

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**SCHOOL OF TOURISM & HOSPITALITY SERVICES MANAGEMENT**

**Minutes of the Eighth School Board meeting held on 22<sup>nd</sup> July 2011 at 11:00 a.m.  
in the Board Room, New VC Block, IGNOU, Maidan Garhi, New Delhi – 110068**

The following members attended the meeting:

1. Dr. Sonia Sharma, Director I/c - SOTHSM, IGNOU - (in chair)
2. Prof. G. Anjaneya Swamy, Head, Dept of Tourism Studies, Pondicherry Univ. - (Member)
3. Prof. S.C. Bagri, Director, CHTS, H.N.B Garhwal University - (Member)
4. Dr. Nehal Farooquee, SOEDS, IGNOU - (Member)
5. Dr. Paramita Suklabaidya, Asstt. Professor, SOTHSM, IGNOU - (Member)
6. Ms. Tangjakhombi Akoijam, Asstt. Professor, SOTHSM, IGNOU - (Member)
7. Mr. Arvind Kumar Dubey, Asstt. Professor, SOTHSM, IGNOU - (Member)

The following members could not attend the meeting:

1. Dr. Harkirat Bains, Associate Professor & Director I/c SOTHSM, IGNOU - (Member)
2. Prof. Manjula Choudhary, Director – IITTM, Gwalior - (Member)
3. Dr. Babu P. Ramesh, SOITS, IGNOU - (Member)
4. Mr. B.K. Goswami, IAS (Retd), Former Secretary of Tourism GOI - (Member)
5. Prof. B.S. Hansra, School of Agriculture, IGNOU - (Member)
6. Prof. C.G. Naidu Director – SOVET, IGNOU - (Member)
7. Mr. Ramesh Takulia, Director -Taj Group of Hotels, Taj Palace Hotel, Delhi - (Member)

**Item No. SB. 8. 1:**

**To confirm the minutes of the Seventh School Board Meeting held on 16<sup>th</sup> December 2010**

The minutes of the 7<sup>th</sup> School Board Meeting held on 16<sup>th</sup> December 2010 were circulated to the School Board members. A copy of the minutes was placed for information.

The minutes of the 7<sup>th</sup> School Board were discussed at length with the following observations/changes

- **Eligibility Criteria for Ph.D Admission in Tourism / Hospitality**

It was recommended by the School Board members that:

- (i) Only students with a Masters Degree in Tourism would be eligible to apply for Ph.D Programme in Tourism.
- (ii) Ph.D. in Hospitality discipline will be open , only when faculty in Hospitality is recruited.

- **Observations regarding Master's degree programmes of SOTHSM**

*An observation was made by Prof S.C. Bagri regarding the award of degree especially Master's degree programmes (MBA, MHA, EMBA etc) of IGNOU & private bodies collaboration, it was recommended that a committee consisting of a panel of internal & external members to be constituted for monitoring and evaluation of collaborating private institutes to ensure the smooth functioning of the programmes.*

*The minutes of the 7<sup>th</sup> School Board meeting stands approved.*

**Item No. SB. 8. 2**

**Action Taken Report of the 6<sup>th</sup> School Board Meeting**

The Action taken report of the Seventh School Board was discussed and submitted for the confirmation of the Board.

*The Action Taken Report stands approved.*

**Item No. SB. 8. 3**

**Reporting the status and resolutions of the JCC for programmes offered under IGNOU-FHRAI (ET) Collaboration**

Ms. Tangjakhombi Akoijam reported the following resolutions of the 5<sup>th</sup> JCC for programmes offered under IGNOU-FHRAI (ET) Collaboration.

- **Registration/Admission Schedule**

Admission without Late fees: 13<sup>th</sup> August 2011

Admission with Late fee of Rs. 500: 20<sup>th</sup> August 2011

Admission with Late fee of Rs. 1000: 27<sup>th</sup> August 2011

- Minimum number of seats in each programme:  
BSCHIHA: 10 students  
MBAHM: 10 students  
EMBAHM: 15-20 students (flexi mode)
- Admission form for programmes of IGNOU-FHRAI (ET) collaboration will be uploaded on FHRAI website.
- The eligibility documents of candidates during admission process should be attested by a Gazetted officer (sign & stamp) and duly verified by the Director, FHRAI-IHM before they are forwarded to Programme Coordinators at IGNOU
- Formation of Admission Committee with programme co-coordinators representing IGNOU

*The status and resolutions of the JCC for programmes offered under IGNOU-FHRAI (ET) Collaboration stands ratified.*

#### **Item No. SB. 8.4**

##### **Approval of syllabus of BHY-012 course**

Ms. Tangjakhombi Akoijam informed the Board Members that BHY-012 is a course to be developed by the School as part of the 8<sup>th</sup> semester syllabus of B.Sc Honours International Hospitality Administration (BSCHIHA) programme, which the School has been offering in collaboration with FHRAI-ET since July 2009.

The syllabus of the said course structured and finalized in an Expert Committee meeting held on 4<sup>th</sup> March 2011 was placed before the members for approval.

Ms. Tangjakhombi Akoijam also informed the slight modification in the course title as recommended by the experts.

**Original title:** Sustainable Practices in Tourism and Hospitality Industry

**Modified title:** Sustainable Theory and Practices in Tourism and Hospitality Industry

It was also brought to the notice of the members that another Bachelor's courses of the School, TS-7 have 24 units. Therefore it was proposed to condense the number of units of the course from 32 to 24 units.

*The Board members recommended another expert Committee to be constituted to reframe the syllabi to reflect the latest industrial practices & finalize the course title.*

#### **Item No. SB. 8.5**

##### **Approval of the syllabus of Bridge Course of six months duration for Associate Degree students of Community College to take lateral entry in BIHM Programme of the School (IGNOU –MCC collaboration)**

Dr. Sonia Sharma appraised the School Board members about the Academic expert committee meetings held for finalizing the syllabus of Bridge course of six months duration for enabling the Associate Degree students of Community College to take lateral entry in the third year of three years Bachelor in Hotel Management Programme (BIHM) on 3<sup>rd</sup> March 2011 and 10<sup>th</sup> June 2011.

Dr. Sonia Sharma further appraised that academic fees for the six months Bridge Course is Rs.20,000/- with 50% share of IGNOU i.e. Rs. 10,000/- and 50% share for Royal Community College i.e. Rs. 10,000/-

The final syllabus structure along with minutes of the Expert Committee meeting was placed before the School Board for approval.

*The syllabus Structure, eligibility criteria, academic fees of Bridge course of six months duration for Associate Degree students of Community College to take lateral entry in the third year of BIHM Programme of the School (IGNOU –MCC collaboration) was approved.*

#### **Item No. SB. 8.6**

##### **Approval of the syllabus and phase -1 form of B.B.A Travel & Tourism (B.B.A - T&T) offered in Collaboration with Munnar Catering College (IGNOU- MCC collaboration)**

Dr. Sonia Sharma appraised the School Board members about the resolution of 2<sup>nd</sup> JCC (IGNOU - MCC Collaboration), wherein it was decided to launch B.B.A – Travel & Tourism, a 3years degree programme under the same MOC with Munnar Catering College (MCC)

The syllabus of the said programme structured and finalized in an Expert Committee meeting held on 3<sup>rd</sup> March & 10<sup>th</sup> June 2011 respectively was placed before the School Board for approval.

It was observed by the School Board members that the content in some modules prescribed in the BBA Travel & Tourism are overlapping. Further, the members were of opinion that there is a need of more modules on Management like *sales management, business ethics, international marketing* etc.

In view of the above, it was recommended that there is a need to do intensive exercise of going through the contents of each block & units so that each module of said programme justifies its identity.

*The Board members recommended an expert committee to be constituted to reframe the syllabi.*

### **Item No. SB. 8.7**

#### **To report the progress work of Institute of Culinary Arts (ICA)**

Dr. Sonia Sharma appraised the School Board members about the status of Institute of Culinary Arts.

- It was decided in the Core group meeting of ICA to start Research & Documentation Centre (R&D Centre) of ICA in the first phase. The building of R&D centre had been planned at a temporary structure opposite the Guest House of IGNOU. The kitchens for the R&D Centre have been designed.
- An advertisement for recruitment of two Research Fellows/Consultants was placed on the IGNOU'S website in the month of May 2011 & eight responses have been received.
- The kitchen equipment required for the R&D centre has been requisitioned with the Central Purchase Unit (CPU) under Administration Division of IGNOU.
- Detailed chart indicating Scope & Focus of Activities at the R&D Centre has been prepared. (Copy enclosed)
- It was decided in the Core group meeting of ICA that a Scholar from Gothenburg University, Sweden will come for initial setup of R&D Centre of ICA.

*The progress work of Institute of Culinary Arts (ICA) was ratified.*

### **Item No. SB. 8.8**

#### **Status of Master in International Hotel Management (MIHM) programmes (IGNOU-MCC Collaboration)**

Mr. Arvind Kumar Dubey informed to the school Board that for the programme the phase-1, 2 and 3 forms have been approved in the Seventh School Board meeting held on 16<sup>th</sup> December 2010.

The programme and the course codes of programme have been allotted by Planning and Development Division (P& DD).

The programme was placed before the 55th Academic Council Meeting held on 5<sup>th</sup> April 2011 and was approved. The annexure of phase 4 forms have been approved/signed by SED, SRD, MPDD, EMPS, RSD etc and further necessary action has been already initiated.

The admission form and student I- card has been prepared, approved by competent authority and printed by MPDD.

It is noted that this programmes is approved by School Board & Academic Council. After taking approval/signature of Hon'ble PVC the same will be submitted to Planning & Development Division (P&DD) for its approval of phase 4 forms. When the same approval will be received then in concurrence with International Division (IGNOU) the proposal of launching of this programme at EMIRATES MCC UNIVERSITY at Ras Al Khaimah, UAE will be considered.

*Status of Master in International Hotel Management (MIHM) programmes (IGNOU-MCC Collaboration) stands ratified*

**Item No. SB 8.9**

**Approval of names of Examination paper setter, Evaluator of Term End Examination, Evaluator of Project/ Dissertation and Moderators for MIHM programme (IGNOU-MCC collaboration).**

Mr. Arvind Kumar Dubey informed the school Board about the list of names of examination paper setter, Evaluator of Term End Examination, Evaluator of Project/ Dissertation and Moderators for MIHM programme (IGNOU-MCC collaboration).

*The School Board members recommended that 04 faculty members of MCC not to be empanelled in the list of paper setter, Evaluator, etc.*

*With above recommendations from the members the names of Examination paper setter, Evaluator of Term End Examination, Evaluator of Project/ Dissertation and Moderators for MIHM programme (IGNOU-MCC collaboration) was approved*

**Item No. SB 8.10**

**Approval of the prospectus/brochure, advertisement and I-cards of MCC**

Mr. Arvind Kumar Dubey apprised to the school Board that the brochure/prospectus etc was discussed in 2<sup>nd</sup> JCC, School Council and approved by Hon'ble PVC. The same is vetted/approved by SRD.

*The prospectus/brochure, advertisement and I-cards of MCC was approved*

**Item No. SB 8.11**

**Reporting of Admission schedule of MCC programmes**

Mr. Arvind Kumar Dubey informed to the School Board about admission schedule of MCC programmes. The MCC will follow admission schedule of IGNOU i.e.

“The last date of admission for present session i.e. July 2011 will be 29<sup>th</sup> July 2011 (without late fee) and 31<sup>st</sup> August 2011 (with late fee of Rs-200/-).”

&

The last date of admission for January 2012 session will be 30<sup>th</sup> November 2011 (without late fee) and 31<sup>st</sup> December 2011 (with late fee of Rs-200/-).”

*Admission schedule of MCC programmes stands ratified.*

### **Item No. SB 8.12**

#### **Reporting of Editing of TS-7 (Human Resource Development) in Hindi by Mr. Arvind Kumar Dubey, Asst. Professor, SOTHSM.**

Mr. Arvind Kumar Dubey reported to the school Board that TS-7, Human Resource Developments (Hindi Version) vetting is completed and necessary correction have been incorporated by MPDD. The said material of IGNOU, BTS Course has been edited (2 blocks, 24 units) and submitted to MPDD for incorporation of corrections before printing.

*The agenda item stands ratified.*

### **Item No. SB 8.13**

#### **Reporting of the composition of the JCC for IGNOU-MCC Collaboration:**

Mr. Arvind Kumar Dubey reported to the school Board about the composition of the JCC for IGNOU-MCC Collaboration. The composition of JCC will be as follows:

- i.** Vice Chancellor, IGNOU, Chairman.
- ii.** Pro VC, Co-Chair.
- iii.** Chairman – MCC, Co-Chair.(Mr. Tissan J Thachankary)
- iv.** Two Expert Members nominated from IGNOU.(R.D. R.C, Cochin & Dr. Harkirat Bains)
- v.** **Four Expert Members** nominated by MCC.(Ms. Rati Sethi, Capt. R.L. Kapoor, Ms. Soji Mathew& Mr. Shinow Baby)
- vi.** Two External Experts nominated by IGNOU.(Mr. Lalit Nirula & Ms. Monika Lakhmana)
- vii.** Programme Coordinator and Convener from IGNOU.
- viii.** Director/Principal, MCC.(Mrs. Mimi Tissan)
- ix.** Programme Coordinator, MCC. (Mr. Shibu George)

*The composition of the JCC for IGNOU-MCC Collaboration stands ratified.*

### **Item No. SB 8.14**

#### **Reporting of formation of admission committee for IGNOU – MCC Collaboration**

Mr. Arvind Kumar Dubey reported to the school Board about the reporting of formation of admission committee for IGNOU – MCC Collaboration

The admission committee comprises of following members:

- 1.** Mr. Shibu George, Principal, MCC, Cochin. (Chairman of Committee)
- 2.** Mr. Shinow Baby, Principal, MCC, Munnar.
- 3.** Mrs. Priya A G, HOD Housekeeping, MCC.
- 4.** Mr. Antony Thomas - Foundation Manager, MCC.
- 5.** IGNOU Regional Director, Cochin or its nominee.

6. Director (I/c) of SOTHSSM or its nominee.
7. Programme Coordinator, SOTHSSM, (IGNOU – MCC collaboration)
8. A.R (R-II) SRD

The quorum will be fulfilled with four members i.e. three members from Munnar Catering College including Chairman of Admission Committee and one member from IGNOU side.

*The formation of admission committee for IGNOU – MCC Collaboration stands ratified.*

#### **Item No. SB 8.15**

##### **Reporting of 2<sup>nd</sup> JCC of IGNOU-MCC Collaboration**

Mr. Arvind Kumar Dubey reported to the school Board about the minutes of 2<sup>nd</sup> JCC of IGNOU-MCC collaboration held on 13<sup>th</sup> May 2011 under the Chairmanship of Hon'ble VC.

*Minutes of 2<sup>nd</sup> JCC of IGNOU- MCC Collaboration stands ratified.*

#### **Item No. SB. 8.16**

##### **Approval of phase -2 form of EMBAHM programme (IGNOU-FHRAI Collaboration)**

Mr. Arvind Kumar Dubey appraised the school Board about approval of phase -2 form of EMBAHM programme (IGNOU-FHRAI Collaboration).The programme is already approved by SB and Academic Council. The phase 4 form was submitted to P&DD but they refused to accept the same without the approval of phase 2 form by School Board.

Hence the phase -2 form was placed before School Board for approval.

*The phase – 2 form of EMBAHM programme (IGNOU-FHRAI Collaboration) stands approved.*

#### **Item No. SB 8.17**

##### **Reporting of status of EMBAHM programme and approval of Mark sheet to be issued by IGNOU**

The School Board decided that the grade of MS - 95 should be converted into numerical system as per IGNOU norms. MS - 95 is the course of School of Management Studies (SOMS).

*The members advised for the development of School's own course material instead of adopting other Schools Programmes/Courses. Dr Nehal Farooquee from SOEDS (School Board member) gave his suggestion that course of Research Methodology can be adopted from SOEDS since it's marking is done in numerical system & further gave his willingness to help the school in development of courses related to research.*



### **Item No. SB 8.18**

#### **Approval of additional name of Project Evaluators, TEE evaluators and paper setters for CTS, DTS and BTS programme & updated old list.**

Mr. Arvind Kumar Dubey appraised the school Board about the list of name of Project Evaluators, TEE evaluators and paper setters for CTS, DTS and BTS programme & updated old list.

School board members have recommended the name of some more evaluators for CTS, DTS and BTS programme.

*The additional name of Project Evaluators, TEE evaluators and paper setters for CTS, DTS and BTS programme & updated old list stands approved.*

### **Item No. SB. 8.19**

#### **To consider and approve matters related to the PhD Programme of the School**

##### **Item No. SB. 8.19 A: The Ratification of Dr. Sonia Sharma as Research Supervisor**

Research Coordinator Dr. Paramita Suklabaidya informed the School Board members that the School was receiving a large number of applications from candidates interested to join the PhD programme of the School. As School has only two approved internal supervisor, the 10<sup>th</sup> Doctoral Committee approved Dr. Sonia Sharma as an additional internal supervisor for the Doctoral Programme of the School. The minutes of the 10<sup>th</sup> Doctoral Committee meeting was approved by Honourable Vice Chancellor and therefore the proposal of Dr. Sonia Sharma to be approved as a PhD supervisor (Internal) was placed before the School Board for ratification.

*The agenda item stands ratified.*

##### **Item No. SB.8.19 B: To consider and approve PhD Candidates for July 2011 Academic Session as candidates in Category “A”**

Research Programme Coordinator Dr. Paramita Suklabaidya informed the School Board members that 04 candidates from Category “A” were selected for the July 2011 academic cycle of the PhD Programme of the School by the 12<sup>th</sup> Doctoral Committee.

Prof. S.C. Bajri observed that Mr. Amitabh Dey, one of the selected candidate intended to pursue PhD in the area of hospitality as his topic is “Assessing the quality of Service and Delivery Standards: A study of Selected Upscale Restaurants in Kolkata” ; and both the supervisors - internal supervisor -Dr. Paramita Suklabaidya and the external supervisor - Dr. Sutheeshna Babu. S, were not from the specialised area of hospitality.

It was discussed by the members that in the case of Mr. Amitabh Dey, at least one supervisor must be from hospitality field.

*The 04 PhD candidates for July 2011 Academic session as candidates in category ‘A’ were approved. It was further resolved that the external supervisor for candidate Mr. Amitabh Dey must be changed to someone from hospitality background.*

**Item No. SB. 8.19 C: To consider and approve PhD Candidates for July 2011 Academic Session as candidates in Category “B”**

Research Programme Coordinator Dr. Paramita Suklabaidya informed the School Board members that 02 candidates were selected in the category ‘B’ for the July 2011 academic cycle of the PhD Programme of the School, by the 12<sup>th</sup> Doctoral Committee. The candidates were selected after an Entrance test and interview where they also gave a power point presentation.

*The 02 PhD candidates for July 2011 Academic session as candidates in category ‘B’ were approved.*

**Item No. SB. 8.19 D: To consider and approve the Progress Report of registered PhD candidates**

The progress report of 04 RTAs and 11 PhD Scholars were found satisfactory in the 12<sup>th</sup> Doctoral Committee Meeting and were approved.

Prof. Farooqui observed that in the Academic Council Meeting, it was decided that the Progress Report of RTAs & PhD Scholars are not to be placed before the School Board for approval.

*The progress report of 04 RTAs & 11 PhD scholars were approved by the School Board. It was further resolved, that as per the minutes of the Academic Council, in future the progress reports of the RTAs and other PhD candidates will not be placed before the School Board for approval.*

**Item No. SB. 8.19 E: To advise regarding the application form of Mr. Rohit Ravindra Borlikar**

Dr. Paramita Suklabaidya apprised the School Board Members regarding the PhD application form of Mr. Rohit Ravindra Borlikar, received by School. Mr. Borlikar is a PG Diploma in Tourism & Travel Management from Indian Institute of Travel and Tourism Management IITTM, a Ministry of Tourism undertaking, Gwalior Centre and he has cleared the UGC-NET exam. Mr. Borlikar has applied to be considered as a Category ‘A’ student in IGNOU PhD programme. Although he has cleared UGC-NET exam, he does not possess a Masters Degree and therefore the matter was placed before the School Board for advice.

Prof. Bagri & Prof. G. Anjaneya Swamy observed that a Masters Degree is must and minimum eligibility criteria for admission in the PhD programme of any University. UGC-NET exam is to be considered only after the minimum eligibility criteria, a Masters Degree is fulfilled. It was further discussed that any student possessing Masters Degree in only Tourism or Hospitality should be eligible for admission in the PhD Programme of the School as the academic job prospect of candidates with Masters in any other discipline with PhD in Tourism is not viable; as per the present UGC norms.

*It was resolved that since Mr. Rohit Ravindra Borlikar do not possess a Masters Degree; therefore he is not eligible for admission in the PhD programme of the School. It was further resolved that for admission in the PhD Programme of the School, both Category A and B, the minimum eligibility criteria is a Masters Degree in either Tourism or Hospitality, only.*

**Item No. SB. 8.19 F: To consider and approve Co – Supervisor for PhD Scholar Ms. Anupama Kotur:**

Dr. Paramita Suklabaidya apprised the School Board members regarding PhD candidate Ms. Anupama Kotur, who is pursuing her research in the area of Wine Tourism. A Co-supervisor Mr. Akalpit Prabhune of Hill Crest Food & Beverages Pvt. Ltd, Pune was approved by the Doctoral Committee, as the area of research is new in India; and Mr. Prabhune's industry experience will be helpful for Ms. Kotur in her research along with academic inputs from the internal supervisor.

School Board members observed that the Educational qualification of Mr. Akalpit Prabhune needs to be verified. Mr. Prabhune must possess a Master Degree along with excellence in his chosen area of work.

*It was resolved that Doctoral Committee will ask for a detailed CV of Mr. Prabhune and verify his educational qualification. The matter will be reconsidered, with comments from the Doctoral Committee, in the next School Board Meeting.*

**Item No. SB. 8.19 G: Ratification of Mr. Vikram Singh, RTA changing from Full time to Part time PhD Scholar:**

Research Coordinator informed the School Board Members that Mr. Vikram Singh, a RTA with the School since 2008, had resigned as a RTA since he was appointed as ARD with IGNOU, posted at Jammu RC. On his request Mr. Singh was transferred from being a RTA to part - time Research Scholar. The same was approved by Honourable Vice Chancellor and was placed before the School Board for ratification.

*The School Board ratified the decision of Honourable Vice Chancellor to transfer Mr. Vikram Singh from being a RTA to part - time Research Scholar with the School.*

**Item No. SB. 8.19 H: Change from RTA to Part – time by PhD Scholar Ms. Jyotsna Mishra:**

Research Coordinator informed the School Board Members that Ms. Jyotsna Mishra, a RTA with the School since November 2008, had resigned as a RTA due to some personal reasons. Ms. Mishra has requested to be transferred from being a RTA to part - time research Scholar from 28<sup>th</sup> May 2011, against the cancellation of her RTA Scholarship. The 12<sup>th</sup> Doctoral Committee has approved the same.

*The School Board approved the transfer of Ms. Jyotsna Mishra from being a RTA to Part - time Research Scholar from 28<sup>th</sup> May 2011, against the cancellation of her RTA Scholarship.*

**Item No. SB. 8.19 I: Change of Supervisor for PhD Scholar Mr. Babu Joseph**

Research Coordinator Dr. Paramita Suklabaidya informed the School Board Members that the supervisor for Mr. Babu Joseph was wrongly mentioned as Dr. Shanti Chhetry by the 08<sup>th</sup> Doctoral Committee instead of Prof. Inaryal Zaidi of Jamia Milia Islamia University. The 12<sup>th</sup> Doctoral Committee had considered the same as typographical error and approved Prof. Zaidi as the supervisor for Mr. Babu Joseph.

*The School Board approved the change of supervisor for PhD candidate Mr. Babu Joseph from Dr. Shanti Chhety to Prof. Inayat Zaidi of Jamia Milia Islamia University.*

**Item No. SB. 8.19 J: Request for a New Supervisor for PhD Scholar Ms. Rekha Maitra**

Research Coordinator apprised the School Board Members regarding the request by Research Scholar Ms. Rekha Maitra, who is pursuing PhD for a new supervisor, as her research supervisor Prof. Kapil Kumar is out of India in Trinidad on deputation for two year. As per the recommendation of the 10<sup>th</sup> Doctoral Committee Meeting, NOC from Prof. Kapil Kumar was received via email and subsequently 12<sup>th</sup> Doctoral Committee approved Prof. Manoj Dixit as the External and Dr. Paramita Suklabaidya as the Internal Supervisor for the candidate.

The School Board members observed that the topic of PhD research of the candidate was in the area of hospitality and neither of the external nor internal supervisors was from the area of hospitality. Prof. Bagri observed that for quality research work, the supervisor must be from hospitality background. It was further discussed that many research scholars were pursuing research in the area of hospitality without proper supervisor from the field of hospitality.

*It was discussed and resolved that since the topic of research undertaken by Ms. Rekha Maitra is from hospitality, the supervisors for Ms. Maitra should be from the field of hospitality. Further, it was also resolved by all the members that the PhD programme in hospitality discipline/area of study may be deferred till the time when the School has faculty from the field.*

**Item No. SB. 8.20**

**Approval of Phase – 2 form of MBA in Hospitality Management (MBAHM) offered in collaboration with FHRAI**

Dr. Paramita Suklabaidya Programme Coordinator MBAHM apprised the School Board members regarding the MBAHM programme offered in collaboration with FHRAI-ET since August 2009. The Phase-3 form for the programme was approved in the 5<sup>th</sup> School Board Meeting and subsequently Phase-4 form was forwarded to P & DD, for placing the phase-4 form before the Academic Programme Committee. As per the recommendation of P & DD, the approval of Phase-2 form by School Board is necessary before the Phase-4 can be placed before the Academic Programme Committee. The Phase -2 form of MBAHM was placed before the School Board for approval.

*The School Board approved the Phase-2 form of MBAHM Programme offered in collaboration with FHRAI- ET.*

**Item No. SB. 8.21**

**To ratify the action taken by Honourable Vice Chancellor in approving the MoU signing with Programme Centres of BA – IHA programme.**

BA in International Hospitality Administration (BA – IHA) programme is a face to face, regular programme of the School. This programme is offered in collaboration with AH&LEI through Programme centres all over the country.

Dr. Paramita Suklabaidya, the programme Coordinator apprised the members about the 02 MoUs being signed with the following programme centres, as per the approval of Honourable Vice Chancellor:

1. Kohinoor – IMI School of Hospitality Management, Khandala, Maharashtra
2. Durgapur Society of Management Science, Durgapur, West Bengal

MoU will also be signed with the following institutes recognising them as programme centres of BA-IHA as per the approval of Honourable Vice Chancellor:

- SYNA International Academy of Hotel & Tourism Management, Katni, Madhya Pradesh

As per the recommendation of 96<sup>th</sup> BOM the item was placed before the School Board for ratification.

*The agenda item stands ratified.*

#### **Item No. SB. 8.22**

#### **To approve 01 additional name of Course Writers for BHY 011**

Dr. Paramita Suklabaidya, course coordinator for BHY – 011 informed the School Board Members that the name list of course writers of TS – 8, now BHY 011, was approved in the 4<sup>th</sup> School Board meeting. 09 additional names as course writers were added with the approval of Director I/c and approved in the 6<sup>th</sup> School Board Meeting. 01 additional name of Ms. Anupama Srivastav from Institute of Tourism Studies, Lucknow University was added later with the approval of Director I/c.

*01 Additional name of Ms. Anupama Srivastav as a course writer for BHY 011 stands approved.*

#### **Item No. SB. 8.23 Any other Item**

#### **8.23. A: To approve typological error in the minutes of the 5<sup>th</sup> School Board Meeting with regard to the Phase Forms of MBAHM Programme**

Dr. Paramita Suklabaidya, Programme Coordinator of MBA in Hospitality Management (MBAHM) apprised the School Board that the Phase - 1 & Phase - 3 forms for MBAHM offered through IGNOU – FHRAI Collaboration was approved in the 5<sup>th</sup> School Board meeting and in the minutes of the meeting approval for Phase – 3 form is mentioned instead of both Phase – 1 and 3 forms. Although the minutes were circulated to all the faculty members but due to oversight on the part of the Programme Coordinator, the same was not brought to the notice of convener or members in the following School Board Meetings.

*The School Board considered the typological error and rectified the minutes of 5<sup>th</sup> School Board meeting to reflect the approval of both Phase – 1 and Phase -3 form for all future references.*

### **8.23. B: To approve the grade card of BA – IHA**

BA in International Hospitality Administration (BA – IHA) programme is a -face to face, regular programme of the School offered in collaboration with AH&LEI through Programme centres all over the country. Dr. Paramita Suklabaidya, the programme Coordinator informed the members that the format of the Grade Card mentioning the marks of both IGNOU and AH & LEI was approved in the last JCC.

*The School Board observed that the grade card for the BA – IHA programme will stand approved, once the format of the same is approved by Student Evaluation Division (SED).*

### **8.23. C: Reporting the resolution of JCC of IGNOU-NCHMCT Collaboration for BHM & MHA programme**

Dr. Sonia Sharma appraised the School Board members about the resolution of JCC meeting of IGNOU-NCHMCT collaboration held on 13<sup>th</sup> April'2011 and the following resolution was taken:

- The final marksheet & degree of BHM programme offered in Seven IHM's with specialization should be awarded as per specialized stream. It was also decided that in the BHM & MHA Degree & Marksheet it should be specified that these are **regular, full time** programmes of the University.
- It was resolved that Programme Co-coordinator of BHM & MHA after taking necessary approval from School Board will forward a note to Registrar SED for incorporating the same in the final Degree of the said programmes.

The same was placed before School Board for ratification.

*It was resolved that the final marksheet & degree of BHM programme offered in Seven IHM's with specialization should be awarded as per specialized stream by SED. It was also resolved that in the BHM & MHA Degree & Marksheet it should be specified that these are **regular, full time** programmes of the University.*

The meeting ended with a vote of thanks by the chair.

**Dr. Sonia Sharma**  
**Director I/c & Convener**