

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**RE-REGISTRATION FORM**  
**(BCA/MCA/MCA\_NEW/MP/MPB/Specialisation in PG Diploma Programme)**  
**January/July 20\_\_ Session**

**Registration Details**

1. Enrollment no.           2. Programme\_Code  3. OSC/PI\_Code
4. Name of the Student (in capital letters): \_\_\_\_\_
5. Complete Address: \_\_\_\_\_  
 \_\_\_\_\_

**Details of Fee Remittance**

- 6.1 Bank Draft/TT No. \_\_\_\_\_ Dated \_\_\_\_\_ Amount (INR/USD) \_\_\_\_\_
- 6.2 Name of the Bank \_\_\_\_\_ Place \_\_\_\_\_

**Details of Courses**

7. Semester for which Re-Regn. is sought (Please ✓):

BCA Programme				
II	III	IV	V	VI

MCA / MCA_NEW Programme				
II	III	IV	V	VI

8. Details of course(s) opted (for MP/MPB/ Specialization in PG Diploma Programme only)

S.No.	Course Title	Course Code	Course Fee (INR/USD)
1.			
2.			
3.			
4.			
5.*			
Total fee			

9. Specialisation Diploma Code for MBA degree :

**Note :** A student can remit the fee pertaining to one semester only at a time. Only one RR Form will be accepted for a given semester.

**For MP students only :**

- A student should opt for and indicate the **Specialisation Diploma** of his/her choice, if not already done, as soon as he/she registers for the first course of specialisation stream and should indicate the **Specialisation Diploma code in item No. 9** above. **The option once exercised shall be final.** If no specialisation is indicated in item 5 above, University shall register you for specialisation area on the basis of first course opted from specialisation stream. **No change would be permissible at subsequent stage.**
- \*A student admitted from Jan'2018 onward can opt up to **five courses** in a given semester. Courses already opted need not be repeated unless the validity of registration of such a course has already expired. **For registration purposes, MS-100 is treated as one course but for fee it is equivalent to two courses. The fee for MS-100 is INR6000 or US\$500 as applicable .**
- A course once selected for study **must be successfully completed within 4 semesters.** In case of failure to do so, the student will be required to **re-validate the registration** by paying a requisite fee.
- Request for **change of course** should be submitted to the RC/OSC/PI as per schedule fee.
- The **Validity of a course registered after 3 ½ year or 6 ½ year for student admitted from Jan.2018 onward session or before January'2018 respectively of the initial admission would be reduced appropriately,** as against two years, so that the prescribed maximum duration of five years would remain unchanged (ref. to '**Maximum duration in Management Programme**')

Yours faithfully,

Date: \_\_\_\_\_

Signature of student \_\_\_\_\_  
 E-Mail ID \_\_\_\_\_  
 Mobile/ Ph. No. \_\_\_\_\_