



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
STUDENT EVALUATION DIVISION  
MAIDAN GARHI, NEW DELHI**

**APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPTS**

(Rules & regulations are mentioned on the reverse side of this form. Please go through them carefully before filling up the form).

1. Name : \_\_\_\_\_

2. Programme:  Enrolment No:

3. Address: .....  
.....Pin

4. Contact No: (Mobile No.)..... Landline No:.....

5. Month and Year of the Examination: .....

6. Examination Centre Code:

7. Address of the Examination Centre: .....  
.....

8. Courses, in which Re-evaluation is sought:	<u>COURSE CODE</u>	<u>MARKS/GRADE OBTAINED</u>
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.....	.....	.....
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.....	.....	.....
.....	.....	.....

9. Fee details:-  
(The fee for Re-evaluation of answer script is Rs. 750/-per course for Indian Students & Rs. 1200/- for SAARC Countries Students and \$75 for Non-SAARC Countries Students, which is to be paid through demand draft drawn in favour of 'IGNOU' payable at the City of Evaluation Centre)

No. of Course(s): ..... X Rs. 750/- or ..... = Total Amount: .....

Demand Draft No. .... Date: .....

Issuing Bank: .....

Date:..... (Signature of the student)

**P.T.O.**

## **RULES & REGULATION FOR RE-EVALUATION OF ANSWER SCRIPTS**

1. The request for re-evaluation by the student must be made within one month of declaration of his/her result.
2. The date of declaration of result will be calculated from the date on which the result(s) are placed on the IGNOU website.
3. After re-evaluation, the better of the two scores of original marks/grade and marks/grade after re-evaluation will be considered.
4. The revised marks/grade after re-evaluation shall be communicated to the student on receipt of re-evaluation result and result of re-evaluation will also be made available on the IGNOU website at [www.ignou.ac.in](http://www.ignou.ac.in). The minimum time required for re-evaluation shall be 30 days from the date of receipt of application.
5. Re-evaluation is permissible in TEE only and not in the Project/Dissertation, Practicals / Lab courses, Workshops, Assignments & Seminar etc.
6. On the top of the envelope containing the prescribed application form, please mention 'APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPTS'
7. The application form duly filled-in may be send to the following address except CPE\* & DPE\* programmers.
8. Application form must reach within the prescribed dates at the following address:-

<b>Sl. No.</b>	<b>Address of Evaluation Centre</b>	<b>Jurisdiction of Evaluation Centre</b>
1.	Regional Director, IGNOU Regional Evaluation Centre, 3 <sup>rd</sup> Floor, Sanchi Complex, Shivaji Nagar, Bhopal-462016 Madhya Pradesh	All Examination Centres within Bhopal, Jabalpur, Raipur, Ranchi, Patna, Darbhanga, Bhagalpur, Jodhpur and Jaipur
2.	Regional Director , IGNOU Regional Evaluation Centre, C/1, Institutional Area, Bhubaneswar-751013 Odisha	All Examination Centres within Bhubaneswar, Koraput, Kolkata, Deoghar, Siliguri, Raghunathganj, Vishkhapatnam, Vijayawada, Hyderabad
3.	Dy. Registrar IGNOU Regional Evaluation Centre-Delhi Block-5, IGNOU, Maidan Garhi, New Delhi-110068 Ph.- 011-29533565, 011-29571501	All Examination Centres within Delhi-1, Delhi-2, Delhi-3, All Schools and Divisions, Centres, Units & Institutes at Headquarters, International Division and answer scripts received from other Evaluation Centres/sources, if any.
4.	Deputy Registrar, IGNOU Regional Evaluation Centre, IGNOU Complex, Kaloor PO Ernakulam Distt, Kochi-682017 Kerala Ph.- 0484-2337028, 2337038	All Examination Centres within Kochi, Trivandrum, Vatakara, Chennai, Madurai, Banglore, Bijapur, Panaji, Port Blair, Mumbai, Pune, Nagpur, Rajkot, Ahmedabad
5.	Dy. Registrar IGNOU Regional Evaluation Centre-Lucknow IInd Floor, 5 C / INS-1, Sector-5, Vrindavan Yojana , Telibagh, Lucknow –226029 Ph.- 0522-2442825	All Examination Centres within Lucknow, Varanasi, Aligarh, Dehradun, Noida, Karnal, Chandigarh, Khanna, Shimla, Jammu, Srinagar

6.	In-Charge IGNOU Regional Evaluation Centre- Shillong, IGNOU Regional Centre, NEHU Campus, Umshing, Mawkynroh, Shillong-793022 Meghalaya Ph.- 0364-2550130	All Examination Centres within Shillong, Guwahati, Jorhat, Itanagar, Imphal, Agartala, Gangtok, Kohima, Aizwal
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\* For the revaluation of the answer script(s) of CPE and DPE Programmes, the application form may be sent to the Regional Centre concerned.