

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
SCHOOL OF TOURISM & HOSPITALITY SERVICES MANAGEMENT

**Minutes of the Ninth School Board meeting held on 27th April, 2012 at
11:30 a.m
in the Conference Room, Block - 07, IGNOU, Maidan Garhi, New Delhi
- 110068**

The following members attended the meeting:

1. Dr. Sonia Sharma, Director I/c - SOTHSM, IGNOU
- (in chair)
2. Prof. A.R. Khan, SOSS, IGNOU - (Member)
3. Prof. B.B. Khanna, SOMS, IGNOU - (Member)
4. Prof. C.R.K. Murthy, STRIDE, IGNOU - (Member)
5. Dr. Ashok Gaba, Associate Professor, SOVET, IGNOU - (Member)
6. Dr. Paramita Suklabaidya, Asstt. Professor, SOTHSM, IGNOU
- (Member)
7. Ms. Tangjakhombi Akoijam, Asstt. Professor, SOTHSM, IGNOU
- (Member)
8. Dr. Arvind Kumar Dubey, Asstt. Professor, SOTHSM, IGNOU
- (Member)

Dr. Harkirat Bains, Associate Professor, SOTHSM Training Cell, RC Bhopal could not attend the meeting.

Item No. SB: 9.1:

To confirm the minutes of the eight School Board meeting held on 22nd July, 2011

The minutes of the 8th School Board meeting held on 22nd July, 2011 were circulated to the School Board members. The minutes were discussed at length with the following observations:

1. Prof B.B. Khanna observed that AICTE approval is necessary for offering any MBA programme and the same needs to be addressed before offering any MBA programme by the School; including MBAIHM programme of IGNOU – FHRAI (ET) collaboration.

2. It was discussed and observed by the new members of the School Board that a background note with regard to the various collaborative programmes of the School may be provided to them. This will help them in understanding the programme - its eligibility, credit weightage, fee sharing and the delivering mechanism.

It was decided that the concerned coordinator of the collaboration will give a brief write up of their respective collaboration to the Director I/c and the same will be forwarded to the School Board members.

The minutes of the 8th School Board meeting stands approved.

Item No. SB: 9.2:

Action Taken Report of the 8th School Board meeting.

The Action Taken Report of the Eight School Board was discussed and submitted for the confirmation of the School Board.

The Action Taken Report stands approved.

Item No. SB: 9.3:

Consideration and approval of the Exit Policy pertaining to B.Sc Honours International Hospitality Administration Programme

Ms. Akoijam appraised the members about an Exit Option Policy proposal from FHRAI-ET wherein students enrolled in the 4 year BSCHIHA programme be given an option to exit the programme after completion of the third year. It was also proposed that such students may then be awarded a B.Sc IHA degree instead of the B.Sc **Honours** IHA degree. Only on the completion of the 4 year duration of the programme, the students will be awarded B.Sc **Honours** IHA degree. Further, the 5th JCC meeting of IGNOU-FHRAI (ET) collaboration had decided to implement the Exit Policy from the 2010 batch onwards.

An Academic Committee was constituted to further discuss the Exit Policy. The members of the committee felt that the syllabus of a programme should be structured/re-structured in its totality and never in parts. They also observed that it would be justifiable to implement the Exit Policy only when the entire syllabus is restructured to address all the shortcomings observed in the present BSCHIHA syllabus as well as after meeting the demand and expectation of the hospitality industry. However taking into consideration the interest of the students and the decision of the JCC of the IGNOU-FHRAI (ET) Collaboration to implement the Exit Policy from the 2010 batch onwards, the members restructured the present syllabus of BSCHIHA into an integrated

Three year graduation syllabus plus a One year honours syllabus **only as a 'one time' solution** for allowing students already enrolled in the 2010 academic session to avail the benefits of the Exit Policy.

The 6th JCC resolved that the re-structured syllabus framed by the Expert Committee as a one-time solution for 2010 batch of BSCHIHA programme to avail the benefit of the Exit Policy may also be offered to the 2011 batch. The School had given the go-ahead for the advertisement of the admission for the 2011 batch based on the Exit policy.

The school Board was of the opinion that the Exit policy does not merit further implementation. However considering the interest of the students; the resolutions of the JCC and the go-ahead given by the School for the advertisement for admission to the 2011 batch, it was observed that as a one-time exception, the exit policy may be implemented for the 2011 batch only. As recommended in the Academic Expert Committee, the students may be offered the modified three year syllabus, after completion of which they are eligible for the award of a B.Sc in International Hospitality Administration degree. In cases where student opt for the complete four year duration, they may be offered the modified one year syllabus in the fourth year, after completion of which a B.Sc Honours in International Hospitality Administration Degree would be awarded. The School Board recommended that the matter may be placed before the Academic Council.

Item No. 9.4:

To consider and approve the syllabus of a new course BHY - 012 titled 'Sustainable Practices in the Tourism and Hospitality Industry'

Ms. Akoijam informed the members about a new course BHY-012 to be developed by the School as part of the 8th semester syllabus of B.Sc Honours International Hospitality Administration (BSCHIHA) programme, which the School has been offering in collaboration with FHRAI-ET since July 2009. Phase zero form for the development of this new course was also placed before the School Board for approval.

Two Academic Expert Committee meeting were held to frame the syllabus of BHY-012. The second Expert Committee meeting was held to review, reframe and condense the syllabus structured proposed in the first Expert meeting, as per recommendation of the 8th School Board. The 2nd Expert meeting finalized a syllabus consisting of 24 units. It was decided that the contents of two Units- 22 and 23, which pertains to case studies in the tourism and hospitality sector respectively would be made flexible with the option to choose the number of Case studies in each as per the words limit of a Unit, as per the

university rules. The Committee also decided to retain the original title of the course i.e. Sustainable Practices in Tourism and Hospitality Industry.

The School Board approved the revised syllabus of the course BHY- 012 as well as the Phase zero form for the development of the course.

Item No. SB: 9.5:

To approve the names of Unit writer, Content Editor and Language Editor for BHY -012

The names of Unit writers, Content Editor and Language Editor for BHY 012 course was placed for the approval of this Board.

The School Board approved the following as Unit writers, Content Editor and Language Editor respectively.

Unit Writers

1. *Prof. Bivraj Bhusan Parida, Department of Tourism Management, University of Burdwan.*
2. *Dr Sampad Kumar Swain, Reader, Department of Tourism Studies, Pondicherry University*
3. *Dr. Parikshat Singh Manhas, Associate Professor, School of Hospitality & Tourism Management, University of Jammu.*
4. *Dr. Jitendra Mohan Mishra, Department of Tourism Studies, Pondicherry Central University.*
5. *Dr. Y.S.C Khuman Assistant Professor, Chair for Sustainable Development, IGNOU*
6. *Dr. Prashant Gautam, Assistant Professor, Punjab University.*
7. *Dr. Ashish Dahiya, Reader, Institute of Tourism and Hospitality Management, MD University, Rohtak.*
8. *Mr. P.J Shiju, Assistant Professor (Tourism), Banaras Hindu University.*
9. *Dr. Paramita Suklabaidya, Assistant professor, SOTHSM, IGNOU.*
10. *Dr. Sonia Sharma, Assistant Professor, SOTHSM, IGNOU.*
11. *Mr. Vikas Sharma, Sr. Consultant (Hospitality), SOTHSM, IGNOU.*
12. *Dr. Sundararaman, Consultant, Pan-Africa e-Network Project(Tourism),SOTHSM.*
13. *Ms. Parul Sardana, Head Talent Sourcing, The Indian Hotels Company Limited.*
14. *Mr. Bhupesh Kumar, Assistant Professor, Banarsidas Chandiwala Institute of Hotel Management & Catering Technology, Delhi.*
15. *Dr. Dileep M.R. Associate professor, KITTS, Kerala.*
16. *Dr. Charushila Yadav, Associate Professor, IITTM, New Delhi.*
17. *Mr. Kamal Manaktola, Regional Director, North and East India, AHLEI.*
18. *Ms. Tangjakhombi Akoijam, Faculty, SOTHSM.*

Content Editor: Professor S. P Bansal, Director, Institute of Vocational (Tourism) Studies, Department of Tourism (MTA), Himachal Pradesh University.

Language Editor: Mr. Surit Das, Publication Manager, Institute of Economic Growth, New Delhi.

Item No. SB .9.6: Consideration and approval of additional names of Evaluators' for courses of Master of Arts in Tourism Management.

The following additional names of Evaluators for courses of the Master of Arts in Tourism Management (MTM) programme were placed for approval.

Sl.	Name of Evaluator and address	Courses
1.	Dr. Sundararaman (NET, PhD), Consultant, Pan-Africa E-Network Project (Tourism),SOTHSSM, IGNOU for	MTM 5, 6, 9, 15
2.	Dr. Madhuri Sawant, Department of Tourism Studies, Dr. B.R. Ambedkar Marathwada University, Aurangabad, Maharashtra 09403124212.	MTM 11
3.	Dr. Amit Singh, Assistant professor, Institute of Tourism and Hospitality Management, MD University, Rohtak	MTM 9, 14, 15
4.	Dr. Amit Gangotia, Asst Professor, School of Tourism and Hospitality Management, Uttrakhand Open University, Halwani, Nainital 08958240198	MTM 12, MTM 13
5.	Mr. Arun Singh, Assistant Professor, Institute of Hotel Management and Tourism, Punjab University, Chandigarh, Sector-14	MTM 9, 10
6.	Prof. R.A Sharma, Coordinator, Tourism Studies, Jiwaji University, Gwalior	MTM 16
7.	Mr. Kaustav Chaterjee, Assistant Professor, Department of Tourism, RGCS Campus, Banaras Hindu University (BHU)	MTM 9, 13

Prof. A.R. Khan observed that MTM-16 dissertation report needs better work from the students. Ms. Akoijam, MTM Coordinator mentioned that many proposals of MTM – 16 are received and evaluated on a regular basis and feed back sent to students. Prof. Khanna proposed that the School follow the pattern of SOMS and all the MTM-16 proposals be evaluated by all the faculty members of the School and the record of the same will be maintained by the Programme Coordinator (centralized).

The names of additional evaluators for MTM programme, course-wise stands approved. Further, it was also resolved that the MTM – 16 proposals will be

evaluated by all the four tourism faculty members in the School (Head quarter) and the records will be maintained by MTM – Coordinator.

Item No. 9.7: Approval of Grade Card format for BSCHIHA programme

Ms. Akoijam appraised the school Board members that the first batch of students enrolled in the B.Sc Honours International Hospitality Administration (BSCHIHA) programme will pass out in June 2013. BSCHIHA is a 4 year programme being offered by the School in collaboration with FHRAI-ET since 2009. The format of the Grade Card of the programme initiated by Student Evaluation Division and modified by the Programme Coordinator was placed for approval.

The school board approved the Grade Card format presented for B.Sc Honours International Hospitality Administration (BSCHIHA) programme.

Item No. SB: 9.8:

Status of EMBAIHM and EMIHM with MCC and their International launch

Executive MBA in International Hospitality Management (EMBAIHM) and Executive Masters in International Hotel Management (EMIHM) are two programmes mentioned in the MOC between IGNOU and Munnar Catering College (MCC) signed on 23rd July, 2010. Each programme is of 18 months duration. The syllabus structure and eligibility criteria along with the Phase forms were approved in the 55th Academic Council meeting held on 5th April 2011. The Phase – 4 forms were approved in the 40th Academic Programme Committee meeting held on September, 2011. The IGNOU's fee share for the programmes is Rs. 37,500 each (50% of the total academic fees of Rs. 75,000/-).

Till date the programmes have not been formally launched in India and hence no intake of students yet. However, International Division has launched the programme Internationally at Emirates MCC University, Ras Al Khaieah, UAE, through a separate MoU and finalized the fees of the Programme for International students.

The proposal of International launch of the two programmes and their proposed fees was placed before the School Board for advice.

School Board resolved that any fresh admission at MCC, Munnar will be kept in abeyance till the background note on the programmes is studied by the School Board members. Further, School Board neither approved the

international launch nor the proposed fee structure. The same was deferred till the detailed curriculum and basis of fee sharing is placed before the School Board members.

In the view of the above decision of the School Board, International Division would be informed by Director I/c to stop any further admission in the Programme internationally at Emirates MCC University, Ras Al Khaieah, UAE; till the time any decision is taken by the School Board.

Item No. SB: 9.9:

Status of Research & Documentation Centre (R&D Centre) under SOTHSM

Dr. Sonia Sharma appraised the School Board about the status of Research & Documentation Centre under SOTHSM.

The status of Research & Documentation Centre (R&D Centre) was noted.

Item No. SB: 9.10:

Consideration and approval of Paper Setters, Moderators and Evaluators list for MHA programme (IGNOU - NCHMCT collaboration)

The list of Paper Setters, Moderators and Evaluators for MHA programme (IGNOU-NCHMCT collaboration) was placed before the School Board members for approval.

School Board approved the name list of the Paper Setters, Moderators and Evaluators for MHA programme of IGNOU – NCHMCT collaboration. The list would be modified to separate Moderators from Paper Setters and Evaluators (course wise), before the same is forwarded to SED.

Item No. SB: 9.11:

Consideration and approval of Paper Setters, Moderators and Evaluators list for Bachelor In Hotel Management (BIHM) programme (IGNOU – MCC collaboration)

The list of Paper Setters, Moderators and Evaluators for Bachelor In Hotel Management (BIHM) programme (IGNOU – MCC collaboration) was placed before School Board members for approval.

School Board approved the name list of the Paper Setters, Moderators and Evaluators for BIHM programme (IGNOU – MCC collaboration). The list

would be modified to separate moderators from paper setters and evaluators (course wise), before the same is forwarded to SED.

Item No. SB: 9.12:

Status report on BIHM programme with MCC and its International launch

The status of BIHM programme in India was noted by the School Board members. The members requested for the detailed curriculum, eligibility, rationale of fees sharing, etc of the programme in order to comment on the same for the propose of International launch and fixing of International fees.

School Board resolved that any fresh admission at MCC, Munnar will be kept in abeyance till the background note on the programme is studied by the School Board members. Further, School Board neither approved the international launch nor the proposed fee structure. The same was deferred till the detailed curriculum and basis of fee sharing is placed before the School Board members.

In the view of the above decision of the School Board, International Division would be informed by Director I/c to stop any further admission in the Programme internationally at Emirates MCC University, Ras Al Khaueah, UAE; till the time any decision is taken by the School Board.

SB: 9.13:

Status report on MBA in International Hospitality Management (MBAIHM) programme with MCC and its International launch

Members of the School Board noted the status of the MBAIHM Programme in India. The members requested for the detailed curriculum of the programme in order to comment on the same for the purpose of International launch as well as for the fixing of the International Fees.

School Board resolved that any fresh admission at MCC, Munnar will be kept in abeyance till the background note on the programme is studied by the School Board members. Further, School Board neither approved the international launch nor the proposed fee structure. The same was deferred till the detailed curriculum and basis of fee sharing is placed before the School Board members.

In the view of the above decision of the School Board, International Division would be informed by Director I/c to stop any further admission in the

Programme internationally at Emirates MCC University, Ras Al Khaieah, UAE; till the time any decision is taken by the School Board.

SB: 9.14:

Consideration and approval of Paper Setters, Moderators and Evaluators list for MBA in International Hospitality Management (MBAIHM) programme

Members observed that only few, Delhi based, senior academicians should be considered as moderators.

School Board approved the name list of the Paper Setters, Moderators and Evaluators for MBAIHM programme. The list will be modified as per the comments of the School Board Members to separate Moderators from Paper Setters and Evaluators (course wise), before the same is forwarded to SED.

Further, names will be added to the list, if required, with the permission of the Director of the School and later ratified in the School Board.

SB: 9.15:

Approval of Evaluators, Paper Setters, Moderators list for BHY – 011 & MHY- 001 courses

School Board approved the name list of the Paper Setters, Moderators and Evaluators for BHY-011 and MHY-011. The list would be modified to separate Moderators from Paper Setters and Evaluators (course wise), before the same is forwarded to SED.

Further, names will be added to the list, if required, with the permission of the Director of the School and later ratified in the School Board.

SB: 9.16:

To consider and approve the name list of external members of the Doctoral Committee of the School

Members discussed the present status of the Ph.D programme of the School and the list of external expert members of the Doctoral Committee.

The name list of 10 external members for the Doctoral Committee was approved. Two external members will be invited for each Doctoral Committee meeting as per their availability.

Further, it was resolved that any student will be admitted in the Ph.D programme of the School only if they have an internal faculty from the School or IGNOU as their supervisor or Co-supervisor.

SB: 9.17:

Consideration and approval of Paper – Setters, Moderators and Evaluators for the course work of Research Programme.

School Board approved the name list of Paper Setters, Evaluators and Moderators for the course work of Research Programme. Further, names will be added to the list, if required, with the permission of the Director of the School and later ratified in the School Board.

SB: 9.18:

To consider the status of B.A. In International Hospitality Administration (BA-IHA) programme offered in collaboration with American Hotel and Lodging Educational Institute (AH&LEI)

Dr Paramita Suklabaidya, Programme Coordinator appraised the members regarding the status of the Programme from the time of its launch in 2008 till date. Members noted that the approval by Academic Council for the programme was conditional based on the clarification related to fee sharing, credit weightage, arrangement of examination and certification. Further queries from Finance with regard to the lack of necessary approval from statutory bodies for the sharing between IGNOU and collaboration was also noted by the members.

In view of the queries from Finance, School Board resolved to review the BA-IHA Programme in term of its - curriculum, credit weight, Rationale of fee sharing, examination pattern, last few question papers (both IGNOU and American Hotel and Lodging Educational Institute (AH&LEI), courses), moderation of question papers, as well as the delivery mechanism of the programme and accreditation of AH&LEI courses in the Universities of USA. School Board also constituted a committee comprising of Prof. Khanna (Chair-person), two experts from Hospitality Field and the Programme Coordinator (Convener) to review the above mentioned areas at the earliest.

Further, new admission in the programme will be kept in abeyance till the time committee places its report to the School Board.

SB: 9.19:

Status of Master in International Hotel Management (MIHM) Programme (IGNOU – MCC Collaboration) and its international launch

Dr. Arvind Kumar Dubey reported the status of MIHM programme and its international launch. The members of School Board noted the status and requested for detailed information/ related documents/ JCC minutes etc for review of the programme. Presently there is no. admission in MIHM programme.

Even before signing of MoU, the approval of School Board is required but in this case, the International Division has signed MoU with Emirates MCC University on 8th September 2011 i.e. before the approval of the School Board. School Board resolved that any fresh admission at MCC, Munnar will be kept in abeyance till the background note on the programme is studied by the School Board members. Further, School Board neither approved the international launch nor the proposed fee structure. The same was deferred till the detailed curriculum and basis of fee sharing is placed before the School Board members.

In the view of the above decision of the School Board, International Division would be informed by Director I/c to stop any further admission in the Programme internationally at Emirates MCC University, Ras Al Khaieah, UAE; till the time any decision is taken by the School Board.

SB: 9.20:

Approval of list of Evaluators, Paper Setters, Moderators etc for MIHM Programme (IGNOU – MCC collaboration) and EMBAHM programme (IGNOU – FHRAI collaboration)

School Board approved the name list of Paper Setters, Moderators and Evaluators for MIHM programme (IGNOU – MCC programme) and EMBAHM programme (IGNOU – FHRAI programme). The list would be modified to separate Moderators from Paper Setters and Evaluators, before the same is forwarded to SED.

SB: 9.21:

Status of EMBAHM programme (IGNOU – FHRAI (ET) Collaboration

Dr. Arvind Kumar Dubey reported the status of Executive MBA in Hotel Management to School Board.

The School Board decided to stop the programme because there has been no admission since 2010 in this programme. School Board would like to review the structure and continuation of the programme.

SB: 9.22:

Approval of additional list of Paper Setter, TEE Evaluator, Project (PTS – 4, 5, 6), Evaluators etc for CTS, DTS and BTS programme

The School Board approved the additional list of Paper Setter, TEE Evaluator, Project (PTS – 4, 5, 6), Evaluators etc for CTS, DTS and BTS programme.

SB: 9.23:

Reporting of editing of TS – 7 (Human Resource Development) Part – I in Hindi by Dr. Arvind Kumar Dubey, Asstt. Professor, SOTHSM.

The School Board noted the editing of TS – 7 in Hindi by the Programme Coordinator.

SB: 9.24:

Proposal for the fixation of programme fee and conduction norms of certificate programmes CFO, CHO and CFBO

The School Board members requested for the detailed curriculum of the programmes - CFO, CHO and CFBO, rationale of credit weightage, fixation of fees, enrolment status of the students, delivery mechanism of the programmes in order to comment on the proposal for the fixation of programme fee and conduction norms of certificate programmes.

In view of the above, the agenda item was deferred, till the above said information related to the programmes is placed before the members.

SB: 9.25:

Proposal for the fixation of Programme Fee and Conduction Norms for Post Graduate Diploma in Hotel Operations (PGDHO)

The members requested for the detailed curriculum of the PGDHO programme, rationale of credit weightage, fixation of fees, enrolment status of the students, delivery mechanism, copy of approval of the phase forms in order to comment on the proposal for the fixation of programme fee and conduction norms of the programme.

In view of the above, the agenda item was deferred till the above said information related to the programme is placed before the members.

SB: 9.26. A:

Approval of Names of experts for standardizing the nomenclature of all Bachelors' Hospitality programmes of the School

The names of experts for standardizing the nomenclature of all Bachelors' Hospitality programmes of the School was placed before the members for approval.

The School Board members suggested few more names in place of the proposed 3 experts and the revised list is given below:

1. Prof. A.R. Khan, SOSS, IGNOU, Maidan Garhi, New Delhi.
2. Prof. S.C. Bagri, Director, Centre for Himalayan and Tourism Studies, HNB, Garhwal University, Srinagar, Uttrakhand.
3. Mr. K.K. Saraf, Former Director (A&F), NCHMCT, Noida, UP.
4. Chef Y.B. Mathur, Sr. Consultant, SOTHSM, IGNOU, Maidan Garhi, New Delhi.

The School Board approved the above said experts for standardizing the nomenclature of all Bachelors' Hospitality programmes of the School.

SB: 9.26. B:

Grade Card for MBA In Hospitality Management (MBAHM) offered in collaboration with Federation of Hotel & Restaurant Association of India – Education Trust (FHRAI-ET)

Grade Card format for MBAHM was discussed as the first batch had passed out in 2011. It was noted by members that the logo of the partner institute is shown on the Grade Card. Further, it was mentioned by the Programme Coordinator that two courses offered in the programme namely MS – 95 and MS – 61 are management courses from SOMS wherein grading system is used for evaluation. Whereas for the evaluation of the other courses of the Programme, marks are being awarded. This dual evaluation system was

leading to some delay in the declaration of the results of the students from 2009 – 11 Batch.

In the light of the above discussion, School Board resolved that the Grade Card stands approved, provided the same meets the norms and approval of SED.

Further, in the case of evaluations of courses MS – 61 and MS – 95, SED may be requested to convert the grades to marks as per the approved procedure available with SED. In case of any clarification, for converting grades to marks, Prof. N.K. Dash of SOE may be consulted.

SB: 9.26. C:

Admission in the Ph.D Programme of the School

Research Coordinator Dr. Paramita Suklabaidya informed the School Board members that in the 8th School Board meeting held on 22nd July 2011, it was resolved that the admission in Ph.D Hospitality will be kept in abeyance till the time any faculty in Hospitality is recruited in the School.

As per the recommendation of the 8th School Board minutes all admission for candidates with Hospitality as research topic were kept in abeyance. Ms. Anjana Singh was one such candidate who had applied for admission in the Ph.D programme and had appeared for an interview before the Doctoral Committee with a hospitality based topic. The candidate had sent in a request that she may be given a chance to pursue Ph.D with Hospitality based topic.

School Board resolved that any candidate with Hospitality based research topic can take admission in the Ph.D programme of the School provided that they have an internal supervisor from IGNOU and a Hospitality Expert as their external supervisor.

SB: 9.26. D:

Permission to extend the MoU between MPIHT and SOTHSM, Training Cell, IGNOU Bhopal

The proposal for extension of MoU between MPIHT and SOTHSM, TC, IGNOU Bhopal was placed before the School Board members for approval.

The members requested to provide a brief write up of the collaboration between SOTHSM, TC, IGNOU Bhopal and Madhya Pradesh State Institute for Hospitality Training (MPIHT), details of academic, financial and

administrative activities of SOTHSM, TC, and a copy of notification of SOTHSM, Training Cell, Bhopal.

In view of the above, the agenda item was deferred till the above said information is placed before the School Board members.

SB: 9.26. E:

Permission to extend the MoUs between IGNOU & National Council of Hotel Management and Catering Technology (NCHMCT) under Ministry of Tourism, GOI.

- **Renewal of MoU for BHM Programme (expired on 10th March, 2012)**
- **Renewal of MoU for MHA Programme (expired on September, 2010)**

Dr. Sonia Sharma informed the members about the proposal received from NCHMCT for the renewal of MoUs between IGNOU & NCHMCT for offering BHM and MHA programmes of the School.

She appraised the members that both the MoUs for BHM & MHA programmes have expired and the School has received a request letter from ADG, MOT & CEO, NCHMCT for further extension of the MoUs. The same was placed before the MoU Review Committee.

The Committee suggested revision of examination system and increasing the involvement of the School's faculty in paper setting, evaluation, moderation etc. of both IGNOU and NCHMCT courses/ components.

It was also suggested by the MoU Review Committee that the certification should be under direct control of the School/ IGNOU and the University should have an upper hand in examination and certification of the programmes. Further, the Committee recommended that the proposal for the MoU renewal may be placed before School Board for comments/ approval.

In the light of the suggestions/ recommendations given by the MoU Committee, the School Board resolved that the terms of the MoU needs to be reviewed by incorporating the above suggestion. Considering the fact that NCHMCT is a renowned government body of hospitality education in India, under Ministry of Tourism, Govt. of India undertaking, as well as the fact that the programme is being offered in blended mode, the renewable of the MoU with NCHMCT was highly recommended by the School Board.

The meeting ended with a vote of thanks by the chair.

Dr. Sonia Sharma
Director I/c & Convener