards and any student taking the common courses of AH&LEI from 2008 onwards will be given the opportunity to appeared for BA-IHA Degree with credit transfer, once they appeared for the examination of the IGNOU components.

The same was placed before the School Board for approval.

It was observed by Prof. Hansra, Prof. Naidu and Dr. Farooquee that credit transfer is a matter of Equivalence Committee to decide.

It was resolved that the matter will placed before the Equivalence Committee of IGNOU for their comments. The agenda item will be placed before the next School Board along with the comments of Equivalence Committee.

Item No. SB. 7.7

Approval of names as the question paper setters, moderators and evaluators for BHY011 and MHY 001 courses.

Dr. Paramita Suklabaidya appraised the School Board members that BHY 011 and MHY 011 are two new courses of the School. BHY 011 is offered in the 3rd year of BA-IHA programme (offered in collaboration with AH & LEI) while MHY 001 is offered in the 1st semester of MBAHM (offered in collaboration with FHRAI – ET). The present 05 faculty members of the School are proposed as the paper setters, moderators and evaluators for these two courses. More names will be added later and a detailed list of evaluators will be placed in the next School Board Meeting.

The same was placed before the School Board for approval.

The names of the five faculty members as question paper setters, moderators and evaluators for BHY 011 and MHY 001 was approved.

Item No. SB. 7.8

Approval of the minutes of the Doctoral Committee

Dr. Paramita Suklabaidya apprised the School Board members about Seven agenda items (7.8.A to 7.8.G) related to the Ph.D programme of the School.

SB 7.8A: To consider and approve Ph.D Candidates for January 2011 Academic Session

The minutes of the 10th Doctoral committee meeting held on 30th November 2010 were enclosed wherein 07 PhD research scholars have been selected for the research programme of IGNOU. The list of selected candidates along with their supervisors was also enclosed.

The same was placed before the School Board for approval.

The 07 candidates were approved for registration in the January 2011 session.

SB 7.8B: To consider and approve the Progress Report of registered candidates

The progress report of the 01 RTA and 04 PhD Scholars were submitted in the 10th Doctoral Committee Meeting and found satisfactory by the Doctoral Committee. The minutes of the 10th Doctoral Committee Meeting were enclosed. The minutes list the names of those RTAs and PhD candidates who have submitted their Progress Report and were found satisfactory.

The same was placed before the School Board for approval.

The Six monthly progress reports were approved.

SB 7.8C: To consider and approve Co - Supervisor for Ph. D Scholar Ms. Anupama Kotur

Ms. Kotur is pursuing her research in the area of Wine Tourism, under the supervision of Dr. Paramita Suklabaidya. Since the topic of Wine Tourism is a new area of research, a co - supervisor from the industry was proposed. As Ms. Kotur is based in Pune, Mr. Akalpit Prabhune, of Hill Crest Foods and Beverages Pvt. Ltd, Pune was proposed as the Co - Supervisor and approved by the 10th Doctoral Committee.

The same was placed before the School Board for approval.

Prof. Naidu, Dr. Farooquee and Prof. Hansra asked Research Co-Coordinator about the rules for approving Co-supervisor. Mr. B.K. Goswami and Mr. Takulia observed that Hospitality and Tourism are new disciplines and therefore criteria regarding academic qualification should be reconsider by IGNOU and Research Unit.

It was decided that Research Co-ordinator will find out the rules for approving Co-supervisor from Research Unit and the information will be placed before next School Board Meeting.

SB 7.8D: Change of Supervisor - Dr. Dileep M.R. to Dr. Harkirat Bains

The re – consideration and approval of Dr. Dileep of KITTS, Trivandrum as an external supervisor for the PhD programme was not approved in the 6th School Board Meeting, as he does not fulfil the criteria as decided by Research Unit.

Therefore, all the three Ph.D scholars attached with Dr. Dileep M.R. will now be attached with Dr. Harkirat Bains as their supervisor. Since these three candidates were already working with Dr. Dileep, therefore Dr. Dileep will continue as their Co – Supervisor.

Sl.	Name of The Student	Topic
1	Syed Riaz Mehmood N.	Potential of India as a Tourist Destination: A Case Study of UAE Outbound Tourism
2	Mr. Shelji Mathew	Ecotourism In Kerala: A Study On Marketing Strategy With Special Reference To Wayanad District Of Kerala
3	Mr. K. C. Robbins	Resorts and Homestays In Wayanad District – A Critical Analysis Of Tourism Impacts And Services

The same was approved in the 9th Doctoral Committee Meeting. The minutes of the 9th Doctoral Committee Meeting were enclosed.

The same was placed before the School Board for approval.

The candidates attached with Dr. Dileep will now have Dr. Harkirat Bains as their supervisor and Dr. Dileep MR as Co-supervisor. The same stands approved.

SB 7.8E: Change of Part time to full time Ph.D programme by Ph.D Scholar Babli Rani

Ph.D Scholar Ms. Babli Rani has requested for the change of her registration from a part time Ph.D scholar to a full time Ph.D Scholar. The same was approved by the 10th Doctoral Committee.

The same was placed before the School Board for approval.

Prof. Naidu asked Research Co-ordinator to enquire about the part-time and full time Ph.D Programme from Research Unit. Although the Research prospectus mentions part time and full time scholars but the latest position was unclear.

It was decided that the matter related to the part time to the full time scholars will be taken up with Research Unit and will be reported in the next School Board meeting.

SB 7.8F: Eligibility Criteria for Ph.D Admission in Tourism / Hospitality

It was discussed and resolved in the 10th Doctoral Committee that only those candidates possessing Masters Degree in either Tourism or Hospitality with NET/ JRF or work experience in relevant area (Tourism / Hospitality) will be eligible for Category –“A” candidatureship – i.e. admission without any written entrance examination for the PhD Programme. Applicants with Masters in other disciplines but with relevant work experience will be considered in Category –“B” and will have to take the Entrance Examination for admission in the PhD programme of the School. This will be mentioned in the revised prospectus of the Ph.D programme.

The same was placed before the School Board for approval.

Prof. Anjaneya Swamy observed that it is important for those applying for Ph.D in Tourism to have some academics (and theoretical) knowledge of Tourism and therefore the eligibility criteria is justifiable.

Prof. Naidu, Prof Hansra and Dr. Farooquee observed that Category-“A” does not include candidates with only NET but includes only the candidates with M. Phil or 5 years experience.

The eligibility criteria for admission in Ph. D in Tourism and Hospitality were approved as below:

Master in Tourism and /or Hospitality along with M. Phil or 5 years work experience will be considered as eligibility for admission through Category-A.

Those candidates who do not possess Master in Tourism and/or Hospitality, but have relevant work experience will need to take the entrance examination for admission in the Ph. D Programme of the School; irrespective of their work experience.

SB 7.8G: Change in the list of Supervisors (External)

It was discussed in the Doctoral Committee and decided that the list of supervisors (external) should consist of those experts who are associated with Tourism Education. The supervisors should either have Masters/Ph.D in Tourism/Hospitality or at present be associated with Tourism/Hospitality Department on full time basis. Considering the above criteria and other criteria of RU, the following supervisors were removed from the list of external supervisors:

- a. Prof. J.C. Dua, Delhi University, Delhi.
- b. Prof. Ramprasad Rao, S. K. Institute of Management, S.K. University, Anantapur, Andhra Pradesh.
- c. Prof. M. Madhusudhan Rao, Department of Commerce and Management, Andhra University, Visakhapatnam, Andhra Pradesh.
- d. Prof. M. Basheer Ahmad Khan, Dean, School of Management, Pondicherry University, Pondicherry – 605014.
- e. Prof. Dulari Qureshi, Head, DT, BRAM University, Aurangabad (Retd).
- f. Dr. Dileep M.R., KITTS, Thiruvananthapuram (Do not possess 5 years Post Doctoral experience).

The following supervisors have been included in the list of External Supervisors and will be included in the revised PhD prospectus:

1. Prof. Nimit Chaudhary, IITM, Gwalior.
2. Dr. Parikshat Singh Manhas, Associate Professor, School of Hospitality and Tourism Management, University Of Jammu.
3. Dr. Puneet Gautam, Institute of Tourism & Hotel Management, Bundelkhand University, Jhansi.
4. Dr. Sunil Kabia, Institute of Tourism & Hotel Management, Bundelkhand University, Jhansi.

The same was placed before the School Board for approval.

The additional 04 names and deletion of 06 names from the supervisor list were approved.

Item No. SB 7.9

Approval of the syllabus of the Bachelor in Hotel Management offered in collaboration with Munnar Catering College (MCC).

Dr. Sonia Sharma appraised the School Board members about the Bachelor in Hotel Management programme offered in collaboration with Munnar Catering College. As per the MOC with the Munnar Catering College, Bachelor in Hotel Management, a 3 years degree programme will be launched from its centre at Munnar.

The detailed syllabus of the Bachelor in Hotel Management offered in collaboration with Munnar Catering College (MCC) as prepared in the Academic Expert Committee meeting held on 28th October 2010 was placed before the School Board for ratification.

The Phase 1, Phase 2 and Phase 3 forms of the programme were placed before the School Board for approval.

The syllabus, Structure, eligibility criteria, Phase 1, Phase 2 & Phase 3 forms of Bachelor in Hotel Management programme were approved.

Item No. SB 7.10

Approval of the syllabus of the MBA in International Hospitality Management offered in collaboration with Munnar Catering College (MCC).

Dr. Paramita Suklabaidya appraised the School Board members about the MBA in International Hospitality Management programme offered in the collaboration with Munnar Catering College. As per the MOC with Munnar Catering College, MBA in International Hospitality Management, a two years degree programme will be launched from its centre at Munnar.

The detailed syllabus of the MBA in International Hospitality Management offered in collaboration with Munnar Catering College (MCC) as prepared in the Academic Expert Committee meeting was placed before the School Board for ratification.

The syllabus of the MBA in International Hospitality Management offered in collaboration with Munnar Catering College (MCC) and the Phase 1, Phase 2 and Phase 3 forms were approved.

Item No. SB 7.11

Approval of syllabus and eligibility criteria for the programme as per Memorandum of Collaboration (MoC) in between IGNOU and Munnar Catering College

Mr. Arvind Kumar Dubey appraised the School Board members about the syllabus and eligibility criteria for the programme as per Memorandum of Collaboration (MoC) in between IGNOU and Munnar Catering College. Memorandum of Collaboration (MoC) was signed in between IGNOU and Munnar Catering College on 23rd July 2010 in order to establish a Joint Centre of Hospitality Education and Training at Munnar. The centre will run five programmes of hospitality including two years Master's Degree in International Hotel Management. In the sixth school board meeting held on 3rd August, 2010 the matter was put up before the school board (S.B.6.3) and it was decided to held academic expert committee meeting to finalize the syllabus etc. As per that academic expert committee meeting was held on 25th and 26th November, 2010, in that expert committee meeting the detailed syllabus, eligibility criteria, curriculum, course content etc. of the Master's Degree in International Hotel Management was formulated and finalized. The Phase 1, Phase 2 and Phase 3 forms of the programme were placed before the School Board for ratification and approval.

The Phase 1, Phase 2 and Phase 3 forms of above said programme were placed before the School Board for approval.

The Syllabus of Master's Degree in International Hotel Management, its eligibility criteria, curriculum etc. offered in collaboration with Munnar Catering College (MCC) and the Phase 1, Phase 2 and Phase 3 forms were approved.

Item No. SB 7.12

Approval of the Syllabus of Executive MBA in Hospitality Management and Executive MHM offered in collaboration with Munnar Catering College (MCC)

Ms. Tangjakhombi Akoijam appraised the School Board members about the Syllabus of Executive MBA in Hospitality Management and Executive MHM offered in collaboration with Munnar Catering College (MCC). As per the MOC with Munnar Catering College Executive MBA in Hospitality Management and Executive MHM (18 months) programme will be launched from its centre at Munnar.

The detailed syllabus of Executive MBA in Hospitality Management and Executive MHM offered in collaboration with Munnar Catering College (MCC) as prepared in the Academic Expert Committee meeting was placed before the School Board for ratification.

The Phase 1, Phase 2 and Phase 3 forms of the above said programme were placed before the School Board for approval.

The Syllabus of Executive MBA in Hospitality Management and Executive MHM offered in collaboration with Munnar Catering College (MCC) and the Phase 1, Phase 2 and Phase 3 forms were approved

Item No. SB 7.13

Approval of the syllabus of BA (Hons) International Culinary Arts of IGNOU-FHRAI (ET) collaboration

Dr. Sonia Sharma appraised the School Board members about the syllabus of BA (Hons) International Culinary Arts of IGNOU-FHRAI (ET) collaboration. As resolved in the JCC that students would be admitted to the programme from 2010 academic session onwards, an Academic Expert Committee was conducted on 26th November 2010 to incorporate the IGNOU component in the syllabus of BA (Hons) International Culinary Arts of IGNOU-FHRAI (ET) collaboration. The final syllabus structure with IGNOU components was placed before the School Board for consideration and approval.

The syllabus structure of BA (Hons) International Culinary Arts of IGNOU-FHRAI (ET) collaboration with IGNOU components was approved.

Item No. SB 7.14A

Reporting of MoU signed between IGNOU and Gothenburg University, Sweden for the Institute of Culinary Arts under SOTHSSM

Dr. Sonia Sharma appraised the School Board members about the MoU signed between IGNOU and Gothenburg University, Sweden for the Institute of Culinary Arts under SOTHSSM. A Memorandum of Understanding was signed with Gothenburg University, Sweden on 16th October 2010 for the proposed Institute of Culinary Arts under SOTHSSM. The copy of MoU was placed for ratification.

The same was placed before the School Board.

The MoU signed between IGNOU and Gothenburg University, Sweden for the proposed Institute of Culinary Arts under SOTHSSM was ratified.

Item No. SB 7.14B: To report the progress report of Institute of Culinary Arts

Dr. Sonia Sharma appraised the School Board members about the Institute of Culinary Arts. An MoU was signed with Gothenburg University, Sweden on 16th October 2010. Core-Group members committee was constituted to monitor the day to day progress of the Institute of Culinary Arts. Advisory Board of the Institute of Culinary Arts has been constituted. Chef Y. B. Mathur has been appointed as Senior Consultant for the Institute of Culinary Arts.

Mr. B. K. Goswami, Honory Advisor, Institute of Culinary Arts informed the School Board that Research and Documentation of Indian Cuisine would be initiated from March - April 2011 and work related to setting up of Institute of Culinary Arts will go on side by side.

Item No. SB 7.15

Ratification of the name list of the question paper setters, moderators and evaluators for the MTM programme

Ms. Tangjakhombi Akoijam appraised the School Board members about the name list of the question paper setters, moderators and evaluators for the MTM programme. List of paper setters, moderators and evaluator for the 16 Courses of the MTM programme was placed before the School Board.

The same was ratified.

Item No. SB. 7.16

To seek advice of School Board regarding Bachelor's Degree Programme in Hospitality as advised by the Planning Board

Dr. Sonia Sharma appraised the School Board members about Bachelor's Degree Programmes in Hospitality of the School as advised by the Planning Board. P&DD had advice to work out a standardised nomenclature either B.A or B. Sc for all the Bachelors Programmes in Hospitality of the School. Copy of minutes of 37th Planning Board meeting was placed before the School Board.

At present the School has following Hospitality programmes:

1. B. Sc Hospitality and Hotel Administration in collaboration with NCHMCT (BHM).
2. Bachelors of Arts in International Hospitality Administration (BA-IHA) in collaboration with AH&LEI.
3. B. Sc (Hons) in International Hospitality Administration in collaboration with FHRAI (ET).
4. Bachelor in Hotel Management in collaboration with Munnar Catering College (MCC).

The same was placed before the School Board for advice.

It was recommended by the School Board members that the matter may be discussed in the expert committee meeting.

Item No. SB 7.17

To work-out a standardized nomenclature either B.A/B.Sc (Hons) for the present B.Sc Honours International Hospitality Administration (BSCHIIHA) Programme in discussion with the School Board

Ms. Tangjakhombi Akoijam appraised the School Board members about the minutes of 37th Planning Board meeting, wherein it was advised to work-out a standardized nomenclature either B.A/B.Sc (Hons) for the present B.Sc Honours International Hospitality Administration (BSCHIIHA) Programme. B.Sc. Honours International Hospitality Administration (BSCHIIHA) is a four year semester programme offered by the University since 2009 in collaboration with FHRAI-ET. The Programme is being offered at present from one programme centre, FHRAI- Institute of Hospitality Management at Greater Noida.

The Phase 4 form of the said programme was placed before the 37th Planning Board meeting for consideration and approval, wherein it was advice to work out a standardise nomenclature either BA/B. Sc Honours for the present B. Sc. Honours International Hospitality Administration (BSCHIIHA) Programme in discussion with School Board (Copy of minutes of 37th Planning Board meeting was placed as Annexure)

In this regard, it is to be mentioned that:

1. P&DD had already allotted the programme code as BSCHIIHA in March 2010
2. The School also have another Bachelor's Degree in Hospitality discipline with the B. Sc. Nomenclature - Bachelor of Science in Hospitality and Hotel Administration (BHM) in collaboration with NCHMCT

The matter was placed before the School Board for discussion and advice.

It was recommended by the members that the programme code for the present B.Sc. Honours International Hospitality Administration (BSCHIIHA) programme has already been allotted by the P&D, and for the nomenclature of the other hospitality programmes, the school may put the matter in Expert Committee meeting to work-out standardised nomenclature for all hospitality programme of the School..

Item No. SB 7.18

Syllabus review of CTS/DTS/BTS Programme

Mr. Arvind Kumar Dubey informed to the School Board members that The tourism programmes were prepared between 1993-1995. These courses were very useful in developing the tourism programme of the university. However more than 15 years after their first launch, many new additions and changes have taken place in the field of tourism study. So it was decided to revise the following courses i.e.

TS-1: Foundation course in Tourism	(8 Credit)
Ts-2: Tourism Development: Products, Operations and Case Studies	(8 Credit)
TS-3: Management in Tourism	(8 Credit)
TS-4: Indian Culture: Perspective for tourism	(8 Credit)
TS-5: Ecology, Environment and Tourism	(8 Credit)
TS-6: Tourism Marketing	(8 Credit)

The said revision will be done by a committee.

The same has been approved by School Board.

Item No. SB-7.19:

Status of EMBAHM (Executive MBA in Hospitality Management) in collaboration with FHRAI-ET

Mr. Arvind Kumar Dubey informed to the school Board that as per MoU in between IGNOU and FHRAI-ET, Executive MBA in Hospitality Management was launched in the year 2009. The said programme is a one year (2 semesters) full time, face to face programme to be offered at one programme centre, the FHRAI Institute of Hospitality Management at Greater Noida.

This year as per FHRAI, for the session July 2010 to July 2011 only 3 candidates have applied to get admission in the said programme. After scrutiny of admission form by the school it was found that out of 3 candidates only one candidate was fulfilling the eligibility criteria. Rest two candidates were not fulfilling the minimum eligibility criteria as approved by School Board and Academic Council. The matter was put up to higher authority i.e. Hon'ble VC and PVC and it was decided that the programme may be offered only from the next session as it is not advisable to run a programme for one candidate.

The agenda item was approved by the school board.

Item No. SB 7.20

Submission of Assignment in CTS programme

Mr. Arvind Kumar Dubey informed to the school Board that the School has received a RTI application forwarded from SED related to non declaration of result of one CTS student enrolled in 2008 due to non submission of Assignments. It is to be noted that earlier the said certificate programme (CTS) and other tourism programmes were run by SOSS. As per minutes of School Council held on 24th December 2008, Mr. Arvind Kumar Dubey, Asstt. Professor became the programme coordinator.

As per Programme Guide of CTS (Year 2005, 2006,2007,2008,2009 etc) for the year when the candidate has taken admission no assignment was to be done for the CTS programme. The same programme guide was forwarded to SED, SRD and other departments of IGNOU for incorporation of any change in year 2009, but the same lines were not deleted from the programme guide of CTS. However, School has not received any communication related to submission of assignment in CTS programme otherwise necessary correction would have been incorporated in Programme Guide of CTS. In order to resolve the issue the matter was discussed in 20th School Council Meeting held in 18th November 2010. It was decided that “The necessary correction will be forwarded to MPDD for deleting the above mentioned line from the CTS programme guide. The same will be implemented from June 2011 session, till then SED is requested to declare the result of said applicant and all CTS students who are enrolled presently. The same must be communicated to all regional centre/study centres where CTS programme is activated.

Even Prof. C. G. Naidu, Director SOVET, IGNOU informed that during the tenure of Prof. Dikshit assignments was not necessary in certificate programmes. So the same was mentioned in the Programme guide but later on it was necessary.

Hence the school board approved the said agenda item and SED should declare result of all CTS Programme candidates.

Item No. SB 7.21A

List of paper setters, moderators for CTS, DTS, BTS programme.

The list of paper setters, moderators for CTS, DTS, BTS programmes were placed before School Board and the same was approved.

Item No. SB 7.21B:

Additional List of Evaluators (TEE, Assignments and Projects) of CTS, DTS, BTS programme.

The additional List of Evaluators (TEE, Assignments and Projects) of CTS, DTS, BTS programme was placed before School Board and the same was approved.

Item No. SB.7.22

Vetting of Hindi version of TS-7 (Human Resource Development)

Mr. Arvind Kumar Dubey reported to the school Board that TS-7, Human Resource Developments (Hindi Version) vetting is completed and necessary correction have been incorporated by MPDD. Before printing its final language and content editing are required for that an expert will be out sourced.

The agenda item was approved.

Item No. SB.7.23

To consider the proposal of FHRAI-EHL for credit transfer of 2005-09, 2006-10 and 2007- 11 batches

Dr. Sonia Sharma appraised the School Board members about the proposal (dated 18th August 2010) for award of Bachelor's Degree to FHRAI-EHL students – Batches 2005-09, 2006-10 and 2007- 11.

It was observed by the members that the matter was discussed at length in the last 2-3 meetings, therefore it was resolved to refer the case to the Equivalence Committee of SRD for credit transfer.

The meeting ended with a vote of thanks by the chair.

**Dr. Sonia Sharma
Director I/c**