



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi – 110068

Advertisement No.63

The applications are invited from the eligible candidates for the post of Consultants (Full Time) purely on contractual basis in Finance & Accounts Division, IGNOU, Maidan Garhi, New Delhi. The term of appointment is initially for a period of six (6) months. Further extension may be given on the basis of satisfactory performance. The maximum period of the term will be of two years OR up to attaining the age of 70 years, whichever is earlier from the date of appointment. The services can be discontinued / terminated without assigning any reason thereof. The educational qualification, experience, other eligibility conditions and remuneration for the aforesaid post are given below:

Name of the Post	Consultant (Full Time) for Audit (01 post) – purely on contractual basis
Educational Qualification & Experience :	Bachelor's Degree – preferably in Commerce and CA/CMA(ICWA) qualified person with 5-7 years experience in the field of Audit and Accounts in Central / State Govt. or Central / State Universities. Retired personnel at the level of Sr. Audit Officers and above from Audit Department with SAS qualification may also apply.
Remuneration :	Rs.40,000/- to Rs. 60,000/- p.m. (consolidated) to be decided by the Selection Committee.

Terms & Condition

1. The prescribed Application Format can be downloaded from IGNOU Website www.ignou.ac.in . The complete application format along with the testimonials duly self attested be sent to the Deputy Registrar, Recruitment Cell, Administration Division, Block – 7, Room No. 13, IGNOU, Maidan Garhi, New Delhi – 110068 on or before **30-06-2022**. The Applications received after the closing date will not be entertained. The candidate should mention the name of the **post in capital letters on the top of the envelope**.
2. The post of Consultant is purely on contractual basis and person selected will have no right whatsoever for absorption/regularization against this post in the University.
3. Merely possessing the prescribed qualification and requisite experience would not entitle a person to be called for interview.
4. Only short-listed candidates will be invited for interview. No TA/DA will be paid for appearing the interview.

APPLICATION FORM

Name of the position applied for :

Name of the candidate :

Father's/Husband's name :

Date of Birth :

Address :

Telephone number & Email ID :

Educational qualifications (please attach self-attested copies of documents)



Examination Passed	Discipline/ Specialization / Subjects	Board/ University	Year of Passing	Percentage of Marks	Division

Experience, starting from previous to present:

Total experience: _____ Years _____ Months _____ Days

Employer's Name & address (also indicate whether Central Govt./State Govt./PSU/Autonomous Bodies/Private Sector)	Designation	Scale of Pay/Salary per annum	Length of Service		Total Experience in years	Nature of work in brief
			From	To		

Any other information

I hereby declare that the above information is true to the best of my knowledge and belief, and in case the information is found incorrect at any stage, my candidature shall liable to be cancelled. I understand that my engagement, if engaged for the above position at Finance and Accounts Division, IGNOU HQ, New Delhi will be purely on contractual in nature and I shall never claim for a regular appointment in the University on the basis of this engagement.

(Signature of the candidate)

Date:

Place: