

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**SCHOOL OF TOURISM & HOSPITALITY SERVICES MANAGEMENT**

**Minutes of the 24<sup>th</sup> School Board Meeting held on 03<sup>rd</sup> May, 2019 at 11:30 hrs in the Classroom, SOTHSM, Block 15(I), IGNOU, Maidan Garhi, New Delhi - 68**

The following members were present at the meeting:

1. Prof. Jitendra Kumar Srivastava, Director, SOTHSM, IGNOU - Chairperson
2. Prof. Deepak Raj Gupta, SOHTM, Jammu University - Member
3. Ms. Pratibha Seth, Oberoi Centre for Learning & Dev. - Member
4. Mr. L.K. Ganguli, Director (A&F), NCHMCT - Member
5. Prof. Nawal Kishore, Professor, SOMS - Member
6. Dr. Sanjay Gupta, Associate Professor, SOS, IGNOU - Member
7. Dr. Kakoli Gogoi, Assistant Professor, SOS, IGNOU - Member
8. Dr. Paramita Suklabaidya, Asstt. Professor, SOTHSM, IGNOU - Member
9. Dr. Sonia Sharma, Asstt. Professor, SOTHSM, IGNOU - Member
10. Dr. Arvind Kumar Dubey, Asstt. Professor, SOTHSM, IGNOU - Member
11. Dr. Tangjakhombi Akoijam, Asstt. Professor, SOTHSM, IGNOU - Member

Prof. R.P. Bahuguna, Jamia Millia Islamia, Dr. Mayank Kumar, Associate Professor, Satyawati College, , Prof. Abha Singh, Professor, SOSS & Dr. Harkirat Bains, Associate Professor, SOTHSM, IGNOU could not attend the meeting due to prior commitments.

**Item No. SB: 24.1:**

**Confirmation of the minutes of Twenty Third School Board meeting held on 18<sup>th</sup> January, 2019**

The minutes of the 23<sup>rd</sup> School Board meeting held on 18<sup>th</sup> January, 2019 was presented by the Director, Prof. Jitendra Kumar Srivastava. It was proposed to confirm the minutes.

*The minutes of the 23<sup>rd</sup> School Board meeting was confirmed.*

**Item No. SB: 24.2:**

**Consideration of action taken reports of Twenty Third School Board meetings**

The Action Taken Report of the Twenty Third School Board meeting was discussed with the members present.

*The Action Taken Report of Twenty Third School Board Meeting was approved.*

**Item No. SB: 24.3:**

**Approval of minutes of 39<sup>th</sup> Doctoral Committee meeting held on 25<sup>th</sup> April, 2019**

The Programme Coordinator, Dr. Sonia Sharma apprised the members about the 39<sup>th</sup> Doctoral Committee Meeting. The minutes of the meeting was placed and was discussed in detail as agenda item of the School Board.

*The School board approved the minutes of the 39<sup>th</sup> Doctoral Committee Meeting.*

**Item No. SB: 24.4:****Consideration and recommendation of External Experts of the Doctoral Committee**

The Director, Prof Jitendra Srivastava apprised the members that School has felt the need to review and change the list of External Experts of the Doctoral Committee. The following names were placed for approval.

1. Prof. Manjula Choudhry, Department of Tourism, Kurukshetra University
2. Prof. Parikshat Singh Manhas, STHM, Jammu University (as and when available in Delhi)
3. Prof. Manohar Sajnani, Department of Tourism, Amity University, NOIDA
4. Prof. R. P. Bahuguna, HOD, Department of Tourism and Heritage Studies, Jamia Milia Islamia, New Delhi
5. Prof. Manoj Dixit, *Vice Chancellor, Dr. RML Avadh University, Faizabad, Uttar Pradesh* (as and when available in Delhi)
6. Prof. Inayet Zaidi, Former Head - Department of Tourism and Heritage Studies, Jamia Milia Islamia, New Delhi
7. Prof. Nimit Chaudhary, Department of Tourism, Hotel Hospitality & Heritage Studies, Jamia Milia Islamia University, Delhi
8. Prof. Luvksuh Mishra, Director, Institute of Tourism & Hotel Management, Dr. Bhimrao, Ambedkar University , Agra
9. Prof. Mahinder Chand, Department of Tourism, Kurukshetra University, Haryana
10. Prof. S.K. Gupta, Director, Centre for Mountain Tourism and Hospitality Studies, HNB Garhwal University, Srinagar Garhwal, Uttarakhand

*The School board approved the above mentioned names as External Experts of the Doctoral Committee*

**Item No. SB: 24.5:****To consider the request for extension of registration period of Mr. K.C. Pandey, Ph.D Enrolment Number 131637009 for another four months**

Dr Sonia Sharma apprised the members about a PhD student, Mr. K.C. Pandey, Enrolment Number 131637009 who has requested for extension of registration period for another four months. She apprised that the student was enrolled in Jan' 2013 and completed five years of registration and one year of extension (5+1) on 10<sup>th</sup> March 2019 but was not able to submit the thesis within this timeframe of maximum 6 years as per University norms. Now, he has finished writing the thesis, has completed other requirements like presenting the research papers in seminars / publication of papers etc and his supervisors has given the recommendation to extend the registration period for another four months. The request was placed in the 39<sup>th</sup> Doctoral Committee Meeting held on 25<sup>th</sup> April 2019 and was recommended. The same is placed before the School Board for consideration and approval.

The case of Mr. K.C Pandey was discussed by the Board members in detail.

*The School Board resolved to consider the case of Mr. K.C Pandey if any rules permit within University norms and forward it to the Research Unit for further necessary action*

**Item No. SB: 24.6:**

**To consider and approve the list of examiners for evaluation of the PhD thesis of Ms. Snowber, Enroll.No.149500457, Ms. Sushma J Maligi, Enroll No. 149500489, Mr. Mohammad Hussain Mir, Enroll.No. 149500378, Mr. K. C. Pandey, Enroll No. 131637009.**

Dr. Sonia Sharma placed before the School Board the list of evaluators of the following 04 PhD Scholars as submitted by their concerned supervisors. The said list was placed before the 39<sup>th</sup> Doctoral committee and was approved.

- i) Ms. Snowber, Enroll. No. 149500457  
(Supervisor - Prof. Kapil Kumar, SOSS, IGNOU)
- ii) Ms. Sushma J Maligi, Enroll No. 149500489  
(Supervisor - Prof. Kapil Kumar, SOSS, IGNOU)
- iii) Mr. Mohammad Hussain Mir, Enroll. No. 149500378  
(Supervisor - Prof. Kapil Kumar, SOSS, IGNOU)
- iv) Mr. K.C. Pandey, Enroll No. 131637009  
(Supervisor – Sh. Ajay Mahaurkar, SOSS, IGNOU)

*The Schoolboard approved the list of evaluators of PhD scholars-Ms. Snowber, Enroll. No. 149500457; Ms. Sushma J Maligi, Enroll No. 149500489; Mr. Mohammad Hussain Mir, Enroll. No. 149500378 and Mr. K.C. Pandey, Enroll No. 131637009*

**Item No. SB: 24.7:**

**To consider and approve the Phase Zero form for major revision of MTTM 15 course of the MTTM programme.**

The programme coordinator, Dr. Tangjakhombi Akoijam placed before the School Board the Phase Zero form along with the course syllabus structure for Major Revision of the MTTM 15 course 'Meetings, Incentives, Conferences and Expositions' of the MTTM programme for consideration and approval. She apprised the members that subsequent to approvals for consideration of revision of MTTM 15 course and names of experts in the 20<sup>th</sup> and the 22<sup>nd</sup> respective meetings of the School Board, the Expert Committee for review and revision of MTTM 15 Course have finalized the structure of the said course in a meeting held on 15<sup>th</sup> March 2019.

Prof. Nawal Kishore and Dr. Sanjay Gupta pointed out that all the columns of the Phase Zero form should be filled up before sending it to the higher statutory bodies for further approval

*The School Board approved the Phase Zero form along with the course syllabus structure for Major Revision of the MTTM 15 course*

**Item No. SB: 24.8:**

**To consider and approve the names of Unit Writers for MTTM 15 course**

Dr Tangjakhombi Akoijam placed before the members the following names as Unit writers for the MTTM 15 course to be revised:

1. Prof. Parikshat Singh Manhas, University of Jammu
2. Prof. Manohar Sajnani, Amity University, NOIDA
3. Dr. Charu Sheela Yadav, IITTM, Noida

4. Dr. Saurabh Dixit, NEHU, Shillong
5. Dr. Dilip M R, Wayanad, Kerala
6. Mr. Arpan Mitra, CEO, Citrus Holidays, Kolkata
7. Dr. Sampad Kumar Swain, Pondicherry University
8. Dr. Madhuri Sawant, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad
9. Dr. Anupama Srivastava, Institute of Tourism Studies, Lucknow
10. Dr. Anupama Kotur, Symbiosis, Pune
11. Dr. Syed Adman Rizwan, Frankfinn Institute, Lucknow
12. Dr. Suvidha Khanna, University of Jammu
13. Dr. Bharti Gupta, Central University of Jammu
14. Dr. Shailja Gupta, IITTM, Noida
15. Dr. Mamta Bhatnagar
16. Dr. Paramita Suklabaidya, SOTHSM, IGNOU
17. Dr. Sonia Sharma, SOTHSM, IGNOU
18. Dr. Arvind Kumar Dubey, SOTHSM, IGNOU
19. Dr. Tangjakhombi Akoijam, SOTHSM, IGNOU

*The School Board approved the above list of Unit writers for the MTTM 15 course to be revised*

**Item No. SB: 24.9:**

**Approval of Syllabus, Structure etc of B.A. (Vocational Studies) Tourism Management (CBCS) Programme.**

Dr. Arvind Kumar Dubey apprised the members about an Expert Committee Meeting for finalizing syllabus, structure etc (2<sup>nd</sup> semester to 6<sup>th</sup> Semester) for BAVTM held on 1<sup>st</sup> March 2019 in SOTHSM Classroom. He placed before the members the minutes of the meeting with syllabus, structure etc for approval.

*The School Board approved the syllabus structure (2<sup>nd</sup> semester to 6<sup>th</sup> Semester) of B.A. (Vocational Studies) Tourism Management (CBCS) Programme.*

**Item No. SB: 24.10:**

**Adoptation of BCOS-183, BCOS-184, BEGS-186 Course in BAVTM Programme as per the decision of CBCS Committee.**

Dr Arvind Kumar Dubey apprised the members that the Course Preparation cum Course Adaptation Team Meeting for B.A. (VS) Tourism Management programme held on 4<sup>th</sup> October 2018 have decided all course coordinators related to BAVTM Programme. The CBCS Committee of University has directed to adopt following courses developed by other schools i.e.

- 1) BCOS-183 Computer Application in Business
- 2) BCOS-184 E-Commerce
- 3) BEGS-186 Business Communication.

These courses were supposed to be coordinated by Dr. Arvind Kumar Dubey, Dr. Paramita Suklabaidya and Dr. Tangjakhombi Akoijam respectively. School faculty will not be coordinators for the above courses. The same will be coordinated by respective School Coordinators

*The School Board noted the above reporting item*

**Item No. SB: 24.11:**

**Change of Course Coordinator for the course BTMS-185 (Airport Handling) from Dr. Arvind Kumar Dubey to Dr. Paramita Suklabaidya.**

Dr Arvind Kumar Dubey apprised the members about the change in Course Coordinator of BTMS-185 (Airport Handling) related to BAVTM Programme. The course will now be coordinated by Dr. Paramita Suklabaidya instead of Dr. Arvind Kumar Dubey.

*The School Board noted the change*

**Item No. SB: 24.12:**

**Approval of additional Unit writers name for BTMG-171 (Culture in Indian Subcontinent-I), BTMG-172 (Culture in Indian Subcontinent-II) and BTMC-133 (History of Tourism-II)**

Dr Arvind Kumar Dubey placed before the School Board members following additional name of Unit Writers for BTMG-171 (Culture in Indian Subcontinent-I), BTMG-172 (Culture in Indian Subcontinent-II) and BTMC-133 (History of Tourism-II)

- 1) Dr. Surendra Kumar  
Asst. Professor, Dept. of History,  
Faculty of Social Sciences, University of Delhi, New Delhi
- 2) Prof. A.K. Dubey  
Centre of Advance Study,  
Dept. of A.I.H.C. and Archaeology, BHU, Varanasi – 221005
- 3) Shweta Chandra  
Guest Faculty, Dept of Tourism and Hospitality Management,  
Jamia Milia Islamia, New Delhi
- 4) Dr. Rakesh Kumar Tripathi  
Asst. Professor, Dept. of History,  
Satyawati College, University of Delhi, New Delhi
- 5) Vijay Pal, PRO  
Craft Museum, Pragati Maidan, New Delhi

*The School Board approved the above list of Unit writers for BTMG-171 (Culture in Indian Subcontinent-I), BTMG-172 (Culture in Indian Subcontinent-II) and BTMC-133 (History of Tourism-II)*

**Item No. SB: 24.13:**

**Approval of Counsellors Qualification and Study Centers for BAVTM (CBCS) Programme.**

Dr Arvind Kumar Dubey placed the Counsellors Qualification and type of study centers related to BAVTM (CBCS) Programme as decided in the School Council before the School Board members for approval

1. **Study Centre:** - Study Centre of MCA, BCA will be study center of BAVTM as in the said programme computer lab is required.

## 2) Counsellors Qualification (BAVTM)

<b><u>B.A. (Vocational Studies) Tourism Management :Three-Year (6-Semester)</u></b>		
<b><u>CBCS Programme</u></b>		
<b><u>Course Structure and Counsellors Qualification</u></b>		
<b><u>B.A. (VS) Tourism Management (BAVTM)</u></b>		
<b>COURSE</b>		<b>Counsellors Qualification</b>
1	History of Tourism – I ( <b>BTMC-131</b> )	Master in Tourism, History etc with 2 years of teaching experience at UG/PG level
2	Fundamentals of Management ( <b>BTMC-132</b> )	Master in Tourism with 2 years of teaching experience at UG/PG level
3	History of Tourism – II ( <b>BTMC-133</b> )	Master in Tourism, History etc with 2 years of teaching experience at UG/PG level
4	Entrepreneurship and Small Business ( <b>BTMC-134</b> )	Master in Tourism with 2 years of teaching experience at UG/PG level
5	Concept and Impacts of Tourism ( <b>BTMC-135</b> )	Master in Tourism, with 2 years of teaching experience at UG/PG level
6	Tourism Marketing( <b>BTMC-136</b> )	Master in Tourism, with 2 years of teaching experience at UG/PG level
7	Profile of Modern Tourism ( <b>BTMC-137</b> )	Master in Tourism, with 2 years of teaching experience at UG/PG level
8	Managerial Accounting and Finance in Tourism ( <b>BTMC-138</b> )	MBA or M.Com with two years of teaching experience at UG/PG level
9	Tourism Undertaking ( <b>BTME-141</b> )	Master in Tourism, with 2 years of teaching experience at UG/PG level
10	Procedure and Operations in the Tourism Business( <b>BTME-143</b> )	Master in Tourism, with 2 years of teaching experience at UG/PG level
11	Culture in Indian Subcontinent I ( <b>BTMG-171</b> )	Master in History, Art and Architecture, Tourism, Museology etc with 2 years of teaching experience at UG/PG level
12	Airport Handling ( <b>BTMS-185</b> )	Master in Tourism, with 2 years of teaching experience at UG/PG level

13	Project ( <b>BTMP-142</b> )	Master in Tourism with 2 years of teaching experience at UG/PG level
14	Globalization ( <b>BTME-144</b> )	Master in Political Science, Economics, Tourism, MBA etc with 2 years of teaching experience at UG/PG level
15	Culture in Indian Subcontinent II ( <b>BTMG-172</b> )	Master in History, Art and Architecture, Tourism, Museology etc with 2 years of teaching experience at UG/PG level

*The School Board while approving the agenda resolved that the teaching experience of Counsellors must be of 5 years. In remote areas it can be 2 years.*

**Item No. SB: 24.14:**

**Reporting of the approval to launch Certificate in Tourism Studies (CTS) as an online Programme**

Prog. Coordinator Dr. Paramita Suklabaidya, informed the members that the approval for launching the CTS programme as an online programme was taken via circulation from the members. Since then the proposal was sent to Centre for Online Learning (COL) along with the prescribed form and information. The matter was placed before the Academic Council Standing Committee (ACSC) and Academic Council (AC), and approved for launch in July 2019 academic session. Further, the SLM for CTS was being uploaded by COL and videos for the two courses will be prepared by the faculty members as per the directives of COL.

*Members noted that this agenda was a reporting item.*

**Item No. SB: 24.15:**

**Restructuring of the Certificate in Tourism Studies (CTS) Programme**

Prog. Coordinator Dr. Paramita Suklabaidya, informed the members that CTS Programme is a 16 Credit programme with two courses of 08 Credits each. This programme was launched in 1994 and now with the new developments in the field of tourism the courses need to be revised and restructured. It is proposed that CTS Programme be restructured as 18 credits Programme with 03 Courses of 6 credits each. Further, an expert committee meeting is being proposed to restructure the Programme and names of 09 external members are proposed to be approved by the School Board, out of which only 04 experts will be called for the meeting as per their availability.

*Members considered and approved the proposal to restructure CTS Programme as an 18 Credits Programme with 03 Courses of 6 Credits Each. Further, names of 09 External Experts were approved for the Expert Committee Meeting as per the list below, of which only 04 will be called for the meeting as per their availability:*

1. Prof. Sandeep Kulshreshtha, IITM, Gwalior
2. Prof. Nimit Chowdhary, Tourism Management, Jamia Milia Islamia, New Delhi
3. Prof. Deepak Raj Gupta, Jammu University, Jammu
4. Prof. Manjula Choudhary, Kurukshetra University, Kurukshetra
5. Prof. Mohinder Chand Dhiman, Kurukshetra University, Kurukshetra

6. Prof. Parikshit Singh Manhas, Jammu University, Jammu
7. Prof. Luv Kush Mishra, B. R. Ambedkar University, Agra
8. Prof. Manhar Sajnani, Amity University, NOIDA
9. Dr. Pawan Gupta, IITTM, NOIDA

**Item No. SB: 24.16:**

**Rights of persons with disability – Resolution of the 70<sup>th</sup> Academic Council**

Dr. Paramita Suklabaidya apprised the members that as per the resolution of the 70th Academic Council Meeting, the inclusion of the rights of persons with disabilities in various course curricula of IGNOU must be placed before the School Board for Consideration. Further, a 2 Credit Course Structure on 'Persons with Disability and their rights' was received from the Director NCDS for consideration and inclusion in the curriculum of all the programmes.

It was observed that all the programmes of the School are on offer as per the credit system of the University. Any inclusion of a separate course of 02 credits will be difficult within the framework of the present credit system. Further, it was also observed that Tourism and Hospitality already have the concept of Accessible tourism which deals with the rights of people with disability for services that are being provided to them in the tourism and hospitality industry.

*Members resolved that one unit on accessible tourism which will also speak about rights of people with disability in Tourism and Hospitality sector must be included in the Programmes of the School. The courses where this unit taken upon will be decided in the School Council among the Faculty members.*

**Item No. SB: 24.17:**

**Any other item with the permission of the Chair**

The following agenda items were discussed with the permission of the chair:

**i. Approval of additional names for the Unit writers of BA (Voc) Tourism Management courses – History of Tourism – II, Tourism Marketing and Airport Handling**

Course Coordinator - Dr. Paramita Suklabaidya placed few additional names before the School Board members for approval as Unit writers for the following three courses – History of Tourism – II, Tourism Marketing and Airport Handling.

*Members approved the additional names of unit writers for the Courses History of Tourism - II, Tourism Marketing and Airport Handling as below:*

1. Dr. Anupama Srivastava, ITS, Lucknow University
2. Dr. P. J. Shyju, BHU, Varanasi
3. Dr. Joby Thomas, Christ University, Bangalore
4. Dr. Toney Thomas, Taylors University, Malaysia
5. Dr. Asong, Jamia Milia Islamia
6. Dr. Ankita Debnath, IITTM, NOIDA
7. Dr. Sayed Ahmad Rizwan, Frankfinn Institute, Lucknow
8. Dr. Anupama Kotur Kaddi, Symbiosis, Pune
9. Dr. Rekha Maitra, Manav Rachna University, Faridabad
10. Dr. Monika Aggarwal, Guesty Faculty, IITTM, NOIDA
11. Ms. Sushma Malligi, Guest Faculty, Karnataka University

**ii. Approval of additional names and Editors for the Unit writers of BA (Voc) Tourism, Management course – Entrepreneurship & Small Business**

The Course Coordinators placed before the School Board members the following names for approval as Unit writers and Editors for one course - Entrepreneurship & Small Business of the BA (Voc) Tourism Management programme.

1. Dr. Vinay Chaturvedi,  
Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya,  
Varsha, Maharashtra,  
Mob. 9453295297
2. Dr. Vinitendra Pratap Singh,  
BBD University, Lucknow, BBD City, Faizabad Road,  
Lucknow Uttar Pradesh - 226 028  
Mob. 9839139762
3. Mr. S.B. Saran,  
EDI, Ahmadabad  
Email - [sareen@ediindia.org](mailto:sareen@ediindia.org)
4. Prof. Manoj Mishra,  
EDI, Ahmedabad,  
Mob. 9925236164  
Email - [manoj@ediindia.org](mailto:manoj@ediindia.org)
5. Prof. Ajay Kumar Gupta,  
DDU Gorakhpur University,  
86H Shyamvihar, Gandhi Gali Golghar Gorakhpur – 273001  
Mob. 9839802098 & 9455744365  
Email - [ajeya.gupta@gmail.com](mailto:ajeya.gupta@gmail.com)
6. Prof. S.K. Singh  
(Rtd Professor, SOSS, IGNOU),  
Mob. 9899094117
7. Prof. Mudurima Lal,  
University of Lucknow  
Mob. 9454323847  
Email - [madhu123lall@gmail.com](mailto:madhu123lall@gmail.com)
8. Dr. Hemantkumar P Bulsara,  
Sardar Vallabhbhai National Institute of Technology (SVNIT)  
Ichchhanath Surat- Dumas Road,  
Keval Chowk, Surat,  
Gujarat 395007  
Mob. 9825535673
9. Dr. Manoj C. Bayon ,  
Mob. +573178650455
10. Dr. Suvidha Khanna, University of Jammu
11. Dr. Bharti Gupta, Central University of Jammu

**Editors:** Dr. Sonia Sharma, Assistant Professor SOTHSM, Dr. Tangjakhombi Akoijam, Assistant Professor, SOTHSM and Dr. Anupriya Pandey, Assistant Professor, SOMS

*The School Board approved the above list of Unit writers and Editors for the course on Entrepreneurship & Small Business*

The meeting ended with a vote of thanks by the Chair.

**Prof. Jitendra Kumar Srivastava**  
**Director, SOTHSM**  
**&**  
**Chairman, School Board**