

Standard Operating Procedure for viewing of Conclave on Transformational Reforms in Higher Education under National Education Policy – 2020

7th August 2020

10.00 AM – 04.00 PM

1. The instructions, guidelines and orders issued by the central and state government concerned regarding safety and health of each individual be fully abided.
2. Social distancing should be maintained at all places and crowding must be avoided. The room/ hall should be of the size to maintain the social & physical distancing amongst the participants.
3. The meeting place/ hall must be declared safe for web-hosting of the Conclave. The institutions must ensure complete sanitization and disinfection process and procedures before the Conclave, during break and after the Conclave. Cleaning and sanitization of commonly touched surfaces like door -knobs and latches etc. inside and outside the room/ hall should be ensured.
4. Downloading of 'Aarogya Setu App' should be must for every participant and they must confirm the 'No Risk' or 'Low Risk' status before participating in the Conclave.
5. It should be made mandatory for the participants to wear the Identity Cards and wearing face mask is a must at all times and at all places.
6. The participants be allowed only after thermal scanning, sanitization of their hands, wearing of face masks and gloves. Symptomatic (having symptoms of fever, cough and cold) persons should not be permitted to attend the conclave along with others to contain the spread of COVID-19.
7. Adequate arrangements for health facilities be ensured around the meeting place to deal with any eventuality. Tie-ups and collaborations with the nearby hospitals can be done for this purpose, in case the institution does not already have sufficient medical infrastructure or capabilities available with them.
8. Seating Plan – The seating arrangement of participants be made to ensure social and physical distancing. Each adjacent seat and alternate row of the participant to remain vacant.

Note - *The above SOP is advisory in nature. Each institution should plan for the Conclave, keeping in view the local conditions with regard to the spread/ containment of COVID-19 pandemic and its preparedness to deal with the situation. They should also keep the directives/ instructions of the Government authorities in view while making arrangements for the conclave.*