

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**SCHOOL OF TOURISM & HOSPITALITY SERVICES MANAGEMENT**

**Minutes of the 19<sup>th</sup> School Board Meeting held on 5<sup>th</sup> April 2017 at 11:00 hrs in the Board Room, Vice Chancellor's Office, IGNOU, Maidan Garhi, New Delhi - 110068**

The following members were present at the meeting:

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| 1. Prof. Ravindra Kumar, Director, SOTHSM, IGNOU              | - Chairperson  |
| 2. Prof. M.K. Salooja, Professor, SOA, IGNOU                  | - Member       |
| 3. Prof. Lalita S. Kumar, Professor, SOS, IGNOU               | - Member       |
| 4. Dr. Monika Mishra, Assistant Professor, SOSS, IGNOU        | - Member       |
| 5. Dr. Jyoti Chawla, Assistant Professor, SOTST, IGNOU        | - Member       |
| 6. Dr. Harkirat Bains, Associate Professor, SOTHSM, IGNOU     | - Spl. Invitee |
| 7. Dr. Paramita Suklabaidya, Asstt. Professor, SOTHSM, IGNOU  | - Member       |
| 8. Dr. Sonia Sharma, Asstt. Professor, SOTHSM, IGNOU          | - Member       |
| 9. Dr. Arvind Kumar Dubey, Asstt. Professor, SOTHSM, IGNOU    | - Member       |
| 10. Ms. Tangjakhombi Akoijam, Asstt. Professor, SOTHSM, IGNOU | - Member       |

The meeting started with a welcome address by the Chairperson and Director, Prof. Ravindra Kumar, who apprised the members that the meeting was convened to deliberate upon matters related to the minutes of the Doctoral Committee Meeting. He further informed the members about the selection of candidates for the PhD Programme for January 2017 academic session. The Meeting transacted the following business:

**Item No. SB: 19.1:**

**Confirmation of minutes of the Eighteenth School Board meeting held on 4<sup>th</sup> April 2016**

The minutes of the 18<sup>th</sup> School Board meeting held on 4<sup>th</sup> April 2016 was placed on the table by the Director, Prof. Ravindra Kumar for approval. It was proposed to confirm the minutes.

*The minutes of the 18<sup>th</sup> School Board meeting were confirmed.*

**Item No. SB: 19.2:**

**Action Taken Report of the 18<sup>th</sup> School Board Meeting**

Director Prof. Ravindra Kumar informed the members that the action taken report of the Eighteenth School Board will be placed in the next School Board.

*Members accepted the suggestion made by the Director.*

**Item No. SB: 19.3:**

**Approval of the minutes of the 32<sup>nd</sup>, 33<sup>rd</sup> and 34<sup>th</sup> Doctoral Committee meetings**

Programme Coordinator apprised the members about the three Meetings of the Doctoral Committee. The Minutes of the same were discussed in details as agenda items of the School Board.

*Members approved the minutes of 32<sup>nd</sup>, 33<sup>rd</sup> and 34<sup>th</sup> Doctoral Committee Meetings.*

**Item No. SB: 19.4:**

**Opportunity of Re-admission to BA in International Hospitality Administration Students (All batches from 2008-12)**

Programme Coordinator apprised the members about the BAIHA programme of the School which was launched in 2008 in collaboration with American Hotel and Lodging Educational Institute (AH & LEI). The programme was kept in abeyance since July 2012, though the last batch of students was admitted in July 2012 session as per the orders of the Honourable Delhi High Court. The students enrolled in this programme were given a minimum time of 3 years and a maximum time period of 6 years to complete the Degree. Additional two years of re-admission, as applicable in the other three years programmes of the University such as BTS and BHM, was not offered to these students.

In the last School Board as well as AC meeting, only one year extension to the students of batches July 2008, 2009 and 2010 were approved. Considering the fact that quite a few students were not able to complete their BAIHA degree within the stipulated six years, both SRD and the programme coordinator were receiving requests from students and parents for an opportunity of re-registration. SRD has proposed that two year re-admission, as per the University norms, may be provided to all the batches of the BAIHA students from 2008 till 2012. It is proposed that re-admission of two years for all batches may kindly be approved.

*The School Board recommended and approved that the students of BAIHA, all batches (July 2008 till July 2012) should be given the provision of re-admission for a period of 2 years, as per IGNOU norms and on the payment of Pro-Rata fees as recommended by SRD.*

**Item No. SB: 19.5:**

**To consider and approve the launch of MOOC in Tour Escorting and Heritage Tourism Management**

Dr. Paramita Suklabaidya apprised the members about the proposal of offering a MOOC on Tour Escorting, an area yet not explored by the School. She informed the members that the proposal was placed and approved in the School Council as well. Dr. Arvind Kumar Dubey informed the members that he will also offer a MOOC on Heritage Tourism Management and the same was also placed and approved in the School Council.

*Members approved in Principle the development and launch of two MOOCs by the School. Further, Prof. Salooja recommended that the Programme Proposers must coordinate with the MOOC committee of the University to understand the modalities involved and approvals needed to launch a MOOC on the SWAYAM platform.*

**Item No. SB: 19.6:**

**Consideration of payment to supervisors of the MTTM-16 Dissertation work**

Programme Coordinator, Ms. Tangjakhombi Akoijam, informed the members that MTM/MTTM - 16 is a course offered in the MTM/MTTM programme of the School. In this course, each student undertakes a Dissertation Work under the supervision of a Supervisor duly approved by the School. A Dissertation Report is then submitted for evaluation.

It is proposed that remuneration to the Supervisors of MTM/MTTM Dissertation Work may be approved for payment as per University norms.

*Members observed that the supervisors of dissertation for Masters Level Programmes like MBA were being paid by SED; considering the same, members approved payment to the supervisors of MTM/MTTM – 16 Dissertation work.*

**Item No. SB: 19.7:**

**Consideration and approval of the list of paper setters, moderators and evaluators of various programmes offered from the School**

Director informed members that the School was reviewing the names of all the evaluators of the School as the list of the evaluators over a period of time had become outdated and one comprehensive list for each of the programme was proposed to be sent to SED. The names of question paper-setters, moderators, and evaluators for the above programmes were placed for approval.

*The School Board approved the list. Further, School Board authorized the Chairperson, School Board, to make any additional changes in the list. The changes may be reported in the next School Board Meeting for ratification.*

**Item No. SB: 19.8:**

**Co-option of members to the School Board under Clause (2) (e) of Statute 10A**

The following are co-opted as members of the School Board of SOTHSM under Clause (2)(e) of Statute 10A:

1. Ms. Pratibha Seth, Asst. Vice-President (Training) Oberoi Centre for Learning & Development, Oberoi Maidens, 7, Sham Nath Marg, New Delhi - 110054
2. Prof. Deepak Raj Gupta, School of Hospitality & Tourism Management, Jammu University, Jammu Tawi, J & K - 180006
3. Dr. Mayank Kumar, Delhi University
4. Prof. R.P. Bahuguna, Department of Tourism, Hotel, Hospitality & Heritage Studies, Jamia Millia Islamia, Jamia Nagar, New Delhi - 110025
5. Mr. L.K. Ganguli, Director (A&F), NCHMCT, A-34, Sector-62, Noida - 201309

**Item No. SB: 19.9:**

**Any other item**

- 1) Director, Prof. Ravindra Kumar, apprised members that School has received a proposal to develop/launch 3 Years B.Sc. Programme (Graduation Level) in Fashion Design.

*School Board Members approved in Principle the development and launch of 3 Years B.Sc. Programme (Graduation Level) in Fashion Design.*

- 2) Director, Prof. Ravindra Kumar, apprised members about the Programmes being offered in the Training Cell of SOTHSM, Bhopal. He informed the members that Dr. Harkirat Bains is Coordinator of all the four programmes that are being offered from Bhopal whereas a lot of communication between the various divisions like SRD and SED needs to be followed up here at the headquarters. Therefore he proposed that Dr. Sonia

Sharma be the Co- Coordinator for all the four Programmes so that she can coordinate between the various divisions and Training Cell at Bhopal.

*Members endorsed the suggestion made by the Director and proposed that Dr. Harkirat Bains will be the Coordinator while Dr. Sonia Sharma will be the Co-Coordinator for all the four programmes being offered from SOTHSM training cell, Bhopal.*

The Meeting concluded with a vote of thanks by the Chair.

**Sd/-  
Prof. Ravindra Kumar  
Director, SOTHSM  
&  
Chairman, School Board**