

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**SCHOOL OF TOURISM & HOSPITALITY SERVICES MANAGEMENT**

**Minutes of the 21<sup>st</sup> School Board Meeting held on 28<sup>th</sup> December 2017 at 11:30 hrs in the Classroom, SOTHSM, Block 15(I), IGNOU, Maidan Garhi, New Delhi - 68**

The following members were present at the meeting:

1. Prof. Jitendra Kumar Srivastava, Director, SOTHSM, IGNOU - Chairperson
2. Prof. Deepak Raj Gupta, SOHTM, Jammu University - Member
3. Prof. R.P. Bahuguna, Jamia Millia Islamia - Member
4. Mr. L.K. Ganguli, Director (A&F), NCHMCT - Member
5. Prof. M.K. Salooja, Professor, SOA, IGNOU - Member
6. Dr. Monika Mishra, Assistant Professor, SOSS, IGNOU - Member
7. Dr. Jyoti Chawla, Assistant Professor, SOTST, IGNOU - Member
8. Dr. Paramita Suklabaidya, Asstt. Professor, SOTHSM, IGNOU - Member
9. Dr. Sonia Sharma, Asstt. Professor, SOTHSM, IGNOU - Member
10. Ms. Tangjakhombi Akoijam, Asstt. Professor, SOTHSM, IGNOU - Member

Ms. Pratibha Seth, Asstt. Vice President (Training), Oberoi Centre for Learning & Development, Dr. Mayank Kumar, Associate Professor, Satyawati College, Prof. Lalita S. Kumar, Professor, SOS, Dr. Harkirat Bains, Associate Professor, SOTHSM, and Dr. Arvind Kumar Dubey, Asstt. Professor, SOTHSM could not attend the meeting due to prior commitments.

The meeting started with a welcome address by the Chairperson and Director, Prof. Jitendra Kumar Srivastava. The Meeting transacted the following business:

**Item No. SB: 21.1:**

**Confirmation of the minutes of Twentieth School Board meeting held on 18<sup>th</sup> August 2017**

The minutes of the 20<sup>th</sup> School Board meeting held on 18<sup>th</sup> August 2017 were presented by the Director, Prof. Jitendra Kumar Srivastava. It was proposed to confirm the minutes.

*Director informed the members that the observations made by Prof. Lalita S Kumar with regard to the Evaluation Methodology (Agenda Item 20.5) were noted; and the same was being placed again in the 21<sup>st</sup> School Board as Agenda item 21.7, after incorporating the changes as observed by Prof. Lalita S. Kumar. Further, Ms. Tangjakhombi Akoijam, Programme Coordinator MTTM observed that the resolution of Agenda Item 20.12(Consider and approve changes in MTTM Programme) needs to include that "Major Revision will be taken up for the course MTTM – 4, 6, 8, 9, 14 and 15". The minutes of the 20<sup>th</sup> School Board meeting were confirmed with the above ratification.*

**Item No. SB: 21.2:**

**Consideration of action taken reports of Twentieth School Board meetings**

The Action Taken Reports of the Twentieth School Boards was discussed with the following observations:

- i) Ms Tangjakhombi Akoijam, Programme Coordinator MTTM apprised the members that no editor names were proposed for revision in MTTM since course coordinators themselves are undertaking the unit writing process. Members of the board observed that a separate Editor is not needed to be approved when the course development teams are entirely faculty members of IGNOU.

*The Action Taken Report of Twentieth School Board Meeting was approved.*

**Item No. SB: 21.3:****Modification in the topic allotted to research scholar – Ms. Rashmi Gautam**

Director Prof. Jitendra Kumar Srivastava apprised the members about the request received from Ph.D scholar Ms. Rashmi Gautam, Enrolment No. 097327370 with regard to slight modification in her registered Ph.D research topic. The Ph.D topic mentioned in registration letter was “Tourism and Planning and its Socio-Economic Impact with Reference to Kutch Bhuj in Gujarat” and modified topic is “Tourism Planning and its Socio-economic Impact with Reference to Kutch Bhuj in Gujarat”. The same was placed and approved in the 35<sup>th</sup> Doctoral Committee Meeting held on 18<sup>th</sup> December, 2017.

*The members observed that the change in the topic is minor but nevertheless important to give meaning to the topic. The members approved the modification in the Research Topic of Ph.D Scholar Ms. Rashmi Gautam (Enrolment No. 097327370)*

**Item No. SB: 21.4:****To consider the request of PhD scholar – Ms. Reena – to convert her PhD programme from part-time to full-time.**

Director Prof. Jitendra Kumar Srivastava apprised the members about a request from Ph.D Scholar Ms. Reena (Enrolment # 0173102831) who wanted to convert her Ph.D programme from part-time to full-time, since she has been awarded JRF in June 2016 by UGC. He further informed the members that she has resigned from her job as a Catering Assistant with Navodya Vidyalaya Samiti on 21<sup>st</sup> Sept’ 2017, in order to avail the UGC – JRF. The proposal to change the Ph.D Programme from Part – time to full – time was placed and approved in the 35<sup>th</sup> Doctoral Committee Meeting held on 18<sup>th</sup> December, 2017.

*The members observed that since the Ph.D Scholar had already resigned from her job, her registration in the Ph.D Programme can now be as a full – time Ph.D Scholar from the date of her acceptance of resignation letter. The members approved the change in the Ph.D Programme registration of Ms. Reena (Enrolment No. 0173102831) from part – time to full – time Ph.D Scholar.*

**Item No. SB: 21.5:****Approval of minutes of Thirty Fifth Doctoral Committee meeting held on 18<sup>th</sup> December, 2017**

The Programme Coordinator apprised the members about the 35<sup>th</sup> Doctoral Committee Meeting and the minutes of the same were discussed in details as agenda item of the School Board.

*Members approved the minutes of the 35<sup>th</sup> Doctoral Committee Meeting.*

**Item No. SB: 21.6:****To Approve the list of evaluator – Shri Darshan Singh**

Dr. Sonia Sharma, Programme Coordinator – Ph.D programme apprised the members that Ph.D Scholar Mr. Darshan Singh, Enrolment No. 0131637062 (Supervisors: Prof. Parikshat Singh Manhas, Jammu University and Dr. Sonia Sharma, SOTHS, IGNOU) has requested for pre – submission and the evaluator list as forwarded by the supervisors was placed before the members in a sealed envelope for approval of the School Board.

*School Board members approved the list of Ph.D Thesis evaluators for Shri Darshan Singh (Enrolment No. 0131637062)*

**Item No. SB: 21.7:**

**To Consider and Approve the Evaluation Methodology of Diploma in Culinary Arts Programme (DCUL)**

Programme Coordinator, Dr. Sonia Sharma, informed the members that the Evaluation Methodology of Diploma in Culinary Arts was placed in the 20<sup>th</sup> School Board held on 18<sup>th</sup> August, 2017 for approval. It was observed by a School Board member, Prof. Lalita S. Kumar that as per the general practice of assessment in the lab / practical courses, the continuous and the Term-End-Assessment has a weightage of 70% & 30% respectively and not the weightage of (30% & 70% respectively) which was placed by the programme coordinator for approval in the 20<sup>th</sup> School Board Meeting. In view of the above, a revised Evaluation Methodology of the Diploma in Culinary Arts mentioning the weightage of continuous and Term-End-Assessment as 70% & 30% respectively is placed for consideration and approval of the School Board.

*Members observed that Revised Evaluation Methodology reflects the discussion of 20<sup>th</sup> School Board Meeting. The members approved the revised evaluation methodology of Diploma in Culinary Arts Programme (DCUL)*

**Item No. SB: 21.8:**

**Proposal from NCHMCT to extend the fellowship to four research scholars per year**

Director, Prof. Jitendra Kumar Srivastava apprised the members about a proposal received from National Council of Hotel Management and Catering Technology (NCHMCT), NOIDA to extend fellowship to four Ph.D research scholars of the IGNOU per year. The proposal was placed in the Doctoral Committee Meeting held on 18<sup>th</sup> December, 2017 and it was resolved to fix a meeting with NCHMCT to work out the modalities of the proposal. The same is placed in the School Board for consideration.

*All the members welcomed the proposal. Prof. Salooja appreciated the gesture and observed that such a scheme will motivate the Ph.D Scholars to concentrate on their research. Members observed that the scholarship in the beginning should be open to all the Scholars already enrolled with the School. It was resolved that a committee should be constituted to formulate the norms and modalities of this Ph.D Scholarship Scheme, so that the same may be made available to the Scholars at the earliest. The Committee constituted must have at least two members each from SOTHSM, NCHMCT along with Research Unit Director as a member and other as deemed fit by the competent authority. Members urged that the matter should be taken up urgently to benefit the Scholars.*

**Item No. SB: 21.9:**

**Any other item with the permission of the Chair**

The following agenda items were discussed with the permission of the chair:

**i). Lateral Entry for Diploma in Culinary Arts Students in the BHM Programme**

Dr. Sonia Sharma informed the members that at present only Diploma in Culinary Arts is being offered by IGNOU in collaboration with Indian Culinary Institute (ICI) Tirupati, under Ministry of Tourism, GoI. A request was received from ICI for providing an opportunity of Lateral Admission to the students enrolled in Diploma in Culinary Arts in the July 2016 academic session for lateral entry in the 2<sup>nd</sup> Year of BHM programme.

*Members discussed and resolved that Programme Coordinator should ask for a written proposal mentioning the courses & credits of both the programmes from ICI. Thereafter, the matter will be placed before a committee to look for modalities.*

**ii). Bridge Course for admission in the MTTM Programme by Hotel Management Diploma Holders**

Mr. Gaguli, Director (A&F), NCHMCT and a School Board member informed the members that there are many students with 3 years Diploma in Hotel Management from before 2002, the year when three year BHM was launched by IGNOU. These Diploma holders are requesting for re – starting the bridge programme that was in place till 2007; wherein a Diploma Holders from NCHMCT was allowed to take few course of Bridge Programme and was given an equivalence degree.

*Members discussed and resolved that NCHMCT should send across a written proposal to the Director of the School. Thereafter, the matter will be placed before the School Council and School Board for consideration and approval.*

**iii). Masters Programme for the Faculty Members of NCHMCT**

Mr. Gaguli, Director (A&F), NCHMCT and a School Board member informed the members that the faculty members of NCHMCT – IHMs are interested in pursuing the MHA programme. The present MHA programme that is on offer is through collaboration between IGNOU and NCHMCT but the classes for the same are being held daily. A separate MHA programme may be offered to the faculty members wherein they can attend the classes on weekends only but the degree programme will be similar to that of the MHA programme already on offer.

*Members discussed and resolved that NCHMCT should send across a written proposal to the Director of the School at the earliest, along with the proposal course structure of the Masters Programme. Thereafter, the matter will be placed before the School Council and School Board for consideration and approval.*

*The meeting ended with a vote of thanks for the Chair.*

Prof. Jitendra Kumar Srivastava  
Director, SOTHSM  
&  
Chairman, School Board