



INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
STUDENT EVALUATION DIVISION  
MAIDAN GARHI, NEW DELHI

**APPLICATION FORM FOR EARLY DECLARATION OF RESULT OF TERM-END EXAMINATION**

(Rules & regulations are mentioned on the reverse side of this form. Please go through them carefully before filling up the form).

1. Name : \_\_\_\_\_

2. Programme:  Enrolment No:

3. Address:.....

.....

..... Pin

4. Contact No: (Mobile No.)..... Landline No:.....

5. Reason for early declaration of result:  
\_\_\_\_\_  
\_\_\_\_\_

(Enclose a copy of the documentary evidence specifying the reason for early declaration)

6. Courses(s) detail for early evaluation:-

<u>S. No.</u>	<u>Course Code</u>	<u>Date of Examination</u>
1.	-----	-----
2.	-----	-----
3.	-----	-----
4.	-----	-----

7. Exam. Centre details, from where you have to appear at Term-end Examination:-

Exam. Centre Code:

Address of Exam. Centre: \_\_\_\_\_

\_\_\_\_\_

8. **Fee detail: -**

(The fee for early declaration of result is Rs. 1000/- per course for Indian Students & Rs. 1200/- for SAARC Countries Students and \$50 for Non-SAARC Countries Students, which is to be paid through demand draft drawn in favour of 'IGNOU' payable at the City of Evaluation Centre)

No. of Course(s): ..... X Rs. 1000/- or ..... = Total Amount: .....

Demand Draft No.: ..... Date: .....

Issuing Bank: .....

Date:.....

(Signature of the student)

**RULES & REGULATIONS FOR EARLY DECLARATION OF RESULTS**

1. Request for early declaration of results will be entertained for final semester/year or maximum of 4 backlog courses only, subject to the following conditions:-
  - (i) The student has been selected for higher study/employment and statement of marks / grade card is required to be produced to the institute by a particular date, which is before the prescribed dates of declaration of the University's results.
  - (ii) The student has completed all the other prescribed components except the term-end examination of the courses, for which early evaluation has been sought.
2. Application for early declaration, for the reasons such as to apply for recruitment/higher study/post and promotion purpose etc. will not be entertained.
3. Application without enclosing documentary evidence specifying the reason for early declaration will not be entertained.
4. Application form must reach at the following address before the date of the examination for the course (s) for which early evaluation is sought:-

Sl. No.	Address of Evaluation Centre	Jurisdiction of Evaluation Centre
1.	Dy. Registrar Evaluation Centre Block-5, IGNOU Maidan Garhi New Delhi-110068 011-29533565, 011-29571501	All Examination Centres within Delhi-1, Delhi-2, Delhi-3, All Evaluation Centre Schools and Divisions at Hqs.
2.	Dy. Registrar Evaluation Centre No.50, EVK Sampath Salai Periyar Thidal, Vepey Chennai –600 007 044-26618342	All Examination Centres in Chennai, Hyderabad, Port Blair, Evaluation Centre Vijayawada, Trivandrum, Cochin, Bangalore, Madurai, Panaji, Periyar Thidal Nagpur and Sub - RC Vatakara.

<b>Sl. No.</b>	<b>Address of Evaluation Centre</b>	<b>Jurisdiction of Evaluation Centre</b>
3.	Dy. Registrar Evaluation Centre IGNOU Regional Centre 9 <sup>th</sup> Floor, Biscomaun Tower West Gandhi Maidan, Patna - 800 001 0612-2219898	All Examination Centres in Patna, Raipur, Bhuvneshwar, Evaluation Centre Koraput, Siliguri and Raghunathganj.
4.	Dy. Registrar Evaluation Centre IInd Floor, 5 C / INS-1, Sector-5, Vrindavan Yojna, Telibagh, Lucknow –226 024 0522-2745070	All Examination Centres in Lucknow, Varanasi, Aligarh, Evaluation Centre Dehradun, Noida, Karnal, Chandigarh, Khanna, Shimla, IGNOU Regional Centre Jammu and Srinagar,
5.	Dy. Registrar Evaluation Centre IGNOU Regional Centre 1 <sup>st</sup> Floor, MSFC Building 270, Senapati Bapat Road Pune – 411 016 020-25671867	All Examination Centres in Pune, Ahmedabad, Bhopal, Evaluation Centre Jabalpur, Jaipur, Rajkot and Mumbai.
6.	Dy. Registrar Evaluation Centre IGNOU Regional Centre H/No. 03, Auin Villa Next to Dispur Govt. School, G. S. Road, Guwahati –781 006 0361-2343771, 0361-2343786	All Examination Centres in Guwahati, Itanagar, Imphal, Evaluation Centre Shilong, Agartala, Gangtok, Kohima and Aizwal, Jorhat.
7.	IGNOU Regional Evaluation Centre "Mangolik" H/H -19/1, Bagui Para Baguiata, KOLKATA-700 159 033-25160236	All Examination Centres in Kolkata, Darbhanga and Ranchi.