

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**SCHOOL OF TOURISM & HOSPITALITY SERVICES MANAGEMENT**

**Minutes of the 14<sup>th</sup> School Board meeting held on 12<sup>th</sup> December 2014 at 11:30 a.m  
in the Conference Room, SOTST, Block - 15, IGNOU, Maidan Garhi, New Delhi - 110068**

The following members attended the meeting:

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|--|---------------|
| 1. Prof. S. Srilatha, Director, SOTHSM, IGNOU                  | - Chairperson |
| 2. Prof. Ravindra Kumar, Professor, SOSS                       | - Member      |
| 3. Prof. Kamal Yadava, Professor, SOMS, IGNOU                  | - Member      |
| 4. Dr. Vijay Kumar Baraik, Associate Professor, SOS, IGNOU     | - Member      |
| 5. Dr. Deepanwita Srivastava, Assistant Professor, SOFL, IGNOU | - Member      |
| 6. Dr. Paramita Suklabaidya, Asstt. Professor, SOTHSM, IGNOU   | - Member      |
| 7. Ms. Tangjakhombi Akoijam, Asstt. Professor, SOTHSM, IGNOU   | - Member      |
| 8. Dr. Arvind Kumar Dubey, Asstt. Professor, SOTHSM, IGNOU     | - Member      |

The following member could not attend the meeting as she was out of station on vacation:

1. Dr. Sonia Sharma, Asstt. Professor, SOTHSM, IGNOU

The meeting started with a welcome address by the Chairperson. She gave a brief about the present status of the programmes of the School and informed the members that this School Board Meeting is important for the PhD candidates who had submitted their thesis early in 2014 and are yet to be evaluated.

**Item No. SB: 14.1:**

**To confirm the minutes of the Thirteenth School Board meeting held on 25<sup>th</sup> February 2014**

The minutes of the 14<sup>th</sup> School Board meeting held on 25<sup>th</sup> February 2014 were discussed at length and submitted for the confirmation of the School Board.

*The minutes of the 14<sup>th</sup> School Board meeting stands approved.*

**Item No. SB: 14.2:**

**Action Taken Report of the 13<sup>th</sup> School Board meeting.**

The Action Taken Report of the Thirteenth School Board was discussed with the following observations:

1. Restructuring of the BTS programme was placed in the Academic Council by the programme coordinator Dr. Arvind Kumar Dubey. Academic Council has asked the programme coordinator to conduct a detailed study for need assessment and hold an expert committee meeting before restructuring the BTS Programme. It was informed by the programme coordinator that the revisions of the courses of BTS are underway; therefore the restructuring of BTS programme will be taken up once the revision work is complete.
2. Prof. Kapil Kumar, Former Director was the coordinator for the revision of the Courses - MTM - 04, MTM - 09 & MTM - 14. It was decided that the course coordinator for these three courses will be reviewed in the next School Council meeting and placed in the next School Board Meeting.

3. The course coordinators for MTM – 5 and MTM – 6 were asked to study the norms and directions for adaptation of courses. Prof. Srilatha suggested that MS course on service marketing can also be considered for adaptation of MTM – 6.

*The Action Taken Report stands approved.*

**Item No. SB: 14.3:**

**To consider and approve the minutes of 23<sup>rd</sup> Doctoral Committee Meeting**

The programme coordinator apprised the members about the 23<sup>rd</sup> Doctoral Committee Meeting (DCM) held on 6<sup>th</sup> March 2014. Since no School Board was held since 25<sup>th</sup> February 2014, the minutes were being placed before the School Board for approval.

*The Board members approved the minutes of the 23<sup>rd</sup> Doctoral Committee Meeting.*

**Item No. SB: 14.4:**

**To consider and approve the minutes of 24<sup>th</sup> Doctoral Committee Meeting**

The programme coordinator, Dr. Paramita Suklabaidya, apprised the members about the 24<sup>th</sup> Doctoral Committee Meeting (DCM) held in the month of April 2014; wherein 21 candidates were selected for admission in the PhD Programme of the School for July 2014 Academic Session. Since no School Board was held since 25<sup>th</sup> February 2014, the minutes were being placed before the School Board for approval.

*The Board members approved the minutes of the 24<sup>th</sup> Doctoral Committee Meeting with the observation that the candidates for July 2014 academic session maybe allotted to the supervisors as per the PhD Ordinance of the University. It was also observed that the evaluator list for the PhD thesis can include Assistant Professors and Associate Professors and the evaluator list can be placed directly in the School Board by the Director, without being placed in the Doctoral Committee Meeting first.*

*Further, the eligibility for admission in the PhD programme of the School was also reviewed. It was resolved that candidates with Masters in Tourism and Hospitality or in relevant field as deemed acceptable by Doctoral Committee will be eligible for admission in the PhD programme of the School. In the event of a candidate selected for the PhD programme of the school who is a Master's Degree holder in relevant field but without any degree in Tourism, he/she will have to take two additional non credit courses (to be developed by the School) related to the Fundamentals in Tourism. These courses will be in addition to the course work assigned to the candidates.*

**Item No. SB: 14.5:**

**To consider and approve the new nomenclature of degree of the existing Master of Arts (Tourism Management) programme**

Programme Coordinator Ms. Tangjakhombi Akoijam, apprised the members that the existing nomenclature for the degree of **Master of Arts (Tourism Management)** needs to be changed to **Masters of Tourism & Travel Management** in accordance with the Student Evaluation Division circular No. IG/SED/Spec.Deg/2014/775 dated 3<sup>rd</sup> September 2014 to align the existing degrees with the UGC approved nomenclature of degrees published in the Gazette of India Notification dated July 5-11, 2014 (ASADHA 14, 1936)

*The School Board approved the change in nomenclature to Masters of Tourism & Travel Management (MTTM) as mentioned in the UGC approved nomenclature of degrees published in the Gazette of India Notification dated July 5-11, 2014.*

**Item No. SB: 14.6:**

**UGC approved nomenclature of degrees under section 22 of UGC Act**

Programme Coordinator Dr. Arvind Kumar Dubey, apprised the members in accordance with the Student Evaluation Division circular No. IG/SED/Spec.Deg/2014/775 dated 3<sup>rd</sup> September 2014, all the existing degrees offered by the School needs to be aligned with the UGC approved nomenclature of degrees published in the Gazette of India Notification dated July 5-11, 2014 (ASADHA 14, 1936). As per the notification any University can offer BA/BA (Hons) in Arts/Humanities/Social Sciences, etc. of 3 years duration with entry qualification of 10+2 but as per point 52 regarding Hotel Management/Hospitality/Tourism Travel, etc. the nomenclature should be BTTM (Bachelor of Tourism and Travel Management) with minimum duration of 4 years and entry qualification 10+2.

*The School Board discussed the points raised by the Programme Coordinator and observed that the programme / degree offered by the School is B.A. in Tourism Studies. Therefore, the degree offered is already aligned with the UGC degrees on offer and need not be changed any further.*

**Item No. SB: 14.7:**

**To consider and approve the revised syllabus of TS-5 Course 'Ecology, Environment and Tourism' and list of names of probable Unit Writers**

Programme Coordinator Ms. Tangjakhombi Akoijam, apprised the members that the Phase Zero form to initiate major revision of the course TS - 5 and the names of experts for the Revision Expert Committee was approved in the 12<sup>th</sup> School Board meeting and subsequently the Expert Committee meeting was held on 10<sup>th</sup> March 2014. The revised syllabus reframed by the Expert Committee and list of names of Course Revision Team and probable Unit Writers were placed for consideration and approval of the School Board.

*The School Board members approved the revised syllabus structure as prepared by the Expert Committee Meeting as well as the list of the course revision team and the Unit writers. Further, the School Board authorized the Chairperson to make any additional changes in the name list of course writers, in case of any emergency and report them in the next School Board Meeting for ratification. The names of the course revision team and the Unit writers are:*

**Course Revision Team**

1. Prof. Kapil Kumar, School of Social Sciences, IGNOU, New Delhi
2. Prof. Jaswant Sokhi, School of Sciences, IGNOU, New Delhi
3. Tangjakhombi Akoijam, Assistant Professor, SOTHSM, IGNOU, New Delhi - Course Coordinator

**Names of Unit Writers**

1. Prof. Jaswant Sokhi, School of Sciences, Block D, Academic Complex, IGNOU, New Delhi
2. Prof. Parikshat Singh Manhas, Director, The Business School (TBS), School of Hospitality & Tourism Management (SOHTM), University of Jammu (Mobile 9419188260)
3. Dr. Madhuri Sawant, Associate Professor, Department of Tourism Administration, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad

4. Dr. Pawan Gupta, Assistant Professor, IITTM, Plot no. A 35 & 36, Sector-62, NOIDA, UP – 201309 Mobile: 9911676807
5. Dr. Charu Sheela Yadav, Assistant Professor, IITTM, Plot no. A 35 & 36, Sector-62, NOIDA, UP – 201309 Mobile: 9911676807
6. Dr. Ashish Dahiya, Reader - Institute of Hotel & Tourism Management, University Campus, Maharshi Dayanand University - Rohtak, Haryana. Mobile: 9992015656
7. Dr. Suvidha Khanna, Asst. Prof, School of Hospitality & Tourism Management (SOHTM), University of Jammu. Mobile: 09419144426
8. Dr. Syed Ahmad Rizwan, Adjunct Editor, Tourism Recreation Research, A-965/6, Indiranagar, Lucknow, UP. 09415093566
9. Mr. Niranjana Khatri, Former Managing Director, ITC Welcome Group Welcomenviromentinitiatives, Bangalore Mobile: 9818115512
10. Ms. Anupama Srivastava, Asstt. Professor, Institute of Tourism studies, Lucknow University.M – 09235555190
11. Dr. P. J. Shyju, Assistant Professor, Department of History of Arts and Tourism, Faculty of Arts, Banaras Hindu University,
12. Ms. Parul Sardana, Head Talent Sourcing, The Indian Hotels Company Limited, Ne Delhi
13. Dr. Jitender Mohan Mishra, Assistant Professor, Department of Tourism Studies, Pondicherry Central University, Puducherry, PIN – 605014
14. Dr. Amit Gangotia, Department of Tourism Management, Central University of Jammu, Jammu
15. Dr. Bharti Gupta, Department of Tourism Management, Central University of Jammu, Jammu
16. Mr. Jigmei Wanchuk Bhutia, Department of Tourism Management, Central University of Sikkim, Gangtok, Sikkim
17. Dr. Paramita Suklabaidya, Assistant Professor, SOTHSM, IGNOU, New Delhi
18. Dr. Sonia Sharma, Assistant Professor, SOTHSM, IGNOU, New Delhi
19. Dr. Arvind Kumar Dubey, Assistant Professor, SOTHSM, IGNOU, New Delhi
20. Tangjakhombi Akoijam, Assistant Professor, SOTHSM, IGNOU, New Delhi – Course Coordinator

**Item No. SB: 14.8:**

**To report the approval of names of two experts for the TS-5 Course Revision (Major) Expert Committee**

The names of experts for the TS-5 Revision Expert Committee were approved in the 12<sup>th</sup> School Board. The School Board had authorized the Chairperson to include other experts in case any of the present ones are not available and report the same to the School Board. Two names of experts – Prof. A.J. Urfi, Delhi University and Ms. Swathi Seshadri, EQUATIONS (Tourism NGO) were approved by the Director. The same was placed before the School Board for ratification.

*The School Board ratified the names of two experts for the TS-5 Course Revision (Major) Expert Committee.*

**Item No. SB: 14.9:**

**To consider and approve minor revision of TS-2 Course ‘Tourism Development: Products, Operations and Case Studies’**

The 13<sup>th</sup> School Board had approved the revision of the TS – 2 - ‘Tourism Development: Products, Operations and Case Studies’ by Dr. Arvind Kumar Dubey. The proposed revision/ changes in TS -2 were placed before the School Board by Dr. A. K. Dubey for approval.

*The School Board approved revision/ changes as proposed by Dr. Arvind Kumar Dubey. Further, School Board members approved any further changes that maybe required for the revision of TS -2 as deemed necessary by Dr. Arvind Kumar Dubey. The same can be reported in future School Board Meetings.*

**Item No. SB: 14.10:**

**To consider and approve the minutes of 25<sup>th</sup> Doctoral Committee meeting**

The minutes of the 25<sup>th</sup> Doctoral Committee was placed for approval.

*The School Board approved the minutes of the 25<sup>th</sup> Doctoral Committee Meeting.*

**Item No. SB: 14.11:**

**To consider and approve the minutes of 26<sup>th</sup> Doctoral Committee meeting**

The minutes of the 26<sup>th</sup> Doctoral Committee was discussed. The members observed that extension of term by two candidates – Ms. Rashmi Gautam and Ms. Kanchan Kalia maybe considered sympathetically in the light of the fact that no School Board Meeting has been held since February 2014. Further, School was advised to expedite the evaluation of the PhD thesis submitted by the PhD Candidates.

*The School Board approved the minutes of the 26<sup>th</sup> Doctoral Committee Meeting and recommended that the case of extension of term sought by two candidates – Ms. Rashmi Gautam and Ms. Kanchan Kalia maybe placed before the Research Council so that they can be considered sympathetically.*

**Item No. SB: 14.12:**

**To consider and approve the list of paper setters, moderators and evaluators for the PhD, MTM, MBAHM, MBAIHM, MHA, BTS, BIHM, BSCHIIHA, BHM & BAIHA programmes**

The School is offering PhD, MTM, BTS, DTS, CTS, MBAHM, MBAIHM, BIHM, and BSCHIIHA programme. Few additional names of question paper setter, moderator, and evaluator list for the programmes were placed for approval.

*The School Board approved the list and authorized the Chairperson to make any additional changes in the list in case of any emergency and report them in the next School Board Meeting for ratification.*

**SB: 14.13:**

**Co-option of members to the School Board under Clause (2) (e) of Statute 10A**

The Director, Prof. Srilatha, informed the members that the term of five members of the School Board under Clause (2) (e) of Statute 10A have expired. The School is proposing the following names to the School Board:

1. Prof. Sitikantha Mishra, Former Director – IITTM, Bhubaneswar, (M: 08763354338)
2. Prof. S. P. Bansal, Vice – Chancellor, Maharaja Agrasen University, Baddi, Atal Shiksha Kunj, Atal Nagar, Dist. Solan, Himachal Pradesh, India (M: 09418141389)
3. Prof. Manjula Chaudhary, Senior Professor, Department of Tourism and Hotel Management, Kurukshetra University Kurukshetra (M: 9896001727)
4. Prof. Parikshit Singh Manhas, Director, SOTHM, Jammu University, Jammu (M: 09419188260)
5. Mr. Lalit Nirula, Hospitality Consultant, New Delhi

*The School Board approved the above proposed five names of members to the School Board under Clause (2) (e) of Statute 10A.*

**SB: 14.14:**

**To consider and approve the list of external members for the Doctoral Committee**

The Director, Prof. Srilatha, informed the members that the term of the ten external members of the Doctoral Committee has been expired and the same names of Professors in Tourism are again being proposed as the External members of the Doctoral Committee of the School with only one exception. The name of Prof. Mohinder Chand of Kurukshetra University is being proposed in place of Prof. Shushma Pandey, Vikram University, Ujjain. The proposed names of the ten external experts are as below:

1. Prof. S. C. Bagri, Vice Chancellor, Himgiri Zee University, PO - Sherpur, Chakrata Road, Dehradun, Uttarakhand - 248197 (Mob: +919412079836)
2. Prof. S. P. Bansal, Vice - Chancellor, Maharaja Agrasen University, Baddi, Atal Shiksha Kunj, Atal Nagar, Dist. Solan, Himachal Pradesh, India (M: 09418141389)
3. Prof. G. Anjaneya Swamy, Head, Dept of Tourism Studies, Pondicherry University, Pondicherry (Mob: 09952329922)
4. Prof. Manjula Chaudhary, Senior Professor, Department of Tourism and Hotel Management, Kurukshetra University Kurukshetra (Mob: 09991158187)
5. Prof. Sandeep Kulshrestha, Director, IITTM, Govindpuri, Gwalior (Mob: 9826214448)
6. Prof. Deepak Raj Gupta, Director, Head, Department of Tourism and Travel Management, TAB - II, E - Extension, Near Sainik Colony, Central University of Jammu, Jammu - 180012 (Mob: 09419141318)
7. Prof. Manoj Dixit, Director, Institute of Tourism Studies, Lucknow University, Lucknow (Mob: 09415220919)
8. Prof. B.B. Parida, Department of Tourism Management, University of Burdwan, India, West Bengal, Burdwan -713104 (Mob: 09438081781)
9. Prof. S. Inayat Zaidi (Retd.), Dept. of History and Culture, Jamia Millia Islamia University, New Delhi (Mob: 09871226441)
10. Prof. Mohinder Chand, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra (Mob: 09991158187)

*The School Board approved the above proposed ten names of the ten external experts for the Doctoral Committee of the School.*

**SB: 14.15:**

**Any Other Item**

**(i) To consider the duration of BHM programme in the light of UGC notification**

The Director, Prof. Srilatha informed the members that in view of the Gazette notification of UGC dated 5<sup>th</sup> July 2014, a meeting was convened in the Ministry of Tourism on 3<sup>rd</sup> December 2014 to discuss about the duration of BHM programme. It was resolved in the meeting that since BHM degree is B.Sc. in Hospitality and Hotel Administration degree, the duration of the BHM programme will remain as 3 years.

*The School Board members noted the decision of the meeting convened in the Ministry of Tourism. It was noted that further deliberation are needed with NCHMCT (National Council for Hotel Management and Catering Technology) to study the syllabus structure in order to convert the study material into ODL format.*

**(ii) To consider and approve the evaluator list for evaluation of the PhD Thesis of Mr. Nim Tshering Lepcha, Mr. Jata Shankar Tewari and Ms. Archana P Vyas.**

- a) The Programme Coordinator informed the members that **Mr. Nim Tshering Lepcha** had presented his pre – Submission seminar on 07<sup>th</sup> July 2014. He has submitted his PhD thesis titled “Role of Local Community for Promoting Village Tourism in Sikkim Himalayas” under the supervision of Dr. Iyatta M. Upreti, Sikkim Govt. College, Sikkim. The list of evaluators for the evaluation of the research thesis of Mr. Jata Shankar Tewari needs to be forwarded to the Research Unit at the earliest.

*The members approved the evaluator names suggested by Mr. Nim Tshering Lepcha’s PhD supervisor for the evaluation of his PhD thesis. The list of evaluators comprises of:*

1. Prof. S.C. Rai, Department of Geography, Delhi School of Economics, Delhi University
2. Prof. B. S. Butola, CSRD, JNU, Delhi
3. Prof. Shrawan Kr. Acharya, Faculty of Planning and Public Policy, CEPT, University, Ahemdabad-380009
4. Prof. D.K. Nayak, Department of Geography, NEHU, Shillong
5. Prof. Bijoy Mipun, Department of Geography, North Eastern Hill University (NEHU), Shillong
6. Prof. Sushma Rohatgi, Department of Geography, North Bengal University, Siliguri, West Bengal
7. Dr. Vinod K. Bhardwaj, Directorate of College Education, Govt. of Rajasthan, Jaipur-302015

- b) The Programme Coordinator informed the members that **Mr. Jata Shankar Tewari** had presented his pre – Submission seminar on 11<sup>th</sup> August 2014. He has submitted his PhD thesis titled “Culinary Tourism and Awadhi Cuisine: A study of Culinary Tourism at Selected Tourist Destinations of Uttar Pradesh” under the supervision of Prof. Manoj Dixit, Lucknow University. The list of evaluators for the evaluation of the research thesis of Mr. Jata Shankar Tewari needs to be forwarded to the Research Unit at the earliest.

*The members approved the evaluator names suggested by Mr. Jata Shankar Tewari’s PhD supervisor for the evaluation of his PhD thesis. The list of evaluators comprises of:*

1. Prof. S. P. Bansal, Vice – Chancellor, Maharaja Agrasen University, Baddi, Atal Shiksha Kunj, Atal Nagar, Dist. Solan, Himachal Pradesh. (Mob: 09418141389)

2. Prof. Sandeep Kulshreshtha, Director, IITTM, Gwalior (Mob: 09826214448)
  3. Prof. Parikshit Singh Manhas, Director, SOTHM, Jammu University, Jammu (M: 09419188260)
  4. Prof. Mohinder Chand, Department of Tourism and Hotel Management, Kurukshetra University, Kurukshetra (Mob: 09991158187)
  5. Prof. Deepak Raj Gupta, Director, Head, Department of Tourism and Travel Management, TAB – II, E – Extension, Near Sainik Colony, Central University of Jammu, Jammu - 180012 (Mob: 09419141318)
  6. Prof. Manjula Chaudhary, Senior Professor, Department of Tourism and Hotel Management, Kurukshetra University Kurukshetra (Mob: 09896001727)
  7. Prof. Ajit Kumar Shukla, Department of Commerce, MG Kashi Vidyapeeth, Varanasi (Mob: 09450529122)
  8. Prof. Bioraj Bhusan Parida, Department of Tourism Management, University of Burdwan, India, West Bengal, Burdwan -713104 (Mob: 09438081781)
- c) The Programme Coordinator informed the members that **Ms. Archana P Vyas** had presented her pre – Submission seminar on 24<sup>th</sup> April 2014. She has submitted her PhD thesis titled “Wellness Tourism Products and Management: A Case Study of International Tourism to India with Special Reference to Uttarakhand” under the supervision of Dr. Pawan Gupta, IITTM. The list of evaluators for the evaluation of the research thesis of Ms. Archana P Vyas needs to be forwarded to the Research Unit at the earliest.

*The members approved the evaluator names suggested by Ms. Archana P Vyas’s PhD supervisor for the evaluation of her PhD thesis. The list of evaluators comprises of:*

1. Prof. Sandeep Kulshreshtha, Director, IITTM, Gwalior (Mob: 09826214448)
2. Prof. S. P. Bansal, Vice – Chancellor, Maharaja Agrasen University, Baddi, Atal Shiksha Kunj, Atal Nagar, Dist. Solan, Himachal Pradesh. (Mob: 09418141389)
3. Prof. Deepak Raj Gupta, Director, Head, Department of Tourism and Travel Management, TAB – II, E – Extension, Near Sainik Colony, Central University of Jammu, Jammu - 180012 (Mob: 09419141318)
4. Prof. Bioraj Bhusan Parida, Department of Tourism Management, University of Burdwan, India, West Bengal, Burdwan -713104 (Mob: 09438081781)
5. Prof. Manoj Dixit, Director, Institute of Tourism Studies, Lucknow University, Lucknow (Mob: 09415220919)
6. Prof. Inayet S. Zaidi, Coordinator – Department of Tourism, Heritage and Hotel Management (Retd.), Jamia Milia Islamia, Jamia Nagar, New Delhi (Mob: 09871226441)
7. Prof. Manjula Chaudhary, Senior Professor, Department of Tourism and Hotel Management, Kurukshetra University Kurukshetra (Mob: 09896001727)
8. Prof. S. S. Boora, Department of Tourism and Hotel Management, Kurukshetra University Kurukshetra (Mob: 09896174084)

Meeting ended with a vote of thanks by the chair.

**Prof. S. Srilatha**  
**Director, SOTHSM**  
**&**  
**Chairman, School Board**