

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
 CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA) and NEP CELL  
 MAIDAN GARHI, NEW DELHI-110 068**

**MINUTES OF THE 2<sup>nd</sup> MEETING OF THE COMMITTEE TO DEVELOP SAMPLE STRUCTURE FOR UG AND PG DEGREE PROGRAMMES IN COMPLIANCE WITH THE LATEST GUIDELINES OF UGC AND REVISE THE EXISTING PPF & PDF TO INCLUDE LOCF COMPONENT; HELD ON 23<sup>rd</sup> MARCH 2022 AT 11.30 AM IN CONFERENCE ROOM, CIQA, IGNOU, MAIDAN GARHI, NEW DELHI-110 068.**

Following attended the meeting:

1.	Prof.Swaraj Basu, SOSS	Chairperson
2.	Prof. Manjulika Srivastava (CIQA)	Member
3.	Prof Rashmi Sinha (SOSS)	Member
4.	Prof Anita Priyadarshini (STRIDE)	Member
5.	Prof R Baskar (SOS)	Member
6.	Ms Poonam Bhushan (SOE)	Member
7.	Dr Anamika Shukla (SOH)	Member
8.	Dr. Navita Abrol (CIQA)	Member and Convener

Dr. Shekhar Suman, Assistant Director, CIQA was present to provide the academic inputs on the matter to the Committee.

Prof Swaraj Basu, Chairperson of the Committee welcomed the members and gave a brief outline of the draft FYUP document circulated by the CIQA. The chairperson of the committee continuing the discussion further, apprised the committee about the revised framework uploaded by the UGC on its website on 17<sup>th</sup> March, 2022. He emphasized the need for the university to utilize its existing academic content available across the disciplines housed in 21 School of Studies. He further explained that the BA general programme offered by the University is across the 14 disciplines offered by SOSS, SOS, SOH, SOITS, and SOE. It would be appropriate to continue with the existing terminology pertaining to types of courses such as DSC (Discipline specific core); DSC(G) (Discipline Specific Core (General)); DSE (Discipline Specific Elective); GE (Generic Elective); AEC (ability Enhancement Course ); VAC (Value Addition Course); SEC (Skill Enhancement Course). He then requested Director CIQA to present the draft FYUP document before the committee for discussion.

Against this backdrop the following Agenda Items were discussed in the meeting and the resolutions taken thereof:

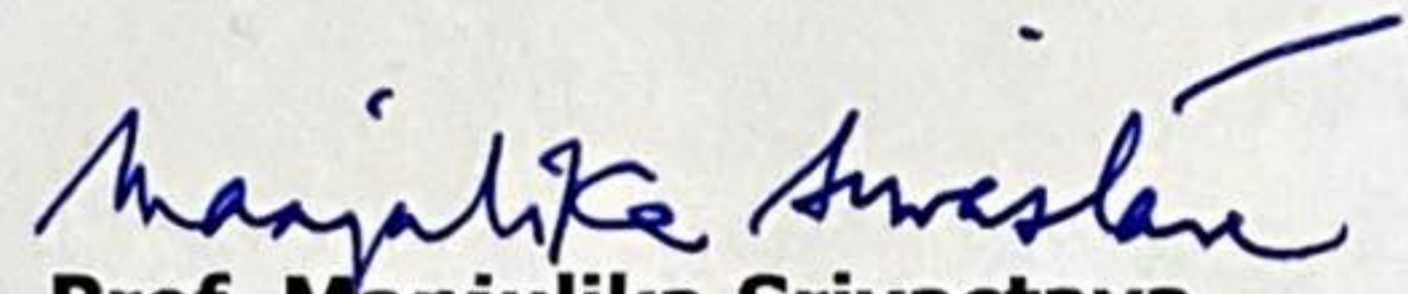
<b>ITEM NO. 1</b>	<b>To discuss the draft FYUP document compiled by CIQA on development of sample structure for UG and PG degree programmes in compliance with the latest guidelines of UGC.</b>
1.1.1	Director CIQA presented the entire document before the committee. The members deliberated on the document considering the latest documents issued by the UGC.
1.1.2	<b>Resolution:</b> The committee decided that members will give their suggestions on the document in track change mode so that the same may be included in the present draft document which has been circulated by the CIQA. The suggestions should be e-mailed to Director CIQA/ NEP Cell by Thursday, 24 <sup>th</sup>





	March 2022 so that the draft can be further modified before its submission to the Vice Chancellor.
<b>ITEM NO. 2</b>	<b>To discuss the draft LOCF component for inclusion and revision of PPF and PDF documents.</b>
2.1.1	The committee reviewed the draft document developed for inclusion of Learning Outcome based Curriculum Framework (LOCF) in the existing Programme Proposal Form (PPF) and Programme Development Form (PDF).
2.1.2	<b>Resolution:</b> The committee decided that the draft document required to be reworked. A separate meeting of the committee may be scheduled by Director CIQA to finalize the revised PPF and PDF documents.

The meeting ended with a vote of thanks to the chairperson and committee members by the convener Dr Navita Abrol.

  
**Prof. Manjulika Srivastava**  
**Director, CIQA**