

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
ELECTRONIC MEDIA PRODUCTION CENTRE
Maidan Garhi, New Delhi - 110068**

EMPC, IGNOU, invites applications for engaging two Consultants (Video Editing) on Six months contract basis renewable up to two years or 60 years of age whichever is earlier in Electronic Media Production Centre, IGNOU, New Delhi.

Consultant (Video Editing)

Job Description:

Edit and assemble Video recorded footage into polished Videos for DD Gyan Darshan and various other digital platforms.

- Collaborate with in house producers to understand programme goals and vision
- Enhance video quality with graphics, sound, and effects
- Meet deadlines while maintaining high standards of quality
- Stay updated on industry trends and software

Qualifications & Experience:

(A) Graduate from a recognized University with Degree/Diploma in Mass Communication & Journalism.

(B) Should have minimum of Five years of experience in Video Editing

(C) Candidate must be well versed with latest softwares of Video Editing including EDIUS (GVG) and SONY VEGAS PRO (SONY) and should have requisite experience in Video Editing in network based system.

Remuneration: On a consolidated amount of Rs. 40,000 - 60,000/- (Forty thousand to Sixty Thousand only) per month

Please send your Applications by post in the prescribed format as given below neatly 'typed' along with the self attested copies of all the certificates as required for the post at the following address so as to reach by 16.05.2025. The University reserves the right to accept or reject any or all the applications.

The Director,
Electronic Media Production Centre,
IGNOU
MAIDAN GARHI,
NEW DELHI-110068

Application for contractual Engagement for the post of Consultant (Video Editing)

1) Name of Applicant :

2) Father's Name :

3) Date of Birth :

4) Address :

5) Mobile /Tel. No. :

6) Email ID :

7) Educational Qualification :

8) Technical/ Professional Qualification :

9) Working Experience in the relevant Field :

10) Present Employment, if any :

11) References :

12) Copy of Aadhar Card :

13) Any Other details :

The information provided by the undersigned are true and if found false on later stage, my candidature may be cancelled.

Date:

Place:

Passport size
Photograph

Signature