

**MINUTES OF THE 66<sup>th</sup> MEETING OF SCHOOL BOARD OF SCHOOL OF ENGINEERING & TECHNOLOGY (SOET), IGNOU HELD ON 29.09.2022 AT 11.30AM (THROUGH ONLINE MODE) MAIDAN GARHI, NEW DELHI-110068.**

The following members were present:

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| 1. Prof. Ashish Agarwal, Director  | - | Chairperson     |
| 2. Professor Tripta Thakur, Director General of NPTI                       | - | Member          |
| 3. Prof. Parmod Kumar, Professor, SOH                                      | - | Member          |
| 4. Prof. Archana Shukla, Professor, SOSS, IGNOU                            | - | Member          |
| 5. Dr. Leena Singh, Associate Professor, SOMS                              | - | Member          |
| 6. Prof. Parvesh Babbar, Professor, SOS, IGNOU                             | - | Member          |
| 7. Prof. P. Srinivas Kumar, Professor in Civil Engg., SOET                 | - | Member          |
| 8. Prof. Ajit Kumar, Professor in Civil Engg., SOET                        | - | Member          |
| 9. Prof. N Venkateshwarlu, Professor in Mech. Engg. SOET                   | - | Member          |
| 10. Prof. K.T. Mannan, Professor in Mech. Engg. SOET                       | - | Member          |
| 11. Prof. Rakhi Sharma, Professor in Electrical Engg., SOET                | - | Member          |
| 12. Prof. Sanjay Agrawal, Professor in Electrical Engg., SOET              | - | Member          |
| 13. Dr. Munish Kumar Bhardwaj, Associate Professor Civil Engg., SOET       | - | Member          |
| 14. Dr. Shiv Kumar Vyas, Associate Professor Civil Engg., SOET             | - | Member          |
| 15. Dr. Shweta Tripathi, Assistant Professor in Mechanical Engg., SOET     | - | Special Invitee |
| 16. Dr. Shashank Srivastava, Assistant Professor in Mechanical Engg., SOET | - | Member          |
| 17. Dr. Anuj Kumar Purvar, Assistant Professor in Civil Engg., SOET        | - | Special Invitee |

Prof. Reeta Wattal, Professor in Mechanical Engg., DTU, Prof. Mukesh Khare, Professor in Civil Engg., IIT Delhi, and Prof. Vishal Varma, Professor, & Dean, DTU, could not attend the meeting.

At the outset, Prof. Ashish Agarwal, Director, SOET and Chairperson welcomed all the members of the School Board briefed about the agenda items.

The Chairperson initiated the meeting followed by transactions of agenda items in seriatim.

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निदेशक (अ. एवं प्रौ.वि.) / Director (SOET)

S.No.	Agenda Items
SB-66.01	<b>To confirm the Minutes of the 66th School Board of SOET meeting held on 25/05/2022.</b>
SB- 66.01	The minutes of the 65 <sup>th</sup> School Board meeting held on 25/05/2022 were placed by the Chairperson before the School Board for confirmation. The minutes were circulated to the members and no comments were received.  The Board <b>confirmed</b> the minutes of the 65 <sup>th</sup> School Board of School of Engineering & Technology, which is placed at (Annexure – 1).
SB-66.02	<b>Action Taken Report (ATR) on the minutes 65th School Board of SOET meeting held on 25/05/2022.</b>
SB- 66.02	Action Taken Report on the minutes of the said School Board Meeting was also placed and after detailed deliberation, the ATR was noted by the School Board and placed at (Annexure – 2).
SB 66.03	<b>Consideration and Recommendation of Course Writers for newly launched Programmes at SOET.</b>
SB 66.03	(i) PG Diploma in Industrial Safety (ii) M.Sc. (Renewable Energy and Environment)  List of Course writers for Programme PG Diploma in Industrial Safety and M.Sc. (Renewable Energy and Environment) is considered and recommend for approval from the Competent Authority (Annexure – 3).
SB 66.04	<b>Consideration and Recommendation of list of Experts as Paper Setter, Moderators and Evaluators for newly launched Programmes in SOET.</b>
SB 66.04	(i) Certificate in Smart City Development and Management (ii) Diploma in Smart City Development and Management (iii) PG Diploma in Industrial Safety (iv) M.Sc. (Renewable Energy and Environment)  Lists of Paper Setter, Moderators and Evaluators for the Programmes PG Diploma in Industrial Safety, Certificate in Smart City Development and Management ,Diploma in Smart City Development and Management and M.Sc. (Renewable Energy and



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	Environment) are considered by the School Board and recommended for approval of Competent Authority (Annexure – 4).
SB 66.05	<b>Consideration and Recommendation of experts for Evaluators of Projects in newly launched Programmes of SOET.</b>  (i) Diploma in Smart City Development and Management (ii) PG Diploma in Industrial Safety (iii) M.Sc. (Renewable Energy and Environment)
SB 66.05	Lists of Experts for Evaluators of Projects in Diploma in Smart City Development and Management, PG Diploma in Industrial Safety and M.Sc. (Renewable Energy and Environment) are considered by the School Board and recommended for approval from Competent Authority (Annexure – 5).
SB 66.06	To Consider and Recommend the updated list of Course Writers and Editors for “Diploma in Smart City Development and Management (DSCDM)” programme.
SB 66.06	After detailed deliberations the School Board considered the list and recommended for approval from the Competent Authority (Annexure – 6).
SB 66.07	To consider and recommend the Programme Proposal Form (PPF) for the Bachelor Degree in Office Administration.
SB 66.07	Programme Coordinator, Dr Shiv Kumar Vyas, presented the PPF (Programme Proposal Form) Bachelor Degree in Office Administration before the School Board.  After detailed deliberation, the School Board members advised the Programme Coordinator to take clarifications regarding process of approvals for design and development of new programme from Planning and Development Division for the proposed programme.

The meeting ended with a vote of thanks to the Chair.



(Prof. Ashish Agarwal)  
Director, SOET



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