

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
SCHOOL OF TOURISM & HOSPITALITY SERVICES MANAGEMENT

Minutes of the 23rd School Board Meeting held on 18th January, 2019 at 11:30 hrs in the Classroom, SOTHSM, Block 15(I), IGNOU, Maidan Garhi, New Delhi - 68

The following members were present at the meeting:

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| 1. Prof. Jitendra Kumar Srivastava, Director, SOTHSM, IGNOU | - Chairperson |
| 2. Mr. L.K. Ganguli, Director (A&F), NCHMCT | - Member |
| 3. Dr. Sanjay Gupta, Associate Professor, SOS, IGNOU | - Member |
| 4. Dr. Kakoli Gogoi, Assistant Professor, SOS, IGNOU | - Member |
| 5. Dr. Paramita Suklabaidya, Asstt. Professor, SOTHSM, IGNOU | - Member |
| 6. Dr. Sonia Sharma, Asstt. Professor, SOTHSM, IGNOU | - Member |
| 7. Dr. Arvind Kumar Dubey, Asstt. Professor, SOTHSM, IGNOU | - Member |
| 8. Dr. Tangjakhombi Akoijam, Asstt. Professor, SOTHSM, IGNOU | - Member |

Prof. Deepak Raj Gupta, SOHTM, Jammu University, Prof. R.P. Bahuguna, Jamia Millia Islamia, Dr. Mayank Kumar, Associate Professor, Satyawati College, Ms. Pratibha Seth, Oberoi Centre for Learning & Dev., Prof. Nawal Kishore, Professor, SOMS, Prof. Abha Singh, Professor, SOSS & Dr. Harkirat Bains, Associate Professor, SOTHSM, IGNOU could not attend the meeting due to prior commitments. -

At the outset, the Chairman and Director, Prof. Jitendra Kumar Srivastava welcomed the members to the 23rd meeting of the School Board mentioning the name of new members of the School Board- Prof. Nawal Kishore, Prof. Abha Singh, Dr. Sanjay Gupta and Dr. Kakoli Gogoi. Further, Prof. Srivastava acknowledged the valuable contribution of all the outgoing members of the School Boards- Prof. M.K. Salooja, Prof. Lalita S. Kumar, Dr. Monika Mishra and Dr. Jyoti Chawla. The Meeting transacted the following business:

Item No. SB: 23.1:

Confirmation of the minutes of Twenty Second School Board meeting held on 11th October, 2018

The minutes of the 22nd School Board meeting held on 11th October, 2018 was presented by the Director, Prof. Jitendra Kumar Srivastava. It was proposed to confirm the minutes.

The minutes of the 22nd School Board meeting was confirmed.

Item No. SB: 23.2:

Consideration of action taken reports of Twenty Second School Board meetings

The Action Taken Report of the Twenty Second School Board meeting was discussed with the members present.

The Action Taken Report of Twenty Second School Board Meeting was approved.

Item No. SB: 23.3:

Approval of minutes of 38th Doctoral Committee meeting held on 15th January, 2019

The Programme Coordinator, Dr. Sonia Sharma apprised the members about the 38th Doctoral Committee Meeting. The minutes of the meeting was placed and was discussed in detail as agenda item of the School Board.

The School board approved the minutes of the 38th Doctoral Committee Meeting.

Item No. SB: 23.4:

Approval of Expert Committee for BA (Voc) Tourism Management Programme.

Programme Coordinator Dr. Arvind Kumar Dubey informed the members that SLM of first semester (BAVTM) has been prepared. In order to finalise 2nd year and 3rd year course material / syllabus etc for B. A. (Voc.) Tourism Management, an expert committee with following members are proposed.

- 1) Prof. Jitendra Srivastava (Chairperson)
Director, SOTHSM, IGNOU
- 2) Prof. Sandeep Kulshrestha
Director, IITM, Govindpuri,
Gwalior- 474011
- 3) Prof. Mohinder Chand
Dept. of Tourism Management,
Kurukshetra University, Kurukshetra -132119
- 4) Prof. Manohar Sajnani
Director, Dept. of Tourism
AMITY University, Noida, U.P.
- 5) Dr. Lavakush Mishra
Director, ITHM, Khandari Campus
Agra University, Agra, U.P.
- 6) Dr. Harkirat Bains
SOTHSM, IGNOU
Maidan Garhi, N.D.-110068
- 7) Dr. Paramita Suklabaidya
SOTHSM, IGNOU
Maidan Garhi, N.D.-110068
- 8) Dr. Sonia Sharma
SOTHSM, IGNOU
Maidan Garhi, N.D.-110068
- 9) Dr. Tangjakhombi Akoijam
SOTHSM, IGNOU
Maidan Garhi, N.D.-110068
- 10) Dr. Arvind Kumar Dubey (Convener)
SOTHSM, IGNOU
Maidan Garhi, N.D.-110068

Members discussed the placed agenda item and approved the names of Expert Committee for B.A (VOC) Tourism Management Programme.

Item No. SB: 23.5:

Approval of additional name of Course Writers name for BA (Voc) Tourism Management Programme: Paper Airport Handling and Culture in Indian Subcontinent – I and II

Programme Coordinator Dr. Arvind Kumar Dubey informed the members that in the last School Board Meeting (22nd) held on 11th October 2018; the name of course writers for B.A. (Voc.) Tourism Management Programme was approved.

Additional name of course writers for 3 courses i.e. Airport Handling, Culture in Indian Subcontinent -I and Culture in Indian Subcontinent –II related to B.A. (Voc.) Tourism Management Programme was placed before the members.

List of course writers for Airport Handling course

1. Prof. S K Gupta
Garhwal University
Srinagar, Uttarakhand.

2. Dr. Saurabh Dixit
Asst. Professor
IITTM, Gwalior (M.P.)

3. Mr. R.M. Khusro
Asst. Professor
IITTM, Gwalior,(M.P.)
(Mob: 08342082072)

4. Mr. Subramaniam Natrajan
Asst. Professor,
IITTM, Gwalior (M.P.)
(Mob: 08999199338)

5. Mr. Abilash
Asst. Professor
IITTM, Nellore

6. Dr Vinay Kumar Rai
IITTM, Gwalior
MP.

7. Dr Arvind Kumar Dubey
SOTHSM, IGNOU
New Delhi

8. Dr Amit Kumar Singh
Ast. Professor, Dept. of Tourism
Sikkim University, Gangtok=737102

List of course writers for Indian Culture in Subcontinent –I and II

1. Dr. R.K. Saphaya, Director
Vastu Kala Vidyalaya
Satsang Vihar Marg,
Qutub Institutional Area, New Delhi

2. Dr. Anand Burdhan
Asst. Professor
DIHRM, New Delhi
3. Dr. Praveen Kumar
Principal, Shyam Lal College (Evening)
Delhi University, New Delhi
4. Dr. Supriya Sinha Chaudhary
Asst. Professor, Delhi University
New Delhi.
5. Ms Nidhi
Dy. Director, Crafts Museum
Pragati Maidan, New Delhi.
6. Ms Rosy Gupta
Rashtrapati Bhawan, New Delhi
7. Dr. Subha Banerjee, Curator
Rashtrapati Bhawan, New Delhi
8. Dr. Sanjeev Kumar Singh
Incharge, Publication Division,
National Museum, New Delhi
9. Dr. Vinay Sahay, Curator
Central Asian Art, National Museum
New Delhi
10. Dr. Satyavat Tripathy (Retd.)
Curator, Manuscript Department,
National Museum, New Delhi
11. Dr. Arvind Kumar Dubey
Asst. Professor, SOTHSM
IGNOU, New Delhi.

Members approved the name of additional course writers for courses Airport Handling, Culture in Indian Subcontinent I and II and authorized the chairperson, School Board to make any additional changes in the list and report in the next School Board Meeting for ratification.

Item No. SB: 23.6:

Approval of name of Evaluators, Paper Setters, Moderators for History of Tourism Part - I and II course of (BA(Voc) Tourism Management Programme.

The Programme Coordinator Dr. Arvind Kumar Dubey placed before School Board members list of Evaluators, Paper Setters, Moderators etc for History of Tourism Part I and Part II courses related to B.A. (Voc.) Tourism Management Programme.

School Board Members approved the name of Evaluators, Paper Setters and Moderators etc for History of Tourism Part I and II (BAVTM Programme) and advised to bifurcate placed list as Evaluators, Paper Setters and Moderators before sending to SED for further necessary action. School Board also authorized the Chairperson, School Board to make any additional changes in the list and report in the next School Board Meeting for ratification

Item No. SB: 23.7:

Approval of name of TEE Evaluators, Paper Setters, Project Evaluators for BTS Programme.

The Programme Coordinator of BTS Dr. Arvind Kumar Debey placed list of TEE Evaluators Paper Setters, Project Evaluators and Moderators etc for BTS Programme.

School Board Members approved list of TEE Evaluators, Paper Setters, Project Evaluators, Moderators etc related to BTS Programme and advised to bifurcate, placed list as Evaluators, Paper Setters and Moderators before sending to SED for further necessary action. School Board also authorized the Chairperson, School Board to make any additional changes in the list and report in the next School Board Meeting for ratification

Item No. SB: 23.8:

To approve the list of PhD Evaluators – Ms. Stuti Sahni Enrol. No.149500418, Mr. Prem Ram Enrol No. 149500346, Dinesh Kumar Karush Enrol. No.149500543, Sandeep Chatterjee Enrol No. 149500392 & Sanjay Kumar Enrol. No. 138001287.

Programme Coordinator (Phd Programme) Dr. Sonia Sharma informed that all the five PhD scholars are on the verge of submitting their PhD Thesis. Dr. Sharma placed the evaluator list of the PhD Thesis of the five candidates.

Members approved the evaluator list of all the five PhD scholars- Ms. Stuti Sahni Enrol. No.149500418, Mr. Prem Ram Enrol No. 149500346, Dinesh Kumar Karush Enrol. No.149500543, Sandeep Chatterjee Enrol No. 149500392 & Sanjay Kumar Enrol. No. 138001287

Item No. SB: 23.9:

Reporting of the Phase Form (new): Programme Development Form (PDF) and Programme Project Report (PPR) related to BA(Voc) Tourism Management Programme

Programme Coordinator Dr. Arvind Kumar Dubey reported that in previous School Board Meetings Phase Forms related to B.A. (Voc.) Tourism Management Programme was approved. ACD has notified new Phase Forms i.e. Programme Development Form (PDF), and Programme Project Report (PPR) on 11th October 2018. The same has been filled and placed before Academic Council Standing Committee (ACSC/AC) meeting which was held on 14th January, 2019 and got its approval. The same will be submitted to SRD for necessary action.

The School Board members approved PDF and PPR related to B.A. (Voc.) Tourism Management Programme.

Item No. SB: 23.10:

Reporting of minor change in Structure of BA(Voc) Tourism Management Programme

The Programme Coordinator, Dr. Arvind Kumar Dubey reported to Board members that in previous School Board structure/syllabus of B.A. (Voc.) Tourism Management Programme was approved. In the structure, language courses and Environmental studies course has been prepared by SOH and SOS. According to SOH and SOS, the Structure / Framework/ Syllabus of B.A. (Voc.) Tourism Management has been slightly modified and final structure was reported.

School Board members noted the reporting matter of minor change in the Syllabus/Structure/ Framework of B.A. (Voc.) Tourism Management Programme.

Item No. SB: 22.11:

Any other item with the permission of the Chair

The following agenda items were discussed with the permission of the chair:

- i) **Approval of Paper Setters, Moderators, TEE Evaluators for CTS, CHO, CFO, CFBO, PGDHO, DTS, BHM, MTM/MTTM Programme and Project Evaluators for DTS and MTM/MTTM programmes**

The revised list of Paper Setters, Moderators and Evaluators for the various programmes of the School was placed before the board.

The School Board approved the list of Paper Setters, Moderators, TEE Evaluators for CTS, CHO, CFO, CFBO, PGDHO, DTS, BHM and MTM/MTTM Programme and Project Evaluators for DTS and MTM/MTTM programmes

- ii) **Approval of name of Evaluators, Paper Setters, Moderators for for BMTC-132 Fundamentals of Management course of (BA(Voc) Tourism Management Programme.**

The Course Coordinators Dr. Paramita Suklabaidya and Dr. Tangjakhombi Akoijam placed before School Board members list of Evaluators, Paper Setters and Moderators for BMTC-132 Fundamentals of Management course of the B.A. (Voc.) Tourism Management Programme.

School Board Members approved the name of Evaluators, Paper Setters and Moderators for BMTC-132 Fundamentals of Management course of B.A. (Voc.) Tourism Management Programme. School Board also authorized the Chairperson, School Board to make any additional changes in the list and report in the next School Board Meeting for ratification

- iii) **Payment norms for Supervisor of Dissertation Work (MTM-16/MTTM 16) of the Master of Arts (Tourism Management), MTM/ Master of Tourism and Travel Management, MTTM programme**

The Programme Coordinator, Dr. Tangjakhombi Akoijam sought the advice of the School Board for framing the payment norms for Supervisor of Dissertation Work of the Master of Arts (Tourism Management), MTM/ Master of Tourism and Travel Management, MTTM programme

The School Board observed that payment norms for other Master degree level 8 credit Dissertation course of the University should be applicable to the MTM-16/MTTM 16 Dissertation of the Master of (Tourism Management), MTM/Master of Tourism & Travel Management, MTTM programme. The same should be communicated to SED for necessary action.

The meeting ended with a vote of thanks by the Chair.

Prof. Jitendra Kumar Srivastava
Director, SOTHSM
&
Chairman, School Board