



Application for Internal Credit Transfer from **Master of Business Administration/PG Diploma of Management (MP/MPB/PGDFM/PGDMM/PGDHRM/PGDOM/PGDFMP) (Old. sylb)** to **Master of Business Administration) (Banking and Finance) (MBF) (Revised Syllabus)**

2. Enrol. No. 

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(MBF)

#### 4. Details of Credit Transfer fee paid:

No. \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_  
 Drawn on (Bank & Branch) \_\_\_\_\_  
 Payable in favour of IGNOU, New Delhi  
 (fee **Rs.750/- per course**)

Mobile No:

[illegible]

6. After taking Internal Credit Transfer from the old syllabus . The student has to study the required number of courses from the revised syllabus. Please refer to Page No- 4 & 5 for the course selection.

## UNDERTAKING

I, \_\_\_\_\_, a student of **Master of Business Administration) (Banking and Finance) (MBF)** of IGNOU request for Credit Transfer of the courses of **MP/MPB/PGDFM/PGDMM/PGDHRM/ PGDOM/PGDFMP)(Old syllabus)**, as detailed above. I undertake not to revive the registration of these courses for credit transfer to any other programme. The registration of courses surrendered in Column No.5 above shall not be revived at any later date. Option exercised herein is firm and final. Certified copies of Marksheet/Grade Card is enclosed. Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Signature of Student

Mail this Credit Transfer form along with Demand Draft pertaining to credit transfer fee to:

**The Registrar,  
Student Registration Division,  
Indira Gandhi National Open University,  
Maidan Garhi, New Delhi – 110 068**

Name \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Pin Code: \_\_\_\_\_

: 3 :

Rules & Regulations

Internal Credit Transfer from MP/MPB/PGDFM/PGDMM/PGDHRM/ PGDOM/PGDFMP)(Old syllabus) to Master of Business Administration  
(Banking and Finance ) (MBF) (Revised Syllabus)

- (i) Credit transfer would be granted for courses under revised syllabus as per Credit transfer scheme enclosed as page no 4 & 5
- (ii) Under no circumstances students will be allowed to opt more than the permissible credits in a given semester. **They will also be not allowed to merge the courses of one or more semester(s).**
- (iii) Students are required to pay **credit transfer fee @ Rs.750/- per course through on-line mode via miscellaneous fee account available at website (a receipt of payment is to be attached with credit transfer form) or** by way of a Demand Draft drawn in favour of 'IGNOU' payable at New Delhi.
- (iv) Although credit transfer for all the eligible courses (against successfully completed courses in MP/MPB/PGDFM/PGDMM/PGDHRM/PGDOM/ PGDFMP)(Old syllabus)), irrespective of the semester(s) in which these are offered, would be granted as per credit transfer scheme referred to in clause (i) above, yet the **students will pursue the left-over courses in the revised syllabus as and when they are offered.**

: 4 :

**Mapping of courses for Internal Credit Transfer/ exemption scheme for MBA/MBAOL/MBAFM/MBAHR/MBAOM/MBAMM/ 5 PG Diploma in specialisation programmes against the courses in old MP/MPB/PGDFM/PGDMM/PGDHRM/PGDOM/PGDFMP**

Old-MP/MPB/PGDFM/PGDMM/PGDHRM/PGDOM/PGDFMP		New-MBA/MBAHM/MBAFM/MBAOM/MBAMM /MBAOL/MBF/5 PG Diploma in specialisations (code to be provided)	
Title of old course	Course code	Title of new course	Course code
Management Functions and Behaviour	MS-01	Management Functions and Organizational Processes	MMPC-001
Management of Human Resource	MS-02	Human Resource Management	MMPC-002
Economic and Social Environment	MS-03	Business Environment	MMPC-003
Accounting and Finance for Managers	MS-04	Accounting for Managers	MMPC-004
Quantitative Analysis for Managerial Applications	MS-08	Quantitative Analysis for Managerial Applications	MMPC-005
Marketing for Managers	MS-06	Marketing Management	MMPC-006
Information Systems for Managers	MS-07	Information Systems for Managers	MMPC-008
Management of Machines and Materials	MS-05	Management of Machines and Materials	MMPC-009
Managerial Economics	MS-09	Managerial Economics	MMPC-010
Social Processes and Behavioural Issues	MS-21	Social Processes and Behavioural Issues	MMPC-011
Strategic Management	MS-11	Strategic Management	MMPC-012
Research Methodology for Management Decisions	MS-95	Research Methodology for Management Decisions	MMPC-015
International Business Management	MS-97	International Business Management	MMPC-016
Advanced Strategic Management	MS-91	Advanced Strategic Management	MMPC-017
Total Quality Management	MS-96	Total Quality Management	MMPC-019
Organisational Design, Development and Change	MS-10	Organisational Theory and Design	MMPH-001
Human Resource Development	MS-22	Human Resource Development	MMPH-002
Human Resource Planning	MS-23	Human Resource Planning	MMPH-003
Industrial Relations	MS-24	Industrial and Employment Relations	MMPH-004
Managing Change in Organisations	MS-25	Organisational Development and Change	MMPH-005
Organisational Dynamics	MS-26	Organisational Dynamics	MMPH-006
Compensation and Reward Management	MS-27	Compensation and Reward Management	MMPH-007
International Human Resource Management	MS-29	International Human Resource Management	MMPH-009
Working Capital Management	MS-41	Working Capital Management	MMPF-001
Capital Investment and Financing Decisions	MS-42	Capital Investment and Financing Decisions	MMPF-002
Management Control Systems	MS-43	Management Control Systems	MMPF-003
Security Analysis and Portfolio Management	MS-44	Security Analysis and Portfolio Management	MMPF-004
International Financial Management	MS-45	International Financial Management	MMPF-005
Management of Financial Services	MS-46	Management of Financial Services	MMPF-006
Operations Research	MS-51	Operations Research	MMPO-001
Project Management	MS-52	Project Management	MMPO-002
Production/ Operations Management	MS-53	Operations Management	MMPO-003

Old-MP/MPB/PGDFM/PGDMM/PGDHRM/PGDOM/PGDFMP		New-MBA/MBAHM/MBAFM/MBAOM/MBAMM /MBAOL/MBF/5 PG Diploma in specialisations (code to be provided)	
Title of old course	Course code	Title of new course	Course code
Management Information Systems	MS-54	Management Information Systems	MMPO-004
Logistics Management	MS-55	Logistics and Supply Chain Management	MMPO-005
Materials Management	MS-56	Materials Management	MMPO-006
Maintenance Management	MS-57	Maintenance Management	MMPO-007
Consumer Behaviour	MS-61	Consumer Behaviour	MMPM-001
Sales Management	MS-62	Sales Management	MMPM-002
Product Management	MS-63	Product and Brand Management	MMPM-003
International Marketing	MS-64	International Marketing	MMPM-004
Marketing of Services	MS-65	Marketing of Services	MMPM-005
Marketing Research	MS-66	Marketing Research	MMPM-006
Management of Marketing Communication and Advertising	MS-68	Integrated Marketing Communication	MMPM-007
Rural Marketing	MS-611	Rural Marketing	MMPM-008
Retail and Distribution Management	MS-612	Retail Management	MMPM-009
<b>MPB</b>		<b>MBF</b>	
Title of old course	Course code	Title of new course	Course code
Bank Financial Management	MS-422	Bank Financial Management	MMPB-001
International Banking Management	MS-424	International Banking Management	MMPB-002
Electronic Banking and <i>IT</i> in Banks	MS-425	Information Technology and Digital Banking	MMPB-003
Risk Management in Banks	MS-494	Risk Management in Banks	MMPB-004
Marketing of Financial Services	MS-423	Marketing of Financial Services	MMPB-005
Ethics and Corporate Governance in Banks	MS-495	Corporate Governance in Banking and Financial Sector	MMPB-006