

Sl. No	Course Code	Title of the course	Credit	Overall Marks obtained
1.	2.	3.	4.	5.

CT granted	CT rejected	Remarks
6.	7.	8.

UNDERTAKING

I, _____, a student of BLIS of IGNOU, request for Internal Credit Transfer of the courses successfully completed by me under old Enrolment No. _____, as detailed above. I undertake **not to revive** the registration of these courses for credit transfer to any other programme of the university. Option exercised herein is firm and final. Self-attested copies of Marksheet/Grade Card are enclosed. I understand that **credit transfer will not be granted for the course(s) wherein the syllabus has been revised** by the university.

Mail this Credit Transfer form along with **Demand Draft** to:

**The Registrar,
Student Registration Division,
Indira Gandhi National Open University,
Block 3, Maidan Garhi, New Delhi – 110 068.**

Signature of Student_____

Date_____

Rules & Regulations

[Internal Credit Transfer (CT) for Bachelor of Library and Information Sciences (BLIS)]

- (i) Full credit transfer would be allowed if the syllabus and methodology now in vogue are similar to that governing the student under the old enrolment.
- (ii) Credit transfer fee @Rs.250/- per course, is to be paid by way of a Demand Draft drawn in favour of 'IGNOU' payable at New Delhi.
- (iii) A student is required to complete courses worth 40 credits only, including the credit transfer allowed courses, for the award of Bachelor of Library and Information Sciences (BLIS) degree under New Enrolment Number.
- (iv) Students are required to spend at least a minimum of one year duration to complete the left over courses in the new Enrolment Number.
- (v) As usual, all Credit transfer cases of Bachelor of Library and Information Sciences (BLIS) would be directly handled by Student Registration Division (SRD) at Headquarters. If required, SRD will forward to the School concerned to examine the admissibility of credit transfer or otherwise.

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