

## FAQs

### **Are the Degrees/Diplomas/Certificates awarded by IGNOU recognized by the UGC?**

Yes. IGNOU Degrees/Diplomas/Certificates are recognized by all member universities of the Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/Certificates of all Indian Universities/ Institutions, as per UGC Circular letter No. F.1-52/2000(CPP-II) dated 5th May, 2004, AIU Circular No. EV/11(449/94/176915-177115 dated January 14, 1994, AICTE Circular No. AICTE/Academic/ MOU-DEC/ 2005 dated May 13, 2005 and UGC/DEB/2013 dated 14.10.2013.

### **What is IGNOU's Credit System?**

The University follows the 'Credit System' for all the programmes. Each credit in our system is equivalent to 30 hours of study comprising all learning activities (i.e. reading and comprehending the print material, listening to audio, watching videos, attending counselling sessions, teleconference and writing assignment responses). Thus, a 4-credit course involves about 120 hours of study. This helps the learner to know the academic effort s/he has to put in, to successfully complete a course. Completion of an academic programme (Degree/ Diploma/ Certificate) requires successful completion of the assignments, practicals, projects and the term-end examination of each course in a programme.

### **Can two programmes of IGNOU be pursued simultaneously?**

Students who are already enrolled in a programme of one year or longer duration can also simultaneously register themselves for any Certificate programme of 6 months' duration. However, if there is any clash of dates of counselling or examination schedule between the two programmes taken, the University will not be in a position to make adjustments. Simultaneously pursuing two academic Programmes of one year or longer duration either from the same University, or one from the Open University (under ODL mode) and the other from Conventional University (regular or face-to face mode) is not permitted, as of now.

### **What are the admission requirements and fee?**

Please refer to IGNOU Prospectus, link

<http://ignou.ac.in/ignou/studentzone/adminssionannouncement/1>

### **How can I find information regarding online Admissions and last date?**

<https://ignouadmission.samarth.edu.in/>

### **What is the age limit to apply for a Programme?**

There is no age limit for applying for any of the School of Humanities courses.

### **How can I register?**

It is compulsory to register with our Online Admission System before you can submit your admission form online. Link:

<https://ignouadmission.samarth.edu.in/index.php/registration/user/register>

### **What is the mode of payment of programme fee?**

Visa and Master Cards are accepted for making the payment of programme fee. Payment of fee can also be made through Net Banking.

### **How do I choose my Study Centre?**

The Study centre can be selected from the list available on the online admission form.

**What is the time frame for receiving confirmation of admission?**

The Admission forms submitted through the Online Admission System are scrutinised and confirmed for admission subject to fulfilment of eligibility criteria. The forms are processed region wise on a first-come, first-served basis. Therefore, the time required for processing of forms for different Regional Centres may vary depending on the number of applicants from the respective regions.

**What if there is a discrepancy in admission details or payment is deducted from Credit Card/Debit Card/bank account but confirmation not received?**

Please email the transaction details including the Control Number, your name, programme opted, mobile number, amount paid and your query etc. to the Centralised Student Registration Cell at [csrc@ignou.ac.in](mailto:csrc@ignou.ac.in) OR submit your grievance on our website at <http://igram.ignou.ac.in/>

**How do I check Student Registration details?**

Click <http://admission.ignou.ac.in/changeadmdata/admissionstatusnew.asp>

**What is an Orientation Programme?**

After admission, an orientation programme is held at the Study Centre in which all the important information related to assignment submission, examination, etc. is provided to students.

**How do I get the Counselling Schedule?**

Contact/visit your study centre for counselling and practical schedule.

**Will there be regular classes?**

No. There will be no regular classes but you can attend the counselling sessions.

**What are Counselling Sessions?**

Counselling sessions are not regular classes. A fixed number of counseling sessions are held over the weekends at the Study Centre where you can discuss what you've read and seek clarifications. You may get the schedule from your Study Centre.

**Is it mandatory to attend the Counselling Sessions?**

It is not compulsory to attend counseling sessions for our programmes but it would be useful as you will get the chance to interact with the counselor and other learners.

**What are Study materials and how/where do I get them?**

Printed material is sent by the university to the learners who have opted for it. All the study materials and assignments are available on IGNOU eGyankosh and IGNOU eContent Mobile App and learners can access them if the print copies are delayed.

**How can I check Study material despatch status?**

Click <http://ignou.ac.in/ignou/aboutignou/division/mpdd/material>

**What should I do in case of non-receipt of study material?**

Write to your Regional Centre or Registrar, MPDD at [registrarmppdd@ignou.ac.in](mailto:registrarmppdd@ignou.ac.in) or you can access online study material at <http://egyankosh.ac.in/> or the IGNOU eContent Mobile App.

**How can I get my answer sheet re-evaluated?**

Go to <https://onlinerr.ignou.ac.in/reevaluation/login.aspx>

**How can I download the Assignments?**

Download link: <https://webservices.ignou.ac.in/assignments/>

**What if the maximum duration for a B.A. programme is over?**

One can apply for re-admission for all the incomplete courses in a programme. After maximum duration of B.A. gets over, two more years of re-admission time is left for completing the incomplete courses. One is required to take re-admission by paying a pro-rata fee.

**How to re-register (for next year/Semester)?**

<https://onlinerr.ignou.ac.in/>

**What is the link for important downloads/Forms/Prospectus/Assignments/ Formats?**

Click <http://www.ignou.ac.in/ignou/studentzone/downloads/3>

**When should the assignments be submitted?**

They should be submitted as per the last date mentioned on Assignments of the respective session of admission.

**Can I submit the assignments of any session during my course of study?**

No. You have to attempt the assignment for the particular year/session in which you are submitting it.

**What are the guidelines for the DCE Project?**

Link to Programme Guide:

[http://www.ignou.ac.in/upload/programme/dce%20%28new\\_compressed%20%281%29.pdf](http://www.ignou.ac.in/upload/programme/dce%20%28new_compressed%20%281%29.pdf)

**How can I submit the DCE Project Proposal/Synopsis?**

Email an MSWord copy of your proposal to [directorsoh@ignou.ac.in](mailto:directorsoh@ignou.ac.in) or post it to Director, SOH, IGNOU (when the mail system and university is working normally)

**How do I submit the DCE Project?**

The University has adopted the online mode during the covid situation to submit final Project/Dissertation Report to facilitate the learners which must be submitted after approval of the proposal and accompanied by the approval mail. Link for guidelines and submission: <https://projectupload.ignou.ac.in/>

**How do I apply for registration in the PhD programme?**

PhD admission is advertised in major national dailies and on the IGNOU website. If you do not find it on the website it means admissions are not yet opened.

**Model Question Papers for BAG Programmes**

Pattern of the question papers will be generally similar to the pattern of the assignments. Reference to context questions may also be part of certain question papers. Students are advised to prepare a step beyond keeping in view the nature and spirit of all the key items mentioned in syllabus.

**Always mention your IGNOU Enrolment No. and Programme code in all your communications for speedy processing of your queries/grievances. Do not depend on the telephone for queries but send them through email to the Coordinator/Division concerned.**