

13. Permanent Address (with Pin code), in case different from Sl.No.13:
Telephone No. (with STD Code):

14. Academic Qualifications :

Examination	Name of Exam	University	Year of Passing	Percentage of Marks obtained	Division/Class/Grade	Main Subjects
Graduation						
Post-Graduation						
Other Examinations, if any						

15. Research Degree(s)

Degrees	Name of the University	Title of dissertation / thesis	Date of submission	Date of award
M.Phil.				
Ph.D/D.Phil.				
D.Sc/D.Lit.				

16. Appointments including Post-doctoral positions such as Research Associate, Research Scientist, etc. held prior to joining the Indira Gandhi National Open University as a faculty member:

S.No.	Designation	Name of the Employer	Date of		Pay Band with Grade Pay	Reasons for Leaving
			Joining	Leaving		

17. Posts held since joining this institution:

S.No.	Designation	Department	Duration		Pay scales/ Pay Band with Grade Pay
			From	To	

1.					
2.					

18. Period of Teaching/Academic experience (Please attach orders on counting of past service):

Name of the Institution	Position held with pay scale/Pay Band with Grade pay	Only Ad-hoc/ Temporary/ Permanent	From	To	Total Experience (as on / /)		
					Years	Months	Days

19. Total period of teaching/Academic experience:

P.G. Classes (in years):

U.G. Classes (in years):

Academic Management (in years):

20. Courses taught at various levels (Name the course giving details):

(a) Undergraduate :

Postgraduate :

21. Total duration of Research Experience excluding the period spent in acquiring M.Phil./Ph.D.

22. Field of Specialization under the Subject/Discipline:

a) M.Phil

b) PhD.

23. Academic Staff College/STRIDE Orientation/Refresher Course attended:

Name of the Course	Place	Duration	Sponsoring Agency

PART-B: ACADEMIC PERFORMANCE INDICATORS (API)

(Please refer "Detailed Guidelines" for completing Part B)

CATEGORY-I: TEACHING, TRAINING, PROGRAMME DELIVERY, STUDENT SUPPORT, MANAGEMENT AND EVALUATION RELATED ACTIVITIES

(Maximum API score: 100/90/80/year)

- (i) Details of Implementation and monitoring of ODL programmes / courses, curriculum transaction and delivery through multiple modes

S. No.	Year	Activity	Assigned number of hours per year	Actual number of hours spent per year	API Score
Total API Score					

- (ii) ICT mediated teaching learning processes, management of Learner support, and application of new technologies for ODL.

S. No.	Year	Nature of examination related work	Assigned number of hours per year	Actual number of hours spent per year	API Score
Total API Score					

- (iii) Innovative initiatives/schemes and upgrading services etc.

S. No.	Year	Nature of examination related work	Assigned number of hours per year	Actual number of hours spent per year	API Score
Total API Score					

TOTAL API SCORE UNDER CATEGORY- I:

API(i)	API(ii)	API(iii)	Total API Score (CATEGORY-I)

(Please attach supporting documents wherever required)

CATEGORY-II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Please mention your contribution to any of the following:

Sl. No.	Year	Type of Activities performed	API score
(a) Student related co-curricular, extension and field based activities (i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (Public / Popular lectures/talks/seminars etc.)			
	Total API Score (maximum 15 points/year)		
(b) Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. i) Administrative responsibility (including as Dean /Director/ Principal / Chairperson / Convener / Regional Director/ Academics-in-charge/ similar other duties that require regular office hrs for its discharge). (ii) Participation in Statutory Bodies, Academic and Administrative Committees			
	Total API Score (maximum 15 points/year)		
(c) Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher /faculty development course, dissemination and general articles and any other contribution)			
	Total API Score (maximum 15 points/year)		

TOTAL API SCORE UNDER CATEGORY-II:

API(a)	API(b)	API(c)	Total API Score (CATEGORY-II)

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

III(A) PUBLISHED RESEARCH ARTICLES/PAPERS IN JOURNALS

S. No.	Title with Page Nos.	Journal With ISSN & Publisher	Whether Refereed or other	Latest Impact Factor, if any	No. of Co-authors	Whether First/Corresponding/Co-Author	API Score	Points to be augmented
Total API Score								

III(B) PUBLICATIONS OTHER THAN JOURNAL ARTICLES (BOOKS, CHAPTERS IN BOOKS)

(a) Text/Reference Books, published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC

S. No.	Title of the Book	Whether Sole or Co-Author	Publisher (with city/country) &Year of Publication	ISBN	API Score

(b) Subject Books, published by National level publisher, with ISBN/ISSN number or State / Central Govt. Publication by the University and posted on its website. The List will be intimated to UGC.

S. No.	Title of the Book	Whether Sole or Co-Author	Publisher (with city/country) &Year of Publication	ISBN	API Score

(c) Subject Books, published by other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.

S. No.	Title of the Book	Whether Sole or Co-Author	Publisher (with city/country) &Year of Publication	ISBN	API Score

(d) Chapters in Books, published by national and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.

S. No.	Title of the Chapter	Whether Sole or Co-author	Publisher (with city/country) & Year of Publication	ISBN	API Score

III (C) RESEARCH PROJECTS

III (C) (i) Sponsored Projects

S. No.	Title of Project	Major/Minor	PI/ co-PI/ joint PI	Period	Total Grants sanctioned & received (in rupees); Name of the Funding Agency	National/ International	API Score

III (C) (ii) Consultancy Projects routed to concerned Institutions, Carried out/Ongoing.

S. No.	Title of Consultancy Project	Period	Total Grants Mobilized (in rupees) & Name of the Funding Agency	National/ International	API Score

C (iii) Projects Quality Evaluation (Projects Outcome/Output)

S.No.	Title of Research Project	PI/Co-PI/ Joint PI	Period	Patent/Technology/Transfer/Product/Process/Major Policy document of Govt. at central/state level	Output/Patent: National or Internal level	API Score

III (D) RESEARCH GUIDANCE: Number of scholars who have been awarded M.Phil/Ph.D. degree and research guidance for UG projects under your supervision both as Guide and /or as Co-Guide.

Level of Guidance	Thesis/Dissertation submitted/ Project completed	Degree Awarded	API Score
MPhil.			
Ph.D.			
Total API Score			

III (E) FELLOWSHIP, AWARDS AND INVITED LECTURES DELIVERED IN CONFERENCES / SEMINARS

S. No.	Name of the Fellowship/Award	National/International (name of organiser)	Period	API Score
Total API Score				

III (E) (ii) Papers presented in Conferences/Seminars/Workshops/ Symposia. Indicate whether the Conference Proceedings are published.

(Merely attending the Conference, Seminar, Workshop, Symposia does not qualify for API score. Accepted full paper must be presented during the Conferences/Seminars /Workshops/ Symposia to qualify for API score).

S. No.	Title of the Paper presented	Details of Conference/Seminar /Workshop /Symposia	Whether the Conference Proceedings are published.	Whether First/Corresponding /Co-Author	Whether International/ National/Regional/ State/University	API Score

III (E) (iii) Invited lectures/special lectures or presentations for conferences/symposia

S. No.	Title/Academic session/Subject of Lecture delivered	Organizing Institution (Name of City & Country)	Whether National/International	Date of Lecture	Duration	API Score

III (F) DEVELOPMENT OF E-LEARNING MATERIAL/DELIVERY PROCESS/MATERIAL

S. No.	Title of the e-learning material/delivery process	Class (UG/PG/Research)	Period	API Score

TOTAL API SCORE UNDER CATEGORY-III:

API III(A)	API III (B)				API III(C)			API III(D)		API III (E)			API III(F)	Total API Score (CATEGORY III)
	i	ii	iii	iv	i	ii	iii	i	ii	i	ii	iii		

SUMMARY OF API SCORES

Sl. No.	Category	API Score for the Assessment Period
1	Category-I	
2	Category-II: Co-curricular, Extension, Professional Development related activities	
3	Category-III: Research and Academic contribution	
CONSOLIDATED API SCORE (CATEGORY I+ II+III)		

LIST OF ENCLOSURES: (Please attach self-certified copies of certificates, sanction orders, papers, etc. wherever necessary)

- 1.
- 2.

I certify that the information provided is correct as per records enclosed alongwith the duly filled PBAS proforma.

Date:

Place:

Signature & Designation of the Applicant

Certified that.....has been working as
.....in this School/Division/Centre since.....

The particulars given in this application have been checked and verified from office records and documents enclosed are found to be correct.

Director of the Division/Centre