

IGNOU

MINUTES OF THE THIRTY - FIRST MEETING OF THE
ACADEMIC COUNCIL HELD ON FEBRUARY 20, 2004 AT
11.00 A. M. IN THE CONFERENCE ROOM, BLOCK - 8,
IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI - 110 068

The list of members present and those who could not attend the meeting is given in **Appendix - 1**.

At the outset, the Chairman welcomed the members to the 30th Meeting of the Academic Council. He specially welcomed the following new members of the Academic Council and emphasized that he looked forward to their co-operation and valuable contribution to the deliberations in the meetings of the Academic Council :

- (1) Prof. S.B.Ghosh (as Librarian and Information Officer)
- (2) Prof. Parvin Sinclair (in her capacity as Director, SOCIS)

The Vice-Chancellor also placed on record Council's appreciation for the academic contributions made by the following retiring member.

- (1) Prof. Manohar Lal, Director SOCIS

The Chairman then requested Prof. S.C. Garg, Pro Vice-Chancellor to present the items of the agenda formally. (Item No.6 of the Agenda was presented first with the permission of the Chair.)

ITEM NO. 6 TO CONSIDER AND APPROVE THE AWARD OF DEGREES/ DIPLOMAS AT THE 15TH CONVOCATION OF THE UNIVERSITY TO BE HELD ON 21ST FEBRUARY, 2004

AC 31.6.1

Initiating the discussion, Prof. S.C. Garg, Pro Vice-Chancellor informed the Council that the University is holding its 15th Convocation on 21st February, 2004 to award Degrees, Diplomas and Certificates to as many as 74,603 students who have been found qualified in the examinations conducted by the University during December, 2002 and June, 2003 as presented in the **Appendix – 2 and 3**. He informed the Council that one of the distinguishing features of the awardees was that the number of students who have qualified for the award of the degrees of the MCA at this convocation is very high. This has become possible due to decentralization of Project Report Evaluation. Another significant feature of the list of qualified students is the number of students who have qualified for the award of degrees of MBA Banking and Finance and Post Graduate Diploma in Finance, etc.

He further informed that the Academic Council in its last meeting had authorized the Chairman to recommend names on its behalf to the Board of Management for the conferment of honorary degrees. The Chairman has recommended the names of (i) His Highness Shaikh Khalifa Bin Salman Al-Khalifa, Prime Minister of the Kingdom of Bahrain and (ii) Field Marshal S H F J Manekshaw for the award of the D.Litt (Honoris Causa) at the 15th Convocation. The Board approved the proposal at its 78th meeting held on 29th December 2003, which has been subsequently approved by the Visitor. Therefore Degree of Doctor of Letters (Honoris Causa) will be conferred at the 15th Convocation of the University.

The Academic Council ratified the action taken by the Chairman in recommending the names of (i) His Highness Shaikh Khalifa Bin Salman Al-Khalifa, Prime Minister of the Kingdom of Bahrain and (ii) Field Marshal S H F J

Manekshaw to the Board of Management and subsequent action for conferment of degrees of Doctor of Letters (honoris causa) on them.

AC 31.6.2

The Academic Council considered and approved the proposal of award of the degrees and diplomas, etc. to the 74,603 students at the 15th Convocation of the University. The Academic Council also approved the proposal for award of Gold Medals to the eligible students under different programmes. The Council also noted the decision of awarding Honoris Causa to (i) His Highness Shaikh Khalifa Bin Salman Al-Khalifa, Prime Minister of the Kingdom of Bahrain and (ii) Field Marshal S H F J Manekshaw.

ITEM NO. 1

TO CONFIRM THE MINUTES OF THE 30TH MEETING OF THE ACADEMIC COUNCIL HELD ON NOVEMBER 21, 2003 AND TO NOTE THE ACTION TAKEN THEREON

AC 31.1.1

Initiating the discussion on the Minutes of the 30th Meeting of the Academic Council held on November 21, 2003, Prof. S.C. Garg, Pro Vice-Chancellor informed the Council that the Minutes were circulated to the members. Following comments have been received from the members:

(i) **Resolution No.AC 30.3.2** - Referring to the comments of Prof. Parvin Sinclair regarding credit transfer in respect of Certificate Programmes on Radio Prasaran in the event of their registering for Post Graduate Diploma in Radio Prasaran, the members felt that the facility of credit transfer be agreed for all modular/upgraded programmes of the University across the Schools and across the disciplines. The Academic Council resolved that the matter may be got examined by a Committee, chaired by Pro Vice-Chancellor and consisting of the following members:

- (i) Prof. (Mrs.) Madhulika Kaushik
- (ii) Prof. S.S. Hasan
- (iii) Prof. A.R. Khan
- (iv) Dr. Akshay Kumar
- (v) Prof. A.S. Narang

The recommendations may be put-up to the next meeting of the ACSC/Academic Council.

(ii) **Item No. 7** - As regards the comments on the Item No. 7 of the Minutes, the Council resolved that the corrections pointed out by the member be adopted under Action Taken Report by adding the words, "keeping the observations of Academic Council" in view.

(iii) **Item Nos. 1, 2 and 7** - Prof. S.C. Garg, Pro Vice-Chancellor informed the Council that comments were also received from Prof. M. Aslam on Item Nos. 1,2 and 7 which were tabled before the Council. As regards his suggestion that main points of discussion need also to be incorporated in the body of minutes, it was reaffirmed that only decisions be recorded in the minutes as has been followed hither-to-fore.

(iv) **Resolution No.AC 30.2.1 and AC 30.2.4** - The Council resolved that the recommendations of the sub-committee be reproduced as such. With regard to the Resolution No.AC 30.2.4, the Council agreed that the terms of reference suggested by the member be considered by the Committee as and when it is constituted.

(v) **Resolution No.AC 30.7.2** - About the Comments of the member relating to Resolution No. AC 30.7.2 it was clarified that the programmes under reference were entirely of IGNOU. The Programme was unique in the sense that it also provided an exit to the students at the Masters' level. Moreover, the Council noted that the last sentence under the Resolution No.AC 30.7.2 has been modified as under (ii) above.

AC 31.1.2

The Minutes of the 30th Meeting of the Academic Council were confirmed subject to the above changes/corrections.

ITEM NO. 2

TO CONSIDER AND APPROVE PROPOSAL FOR ISSUE OF OFFICIAL TRANSCRIPT OF THE GRADE CARDS

AC 31.2.1

The item was taken up for discussion. Initiating the discussion, Prof. S.C. Garg, Pro Vice-Chancellor explained that requests were being received from the students for issue of official transcript of the grade cards for the

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purpose of submission to their respective employers / universities where they intended to enroll for further studies, etc. Since the grade card issued by the University did not mention names of courses offered in a programme of study, it has been decided to issue official transcript giving these details on demand and charging fees as proposed.

AC 31.2.2

The matter was discussed in detail and it was felt that the matter was purely administrative in nature and can be implemented accordingly. The Council felt that it would also be appropriate that the University publishes detailed syllabi in respect of each of its programmes.

ITEM NO. 3

TO CONSIDER FOR APPROVAL THE PROGRAMME DESIGN AND DETAILED PROGRAMME REPORT FORM (PHASE-3) RELATING TO M.A. ECONOMICS

AC 31.3.1

The Item was taken up for discussion. Prof. B.C. Garg, Pro Vice-Chancellor explained that the School of Social Sciences has submitted a proposal relating to Programme Design and Detailed Programme Report Form (Phase-3) relating to M.A. Economics.

AC 31.3.2

The proposal was discussed in detail. The Council resolved to approve the Programme Design and the Detailed Programme Report Form (Phase-3) of M.A. Economics programme subject to –

- (i) Addition of 4 credit work relating to MEC-009, or credit worth of MECF-001 may be reviewed in the light of the overall experience gained in the matter by other Schools.
- (ii) The programme fees shall be Rs.4000/- per annum.
- (iii) The total number of credits should be a minimum of 64.
- (iv) The Programme may also be launched simultaneously in Hindi medium. For early translation, cooperation can be sought of open universities in States of UP, and MP, etc.

ITEM NO. 4 TO CONSIDER THE PROPOSAL OF SCHOOL OF ENGINEERING & TECHNOLOGY FOR TWO DIPLOMA PROGRAMMES IN (I) CIVIL ENGINEERING AND (II) ELECTRICAL AND MECHANICAL ENGINEERING UNDER IGNOU-CIDC CONSTRUCTION EDUCATION AND TRAINING PROJECT (IC-CETP) AND TO APPROVE THE DETAILED PHASE-3 FORMS

AC 31.4.1 Prof. S.C. Garg, Pro Vice-Chancellor explained that these two programmes were specially designed to cater to the customized needs of the Indian Army. The proposal was discussed in detail. It was explained that the programme shall be worth 96 credits. However, exemptions equivalent to one year work shall be accorded for prior learning on certification by the Indian Army. However, for the 2nd and 3rd years of the programme, should be rationalized to a maximum of 72 credits.

AC 31.4.2 The proposal was approved with the suggestion that Programme Coordinator shall under the guidance of Pro Vice-Chancellor review the number of credits, weightage to be given to Armed forces candidates for in-job training and criteria for civilians for whom the programme may be offered in due course.

ITEM NO. 5 TO CONSIDER AND APPROVE THE PHASE ZERO FORM IN RESPECT OF THE OPTIONAL COURSES MHI-07 AND MED-002 OF M.A. (POLITICAL SCIENCE) II YEAR

AC 31.5.1 The item was taken up for consideration. It was explained that M.A. (Political Science) Programme was already approved by the Academic Council in its 27th Meeting. It was, now, proposed to adopt two optional courses already approved by the Academic Council for equivalent programmes from the allied disciplines for offer to the M.A. Part II students. The proposal was approved by the School Board for adoption and shall be offered with July, 2004 admissions.

AC 31.5.2 The proposal was approved.

ITEM NO. 7 TO CONSIDER AND APPROVE THE GUIDELINES REGARDING ACCEPTANCE OF CONSULTANCY ASSIGNMENTS / ACADEMIC ASSIGNMENTS OFFERED TO THE EMPLOYEES OF THE UNIVERSITY BY THE INTERNATIONAL ORGANISATIONS / UNIVERSITIES, ETC. AND APPROVE THE DOCUMENT TITLED "IGNOU CONSULTANCY SERVICES"

AC 31.7.1 The item was taken up for consideration. Prof. S.C. Garg, Pro Vice-Chancellor explained that a report entitled 'IGNOU Education Entreprises' was considered by the Board at its 62nd meeting held on 5th February, 1999 and was approved in principle. Subsequently, as directed by the Board, a detailed document was also evolved and put-up to the Academic Council for approval. However, the mechanism could not be put in place and in the meantime it was felt that the guidelines should be reviewed afresh by a Committee constituted by the Vice-Chancellor. The Committee has evolved comprehensive guidelines after incorporating the features of similar consultancy services guidelines in the IIT, Delhi, IIM, Lucknow, etc.

AC 31.7.2 The proposal was discussed in detail. The Council while appreciating the effort in evolving the key document suggested that all papers should be routed through proper channel and discretion for granting extension should be judiciously applied. Moreover, commissioned paper should not fall in the purview of consultancy services. The Council decided that further comments/suggestions, if any, may be forwarded to Director, Academic Coordination.

ITEM NO. 8 TO CONSIDER FOR APPROVAL THE PROGRAMME DESIGN AND DETAILED PROGRAMME REPORT (DPR) FORM (PHASE-3) RELATING TO MASTER'S DEGREE IN RURAL DEVELOPMENT (M.A. IN RURAL DEVELOPMENT)

AC 31.8.1 The item was taken up for consideration. Prof. S.C. Garg, Pro Vice-Chancellor explained that the School of

Continuing Education has submitted the Programme Design and the Detailed Programme Report (DPR) Form (Phase-3) relating to M.A. (Rural Development) programme. The proposal was discussed in detail. While according in principle approval, the Council suggested that

- (i) The programme should be of a minimum of 64 credits.
- (ii) The School should develop independent courses on Ecology, Forestry, Water Management, Information Technology, etc. as optional courses relevant in the context of the programme.
- (iii) The programme design should conform to the other programmes / courses offered by the University.
- (iv) The course, RDD-10 may be reviewed as per University policy.

AC 31.8.2

The Academic Council further directed that revised Programme Design and Detailed Programme Report as suggested above be put-up to the next ACSC / Academic Council for approval.

ITEM NO. 9

TO CONSIDER AND APPROVE THE PHASE - ZERO FORMS FOR REVISION OF SOME OF THE COURSES OF B.TECH. CIVIL (CONSTRUCTION MANAGEMENT), B.TECH. CIVIL (WATER RESOURCES ENGINEERING), (I) PRINCIPLE OF ENGINEERING MANAGEMENT & ECONOMICS, (II) PRINCIPLES OF ELECTRICAL SCIENCE, AND, (III) MATERIAL SCIENCE & ENGINEERING MATERIAL

AC 31.9.1

The item was taken up for consideration. Prof. S.C. Garg, Pro Vice-Chancellor informed the Council that the School of Engineering and Technology has submitted Phase Zero form for revision of some courses under B.Tech Civil (Construction Management) and B.Tech. Civil (Water Resources Engineering). The programmes have been

approved by the School Board of School of Engineering and Technology.

AC 31.9.2 The Council approved the proposal.

ITEM NO. 10 **TO CONSIDER AND APPROVE THE PROPOSAL ALLOWING BPP QUALIFIED STUDENTS FOR ENROLMENT IN THE CERTIFICATE PROGRAMME IN CONSUMER PROTECTION (CPP)**

AC 31.10.1 The item was taken up for consideration. It was explained that the students qualifying the BPP Programme of the University are allowed admission to programmes like B.A., B.Com., Bachelor of Tourism Studies, Diploma in Tourism Studies, Certificate in Environment Studies, CAFÉ, etc. It has now been proposed that the students qualifying the BPP Programme of the University be allowed admission to the Certificate Programme in Consumer Protection (CPP).

AC 31.10.2 The Council decided that the BPP qualified students may be allowed admissions to all the certificate programmes of the University.

ITEM NO. 11 **TO CONSIDER AND APPROVE EXTENSION OF MODEL INNOVATIVE BDP DEGREE PROGRAMME CURRENTLY ON OFFER IN THE NORTH BIHAR DISTRICTS TO THE STATE OF ORISSA, WITH ORIYA AS MEDIUM OF INSTRUCTION**

AC 31.11.1 The item was taken up for consideration. Prof. S.C. Garg, Pro Vice-Chancellor explained that the University has launched innovative BDP Programmes in certain North Bihar districts on pilot basis and the same has been received well in the region. The University, now, proposes to extend the BDP programme to the State of Orissa with Oriya as medium of instruction. The IGNOU Regional Centre, Bhubaneswar shall arrange the translation of the courses in the local language. Once launched, the programmes in Oriya as the medium of instruction could

benefit IGNOU students in the State of Orissa as also the students of the recently established State Open University.

AC 31.11.2 The proposal was approved.

ITEM NO. 12 TO REPORT THE ACTION TAKEN BY THE VICE-CHANCELLOR IN RESPECT OF AWARD OF GOLD AND SILVER MEDALS FOR BEST RESEARCHERS SPONSORED BY INDIAN BANK

AC 31.12.1 The item was taken up for consideration. Prof. S.C. Garg, Pro Vice-Chancellor informed that the Steering Committee for the 15th Convocation had proposed to award gold and silver medals to encourage good quality research work in the University. He further informed that the Indian Bank has offered Rs.10,000/-. The offer of the Bank has been accepted. It is proposed to present a gold and a silver medal out of the funds received from Indian Bank.

AC 31.12.2 Prof. S.C. Garg, Pro Vice-Chancellor further informed the Council that the University has proposed to award a gold medal to a Regional Centre of the University for excellent support services and titled as 'Best Services Award 2003', at its 15th Convocation.

AC 31.12.3 The Academic Council ratified the action taken by the University in accepting the offer of the Indian Bank for creation of medals for the research and also approved the formats of Certificates, and the medals. The Council, however, suggested that the tangible parameters and guidelines evolved for award of medals be widely circulated. (**Appendix – 4, 5 and 6**)

ITEM NO. 13 TO CONSIDER FOR APPROVAL WITHDRAWAL OF PG CERTIFICATE IN RADIO WRITING

AC 31.13.1 The item was taken up for consideration. Prof. S.C. Garg, Pro Vice-Chancellor informed the Council that commencing with July, 2004 admissions, the University proposes to launch a PG Diploma Programme in Radio Prasaran as an upgraded version of the PG Certificate Programme on offer since 1999. Since the course content

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of the PG Certificate has been fully taken care of by the PG Diploma Programme, it is proposed to withdraw the PG Certificate. It is, however, proposed that the students registered for the PG Certificate could have the facility of credit transfer in the new programme and further would be required to pay concessional fee of Rs.4,400/- in case they have already paid the fee of Rs.1,700/- towards the PG Certificate Programme. It has been further proposed that those who are already registered for PG Certificate would not be required to submit assignments, which shall be compulsory for fulfilment of the upgraded PG Diploma Programme in Radio Prasaran.

AC 31.13.2 The proposal was approved.

ITEM NO. 14 TO CONSIDER AND APPROVE THE MINUTES OF THE 5TH MEETING OF THE RESEARCH COUNCIL HELD ON 10TH FEBRUARY, 2004

AC 31.14.1 The item was taken up for consideration. Prof. S.C. Garg, Pro Vice-Chancellor explained that as provided under Statute 9A(a) of the Statutes of the University; all the matters relating to research programmes shall, under the overall guidance of the Academic Council, be the responsibility of the Research Council, whose functions and composition, etc. are provided by the Ordinance. He further informed that the 5th Meeting of the Research Council was held on 10th February, 2004 and the Minutes were tabled before the Council for consideration and approval.

AC 31.14.2 The proposal was discussed in detail. The Council noted the recommendations of the Research Council. However, it advised to review the recommendations in respect of course work after two years.

The Meeting ended with a vote of thanks to the Chair.


Member-Secretary