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THE MINUTES OF THE THIRD MEETING OF THE ACADEMIC COUNCIL OF THE
IGNOU HELD IN THE UNIVERSITY OFFICE AT MAIDAN GARHI, NEW DELHI-
110 068 ON NOVEMBER 30, 1990 AT 11.00 HOURS

The following were present:

1. Prof. V.C. Kulandai Swamy, Vice Chancellor	Chairman
2. Prof. D.D. Joshi	Member
3. Prof. R.J. Garde	Member
4. Prof. V.R. Jagannathan	Member
5. Prof. Rakesh Khurana	Member
6. Prof. B.N. Koul	Member
7. Prof. V.V. Mandke	Member
8. Prof. R.N. Mathur	Member
9. Prof. Pandav Nayak	Member
10. Dr M.L. Bhatia	Member
11. Dr M.B. Menon	Member
12. Shri K. Murugan	Member
13. Dr (Mrs) Swadesh Taneja	Member
14. Prof. M.M. Pant	Member
15. Shri K. Narayanan, Registrar	Member-Secretary

Prof A.B. Bose and Prof A.W. Khan could not attend the meeting as they were out of the country.

Shri C.R. Pillai, Shri D.C. Pant, Dr K. Anjanappa and Dr (Mrs) Neela Jagannathan were present as special invitees.

Shri K.J.S. Prasada Rao, Dy Registrar (Governance) was present to assist the Member-Secretary.

Before the items of the agenda were taken up, the Vice-Chancellor cordially welcomed the members of the Academic Council who were meeting for the first time after the Council was constituted under the new statutes.

The following items were considered:

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE SECOND MEETING OF THE
ACADEMIC COUNCIL HELD ON JANUARY 10, 1989.

3.1.1 The minutes of the Second Meeting of the Academic
Council held on January 10, 1989, were confirmed.

ITEM NO. 1A TO CONSIDER THE COOPTION OF THE MEMBERS TO THE ACADEMIC COUNCIL IN TERMS OF SUB-CLAUSE (viii) OF CLAUSE(1) OF STATUTE 9 ON ACADEMIC COUNCIL

3.1A.1 In terms of the provisions of the statute 9, the Academic Council has to coopt not less than 10 persons representing employers organisations, industries, trade and commerce, academic and professional organisations, communication field etc. The Vice-Chancellor explained that the ten persons to be coopted may not necessarily represent each one of the constituencies indicated; there could be more than one representative from any of the suggested constituencies if it was considered desirable. Similarly, a person may represent more than one constituency in areas like Commerce/Industry/Employers organisations etc. With this brief introduction, the Vice-Chancellor requested the members to offer their suggestions. A list of possible names representing different constituencies, was also circulated for the consideration of members.

3.1A.2 After considerable deliberation, the following members were coopted to the Academic Council:

1. Dr P.P. Gupta - Industries
Chairman & Managing Director
Computer Maintenance Corporation
New Delhi
2. Prof Ashok Chandra - Academic
Director Professional
Institute of Applied Organisations
Manpower Research
Indraprasta Estate, New Delhi
3. Dr Lalitha Kameswaran - Health
Vice-Chancellor Sciences
MGR University of Health Sciences
Madras
4. Dr K. Gopalan - Education
Director, NCERT, New Delhi

- (i) 8th Plan Proposals;
- (ii) Annual Plan for 1991-92;
- (iii) Policy regarding medium of instruction; and
- (iv) Launching of Post B.Sc. Nursing Programme.

- 3.2.2 **Eighth Plan Proposals :** The Council noted that the Planning Board had considered the 8th Plan Proposals earlier in their 9th meeting held on November 19, 1990 and had approved them with certain observations. The Academic Council endorsed the plan outline and the recommendations/observations of the Planning Board on them.
- 3.2.3 **The Annual Plan for 1991-92:** The Academic Council endorsed the recommendations of the Planning Board that the total plan outlay for the year 1991-92 may be Rs.17.50 crores.
- 3.2.4 **Policy regarding Medium of Instruction :** The Academic Council was in agreement with the observations made by the Planning Board on the policy for launching IGNOU programmes through the medium of regional languages. It was noted that it will not be operationally feasible for a single institution like the IGNOU to simultaneously deliver all its programmes and courses through all the regional languages. Therefore, the IGNOU should try to introduce and promote distance education programmes through the regional languages in each state in cooperation with a State Open University, or the Directorate of Distance Education of an existing conventional University. For this purpose, the IGNOU should establish and develop a network which will provide a pool of academic resources that could be shared by all members of the network.
- 3.2.5 **Launching of the Post Basic Nursing Programme:**
- The Planning Board had recommended the launching of a 2-year Post Basic B.Sc. Nursing Degree Programme as proposed by the Indian Nursing Council. Academic Council approved the proposal and authorised the Vice-Chancellor to initiate necessary steps to finalise the programme after due consultation with the Indian Nursing Council.

ITEM NO.3 TO CONSIDER THE INTRODUCTION OF NEW COURSES IN ENGLISH/HINDI OF THE BACHELOR'S DEGREE PROGRAMME.

3.3.1 The Vice Chancellor requested the Director, School of Humanities to briefly outline the proposal. The Director explained that the present pattern recommended by the School Board is in line with the UGC recommendations regarding language courses which favours the introduction of language stream as well as literature stream.

3.3.2 The Academic Council approved the introduction of the following courses in Hindi and English as proposed for the Bachelor's Degree Programme:

Hindi

(i) Hindi language : The Past and Present

(ii) Structure of Hindi

(iii) Functional Hindi

English

(i) English for special purposes

(ii) English Novel

ITEM NO.4 TO APPROVE THE ACTION IN APPOINTING THE EQUIVALENCE COMMITTEE AND TO CONSIDER THE RECOMMENDATIONS MADE BY THE SAID COMMITTEE

3.4.1 The Academic council approved the appointment of the Equivalence Committee by the Vice-Chancellor, including its composition and functions as indicated in Appendix I.

3.4.2 The Council approved the recommendations of the Equivalence Committee regarding the examinations of other Institutions at par with 10+2 and Degree level as indicated at Appendix II.

3.4.3 The Council considered the recommendations of the Equivalence Committee made at its Meeting held on 3.9.90 and took the following decisions:

- (i) The Council approved in principle the provisions recommended by the Committee for granting exemption and transfer of credits:
- (ii) The Council noted that in order to qualify for any award by the University, a student should have earned at least 50% of the credit requirements from the University;
- (iii) Students enrolled in the Management diploma programmes at present on offer may be granted exemption upto a maximum of 2 courses provided, for the time being, they appear and qualify in the examination for those courses,

3.4.4 The Council also noted that the equivalence of certain specific qualifications/examinations as well as the request made by Shri S.K. Roy were still to be considered by the Committee.

3.4.5 The Council desired that the modalities for implementation of the exemption/credit transfer facilities for students in respect of all programmes of the University may be reexamined in detail and appropriate recommendations made for consideration by the Council.

ITEM NO.5 TO APPROVE OF THE ACTION IN THE APPOINTMENT OF MEDIA COMMITTEE FOR IGNOU.

3.5.1 The Academic Council approved the action taken by the Vice-Chancellor in constituting the Media Committee and the functions assigned to it (Appendix III).

3.5.2 The Council considered the suggestion made by the Media Committee that it be designated as a Standing Committee of the Academic Council and decided that it may continue to function as an Advisory Committee to the Vice-Chancellor.

ITEM NO.6 TO CONSIDER THE PROPOSAL FROM THE SCHOOL OF HUMANITIES REGARDING PROJECT REPORT.

3.6.1 The consideration of this item was deferred.

- ITEM NO.7** TO CONSIDER THE RECOMMENDATIONS MADE AT THE MEETING OF THE REGIONAL DIRECTORS FOR LOWERING THE MINIMUM AGE FOR DIPLOMA IN CREATIVE WRITING IN ENGLISH FROM 25 TO 21 YEARS.
- 3.7.1 The Academic Council decided that the minimum age for admission to the Diploma in Creative Writing in English as well as Hindi be reduced from 25 to 21 years.
- ITEM NO.8** TO NOTE THE PROGRESS MADE BY THE UNIVERSITY IN RESPECT OF ACADEMIC PROGRAMMES.
- 3.8.1 The Academic Council noted the progress made by the University in respect of its Academic Programmes which have already been launched and are under preparation.
- ITEM NO.9** TO CONSIDER THE ADMISSION TO BACHELOR'S DEGREE PROGRAMME OF IGNOU OF STUDENTS OF THE NATIONAL OPEN SCHOOL WHO HAVE COMPLETED THE SENIOR SECONDARY COURSE EXAMINATION.
- 3.9.1 The Academic Council noted that the University had provisionally admitted to its Bachelors' Degree Programme the students of the National Open School (NOS) who have successfully completed the Senior Secondary Certificate (SSC) examination conducted by the Central Board of Secondary Education for the Open School. The Council noted that the NOS scheme of studies permits students to begin appearing in the SSC examination after one year of their registration and qualify in the appearances spread over 5 years. In this process, it is likely that some students would have qualified in the SSC examination on completion of one year. The Academic Council approved the action taken this year in admitting such students to the Bachelor's Degree Programme of the IGNOU.
- 3.9.2 The Council desired that the Equivalence Committee may examine the course content, coverage, etc of the NOS curriculum for the +2 stage to ensure that they are broadly comparable with those of the 10+2 system in the conventional schools.

ITEM NO.10 TO REPORT ON THE B.SC. PROGRAMME

3.10.1

The Academic Council considered the report from the School of Sciences on the progress of the B.Sc., Programme. It was noted that the structure of the B.Sc., programme envisages that a student should obtain a minimum of 48 credits (out of a total of 96 credits) in 2 science disciplines, and that atleast 25% of the Elective Credits should be in disciplines which have laboratory components, that is, life sciences, physics and chemistry. The Council also noted that students of B.Sc., programme could take the remaining credits in other disciplines in Humanities, Social Sciences, etc.

3.10.2

The Academic Council felt that it is necessary to ensure that the Science graduates of the University have more or less the same acceptability in the matter of employment, as also higher education, as the science graduates from the conventional system. Keeping this in view, it would be worthwhile to review the proposed combinations of disciplines that can be permitted in the B.Sc. programme of the University.

3.10.3

The Council, in the light of the discussions suggested that the School of Sciences may examine the issues involved in depth and place the matter before the Council for further consideration.

ITEM NO.11(1) THE PROPOSAL ON THE CONFERMENT OF HONORARY DEGREE OF DOCTOR OF LETTERS (D.LITT.) (HONORIS CAUSA) ON THE PRESIDENT OF THE REPUBLIC OF SENEGAL.

3.11(1).1

The Vice Chancellor explained that a Special Convocation was proposed for conferment of the Degree of Doctor of Letters, D.Litt., (Honoris Causa) on Dr Abdou Diouf, President of the Republic of Senegal during his visit to India in November, 1990. As the Academic Council had not been fully constituted by then, the Board of Management, at its meeting held on October 5, 1990, approved the proposal of the Vice-Chancellor to confer the honorary degree at the special convocation on November 16, 1990. However, following the postponement of the visit of the President of the Republic of Senegal, the special convocation was also postponed.

- 3.11(1).2 The Academic Council endorsed the proposal for the conferment of the Degree of Doctor of Letters (Honoris Causa) on the President of the Republic of Senegal, Dr Abdou Diouf, during his visit to India.

ITEM NO.11(2) THE CONVERSION FORMULA OF NUMERICAL MARKS INTO LETTER GRADES.

- 3.11(2).1 The proposed formula for conversion of numerical marks into letter grades was considered. While approving the pattern as it exists now the Council suggested that a Committee be appointed by the Vice-Chancellor to examine the issues involved in depth.

ITEM NO.11(3) THE DELETION OF THE WORDS "MODULE I" FROM THE DIPLOMA IN MANAGEMENT MODULE I.

- 3.11(3).1 The Council noted that the first batch of students who were awarded the diploma captioned "Diploma in Management-Module I" had requested the University to delete "Module I" from their Diploma Certificate as the University had later decided to modify the programme titles of its management programmes to:

Diploma in Management (DIM)
Advanced Diploma in Management (ADIM)
Diploma in Human Resource Development (DHRM)
Diploma in Financial Management (DFM)
Diploma in Marketing Management (DMM)

The Vice-Chancellor had accepted the request and a Certificate captioned "Diploma in Management (DIM)" was issued to all such students in exchange of certificates issued earlier.

- 3.11(3).2 The Council endorsed the action taken by the Vice-Chancellor and decided that in future Diplomas in Management be awarded to students under the following caption on fulfilment of the prescribed requirements:

1. Diploma in Management (DIM)
2. Advanced Diploma in Management (ADIM)
3. Diploma in Human Resource Development (DHRM)
4. Diploma in Financial Management (DFM)
5. Diploma in Marketing Management (DMM)

ITEM NO.11(4) THE SUBMISSION OF ASSIGNMENTS IN LIEU OF LEFT OVER OR UNQUALIFIED ASSIGNMENTS IN VARIOUS COURSES OF THE UNIVERSITY.

3.11(4).1 The Academic Council considered and approved the proposal on the submission of assignments in lieu of left over or unqualified assignments in various courses of the University as indicated at Appendix IV.

ITEM NO.11(5) THE GUIDELINES FOR CONDUCT OF EXAMINATIONS AND EVALUATION OF ASSIGNMENTS.

3.11(5).1 The Academic Council noted that the University had formulated detailed guidelines on examinations and evaluation of assignments and published them in June 1990. The Council approved the guidelines.

ITEM NO.11(6) FIXING OF PROGRAMME FEE FOR MODULE IV (INTEGRATED MODULE) OF THE MANAGEMENT PROGRAMME AND THE DIPLOMA IN COMPUTERS IN OFFICE MANAGEMENT.

3.11(6).1 The Academic Council approved the action taken in fixing the programme fee for module IV of the Management Programme at Rs.1000/- and for the Diploma Programme in Computers in Office Management at Rs.2,000/- which includes examination fee also.

ITEM NO.11(7) THE FINALISATION OF A COMMON APPLICATION FORM FOR ADMISSION TO VARIOUS PROGRAMMES.

3.11(7).1 The Academic Council noted that the University has formulated a common application form for all the programmes offered by the University. The Council suggested that if any member has any suggestions to offer for the improvement of the application form, they may send their comments to Dr K.Anjanappa, Registrar(Admissions), IGNOU.

ITEM NO.11(8) GRANTING ADMISSION DIRECTLY TO PREPARATORY COURSE TO CANDIDATES HAVING HIGHER SECONDARY 10+1 OR EQUIVALENT QUALIFICATION.

3.11(8).1 It was pointed out that 614 students who had completed secondary education under the old 10+1 system were admitted to the Bachelor's degree programme in 1988 in response to the advertisement for admission of those who have qualified in the Senior Secondary Certificate (SSC) examination. This fact came to notice only after the admission process had been completed and admission of these students was cancelled. Subsequently, on a representation from the affected students, the Vice-Chancellor approved the admission of all such students directly to the Bachelor's Preparatory Programme waiving the condition of appearing in the entrance test. The Academic Council approved the action taken by the Vice-Chancellor.

ITEM NO.11(9) ADMISSION TO SPECIALISATION DIPLOMAS IN MANAGEMENT(SDM) (SEQUENTIAL) STUDENTS TO INTEGRATIVE MODULE IRRESPECTIVE OF EXAMINATION RESULT.

3.11(9).1 The Council was informed that the School of Management offers the following programmes in sequencitil pattern:

Diploma in Management(DIM)

Advanced Diploma in Management (ADIM)

Specialisation Diploma in any one of the following:

i) Human Resource Development

ii) Financial Management

iii) Marketing Management

Integrative Module (IM)

3.11(9).2 It was explained that a student who completes all the four programmes sequentially is eligible to

receive the Master of Business Administration (MBA Degree). At present there are about 900 students in the third series of Specialised Diplomas in Management. All of them may not qualify to enter the fourth programme, namely, the Integrative Module which is to be launched in early 1991. Since it would not have been viable to run a programme with an enrolment of less than 1000 students, the University decided to allow all the students of specialised diplomas to register for the Integrative Module irrespective of the fact whether they have successfully completed them or not. However, the Degree of MBA will be awarded in such cases only on successful completion by a student of all the requirements prescribed for the award of the Degree of MBA.

- 3.11(9).3 The Council noted the decision taken by the University and ratified the action taken for its implementation.

ITEM NO.11(10)FIXING REGISTRATION FEE AND APPLICATION FORM FEE AT RS.20/- AND RS.10/- RESPECTIVELY.

- 3.11(10).1 The Council ratified the action taken in fixing the registration and application form fee at Rs.20/- and Rs.10/- respectively.

ITEM NO.11(11)REPORT ON THE CERTIFICATE PROGRAMME IN COMPUTERS IN LIBRARY MANAGEMENT.

- 3.11(11).1 It was noted that the School Board of the School of Social Sciences is taking steps to launch a Certificate Programme in Computers in Library Management and that an Expert Committee has been constituted for working out the details.

ITEM NO.12 TO CONSIDER THE PROGRAMME IN GUIDANCE AND COUNSELLING.

- 3.12.1 The Council considered the proposal made by the School of Education to launch programmes on guidance and counselling. It was noted that the programmes would be at three levels, namely, (i)

Certificate in Guidance; (ii) Diploma in Guidance and Counselling; and (iii) Advanced Diploma in Guidance and Counselling. Details of the Certificate Programme in Guidance worked out by an Expert Committee are given in a note at Appendix V.

3.12.2 The Academic Council approved the proposal in principle.

ITEM NO.13 TO CONSIDER THE PROPOSAL ON INSERVICE TEACHER EDUCATION PROGRAMME.

3.13.1 The Academic Council considered the proposal made by the School of Education to launch an inservice teacher education programme as outlined in the note at Appendix VI.

3.13.2 While agreeing to the proposal in principle, the Academic Council made the following observations:

- (i) Integrated BA/BED degree could be awarded in 4 years;
- (ii) Practice teaching as a necessary component is to be taken into account; and
- (iii) The details of the programme need to be worked out and brought before the Council.

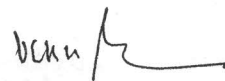
ITEM NO.14 TO CONSIDER AWARD OF DEGREE/DIPLOMA/CERTIFICATE IN ABSENTIA

3.14.1 The Academic Council was informed that a large number of students are requesting the University for the award of Diplomas/Certificates without waiting for the Annual Convocation. The Council decided that such of the students as successfully completed the requirements prescribed for the award of degrees/diplomas/certificates may be awarded their certificates etc. in case they wish to have them without waiting for the convocation to be held. It was also decided that the date of examination at which the candidate was declared successful may be inscribed in the Degrees/Diplomas/Certificates.

3.14.2

The Council authorised the Vice-Chancellor to take such steps as are necessary for the award of the relevant qualifications to the successful candidates. The number of students who have qualified for these awards in 1989 in various programmes is given in the statement at Appendix VII.

The meeting ended with a vote of thanks to the Chair.


5.7.91.

V.C. Kulandai Swamy
Chairman