



Advertisement No. 65

Applications are invited from eligible candidates for the post of Senior Consultant (Full-time) purely on contractual basis in the Administration Division, IGNOU, Maidan Garhi, New Delhi-110068. The term of appointment is initially for a period of six months. Further extension may be given on the basis of satisfactory performance. The maximum period of engagement will be of two years OR up to the age of attaining 70 years, whichever is earlier from the date of appointment. The services can be discontinued / terminated without assigning any reason thereof. The educational qualification, experience, other eligibility conditions and remuneration for the aforesaid posts are given below:

Name of the post	Senior Consultant (Full-time) in Administration Division (01 post) purely on contractual basis
Educational Qualification & Experience	Bachelors' Degree with 5-7 years experience in handling disciplinary cases in Central Government / Central University. Retired personnel at the level of Deputy Secretary and above.
Remuneration	Rs.40,000/- to Rs.60,000/- to be decided by the Selection Committee.

Terms and Conditions:

1. Application Format can be downloaded from IGNOU website www.ignou.ac.in. The complete application format along with the testimonials duly self attested be sent to the Deputy Registrar, Recruitment Cell, Administration Division, Block -7, Room No.13, IGNOU, Maidan Garhi, New Delhi-110068 on or before **31.05.2023**. The candidate should mention the name of the post **in capital letters on the top of the envelope**.
2. The selected Senior Consultant will not divulge / disclose information pertaining the matters dealt in the University to any other source outside the University.
3. The Intellectual Property Rights (IPR) of the data or proceedings shall be the property of the University.
4. The selected Senior Consultant appointed shall in no case represent or give opinion or advice to others in respect of matters dealt during the period of his/her assignment.
5. The selected Senior Consultant will not claim or entitled to regular employment / absorption in the University.

APPLICATION FORM

Name of the position applied for :

Name of the candidate :

Father's / Husband's name :

Date of birth :

Address :

Telephone number & Email ID :



Educational Qualification (please attach self attested copies of documents)

Examination Passed	Discipline / Specilization / Subjects	Board / University	Year of Passing	Percentage of marks	Division

Experience starting from previous to present :

Total experience _____ Years _____ Months _____ Days

Employer's name and address (also indicate whether Central Govt./State Govt./PSU/Autonomous bodies/Private Sector	Designation	Scale of Pay/Salary per annum	Length of Service		Total Experience in years	Nature of work in brief
			From	To		

.....2/-

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Any other information

I hereby declare that the above information is true to the best of my knowledge and belief, and in case the information is found incorrect at any state, my candidature shall be liable to be cancelled. I understand that my engagement, if engaged for the above position at Administration Division, IGNOU HQ, New Delhi will be purely on contractual in nature and I shall never claim for a regular appointment in the University on the basis of this engagement.

(Signature of the candidate)

Date

Place.....