



MINUTES OF THE 36th SCHOOL BOARD MEETING OF THE SCHOOL OF VOCATIONAL EDUCATION AND TRAINING HELD ON 30th JUNE, 2021 AT 12.00 PM THROUGH VIETUAL MODE

The 36th Meeting of the School Board of the School of Vocational Education and Training was held on 30th June, at 12.00 PM through virtual mode. The following members attended the meeting:

1. Prof. Ashok K.Gaba, <i>Director</i> , SOVET, IGNOU	<i>Chairman</i>
2. Prof. Sanjay Sehgal, Head, DFS, South Campus, Delhi University	Member
3. Prof. Harjeet Kaur Bhatia, Faculty of Education, JMI, New Delhi	Member
4. Prof. Banhi Jha, Professor, NIFT, New Delhi	Member
5. Prof. Saurabh Prakash, Professor, PSSCIVE, NCERT, Bhopal	Member
6. Dr. Raj Agarwal, Director, CME,AIMA, New Delhi	Member
7. Prof. Rekha Sharma Sen, Professor, SOCE, IGNOU	Member
8. Prof. P.V. Suresh, Director, SOCIS, IGNOU	Member
9. Dr. K.S. Arul Selvan, Associate Professor, SOJNMS, IGNOU	Member
10. Dr. Gaurav Singh, Assistant Professor, SOE, IGNOU	Member
11. Dr. R.S.P. Singh, Associate Professor, SOVET, IGNOU	Member
12. Dr.Geetika S. Johry, Assistant Professor, (Sr. Scale), SOVET, IGNOU	Member
13. Ms Urshala Kant, Assistant Professor, (Sr. Scale), SOVET, IGNOU	Member
14. Ms Asha Yadav, Assistant Professor, SOVET, IGNOU	Member

The Chairman of the School Board welcomed all the members to the 36th meeting of School Board of School of Vocational Education and Training. He apprised the members about the activities completed by the School since the last meeting of the School Board i.e. organised virtual counselling sessions through online/GY/GD (n=49), recording of Video programmes (n=33) for SWAYAM Prabha Channel, Evaluated Assignments, developed new programme proposals at the time when the university was closed due to unprecedented situation in Delhi and faculty member members were working from home. School Board also conveyed its condolence messages to the family of the faculty and staff who lost their life due to COVID-19 during this situation.

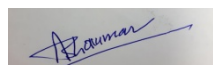
The chairman informed that a meeting was scheduled on 7th June, 2021 at VCO for the presentation of school's progress report since its inception. The meeting was chaired by the Hon'ble Vice Chancellor. Prof. Satyakam, Pro-Vice Chancellor, Prof. R.P.Das, Pro-Vice Chancellor, Director (ACD), Director (RSD), Director (SSS) and SOVET faculty members were present in the meeting. It was suggested during the meeting that the school should launch degree level programmes w.e.f July, 2021 session. He further informed that most of the agenda items of the present meeting are related to these programmes only. Members appreciated the activities initiated and completed by the School. Later, the chairman presented the agenda items.

Item No. SB 36.01	To confirm the Minutes of the 35th Meeting of School Board held on 26th February 2021 through virtual mode and to note the action taken there on
SB: 36: 1.1	The Chairperson informed that the minutes of 35 th Meeting of the School Board of School of Vocational Education and Training held on 26 th February, 2021 were circulated to the members (Annexure 36.1.1). Dr. RSP Singh informed that under item 35.05, name of Prof. Niti Agarwal and SOVET faculty member should be added in the existing list of experts as they were invited for the expert committee meeting (Annexure 36.1.2). Later, the chairman presented the ATR.
SB: 36.1.2.	The School Board considered suggestions made by member and confirmed the Minutes of the 35th Meeting of the School Board through virtual mode and noted the action taken thereon.
Item No. SB 36.02	To consider and ratify the action taken by the Competent Authority in approving the launch of SOVET's programmes
SB 36.02.1	The Chairman informed that the school proposed the following programmes which have been subsequently approved by the Competent Authority. <ol style="list-style-type: none"> 1. Master level degree programme in Information Security to be offered from July, 2021 session (Annexure: 36.02.1). <i>Programme Coordinators:</i> Prof. A.K.Gaba and Ms Urshla Kant. 2. Master of Arts (Entrepreneurship) to be offered from July, 2021 session (Annexure: 36.02.2). <i>Programme Coordinators:</i> Dr. RSP Singh and Ms. Asha Yadav 3. B.A.(Vocational Studies) Small and Medium Enterprises Three-Year (6 Semester) CBCS Programme to be offered from January, 2022 session (Annexure: 36.02.3). <i>Programme Coordinators:</i> Dr.Rachna Agarwal and Dr. Geetika S. Johry.
SB 36.02.2	The School Board noted the action taken by the Competent Authority in approving the launch of SOVET's programmes.
SB:36.03	To consider and ratify the action taken by the Competent Authority in approving the Names of Experts for the proposed Master level degree programme in Information Security
SB:36.03.1	The chairman informed that the school proposed the names of experts for the proposed master level degree programme in Information Security (Annexure 36.03.1) and also approved by the Competent Authority.
SB:36.03.2	The School Board noted the action taken by the Competent Authority in approving the names of expert for the proposed Master level degree programme in Information Security.
SB:36.04	To consider and approve the Minutes of the Expert Committee Meeting for the design of syllabus/course structure of Master level degree programme in Information Security.
SB:36.04.1	Programme Coordinator informed that the Expert Committee Meeting for the design of syllabus/course structure of master level degree programme in Information Security was held on 18th June, 2021 through virtual mode . The minutes of the expert meeting is placed for consideration and approval of School Board (Annexure 36.04.1.) <p><i>Members suggested that practical courses in 1st and 2nd semester should be integrated with theory as it has already been integrated in the PGDIS programme rather than separate course.</i></p>
SB:36.04.2	The School Board considered the suggestion made by members and approved the Minutes of the Expert Committee Meeting for the design of syllabus/course structure of the Master level degree programme in Information Security.
SB:36.05	To consider and ratify the action taken by the Competent Authority in approving the Programme Proposal Form (PPF) of Master of Science (Information Security) programme

SB: 36:05.1	Programme Coordinator informed that as per IGNOU norms, Programme Proposal Form (PPF) will be recommended for the approval of APC/PB. The Competent Authority had already approved the Programme Proposal Form (PPF) of Master of Science (Information Security) programme (Annexure-36.05.1) for ratification of APC/PB.
SB. 36.05.2	The School Board noted the action taken by Competent Authority in approving the Programme Proposal Form (PPF) of Master of Science (Information Security) Programme and recommended for the ratification of APC/PB.
SB:36.06	To consider and ratify the action taken by the Competent Authority in approving the Programme Development Form (PDF) and Programme Project Report (PPR) of Master of Science (Information Security) (MSCIS) programme
SB:36.06.1	Programme Coordinator informed that as per IGNOU norms, Programme Development Form (PDF) and Programme Project Report (PPR) of Master of Science (Information Security) programme will be recommended for the approval of ACSC/AC. The Competent Authority had already approved PDF and PPR of Master of Science (Information Security) programme (Annexure-36.06.1) for the ratification of ACSC/AC.
SB:36.06.2	The School Board noted the action taken by the Competent Authority in approving the Programme Development Form (PDF) and Programme Project Report (PPR) of Master of Science (Information Security) Programme and recommended for the ratification of ACSC and AC.
SB: 36.07	To consider and approve the names of Course Design Committee and Editors for the Master FOR Science (Information Security) Programme.
SB:36.07.1	Programme Coordinator proposed the list of experts for the course design committee and names of Editors for the courses to be developed for Master of Science (Information Security) programme (Annexure-36.07.1).
SB: 36.07.2	The School Board considered and approved the names of Course Design Committee and Editors for Master of Science (Information Security) Programme.
SB: 36.08	To consider and approve the Minutes of the Expert Committee Meeting for the design of syllabus/course structure of MA (Entrepreneurship) programme.
SB: 36.08.1	Programme Coordinator informed that Programme Proposal Form (PPF) of the proposed programme approved by the School Board in its 35 th meeting held on 26 th February, 2021 and subsequently approved by the Competent Authority for the launch of the programme w.e.f. July, 2021 session. The first meeting of the expert Committee was held on 25 th June, 2021. A copy of the minutes is placed before the School Board for consideration and approval (36.08.1).
SB: 36.08.2	The School Board considered and approved the Minutes of the Expert Committee Meeting for the design of syllabus/course structure for the Master of Arts (Entrepreneurship) programme
SB: 36.09	To consider and approve the Programme Development Form (PDF) and Project Report (PPR) of Master in Arts (Entrepreneurship) programme
SB: 36.09.1	Programme Coordinator informed that Programme Development Form (PDF) and Programme Project Report (PPR) of Master of Arts (Entrepreneurship) programme will be recommended for the approval of ACSC/AC by the School Board. The Competent Authority had already approved the Programme PDF and PPR of the proposed programme (Annexure-36.09.1).
SB:36.09.2	The School Board noted action taken by the Competent Authority in approving the Programme Development Form (PDF) and Programme Project Report (PPR) of Master Arts (Entrepreneurship) Programme and recommended for the approval of ACSC and AC.
SB: 36.10	To consider and approve the names of Course Design Committee and Editors for the Master of Arts (Entrepreneurship) programme
SB: 36.10.1	Programme Coordinator proposed the list of experts for the course design committee and names of Editors for the Master of Arts (Entrepreneurship) programme (Annexure-36.10.1).
SB: 36.10.2	The School Board considered and approved the names of Course Design Committee and Editors for the Master of Arts (Entrepreneurship) programme

SB: 36.11	To ratify the action taken by the Competent Authority in approving the names of expert for the proposed B.A.(Vocational Studies) Small and Medium Enterprises Three-Year (6 Semester) CBCS Programme
SB:36.11.1	Programme Coordinators informed that the school is planning to launch B.A. (Vocational Studies) Small and Medium Enterprises Three-Year (6 Semester) CBCS Programme from January, 22 session. The Competent Authority had already approved the names of the expert committee for the design of syllabus/course structure of the programme (Annexure 36.11.1)
SB:3611.2	The School Board noted the action taken by the Competent Authority in approving the names of expert for the proposed B.A.(Vocational Studies) Small and Medium Enterprises Three-Year (6 Semester) CBCS Programme

The Chairman ended the meeting with vote of thanks.



(Prof. Ashok K. Gaba)
Chairman