

FEE FOR VARIOUS SERVICES

S.No.	Type of Fee.	Description	Fee For SAARC Countries (In INR)	Fee For Other than SAARC Countries (In USD)
1.	Change of Elective	(i) Change of Electives for 4 credits or Part thereof	INR 500 Per Course	US\$ 50 per Course
		(ii) Change of Electives for 4-8 credits or Part thereof	INR 1000 Per Course	US\$ 100 per Course
2.	Change of Name	Change of Name (Documents in support of application will be any one of the following copy of Passport, Court affidavit, Registered Marriage Certificate or published News Paper Item)	INR 2000	US\$ 75
3.	Change of Region	Change of Centre (Transfer of Centre from India to other countries or OSC to India)	INR 2500	US\$ 120
4.	Credit Transfer Charges	Credit Transfer	INR 1000 Per course	US\$ 50 Per course
5.	Degree Charges	Degree Registration Fee	INR 1000	US\$ 20
6.	Duplicate Degree Charges	Duplicate Degree / Diploma	INR 2000	US\$ 60
7.	Duplicate Grade Card	Duplicate Statement of Marks / Grade Card	INR 1000	US\$ 20
8.	Duplicate ID Card	Duplicate IGNOU ID Card	INR 500	US\$ 15
9.	Improvement Charges	Improvement in Marks / Division	INR 3000 Per Course	US\$ 100 Per Course
10.	Revaluation Charges	Re-evaluation of exam script (per course)	INR 2000 Per Course	US\$75 Per Course
11.	Transcripts	Official Transcripts (Each Copy)	INR1500+INR750 towards courier	US\$60+US\$30 towards courier
12.	Verification Charges	Verification of Statement of Marks / Grade Card and Degree / Diploma / Certificate	INR 2000	US\$ 100

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13.	Early Result Declaration	Early Declaration of Result (Application should be made after the conduct of exam but before completion of TEE e.g.. for exam dated 15.12.14, application should be between 16.12.14 to 31.12.14).	INR 2500	US\$ 70
14.	Exam Fee	1) Learner registered with Overseas Study Centres taking exam from there only or FSRI Students	INR 500 per course	US\$ 20 Per Course
		2) Learner registered with OSC and taking exam at other OSC as follows		
		i.) For first time taking exam at Overseas	INR 1200 Per course	US\$ 80 Per Course
		ii) For second time taking exam at Overseas	INR 2500 Per Course	US\$ 150 Per Course
		iii) For third or subsequent occasion	Not permissible	
		3) Learner registered with Overseas Study Centres taking exam at any of the exam centres in India	INR 500 per course plus Administrative fee of INR 1500	US\$ 20 per course plus Administrative fee of US\$ 20
15.	Late Charges	Late Fee (for all purposes)	INR 2000	US\$ 100
16.	Migration Charges	Migration Certificate	INR 2000	US\$ 100
17.	Penalty Charges	Penalty Charges for With-held Result Declaration	INR 2000	US\$ 100
18.	Photocopy of Answer script	Photocopy of Answer Scripts (Per Answer Script)	INR 1000	US\$ 75
19.	Registration Charges*	Registration Charges For OSC Students	INR 2000	US\$ 100
		Registration Charges (Applicable for Foreign Students Residing in India)	INR 500	US\$ 10
20.	Project Re-submission	Project Re-submission Charges	Pro-rata fee for the course	Pro-rata fee for the course
21.	Synopsis Re-submission	Synopsis Re-submission Charges	Pro-rata fee for the course	Pro-rata fee for the course

* Registration Charges to be paid at the time of Admission only.