



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
Regional Centre, Karnal

*Right to Information*

**INFORMATION PUBLISHED**  
**IN**  
**PURSUANCE OF SECTION 4(1) (b)**  
**OF**  
**THE RIGHT TO INFORMATION ACT,**  
**2005**

**AS ON JUNE 30, 2013**

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**CHAPTER II**  
**SECTION 4(1) OF RTI ACT 2005**

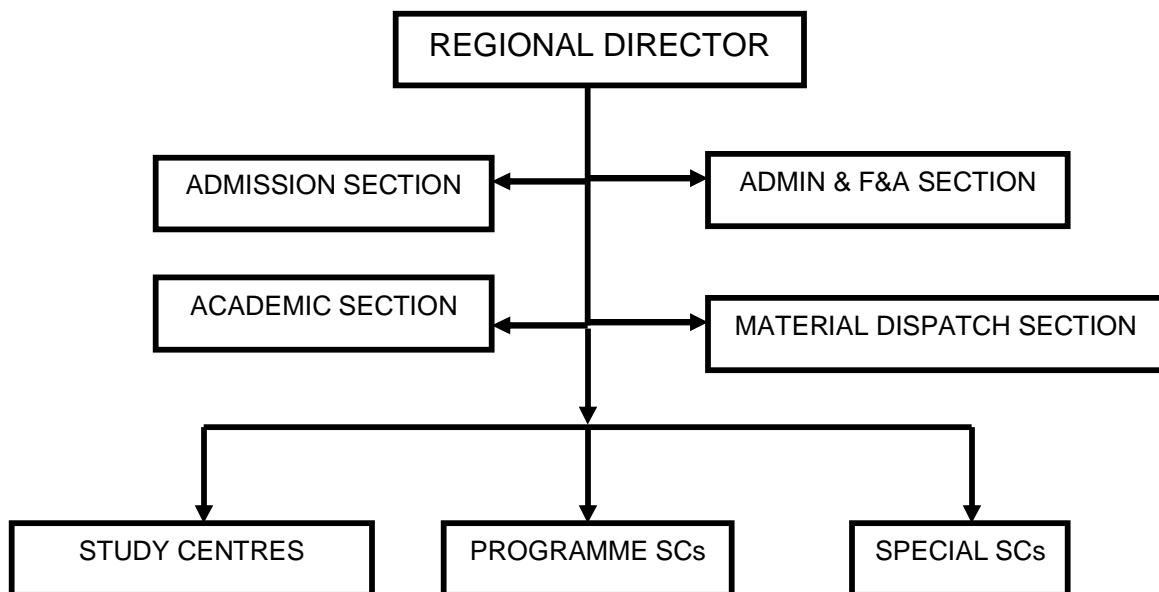
**1. The particulars of its authorization, functions and duties.**

The Indira Gandhi National Open University (IGNOU), the largest mega university in the world, was established by an Act of Parliament in 1985. As on date, it serves the educational aspirations of about 3.0 million students in 34 countries, including India. The University offers 338 Certificate, Diploma, Degree and Doctoral programmes comprising more than 3500 courses. Currently, it has twenty one Schools of Studies and thirteen Divisions at the Headquarters and a network of 61 Regional Centres and more than 2300 Study Centres/Tele-learning centres to cater to the student requirements. Its Regional Centre at Karnal offers 63 certificate, diploma and degree programmes through its 26 functional LSCs in Haryana (except Ambala, Panchkula, Faridabad and Gurgaon distt.).

***Organisational Structure***

The President of India is the Visitor of the University. The Board of Management is the principal decision making body of the University. The authorities of the University include Board of Management, Academic Council, Finance Committee, Planning Board, Research Council, Distance Education Council and Schools of Studies. The overall functioning of the University is managed by these statutory authorities. Further details of the organizational structure are available at link [www.ignou.ac.in](http://www.ignou.ac.in)

**THE ORGANISATIONAL STRUCTURE OF REGIONAL CENTRE, KARNAL**



At the Regional Centre, Karnal, the Regional Director is overall Incharge of the Regional Centre and its LSCs falling under the jurisdiction of the Regional Centre, Karnal and assisted by ARDs, AR and other supporting staff.

### ***Functions and Duties***

As per the IGNOU Act, the University shall endeavour to advance and disseminate learning and knowledge by a diversity of means, including the use of any communication technology, to provide opportunities for higher education to a larger segment of the population and to promote the educational well being of the community, generally to encourage Open University and Distance Education systems in the educational pattern of the country and to coordinate and determinate the standards in such systems. Further details are available at link [www.ignou.ac.in](http://www.ignou.ac.in)

The Regional Centre performs all those functions and duties as prescribed by the University Headquarters which mainly includes admissions, conduct of counseling and practical sessions at its LSCs, evaluation of assignments, conduct of term end examinations etc. In addition to the above, the Regional Centre explores the avenues and opportunities to establish study centres in institutions of repute under its jurisdiction so that the students may get full benefit and advantage of educational opportunities through open and distances learning system at their door steps.

## **2. The powers and duties of its officers and employees.**

The Officers of the Regional Centre include the Regional Director, Asstt. Regional Director and Asstt. Registrar. These officers exercise the powers assigned to them by the IGNOU Act or those delegated under the Statute, Ordinances or the Financial code of the University and perform such functions as are assigned to them.

## **3. The procedure followed in the decision making process, including channels of supervision and accountability.**

The decisions are made under the provision of IGNOU Act, Statute, ordinances and the Financial Code, Administrative and Personnel Management Manual.

Various matters relating to the respective spheres of the Regional Centre are deliberated and recommendations/decisions are implemented with the approval of the IGNOU Headquarters, as the case may be. The implementation of the decision is made by the hierarchal structure at the Regional Centre levels as indicated below:

### **I. Non-Academic Positions**

- 1) Junior Assistant cum Typist

- 2) Assistant/Sr. Assistant
- 3) Section Officer
- 4) Assistant Registrar

## **II. Academic Positions**

- 1) Asstt. Regional Director
- 2) Regional Director

### **4. The norms set by it for the discharge of its functions.**

The functions are regulated by the IGNOU Act, Statutes, Ordinances, the Financial Code, Administrative and Personnel Management Manual and the Rules framed by the BOM. The Rules, Regulations and by laws framed by the Academic Council, Planning Board, Finance Committee, and Research Council are also significant policy framework for the discharge of its functions. The norms set by IGNOU Headquarters are followed at the Regional Centre for the discharge of various functions.

### **5. The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions.**

The following are the manuals/regulations approved by the BOM of the University for discharge of University functions or functions at the Regional Centre, as the case may be:

- i. Administrative and Personnel Management Manual
- ii. Financial Code
- iii. Delegation of Financial Powers
- iv. Admission Guidelines
- v. Academic Policies
- vi. Project Management Guidelines

### **6. A statement of the categories of documents that are held by it or under its control.**

- i. Act, Statutes, Rules and Regulation
- ii. Annual Accounts and Annual Reports
- iii. IGNOU Profile
- iv. All records relating to the operations of the Regional Centre

### **7. The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.**

The Board of Management (BOM) is the apex decision making body of the University and the Academic Council, the Planning Board and the Finance Committee are represented by eminent persons from industry, academic community, professional bodies and the nominees of the Govt. of India etc. who help in the formulation and implementation of the policies and programmes. The policies are formulated at IGNOU Headquarters and implemented at the Regional Centre also.

- 8. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.**

Various need based committees are constituted at the Regional Centre from time to time to fulfill specific purposes. The minutes of such meetings are open and can be accessed by public.

- 9. A directory of its officers and employees:**

Names of officers/faculty/staff of Regional Centre, telephone no's and email are as follow:

SR. NO.	NAME OF OFFICER/ OFFICIAL	DESIGNATION	TELEPHONE NO.	E-MAIL ADDRESS
1.	Dr. Ashok Sharma	Regional Director	0184-2271514, 2260075 Fax: 0184- 2255738	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>
2.	Dr. U.N. Tripathi	Assistant Regional Director	0184-2271514	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>
3.	Dr. Amit Kumar Jain	Assistant Regional Director	0184-2271514	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>
4.	Dr. Vinita Katiyar	Assistant Regional Director	0184-2271514	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>
5.	Mr. Ram Kishan	Assistant Registrar	0184-2271514	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>
6.	Dr. S.G. Goswami	Semi Professional Assistant	0184-2271514	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>
7.	Mrs. Kiran Sachdeva	Executive (DP)	0184-2271514	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>
8.	Mr. Robin Verma	Executive Assistant	0184-2271514	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>
9.	Mr. Rajiv Dilauri	AE(DP)	0184-2271514	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>
10.	Mr. Shishu Pal	Assistant	0184-2271514	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>

11.	Mr. Rajender Singh	Assistant	0184-2271514	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>
12.	Mr. Mohan Singh	Staff Car Driver	0184-2271514	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>
13.	Mr. Ranbir Singh	MTS	0184-2271514	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>

**10. The monthly salary received by each officials including the system of compensation as provided in its regulations.**

The information is as under:

Sr.No.	Description	Pay Scale	AGP/Grade Pay
1.	Regional Director	Rs.37400-67000	Rs.9000
2.	Asstt. Regional Director	Rs.15600-39100	Rs.6000
3.	Asstt. Registrar	Rs.15600-39100	Rs.5400
4.	SPA	Rs.15600-39100	Rs.5400
5.	Executive (DP)	Rs 9300-34800	Rs 4800
5.	EA/AE(DP)	Rs 9300-34800	Rs.4200
6.	Assistant	Rs.5200-20200	Rs.2400
7.	Staff Car Driver	Rs.5200-20200	Rs.2800
8.	MTS	Rs.5200-20200	Rs.1900

Allowances are also admissible to the above positions as prescribed by the University from time to time.

**11. The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.**

The Annual Budget and Annual Accounts are finalized with the approval of Finance Committee and funds are received at Regional Centre as allocated by IGNOU Headquarters. The disbursements are made by the IGNOU Regional Centre through its LSCs as per the budget allocation and finally recorded in the Annual Accounts of the university as a whole. Please see Annexure –III and Annexure –IV for details.

**12. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.**

IGNOU does not operate any subsidy programmes.

**13. Particulars of recipients of concessions, permits or authorizations granted by it.**

Fee concession is granted by the University, as per specific norms, to jail inmates and the students of the programmes offered by the School of Agriculture of IGNOU as well as to the teachers of Kendriya Vidyalaya and employees of IGNOU for pursuing study through IGNOU.



**14. Details in respect of the information, available to or held by it, reduced in an electronic form.**

The information is stored in the related files and documents. However, important information about functions and activities being performed is available in electronic form on the IGNOU website: [www.ignou.ac.in](http://www.ignou.ac.in).

**15. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.**

Citizens have the facility to obtain information from the PIO of the Regional Centre. The Regional Centre observes five working days a week from Monday to Friday and follows the holidays pattern of the Govt. of India at the Regional Centre. Besides, at the Regional Centres, the provision exists for adjustment of some holidays as per the local importance. The working hours of the Regional Centre are from 09.30 a.m. to 06.00 p.m.

Regional Centre has its library located in the Regional Centre office and library facilities can be availed in the Regional Centre and LSCs only by the IGNOU students.

**16. The names, designations and other particulars of the Public Information Officers and the Appellate Authorities**

**Name of the Public Information Officer/Appellate Authority**

*In terms of Section 5(1) of the Right to Information Act, 2005, the following officers of the University have been designated as the Public Information Officer and the Appellate Authority at/for **IGNOU Regional Centre, Karnal**:*

SR. NO.	NAME & ADDRESS	DESIGNATION UNDER RTI ACT	TELEPHONE, FAX NO.	E-MAIL ADDRESS
1	Dr. Ashok Sharma Regional Director, IGNOU Regional Centre, 06, Subhash Marg, Subhash Colony, Karnal – 132 001.	Public information Officer (PIO)	0184-2271514, 2260075 Fax: 0184- 2255738	<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a>
2	Dr. Srikant Mohapatra Director, RSD, IGNOU Maidan Garhi, New Delhi – 68.	First Appellate Authority (FAA)	011-29532118 Fax: 011- 29533062	<a href="mailto:rsd@ignou.ac.in">rsd@ignou.ac.in</a>

**17 Such other information as may be prescribed; and thereafter update these Publications every year;**

Information relating to its students including admission procedures, academic programmes, examination schedules, enrolment details, dispatch of course material to students etc. are available at the Regional Centre. Important decisions/information effecting students and about IGNOU programmes are also displayed on the IGNOU website.

**18.**

**Annexure-I**

The rates of fees payable are as under:

1. A request for obtaining information under sub-section (1) of section 6 shall be accompanied by an application fee of rupees ten by way of cash to be deposited between 11:30 hrs to 15:00 hrs except during lunch break of 13:30 hours to 14:00 hours on all working days, five days a week with Finance & Account Section against proper receipt or by IPO/demand draft or bankers cheque payable to the IGNOU, Karnal.
2. For providing the information under sub-section (1) of section 7, the fee shall be charged by way of cash to be deposited with Finance & Accounts Section against proper receipt or by IPO/demand draft or bankers cheque payable to the IGNOU, Karnal at the following rates:-
  - (i) Rupees two for each page (in A-4 or A-3 size paper) created or copied:
  - (ii) Actual cost or price for samples or models; and
  - (iii) For inspection of records, no fee for the first hour; and a fees of rupees five for each fifteen minutes or fraction thereof on each occasion for the same case.
3. For providing the information under sub-section (5) of section 7, the fee shall be charged by way of cash to be deposited between 11:30 hrs to 15:00 hrs except during lunch break of 13:30 hours to 14:00 hours on all working days, five days a week with Finance & Accounts Section against proper receipt or by IPO/demand draft or bankers cheque payable to the IGNOU, Karnal at the following rates:-
  - (i) For information provided in diskette or floppy, if available, rupees fifty per diskette or floppy: and For providing information in printed form at the price for such publication or rupees two per page of photocopy for extracts from the publication.

List of Learner Support Centres(LSCs) with activated programmes under Regional Centre Karnal:

SR. NO.	LSC CODE	LSC ADDRESS AND CONTACT NO.	COURSE/S OFFERED
1*	1000*	IGNOU REGIONAL CENTRE 6, SUBHASH COLONY, SUBHASH MARG NEAR HOME GUARD OFFICE RAILWAY ROAD, KARNAL, HARYANA PH: (0184)2260075,2271514 EMAIL: rckarnal@ignou.ac.in	MAPC, PGDIPR, CAHT, CFL, CIG, CPVE
2	1002	HINDU COLLEGE SONEPAT- 131001, HARYANA PH: (0130)224279 EMAIL: ignoulsc1002@gmail.com	MP, MPB, MCOM, MTM, MARD, MPA, MSW, MEC, MSO, BA, BCOM, BTS BSW, PGDIBO, PGDRD, PGDT, DIM, DTS, CNCC, CFN, CRD, CDM, CTS, BPP
3**	1004**	VAISH COLLEGE BHIWANI, HARYANA EMAIL: ignoulsc1004@gmail.com	MCA, MHD, MARD, MHD, BA, BCOM, BTS, BCA, BSW, BPP, DTS, CTS, CIC, PGDRD, CFN, CRD, CTPM
4	1005	CHOTU RAM COLLEGE OF EDUCATION, ROHTAK-124001 HARYANA PH: (01262)274687 EMAIL: ignoulsc1005@gmail.com	MP, MPB, MCOM, MTM, MHD, MEG, MARD, MCA, MSW, M.A(Edu), BA, BCOM, BTS, BSC, BLIS, BPP, BED, PGDIBO, PGJMC, PGDRD, PGDESD, PGDT, DIM, DTS, DNHE, CTS, CNCC, CPLT, CIG, CFN, CRD, CDM, CFS, CTPM
5	1009	GOVT P.G. COLLEGE HISSAR- 125001 HARYANA PH: (01662)226235 EMAIL: ignoulsc1009@gmail.com	MP, MPB, MCOM, MEG, MAH, MPS, MARD, MPA, MSO, MEC, BA, BPP, BSC, BSW, PGDIBO, PGDRD, PGDESD, PGDDM, DIM, CPLT, CTPM, CFN, CRD, CNM
6	1014	GOVT. P.G. NATIONAL COLLEGE SIRSA-125055, HARYANA PH: (01666)234802 EMAIL: ignoulsc1014@gmail.com	MSW, MHD, MEG, MARD, MCOM, BA, BCOM, BTS,, BSW, PGDRD, PGDT, DTS, CFN, CRD,BPP
7	1010-P	NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA- HARYANA PH: (01744)233337 EMAIL: ignoulsc1010p@gmail.com	ADCM, ADWRE, BTCM, BTWRE
8	1025-P	M.M. COLLEGE OF EDUCATION FATEHABAD-125050 HARYANA PH: (01667)220136/224997 EMAIL: ignoulsc1025p@gmail.com	BED, MA(EDU)
9	1026	GAUR BRAHAMAN DEGREE COLLEGE ROHTAK, HARYANA PH: (01262)235831 EMAIL: ignoulsc1026@gmail.com	MPS, MPA, MSO, MEC, BA, BCOM, PGDDM, DAFE, CAFÉ, BPP
10	1027-P	PT. BDS PG INSTITUTE OF MEDICAL SCIENCE, ROHTAK, HARYANA PH: (01262)211301 EMAIL: ignoulsc1027p@gmail.com	PGDMCH
11	1031	GOVT. COLLEGE FOR WOMEN VILL. BODIA KHERA, FATEHABAD HARYANA PH: (01667)2261762 EMAIL: ignoulsc1031@gmail.com	MTM, MEG, MHD, MAH, MPS, MARD, MTM, BCOM, BA, BTS, BPP, PGDIBO, PGDHE, PGDRD, PGDDM, PGDT, DPLAD, DTS, CDM, CES, CTE, CLP

12	1032-P	DR GANESH DASS D.A.V. COLLEGE OF EDUCATION, RAILWAY ROAD KARNAL-132001 HARYANA PH: (0184)252335 EMAIL: ignoulsc1032p@gmail.com	BED
13	1034P	GURU NANAK GIRLS COLLEGE SAINT PURA, YAMUNA NAGAR HARYANA PH: (01732)224372, EMAIL: ignoulsc1034p@gmail.com	MSCDFSM, DNHE, DECE, CFN
14	1039-P	NATIONAL DAIRY RESEARCH INSTITUTE (NDRI), DEPTT. OF DIARY TECHNOLOGY, KARNAL-132001, HARYANA PH: (0184)2259007/2254751 EMAIL: ignoulsc1039p@gmail.com	DDT
15	1044-P	GOVT. DENTAL COLLEGE ROHTAK, HARYANA PH: (01262)213876 EMAIL: ignoulsc10044pgmail.com	PGCE (PG Certificate in Endodontics)
16	1047-P	NATIONAL DAIRY RESEARCH INSTITUTE (NDRI), KARNAL-132001 HARYANA PH: (0184)2259169 EMAIL: ignoulsc1047p@gmail.com	PGDFSQM
17	1048-D	ARPAN INSTITUTE FOR THE MENTALLY HANDICAPPED, GANDHI NAGAR, ROHTAK-124001, HARYANA PH: (01262)212817 EMAIL: ignoulsc1048p@gmail.com	BED(SE)MR, PGPDSEMR, PGPCSEMR
18	1051-P	NATIONAL COLLEGE OF EDUCATION SES PARISAR, B-BLOCK, NEAR DURGA MANDIR, SIRSA-125055, HARYANA PH: (01666)242100 EMAIL: ignoulsc1051p@gmail.com	BED
19	1052-P	JCD PG COLLEGE OF EDUCATION SIRSA-125055, HARYANA PH: (01666)238119 EMAIL: ignoulsc1052p@gmail.com	MED, BED
20	1053-D	DISTT JAIL, KAITHAL ROAD KARNAL, HARYANA PH: (0184)2294001 EMAIL: ignoulsc1053d@gmail.com	BPP, BA, BCOM
21	1054-P	SHRIJAIRAM MAHILA COLLEGE OF EDUCATION RESEARCH & DEVELOPMENT, LOHAR MAJRA, KURUKSHETRA-132118 HARYANA PH: (01744)274958 EMAIL: ignoulsc1054p@gmail.com	BED
22	1055-P	SANT NISCHAL SINGH COLLEGE OF EDUCATION FOR WOMEN, SANTPURA YAMUNA NAGAR-135001 HARYANA PH: (01732)234513 EMAIL: ignoulsc1055p@gmail.com	BED

23	1056-P	DENTAL COLLEGE, ROHTAK PT. B.D. SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK-124001 HARYANA PH: (01262)213876 EMAIL: ignoulsc1056p@gmail.com	PGC_OI (PG Certificate in Oral Implantology)
24	1057-D	DISTT. JAIL SIRSA, HARYANA PH: (01666)247885 EMAIL: ignoulsc1057d@gmail.com	MEG, MHD, MPS, MPA, MAH, BA, B.COM, BPP
25	1058-P	KALPANA CHAWLA INSTITUTE RAILWAY ROAD, KARNAL, HARYANA PH:(0184)2250132 EMAIL: ignoulsc1058d@gmail.com	BCA,CIT
26	1059	I.B. POST GRADUATE COLLEGE, G.T. ROAD, PANIPAT-132103, HARYANA PH: (0180)2636400/2638259 EMAIL: ignoulsc1059@gmail.com	MCOM, MEG, MPA, MPB, MPS, MSO, MHD, MP, MTM, BA, BCOM, BTS, PGDIBO, DIM, PGCAP, BPP
27	1061-P	LT. MAHIPAT SINGH COLLEGE OF EDUCATION, CHHARA-BERI ROAD, SARAI AURANGABAD, DISTT JHAJJAR-124507 HARYANA PH: (01276)321701 EMAIL: ignoulsc1061p@gmail.com	PGDSLM, CIG, DEL.ED
28.	1062-(IN)	DISTT. JAIL KURUKSHETRA PIPLI ROAD, KURUKSHETRA- 136118, HARYANA, PH: (01744)231516	BPP, BA

9-RSC, 15-PSC AND 4-SSC

\* Programmes are to be shifted at other Study Centre

\*\* At present non-functional

20.

### Annexure-III

## REVISED ESTIMATES 2013-14 AND BUDGET ESTIMATES 2014-2015

### A. PLAN

SL.NO.	ACOUNT	DESCRIPTION	PROG	COURSE	DEPT CODE	Fund Source	BE 2013-14	Actuals as on date	RE 2013-14	BE 2014-15
2350	E0302000	Payment to Course Writers	BLANK	BLANK	KARNAL	PLAN	0		0	0
2351	E0301002	Payment to Counsellor	BLANK	BLANK	KARNAL	PLAN	275000	10250	275000	275000
2352	E0301003	Payment to Evaluators	BLANK	BLANK	KARNAL	PLAN	35000		35000	35000
2353	E0301004	Hiring of Computer Time	BLANK	BLANK	KARNAL	PLAN	50000	13500	50000	50000
2354	E0301005	Hiring of Labortory	BLANK	BLANK	KARNAL	PLAN	375000	56700	375000	375000
2355	E0201101	Head of Institution	BLANK	BLANK	KARNAL	PLAN	50000	40500	200000	200000
2356	E0201102	Co-Ordinator	BLANK	BLANK	KARNAL	PLAN	180000	68052	200000	200000
2357	E0201103	Assistant Co-Ordinary	BLANK	BLANK	KARNAL	PLAN	90000	64800	650000	700000
2358	E0201104	Clearical Staff	BLANK	BLANK	KARNAL	PLAN	125000	60380	400000	400000
2359	E0201105	Group "D"	BLANK	BLANK	KARNAL	PLAN	90000	1800	400000	400000
2360	E0201106	Programme Incharge	BLANK	BLANK	KARNAL	PLAN	300000		400000	400000

2361	E0301022	Evaluation of Assignments	BLANK	BLANK	KARNAL	PLAN	375000		100000	100000
2362	E0301023	Remuneration to Examiner	DDT	BLANK	KARNAL	PLAN	130000		130000	130000
2363	E0413002	Induction Meeting	BLANK	BLANK	KARNAL	PLAN	50000		20000	20000
2364	E0413005	Meeting/Workshop	BLANK	BLANK	KARNAL	PLAN	135000		50000	60000
2365	E0421020	Consumables	DENTAL-PRG	BLANK	KARNAL	PLAN	550000		550000	600000
2366	E0310088	Payment of Fee Share	BLANK	BLANK	KARNAL	PLAN	100000		0	0
2367	E0310042	New Academic Initiatives	BLANK	BLANK	KARNAL	PLAN	250000		50000	50000
2368	E0310100	M.Ed workshop etc.	M.ED	BLANK	KARNAL	PLAN	70000		70000	70000
2369	E0401004	Electricity Charges	BLANK	BLANK	KARNAL	PLAN	15000		15000	15000
2370	E0402002	Postage & Telegram	BLANK	BLANK	KARNAL	PLAN	50000		25000	25000
2371	E0402003	Telephone & Fax	BLANK	BLANK	KARNAL	PLAN	25000		15000	15000
2372	E0408001	Purchase of Stationery	BLANK	BLANK	KARNAL	PLAN	25000		25000	25000
2373	E0411001	Entertainment	BLANK	BLANK	KARNAL	PLAN	18000		18000	18000
2374	E0421007	Other Contingencies	BLANK	BLANK	KARNAL	PLAN	30000		30000	30000
2375	A0118001	Library books	BLANK	BLANK	KARNAL	PLAN	65000		25000	25000
3795	A0112001	Office Equipment	PLAN CAP	BLANK	KARNAL	PLAN	600000		200000	200000
3796	A0115001	Furniture, Fixture & Fittings	PLAN CAP	BLANK	KARNAL	PLAN	600000		200000	200000
					<b>KARNAL Total</b>		<b>4658000</b>		<b>315982</b>	<b>4508000</b>
									<b>4618000</b>	

## B. Non PLAN

S.No.	Account	Account Description	Progr	Course	DEPT CODE	FUND SOURCE	BE 2013-14	Actuals as on date	RE 2013-14	BE 2014-15
2741	E0201031	Acad/Tech - Pay	BLANK	BLANK	KARNAL	NPLAN	1150000	379625	1450000	1500000
2742	E0201032	Acad/Tech - DP/Grade Pay	BLANK	BLANK	KARNAL	NPLAN	360000	102000	360000	360000
2743	E0201033	Acad/Tech - DA	BLANK	BLANK	KARNAL	NPLAN	1200000	409558	1300000	1300000
2744	E0201035	Acad/Tech - HRA	BLANK	BLANK	KARNAL	NPLAN	175000	48163	175000	175000
2745	E0201036	Acad/Tech - TA	BLANK	BLANK	KARNAL	NPLAN	135000	39552	145000	145000
2746	E0201001	Admn - Pay	BLANK	BLANK	KARNAL	NPLAN	2050000	450919	2150000	2150000
2747	E0201002	Admn - DP/Grade Pay	BLANK	BLANK	KARNAL	NPLAN	650000	124900	650000	650000
2748	E0201003	Admn - DA	BLANK	BLANK	KARNAL	NPLAN	1750000	477386	1750000	1800000
2749	E0201005	Admn - HRA	BLANK	BLANK	KARNAL	NPLAN	270000	56531	270000	270000
2750	E0201006	Admn - TA	BLANK	BLANK	KARNAL	NPLAN	260000	56320	260000	260000
2751	E0201011	LSS - Pay	BLANK	BLANK	KARNAL	NPLAN	165000	29480	165000	165000
2752	E0201012	LSS - DP/Grade Pay	BLANK	BLANK	KARNAL	NPLAN	50000	7600	50000	50000
2753	E0201013	LSS - DA	BLANK	BLANK	KARNAL	NPLAN	140000	31276	140000	140000
2754	E0201015	LSS - HRA	BLANK	BLANK	KARNAL	NPLAN	22000	3708	30000	35000
2755	E0201016	LSS - TA	BLANK	BLANK	KARNAL	NPLAN	18000	2816	18000	20000
2756	E0301002	Payment to Counsellor	BLANK	BLANK	KARNAL	NPLAN	1200000	77700	2500000	1500000
2757	E0301003	Payment to Evaluators	BLANK	BLANK	KARNAL	NPLAN	700000	29913	1000000	700000
2758	E0301028	Assignment Handling Charges	BLANK	BLANK	KARNAL	NPLAN	60000	1632	60000	60000
2759	E0301004	Hiring of Computer Time	BLANK	BLANK	KARNAL	NPLAN	150000		150000	200000
2760	E0301005	Hiring of Labortory	BLANK	BLANK	KARNAL	NPLAN	1700000		1800000	2000000
2761	E0301006	Consultancy	PGDMCH	BLANK	KARNAL	NPLAN	25000		0	0
2762	E0301007	MCA/BCA Project Guide	BCA	BLANK	KARNAL	NPLAN	35000		15000	20000
2763	E0301007	MCA/BCA Project Guide	MCA	BLANK	KARNAL	NPLAN	0		0	0

2764	E0201101	Head of Institution	BLANK	BLANK	KARNAL	NPLAN	75000	45000	250000	300000
2765	E0201102	Co-Ordinator	BLANK	BLANK	KARNAL	NPLAN	350000	75600	500000	550000
2766	E0201103	Assistant Co-Ordinary	BLANK	BLANK	KARNAL	NPLAN	330000	94500	450000	500000
2767	E0201104	Clerical Staff	BLANK	BLANK	KARNAL	NPLAN	500000	137612	600000	650000
2768	E0201105	Group "D"	BLANK	BLANK	KARNAL	NPLAN	350000	95691	450000	450000
2769	E0201106	Programme Incharge	BLANK	BLANK	KARNAL	NPLAN	200000	25700	60000	60000
2770	E0201107	Secretarial Assistant	BLANK	BLANK	KARNAL	NPLAN	120000		100000	50000
2771	E0308001	Tele-Conference	BLANK	BLANK	KARNAL	NPLAN	40000		40000	40000
2772	E0301020	Honorarium Observer Exam Duty	BLANK	BLANK	KARNAL	NPLAN	80000		80000	80000
2773	E0301036	On-Demand Examination	BLANK	BLANK	KARNAL	NPLAN	65000		0	0
2774	E0301043	Practical Examination	BLANK	BLANK	KARNAL	NPLAN	200000		50000	50000
2775	E0307002	Orientation Programme	BLANK	BLANK	KARNAL	NPLAN	125000		100000	100000
2776	E0309001	Contact Programme	BLANK	BLANK	KARNAL	NPLAN	200000		25000	25000
2777	E0413001	Meeting of Coordinator	BLANK	BLANK	KARNAL	NPLAN	200000		100000	100000
2778	E0413002	Induction Meeting	BLANK	BLANK	KARNAL	NPLAN	130000		20000	25000
2779	E0421004	Distribution of Print Material	BLANK	BLANK	KARNAL	NPLAN	1300000	295180	1500000	1600000
2780	E0422005	Digital Library	BLANK	BLANK	KARNAL	NPLAN	50000		50000	50000
2781	E0507001	Maintenance of Computer	BLANK	BLANK	KARNAL	NPLAN	80000	5010	100000	100000
2782	E0204001	L.T.C.	BLANK	BLANK	KARNAL	NPLAN	450000		600000	450000
2783	E0204002	Medical Re-Imbursement	BLANK	BLANK	KARNAL	NPLAN	200000	10303	200000	200000
2784	E0204004	Bonus	BLANK	BLANK	KARNAL	NPLAN	50000		50000	50000
2785	E0208001	Over Time Allowance	BLANK	BLANK	KARNAL	NPLAN	20000		5000	5000
2786	E0414001	Daily Wages Staff	BLANK	BLANK	KARNAL	NPLAN	400000	76683	700000	800000
2787	E0421021	Refund of Fees	BLANK	BLANK	KARNAL	NPLAN	335000	51625	300000	300000
2788	E0310087	Maintenance Grant to LSCs	BLANK	BLANK	KARNAL	NPLAN	335000		335000	335000
2789	E0310088	Payment of Fee Share	BLANK	BLANK	KARNAL	NPLAN	850000		1100000	800000
2790	E0204003	Tuition Fees (CEA)	BLANK	BLANK	KARNAL	NPLAN	330000	74050	150000	150000
2791	E0401007	Insurance	BLANK	BLANK	KARNAL	NPLAN	65000	1303	5000	5000
2792	E0410001	Audit Fees	BLANK	BLANK	KARNAL	NPLAN	110000		100000	100000
2793	E0401001	Rent of University Office	BLANK	BLANK	KARNAL	NPLAN	700000		600000	600000
2794	E0401004	Electricity Charges	BLANK	BLANK	KARNAL	NPLAN	175000	64552	250000	250000
2795	E0401005	Water Charges	BLANK	BLANK	KARNAL	NPLAN	35000		35000	35000
2796	E0401006	Security Charges	BLANK	BLANK	KARNAL	NPLAN	335000	49680	300000	300000
2797	E0401009	Cost of Petrol - Running exp.	BLANK	BLANK	KARNAL	NPLAN	85000	5428	50000	50000
2798	E0402002	Postage & Telegram	BLANK	BLANK	KARNAL	NPLAN	500000	1899	400000	400000
2799	E0402003	Telephone & Fax	BLANK	BLANK	KARNAL	NPLAN	150000	7447	150000	150000
2800	E0404001	Travelling Allowance	BLANK	BLANK	KARNAL	NPLAN	120000	8295	120000	120000
2801	E0406001	Legal Expenses	BLANK	BLANK	KARNAL	NPLAN	200000		50000	150000
2802	E0407001	Printing of Forms & Register	BLANK	BLANK	KARNAL	NPLAN	150000	1220	150000	200000
2803	E0408001	Purchase of Stationery	BLANK	BLANK	KARNAL	NPLAN	250000	3087	250000	250000
2804	E0409001	Periodical/Journals	BLANK	BLANK	KARNAL	NPLAN	50000		50000	50000
2805	E0411001	Entertainment	BLANK	BLANK	KARNAL	NPLAN	160000	7965	160000	160000
2806	E0415001	Purchase of Computer Stationer	BLANK	BLANK	KARNAL	NPLAN	160000		150000	150000
2807	E0416001	Local Conveyance	BLANK	BLANK	KARNAL	NPLAN	250000	5875	150000	150000

2808	E0416002	Hiring of Taxies	BLANK	BLANK	KARNAL	NPLAN	80000		80000	80000
2809	E0417001	Convocation	BLANK	BLANK	KARNAL	NPLAN	400000	87519	150000	150000
2810	E0418001	Liveries & Uniforms	BLANK	BLANK	KARNAL	NPLAN	25000		25000	25000
2811	E0421001	Incentive on SOF	BLANK	BLANK	KARNAL	NPLAN	60000	1940	60000	60000
2812	E0421002	Other Charges	BLANK	BLANK	KARNAL	NPLAN	475000	22954	500000	500000
2813	E0422001	Library Stationery	BLANK	BLANK	KARNAL	NPLAN	15000		15000	15000
2814	E0504003	Maintenance of Building	BLANK	BLANK	KARNAL	NPLAN	10000		100000	100000
2815	E0506001	Repair of Equipment	BLANK	BLANK	KARNAL	NPLAN	100000	1820	100000	100000
2816	E0507003	AMC	BLANK	BLANK	KARNAL	NPLAN	100000	15034	100000	100000
2817	E0508001	Maintenance of Vehicles	BLANK	BLANK	KARNAL	NPLAN	100000		100000	100000
2818	E0509001	Repair of Furniture	BLANK	BLANK	KARNAL	NPLAN	100000		100000	100000
2819	E0405001	Advertisement	BLANK	BLANK	KARNAL	NPLAN	450000		450000	450000
2820	E0421003	Sport & Culture Act.	BLANK	BLANK	KARNAL	NPLAN	60000		60000	20000
					<b>KARNAL Total</b>		<b>25100000</b>		<b>27163000</b>	<b>26240000</b>

21.

Annexure-IV

**RECEIPT AND EXPENDITURE INCURRED FROM 01.04.2013 to 30.06.2013 FOR THE FINANCIAL YEAR 2013-14**

**A. PLAN:**

**IST QUARTERLY ACCOUNT ( APRIL-2013 TO JUNE- 2013) (Plan)**

Fund source- PLAN Account					
S.NO.	Account	Account Description	Programme	Budget Provision	During the Financial year till the end of month O.Balance (1.4.13)
<b>RECEIPT PART</b>					
<b>OPENING BALANCE AS ON 01.04.13</b>					
1	A0305051	Cash in Hand -Grants			
2	A0305051	Cash at Bank-Grants			7051543
3	A0303001	Imprest at SC			105000



<b>GRANTS</b>					
4	A0503037	Grants from Headquarters			
		Hiring of Lab N-Acad Prog			19060
		Cheque cancelled taken in books			10250
<b>MISCELLANEOUS &amp; OTHER RECEITS</b>					
5	I0006021	Miscellaneous Receipts (SC Salary)			2526
6	I0005005	Interest on Bank Deposits			
<b>RECOVERIES</b>					
<b>REMITTED TO OTHER AGENCIES</b>					
7	L0203001	Income Tax from Contractor			16425
<b>RECOVERIES REMITTED TO IGNOU</b>					
8	L0203281	Employees Welfare Fund			
<b>GRAND TOTAL OF RECEIPTS:</b>					<b>7204804</b>
S.NO.	Account	Account Description	Programme	Budget Provision	During the Financial Year till the End of Month under Report
<b>Payment to Course Writers</b>					
1	E0302000	Payment to Course Writers	-		-
<b>Sub total-Payment to Course Writers</b>				<b>0</b>	
<b>Payment to Counsellors</b>					
2	E0301002	Payment to Counsellors	BCOM		
3	E0301002	Payment to Counsellors	BPP		
4	E0301002	Payment to Counsellors	CFN		
5	E0301002	Payment to Counsellors	CHE		
6	E0301002	Payment to Counsellors	DCH		
7	E0301002	Payment to Counsellors	DDT		
8	E0301002	Payment to Counsellors	M.ED		
9	E0301002	Payment to Counsellors	PGCRS		10250
10	E0301002	Payment to Counsellors	PGDRD		
<b>Sub total-Payment to Counsellors</b>				<b>275000</b>	<b>10250</b>
<b>Evaluation of Assignments</b>					
11	E0301003	Payment to Evaluators	DCH		
12	E0301003	Payment to Evaluators	PGCRS	35000	
<b>Sub total-Evaluation of Assignments</b>				<b>35000</b>	<b>0</b>
<b>Hiring of Computer Time</b>					
13	E0301004	Hiring of Computer Time	N-ACAD-PRG	50000	

<b>Sub total-Hiring of Computer Time</b>				<b>50000</b>	<b>0</b>
<b>Hiring of Laboratories</b>					
14	E0301005	Hiring of Labortory	N-ACAD-PRG	375000	
<b>Sub total-Hiring of Laboratories</b>				<b>375000</b>	<b>0</b>
<b>Remuneration for Study Centres</b>					
15	E0201101	Head of Institution		50000	13500
16	E0201102	Co-ordinator		180000	56700
17	E0201103	Assistant Co-ordinator		90000	40500
18	E0201104	Clerical Staff		125000	68052
19	E0201105	Group 'D'		90000	64800
20	E0201106	Programme Incharge		300000	60380
<b>Sub total-Remuneration to Study Centres</b>				<b>835000</b>	<b>303932</b>
<b>OTHER CHARGES</b>					
21	E0301022	Evaluation of Assignments	BCOM		
22	E0301022	Evaluation of Assignments	-		
23	E0301022	Evaluation of Assignments	DDT		
24	E0301022	Evaluation of Assignments	M.ED		
25	E0301022	Evaluation of Assignments	N-ACAD-PRG		1800
26	E0301022	Evaluation of Assignments	PGDRD	375000	
27	E0301023	Remuneration to Examiner	DDT	130000	
28	E0413002	Induction Meeting	-	50000	
29	E0413005	Meeting/Workshop	-	135000	
30	E0421020	Consumables	DENTAL-PRG	550000	
<b>Sub total-OTHER CHARGES</b>				<b>1240000</b>	<b>1800</b>
<b>New Academic Intiatives</b>					
31	E0310042	New Academic Intiatives		250000	
32	E0310100	M.Ed workshop etc.	M.ED	70000	
<b>Sub total-New Academic intiaives</b>				<b>320000</b>	<b>0</b>
<b>Administrative Expenses</b>					
33	E0401004	Electricity Charges		15000	
34	E0402002	Postage & Telegram		50000	
35	E0402003	Telephone & Fax		25000	
36	E0404001	Travelling Allowance			
37	E0407001	Printing of Forms and Registers			
38	E0408001	Purchase of Stationery		25000	
39	E0411001	Entertainment Expenses		18000	
40	E0421001	Commission on SOF			
41	E0421007	Other Contingencies		30000	
42	E0506001	Repair of Equipment			
43	E0509001	Repair of Furniture			

<b>Sub total-Administrative Expenses</b>			<b>163000</b>	<b>0</b>
<b>Research &amp; Teaching Assistants</b>				
44	E0310015	Fellowship to RTAs	0	
<b>Sub total-Research &amp; Teaching Assistants</b>			<b>0</b>	<b>0</b>
<b>Capital Account</b>				
45	A0118001	Library books	65000	
46	A0112001	Office Equipment	600000	
47	A0115001	Furniture, Fixture & Fittings	600000	
<b>Sub total-Capital Account</b>			<b>1265000</b>	<b>0</b>
<b>Loan and advances</b>				
48		Imprest issued to LSC		
49	E0310041	Grants to SSC		
50	A0503039	Advance to LSC		420000
<b>Sub total-Loan and advances</b>				<b>420000</b>
<b>REMITTANCE</b>				
<b>Recoveries remitted to other agency</b>				
51	L0203001	Income Tax from Contractors		16425
<b>Total</b>				<b>16425</b>
<b>RECOVERIES REMITTED TO IGNOU</b>				
52		Amount remitted to SOCIS,IGNOU		
53		Amount remitted to IGNOU HQ.(Quarterly Grant)		5887043
<b>TOTAL OF PAYMENT</b>				<b>6639450</b>
<b>CLOSING BALANCE AS ON 30.06.13</b>				
54	A0305051	Cash in Hand		
55	A0305051	Cash at Bank - Grant		460354
56	A0303001	Imprest at SC		105000
<b>GRAND TOTAL OF PAYMENTS:</b>				<b>7204804</b>

**B. NON PLAN.**

<b>Fund source- NON-PLAN Account</b>					
<b>S.No.</b>	<b>Account Code</b>	<b>Account Description</b>	<b>Programme</b>	<b>Budget Provision</b>	<b>During the Financial year till the end of month O.Balance (1.4.13)</b>
<b>RECEIPTS PART</b>					
<b>OPENING BALANCE AS ON</b>					
1	A0305051	Cash in Hand -Grants			

2	A0305051	Cash at Bank-Grants			2243804.61
3	A0306011	Cash at Bank -Fee			50404.16
4	A0303001	Imprest at SC			40000
5	A0503013	Advances			
6	A0305052	Grant in Transit			
		<b>Total</b>			<b>2334208.77</b>
7	A0503037	Remittance/Grants from Headquarters			3500000
8	A0507001	Transfer from PLAN Account			
9	A0503039	Refund of Imprest/Advances			
10	A0503039	Any other Grants			
		<b>Total</b>			<b>3500000</b>
<b>Fee &amp; Other Receipts from Students</b>					
11	I0002001	Fee from Students			6463616
12	I0002061	Sale of Application Forms			230400
13	I0002019	Other receipt from Students like D.I.Card, Mig. Fee,Change of course.			17596
14	I0005005	Interest on Bank Deposit			
15	I0002019	Other Income (Sale of Raddi)			
16	I0002019	Examination Fee			930100
17	I0002019	Other Income (Sale of SIM)			
18	I0002019	Other Income (Diploma/Degree Fee)			40050
		RTI FEE			92
		<b>Total</b>			<b>7681854</b>
<b>MISCELLANEOUS &amp; OTHER RECEIPTS</b>					
19	I0006021	Misc Receipts(Unspent SIRTAR)			38450
20	L0204071	Scholarship for Students			37960
21		Advance of Orientation			10000
22	E0301013	Payment of observer/T.E. Examination - SRD			
23	I0005005	Interest on Bank Deposits			
24		Advance for Admission Camp(FTH)			10000
24		Advance of Convocation			20000
		<b>Total</b>			<b>116410</b>
<b>RECOVERIES REMITTED TO OTHER AGENCIES</b>					
24	L0203011	Income Tax (Salary)			125000
25	L0203001	Income Tax from Contractor			39987
26	L0203091	LIC/SLI/PLI			
27	L0203121	Professional Tax			
28	L0203111	Other Recovery			
		<b>Total</b>			<b>164987</b>
<b>RECOVERIES REMITTED TO IGNOU</b>					
29	L0203131	GPF (Subscription/refund of advance)			239900
30	L0203141	CPF (Subscription/refund of advance)			
31	L0203281	Employees Welfare Fund			3700
32	L0203311	NPS			88926
33	L0203161	Employees Thrift & Credit Societ			
34	L0203151	CGEIS/MISC/GIS			
		<b>Total</b>			<b>332526</b>
<b>IN RESPECT OF STAFF ON DEPUTATION BASIS</b>					

35		Provident Fund			
36		Conveyance			
37		License Fees & Water Charges			
		<b>Total</b>			<b>0</b>
<b>RECOVERIES NOT REMITTED (BOOK ADJUSTMENT)</b>					
38	L0203191	Car Advance			
39	L0203201	Scooter Advance			
40	L0203221	Computer Advance			100
41	L0203231	House Building Advance			
42	L0203211	Festival Advance			6000
43	L0203151	Group Insurance Scheme (G.I.S.)			3920
44	L0203251	Licence Fees(TA Recovery)			2752
		<b>Total</b>			<b>12772</b>
<b>GRANT TOTAL OF RECEIPTS:</b>					<b>14142757.77</b>

S.No.	Account	Account Description	Programme	Budget Provision	During the Financial year till the End of Month under Report
<b>PAYMENT PART</b>					
<b>SALARY</b>					
<b>ACADEMIC</b>					
1	E0201031	Acad/Tech-Pay		1150000	379625
2	E0201032	Acad/Tech-DP/Grade Pay		360000	102000
3	E0201033	Acad/Tech-DA		1200000	409558
4	E0201035	Acad/Tech-HRA.		175000	48163
5	E0201036	Acad/Tech-TA		135000	39552
6		Acad/Tech-NPS			
<b>Sub total-ACADEMIC</b>				<b>3020000</b>	<b>978898</b>
<b>ADMINISTRATIVE</b>					
7	E0201001	Admn-Pay		2050000	450919
8	E0201002	Admn-DP/Grade Pay		650000	124900
9	E0201003	Admn-D.A.		1750000	477386
10	E0201005	Admn-H..R.A.		270000	56531
11	E0201006	Admn-T.A.		260000	56320
12	E0201007	Admn-WA		0	
<b>Sub total-ADMINISTRATIVE</b>				<b>4980000</b>	<b>1166056</b>
<b>LOWER SUBORDINATE</b>					
13	E0201011	LSS-Pay		165000	29480
14	E0201012	LSS-DP/Grade Pay		50000	7600
15	E0201013	LSS-DA		140000	31276

16	E0201015	LSS-HRA		22000	3708
17	E0201016	LSS-TA		18000	2816
<b>Sub total-LOWER SUBORDINATE</b>				<b>395000</b>	<b>74880</b>
<b>Total-Salary</b>				<b>8395000</b>	<b>2219834</b>
<b>Payment to Counsellors</b>					
18	E0301002	Payment to Counsellors	ADCM		
19	E0301002	Payment to Counsellors	ADWRE		
20	E0301002	Payment to Counsellors	B.ED		
21	E0301002	Payment to Counsellors	BA		27600
22	E0301002	Payment to Counsellors	BCA		
23	E0301002	Payment to Counsellors	BLIS		
24	E0301002	Payment to Counsellors	BPP		
25	E0301002	Payment to Counsellors	BSC		
26	E0301002	Payment to Counsellors	BSW		6000
27	E0301002	Payment to Counsellors	BTS		
28	E0301002	Payment to Counsellors	BTWRE		
29	E0301002	Payment to Counsellors	CAFÉ		
30	E0301002	Payment to Counsellors	CCP		
31	E0301002	Payment to Counsellors	CCYP		
32	E0301002	Payment to Counsellors	CDM		
33	E0301002	Payment to Counsellors	CES		
34	E0301002	Payment to Counsellors	CFN		
35	E0301002	Payment to Counsellors	CHR		
36	E0301002	Payment to Counsellors	CIC		
37	E0301002	Payment to Counsellors	CIG		
38	E0301002	Payment to Counsellors	CLD		
39	E0301002	Payment to Counsellors	CNCC		
40	E0301002	Payment to Counsellors	CPFM		
41	E0301002	Payment to Counsellors	CPLT		
42	E0301002	Payment to Counsellors	CRD		
43	E0301002	Payment to Counsellors	CTE		
44	E0301002	Payment to Counsellors	CTPM		
45	E0301002	Payment to Counsellors	CTS		
46	E0301002	Payment to Counsellors	CWDL		
47	E0301002	Payment to Counsellors	CWED		
48	E0301002	Payment to Counsellors	DAFE		
49	E0301002	Payment to Counsellors	DCE		
50	E0301002	Payment to Counsellors	DECE		
51	E0301002	Payment to Counsellors	DNHE		
52	E0301002	Payment to Counsellors	MSW		8400
53	E0301002	Payment to Counsellors	IRC		
54	E0301002	Payment to Counsellors	MAH		
55	E0301002	Payment to Counsellors	MARD		6300
56	E0301002	Payment to Counsellors	MBA		
57	E0301002	Payment to Counsellors	MBF		
58	E0301002	Payment to Counsellors	MCA		
59	E0301002	Payment to Counsellors	MCOM		5400
60	E0301002	Payment to Counsellors	MEC		
61	E0301002	Payment to Counsellors	MEG		8400
62	E0301002	Payment to Counsellors	MHD		
63	E0301002	Payment to Counsellors	MPA		8400

64	E0301002	Payment to Counsellors	MPS		5300
65	E0301002	Payment to Counsellors	MSC(DFSM)		
66	E0301002	Payment to Counsellors	MSO		1000
67	E0301002	Payment to Counsellors	MTM		
68	E0301002	Payment to Counsellors	PGDDE		
69	E0301002	Payment to Counsellors	PGDHE		
70	E0301002	Payment to Counsellors	PGDIBO		900
71	E0301002	Payment to Counsellors	PGDMCH		
72	E0301002	Payment to Counsellors	PGDMRR		
73	E0301002	Payment to Counsellors	PGDRD		
74	E0301002	Payment to Counsellors	PGDRP		
75	E0301002	Payment to Counsellors	PGDT		
76	E0301002	Payment to Counsellors	PGJMC		
77	E0301002	Payment to Counsellors	PGDIPR		
<b>Sub total-Payment to Counsellors</b>				<b>1200000</b>	<b>77700</b>

<b>Evaluation of Assignments</b>					
78	E0301003	Payment of Evaluators	ADCM		
79	E0301003	Payment of Evaluators	ADWRE		
80	E0301003	Payment of Evaluators	B.ED		
81	E0301003	Payment of Evaluators	BA		26513
82	E0301003	Payment of Evaluators	BCA		
83	E0301003	Payment of Evaluators	BLIS		
84	E0301003	Payment of Evaluators	BPP		75
85	E0301003	Payment of Evaluators	BSC		
86	E0301003	Payment of Evaluators	BSW		
87	E0301003	Payment of Evaluators	BTCM		
88	E0301003	Payment of Evaluators	BTS		
89	E0301003	Payment of Evaluators	DAFE		
90	E0301003	Payment of Evaluators	DCE		
91	E0301003	Payment of Evaluators	DCYP		
92	E0301003	Payment of Evaluators	DECE		
93	E0301003	Payment of Evaluators	DNHE		
94	E0301003	Payment of Evaluators	DTS		
95	E0301003	Payment of Evaluators	DVAPFV		
96	E0301003	Payment of Evaluators	MAH		350
97	E0301003	Payment of Evaluators	MARD		150
98	E0301003	Payment of Evaluators	MBA		
99	E0301003	Payment of Evaluators	MBF		
100	E0301003	Payment of Evaluators	MCA		
101	E0301003	Payment of Evaluators	MCOM		450
102	E0301003	Payment of Evaluators	MEC		
103	E0301003	Payment of Evaluators	MEG		
104	E0301003	Payment of Evaluators	MHD		
105	E0301003	Payment of Evaluators	MPA		750
106	E0301003	Payment of Evaluators	MPS		200
107	E0301003	Payment of Evaluators	MSC(DFSM)		
108	E0301003	Payment of Evaluators	MSO		500
109	E0301003	Payment of Evaluators	MTM		
110	E0301003	Payment of Evaluators	PGDDE		
111	E0301003	Payment of Evaluators	PGDHE		

112	E0301003	Payment of Evaluators	PGDIBO		925
113	E0301003	Payment of Evaluators	PGDMCH		
114	E0301003	Payment of Evaluators	PGDRD		
115	E0301003	Payment of Evaluators	PGDRP		
116	E0301003	Payment of Evaluators	PGDT		
117	E0301003	Payment of Evaluators	CFN		
118	E0301003	Payment of Evaluators	CNCC		
119	E0301003	Payment of Evaluators	PGDIPR	700000	
120	E0301028	Assignments Handling Charges		60000	1632
<b>Sub total Evaluation of Assignments</b>				<b>760000</b>	<b>31545</b>
<b><u>HIRING OF COMPUTER TIME</u></b>					
121	E0301004	Hiring of Computer Time	BCA		
122	E0301004	Hiring of Computer Time	BLIC		
123	E0301004	Hiring of Computer Time	CIC		
124	E0301004	Hiring of Computer Time	MCA		
<b>Sub total-Hiring of Computer Time</b>				<b>150000</b>	<b>0</b>
<b><u>HIRING OF LABORATORIES</u></b>					
125	E0301005	Hiring of Labortory	ADCM		
126	E0301005	Hiring of Labortory	ADWRE		
127	E0301005	Hiring of Labortory	B.ED		
128	E0301005	Hiring of Labortory	BSC		
129	E0301005	Hiring of Labortory	CPLT		
130	E0301005	Hiring of Labortory	DVAPFV		
131	E0301005	Hiring of Labortory	MSC(DFSM)		
132	E0301005	Hiring of Labortory	PGDMCH		
			<b>Total</b>	<b>1700000</b>	<b>0</b>
<b><u>CONSULTANCY</u></b>					
133	E0301006	Consultancy	PGDMCH	25000	
<b>Sub total-CONSULTANCY</b>				<b>25000</b>	<b>0</b>
<b><u>Project Evaluation charges</u></b>					
134	E0301007	MCA/BCA Project Guide	BCA	35000	
135	E0301007	MCA/BCA Project Guide	MCA		
<b>Sub total-Project Evalauation Charges</b>				<b>35000</b>	<b>0</b>
<b><u>Remuneration to Study Centres</u></b>					
136	E0201101	Head of Institution		75000	45000
137	E0201102	Co-ordinator		350000	75600
138	E0201103	Assistant Co-ordinator		330000	94500
139	E0201104	Clerical Staff		500000	137612
140	E0201105	Group 'D'		350000	95691
141	E0201106	Programme Incharge		200000	25700
142	E0201107	Secretarial Assistance		120000	
<b>Sub total-Remuneration to Study Centres</b>				<b>1925000</b>	<b>474103</b>
<b><u>Teleconferencing</u></b>					
143	E0308001	Tele-conference		40000	
<b>Sub total-Teleconferencing</b>				<b>40000</b>	
<b><u>OTHER CHARGES</u></b>					
144	E0301020	Honorarium Observer Exam Duty		80000	
145	E0301036	On-Demand Examination		65000	
146	E0307002	Orientation Programme		125000	
147	E0309001	Contact Programme		200000	



148	E0301043	Practical Examination		200000	
149	E0413001	Meeting of Coordinator		200000	
150	E0413002	Induction Meeting		130000	
151	E0421004	Distribution of Print Material		1300000	295180
152	E0422005	Digital Library		50000	
153	E0507001	Maintenance of Computer		80000	5010
<b>Sub total-OTHER CHARGES</b>				<b>2430000</b>	<b>300190</b>
<b>Miscellaneous Expenses</b>					
154	E0204001	L.T.C.		450000	
155	E0204002	Medical Re-imburement		200000	10303
156	E0204004	Bonus		50000	
157	E0208001	Over Time Allowances		20000	
158	E0414001	Daily Wages Staff		400000	76683
159	L0204071	Scholarship			37960
<b>Sub total-Miscellaneous Expenses</b>				<b>1120000</b>	<b>124946</b>
<b>Refund of Fees</b>					
160	E0421021	Refund of Fees		335000	51625
<b>Sub total-Refund of Fees</b>				<b>335000</b>	<b>51625</b>
<b>ALL OTHERS</b>					
161	E0310087	Maintenance Grant to LSCs		335000	
162	E0310088	Payment of Share/Grant of SSC		850000	
<b>Sub total-ALL OTHERS</b>				<b>1185000</b>	<b>0</b>
<b>Miscellaneous</b>					
163	E0204003	Tution Fee (CEA)		330000	74050
164	E0401007	Insurance		65000	1303
165	E0410001	Audit Fees		110000	
<b>Sub total-Miscellaneous</b>				<b>505000</b>	<b>75353</b>
<b>ADMINISTRATIVE EXPENSES</b>					
166	E0401004	Electricity Charges		175000	64552
167	E0401005	Water Charges		35000	
168	E0401006	Security Charges		335000	49680
169	E0401009	Cost of Petrol-Running exp.		85000	5428
170	E0402002	Postage & Telegram		500000	1899
171	E0402003	Telephone & Fax		150000	7447
172	E0404001	Travelling Allowance		120000	8295
173	E0406001	Legal Expenses		200000	
174	E0407001	Printing of Forms and Registers		150000	1220
175	E0408001	Purchase of Stationery		250000	3087
176	E0409001	Periodical/Journals		50000	
177	E0411001	Entertainment		160000	7965
178	E0415001	Purchase of Computer Stationery		160000	
179	E0416001	Local Conveyance/Remuneration		250000	5875
180	E0416002	Hiring of Taxies		80000	
181	E0417001	Convocation		400000	87519
182	E0418001	Liveries & Uniforms		25000	
183	E0421001	Commision on SOF		60000	1940
184	E0421002	Other Charges		475000	22954
185	E0422001	Library Stationery		15000	
186	E0401001	Rent of Building		700000	
187	E0504003	Maintenance of Building		10000	
188	E0506001	Repair of Equipment		100000	1820

189	E0507003	AMC		100000	15,034
190	E0508001	Maintenance of Vehicles		100000	
191	E0509001	Repair of Furniture		100000	
<b>Sub-total Adminstrative Expenses</b>				<b>4785000</b>	<b>284715.00</b>
<b>Advertisement for Admission</b>					
192	E0405001	Advertisement		450000	
<b>Sub-total Advertisement for Admission</b>				<b>450000</b>	<b>0</b>
<b>Staff Welfare Schemes</b>					
193	E0421003	Sport & Culture Act		60000	
<b>Sub-total Staff Welfare Schemes</b>				<b>60000</b>	<b>0</b>
<b>Loan and Advance</b>					
194	A0503039	Advances to Staff			
195	A0503039	Advance /Imprest to Study Centre/Examination			
196		Convocation Advance			20000
197		Advance for Camp+Orientation			20000
<b>Sub-total Loan and Advance</b>					<b>40000</b>
<b>ADVANCE TO STAFF</b>					
198	A0501001	Festival Advance			
199		LTC			
<b>Sub-total Advance to Staff</b>					<b>0</b>
<b>REMITTANCE</b>					
<b>RECOVERIES REMITTED TO OTHER AGENCY</b>					
200	L0203011	Income Tax(Salary)			125000
201	L0203001	Income Tax from Contractors			39987
202		GIS of Regional Director			
203		GPF of Regional Director			
204		Recovery of TTA			
<b>Sub-total Advance to Staff</b>					<b>164987</b>
<b>RECOVERIES REMITTED TO IGNOU</b>					
205	L0203131	GPF(Subsription/refund of advance)			239900
206	L0203141	CPF(Subsription/refund of advance)			
207	L0203281	Employees Welfare Fund			3700
208	L0203311	NPS			88926
<b>Sub-total Recoveries remitted to IGNOU</b>					<b>332526</b>
<b>IN RESPECT OF STAFF ON DEPUTATION BASIS</b>					
209		Provident Fund			
210		Converyance			
211		Licence Fee & Water Charges			
212		CGEIS			
213		CGHS			
214		Miscellaneous			
<b>Sub-total Staff on deputation basisf</b>					<b>0</b>
<b>AMOUNT TRANSMITTED TO IGNOU HQRS.&amp; OTHERS</b>					
215	I0002019	Other Receipts from Students(D.I.Card/Mig.Certificate/Change of Elective)			17596

216	I0002019	Miscellaneous Receipt(Sale of Raddi)			
217	I0005005	Interest on Bank Deposits			
218	I0002019	Examination Fee			930100
219	I0002001	Fee from Students			6114762
220	I0002061	Sale of Application Forms			230400
221		RTI FEE			92
222	I0002019	Miscellaneous Receipt(Sale of SIM)			
223	I0002019	Miscellaneous Receipt(Diploma/Degree Fee)			40050
<b>Sub-total Amount transmitted to IGNOU Hqrs &amp; Others</b>					<b>7333000</b>
<b>TOTAL OF PAYMENTS</b>					<b>11510524</b>
<b>CLOSING BALANCE AS ON 30.06.13</b>					
224	A0305051	Cash in Hand			5000
225	A0305051	Cash at Bank - Grant			2187975.61
226	A0306011	Cash at Bank- Fee			399258.16
227	A0303001	Imprest at SC			40000
		<b>Total</b>			<b>2632233.77</b>
<b>GRAND TOTAL OF PAYMENTS :</b>					<b>14142757.77</b>