

**MINUTES**  
of the  
**THIRTY-SECOND MEETING**  
of the  
**ACADEMIC COUNCIL**  
held on  
**November 13, 2004**



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**Maidan Garhi, New Delhi – 110 068**

## IGNOU

### **MINUTES OF THE THIRTY – SECOND MEETING OF THE ACADEMIC COUNCIL HELD ON NOVEMBER 13<sup>TH</sup>, 2004 AT 11.00 A.M. IN THE CONFERENCE ROOM, BLOCK-8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI – 110 068.**

The list of members present and those who could not attend the meeting is given in **Appendix-1**.

At the outset, the Chairman welcomed the members to the 32<sup>nd</sup> Meeting to the Academic Council. The Chairman also placed on record Council's appreciation for the academic contributions made by the following retiring members:

- (1) Prof. Kapil Kumar
- (2) Prof. P.N.Pandit
- (3) Prof. S.P.Narang
- (4) Prof. A.S.Narang
- (5) Prof. A.S.Kolaskar
- (6) Prof. A.N.Maheshwari
- (7) Prof. P.Rama Rao
- (8) Prof. Ashok Misra
- (9) Prof. (Mrs.) Rupa B.Shah
- (10) Prof. S.K.Joshi
- (11) Sh. Uday Kumar Verma
- (12) Prof. S.V.S. Choudhary
- (13) Prof. S.B.Ghosh
- (14) Prof. D.P.Singh
- (15) Prof. Kuldeep Mathur
- (16) Prof. Tej Pratap

He specially welcomed the following new members of the Academic Council and emphasized that he looks forward to their co-operation and valuable contribution to the deliberations in the meetings of the Academic Council:

- (1) Prof. J.M.Parakh, Director, SOH
- (2) Prof. M.C.Sharma, Director, SOE
- (3) Prof. Pradeep Sahni, Director, SOSS and Registrar, SRE
- (4) Prof. Uma Kanjijal, Librarian (I/C)
- (5) Sh. V.K.Arora, Director, EMPC
- (6) Prof. B.S.Saraswat, Director, ACD, Member-Secretary

Before taking the Agenda items, the Chairman greeted all for Deepawali and Id. He then observed that dynamism of ODL system is inherent in its flexibility and adaptability to change. In this context continuous revision/up-gradation of course materials was a pre-requisite. To promote good practices, the Academic Council and the Board of Management had directed that (i) programmes approved by Academic Council must be put on offer within 2-3 years failing which the process of approval of curriculum should be re-initiated and (ii) the print material developed prior to 1998 be revised. The former was procedural but required cooperation and acceptability, the latter involved colossal effort. But he was happy to note compliance of (i) above, considerable progress has also been made in revision of courses. He informed members that seven programmes have already been fully revised and another ten are under revision. In addition, forty-nine courses have been revised and sixty-nine courses are under revision. Moreover, thirty-nine new courses have been added. In the past three years, twenty nine new programmes mostly at Masters' level, have been added and 8-10 programmes shall be launched by July, 2005. The Chairman congratulated the faculty, Directors of Schools and the Pro Vice-Chancellor, Prof. S.C.Garg for taking the revision of programmes/courses developed prior to 1998 with missionary zeal. He desired that creation of software for EduSat, a national resource for taking education to the remotest and most isolated should also be taken up in the same spirit. He also informed members that IGNOU is in its twentieth year. To celebrate the success, it has been proposed to honour leading academics and officers of past and present apart from organizing a few National and International workshops/conferences.

While assuring complete support on behalf of the University community, Prof. S.C.Garg congratulated the Chairman for bringing laurels to the University in different forms and formats from time to time which essentially reflect the support he enjoys in the University. Prof. Garg highlighted his role and responsibility as National Chair, for coordinating utilization of EduSat and bringing with it a regional hub and creation of 100 video conferencing centres of which fifty shall be made available for free by ISRO. The Chairman then requested Prof. S.C.Garg, Pro Vice-Chancellor to present the items of the agenda formally



**ITEM NO.2**

**TO CO-OPT MEMBERS TO THE ACADEMIC COUNCIL UNDER STATUTES 9 (1) (Viii).**

**AC 32.2.1**

Prof. S.C.Garg, PVC informed that there had been a practice of Members of the Academic Council forwarding names for consideration of the Chairman and the Chairman then nominating the Members. The Pro Vice-Chancellor requested the Members of the Academic Council to suggest the names of the persons to be co-opted under Statutes 9 (1) (viii) by the Academic Council for their special knowledge including the representatives of employers organizations, industries, trade and commerce, academic and professional organization, communication field etc. within a period of one week to the Chairman.

**AC 32.2.2**

The members agreed to the suggestion and assured that the names will be sent to the Chairman within the stipulated time. The Chairman was authorized to nominate members.

**ITEM NO.3**

**TO CONSIDER AND APPROVE THE MINUTES OF THE 10<sup>TH</sup> MEETING OF THE ACADEMIC COUNCIL'S STANDING COMMITTEE HELD ON 20.5.2004.**

**AC 32.3.1**

The Pro Vice Chancellor, Prof. S.C.Garg explained the details of the items considered and the recommendations made by the Standing Committee of the Academic Council at its 10<sup>th</sup> Meeting held on 20.5.2004. He highlighted the decisions of the Academic Council's Standing Committee as given below:

- (1) Phase Zero Form for revised MCA Programme and the revision of three courses namely ET-101B, ET-105A and ET-508A of BTCM and BTWRE Programmes.
- (2) Phase-3 Forms for Certificate Programmes on:
  - (i) Food Safety (On-line),
  - (ii) Shoe Upper-Cutting,
  - (iii) Shoe Upper-Stitching,
  - (iv) Shoe Lasting and Finishing for IGNOU-FDDI Project,
  - (v) Health Care Waste Management,
  - (vi) Diploma in Nautical Science; and
  - (vii) PG Diploma in Intellectual Property Rights

- (3) Revision of Eligibility Criteria for revised MCA Programme
- (4) Removal of Entrance Test for BIT/ADIT Programmes and to change from trimester to semester system.
- (5) Making Examination/ Evaluation system friendlier to visually impaired learners.
- (6) Withdrawal of Assignment Component from Certificate Programmes of six months' duration
- (7) Revision of fee structure and maximum duration of Master's Degree Programmes.

**AC 32.3.2** Prof. Aslam pointed out that he had sent his observations on Item No. 23 before circulation of the Minutes, but the same did not find a place in the Minutes of the 10<sup>th</sup> Meeting of the Academic Council's Standing Committee.

**AC 32.3.3** The Chairman clarified that the Minutes were the record of decisions of the Meeting. The observations sent after the meeting could not be incorporated in the Minutes. However, the observations of the Member were placed before the Committee at the time of confirmation of the Minutes at the 11<sup>th</sup> Meeting of the ACSC.

**AC 32.3.4** The Pro Vice-Chancellor assured the Members that while permitting flexibility, no statutory authority of the University will be by-passed.

**AC 32.3.5** The Academic Council approved the Minutes of the 10<sup>th</sup> Meeting of the Academic Council's Standing Committee held on 20.5.2004.

**ITEM NO.4** **TO CONSIDER AND APPROVE THE MINUTES OF THE 11<sup>TH</sup> MEETING OF THE ACADEMIC COUNCIL'S STANDING COMMITTEE HELD ON 19.10.2004.**

**AC 32.4.1** Prof. S.C.Garg, Pro Vice-Chancellor explained in detail the highlights of the 11<sup>th</sup> Meeting of the Academic Council's Standing Committee held on 19.10.2004. The main items considered by the Standing Committee were:

- (1) Phase Zero Forms for (i) Non-credit course on Gandhi and the Contemporary World for BDP students (ii) Elective Course on Elements of Biotechnology for the B.Sc. Programme, (iii) Elective Course on European Union in World Affairs (MPSE-14) for M.A. Pol. Sc. Programme, (iv) An Application-Oriented Course on Environmental Chemistry for the B.Sc. Programme; and (v) EHD-1 course.
- (2) Proposal relating to offer of a non-credit course on Environment for BDP students.
- (3) Phase-3 Forms for (i) Certificate in Craft and Design (Pottery), (ii) B.Sc. (Hons) Programme in Ophthalmic Techniques, (iii) Diploma in Architecture (For Army Personnel), (iv) Advanced Diploma in Computer Integrated Manufacturing, (v) M.A. Rural Development, (vi) M.Sc. (Mathematics with Applications); and (vii) Diploma in Civil Engineering (General candidates).
- (4) Recommendations of the Sub-Committee on Credit Transfer in respect of Modular/Upgraded Programmes.
- (5) Payment Norms for Re-admission and Modification in conduct of TEE (P) for PG Diploma in Geriatric Medicine Programme.
- (6) Proposal relating to Admission, Delivery, Evaluation, Project and Duration of MCA (Revised) and BCA (Revised) Programmes.
- (7) Declaration of Results in Certificate Programmes where Assignment Component has been withdrawn.
- (8) Nomenclature/Specification of Degrees to be as per UGC guidelines.
- (9) Proposal relating to Revalidation of Registration.
- (10) For Entry to B.Sc. Hospitality and Hotel Administration, NCHMCT Diploma Holders will be required to do 48 credits.

#### **AC 32.4.2**

One of the Members pointed out that ACSC had approved offer of only first two blocks of the proposed Appreciation Course on Environment as a non-credit course to all the BDP students.

- AC 32.4.3** The Academic Council decided that course coordinators be advised to present the material in two blocks, while ensuring continuity.
- AC 32.4.4.** In respect of B.Sc. (Hons) Ophthalmic Science Programme, members desired that concrete information about audio/video programmes be provided.
- AC 32.4.5** It was clarified that the programme is proposed to be launched at selected Federation of Ophthalmic Research and Education Centres (FOREC) all over the country and SIMs will be developed simultaneously for use of students of subsequent batches.
- AC 32.4.6** During the discussion, the Vice-Chancellor highlighted that preserving the dynamism of distance education is extremely important for meeting the national goal of increasing excess to higher education to every eligible individual and enable him/her to contribute to national development. The Pro Vice-Chancellor informed the members that various Phase Forms were being revisited and revised under the guidance of **APC**. The Vice-Chancellor requested the Director, SOHS to make a power point presentation on the programmes of his school in the next meeting of Academic Council.
- AC 32.4.7** The Academic Council approved the Minutes of the 11<sup>th</sup> Meeting of the Academic Council's Standing Committee held on 19.10.2004.
- ITEM NO.5** **TO CONSIDER AND APPROVE THE AMENDMENTS TO THE ORDINANCE ON RESEARCH DEGREE PROGRAMMES.**
- AC 32.5.1** The proposal was considered by the Council. Prof. B.S. Saraswat, Director, Academic Coordination and Member-Secretary explained the rationale of amendments in various



clauses of the Ordinance to the Members. He informed that the amendments have been proposed to accommodate programmes such as Integrated Doctoral Programme in Physics and Mathematics offered in collaboration with HRI, Allahabad, after due approval of the Academic Council.

**AC 32.5.2**

The Academic Council approved the proposed amendments to the Ordinance on Research Degree Programmes as given in **Appendix-2**.

**ITEM NO.6**

**TO CONSIDER AND APPROVE THE PROPOSAL FOR CONFERMENT OF D.LIT. AND D.SC. *HONORIS CAUSA* DEGREES**

**AC 32.6.1**

Prof. S.C.Garg, PVC explained that as per the provisions of Section 5 (iv) of the Act of the University, the University may confer honorary degrees or other distinctions in the manner laid down by the Statutes. The Statute 22 on Conferment of Honorary Degrees envisages that **“All proposals for the conferment of honorary degrees shall be initiated by the Vice-Chancellor who, after consultation with the Academic Council and the Board of Management, shall submit the same to the Visitor for confirmation”**.

**AC 32.6.2**

The Vice-Chancellor invited the proposals for conferment of D.Lit. and D.Sc. (*Honoris Causa*) from the Directors of Schools and the Members of the Academic Council's Standing Committee at its meeting held on 19.10.2004. A Committee appointed by the Vice-Chancellor considered the names received from the Members. Based on the recommendations of the Committee, the Vice-Chancellor has proposed the names of His Excellency UN Goodwill Ambassador Shri Madanjeet Singh and Dr. Kamil Idris, Chairman, WIPO for conferment of D.Lit (*Honoris Causa*) and Sh. Madhavan Nair, Chairperson, ISRO for D.Sc. (*Honoris Causa*).

**AC 32.6.3** One of the Members suggested that in future Members of the Academic Council may also like to suggest some names.

**AC 32.6.4** The Academic Council approved the proposal made by the Vice-Chancellor in resolution no. 32.6.2 and further authorized him to take up the matter with the Board of Management and the Visitor of the University for approval.

**ITEM NO.7** **TO CONSIDER AND APPROVE AMENDMENT TO STATUE 9 (A) DECLARING RESEARCH COUNCIL AS AN AUTHORITY OF THE UNIVERSITY UNDER SECTION 16 OF THE IGNOU ACT.**

**AC 32.7.1** Prof. B.S.Saraswat, Member-Secretary explained in detail the rationale for declaring Research Council as an Authority of the University under Section 16 of the IGNOU Act.

**AC 32.7.2** The Academic Council approved the proposal for declaring the Research Council as an Authority of the University under Section 16 of the IGNOU Act by adding a new Sub-Clause (aa) after proviso to Sub-Clause (a) of Statute 9(A). A statement showing the existing provision, proposed amendment and provision after amendment of Statute 9(A) is placed at **Appendix-3.**

**ITEM NO.8** **TO CONSIDER AND APPROVE THE PHASE ZERO FORM FOR REVISION OF APPLICATION ORIENTED COUSE IN TRANSLATION (ATR-1).**

**AC 32.8.1** Prof. S.C.Garg, PVC apprised the Members about the Phase Zero Form for revision of existing Application Oriented Course in Translation (ATR-1) for BDP students of the University received from the School of Humanities.

**AC 32.8.2** The Academic Council considered and approved the Phase Zero Form for revision of Application Oriented Course in Translation (ATR-1), with the suggestion that time schedule proposed by the faculty may be monitored by the Director of the School.

**ITEM NO.9**

**TO CONSIDER AND APPROVE THE PHASE ZERO FORM FOR REVISION OF ENGLISH ELECTIVE COURSE EEG-08 – READING THE NOVEL.**

**AC 32.9.1**

Prof. S.C.Garg, PVC informed the Members that the School of Humanities had submitted the Phase Zero Form for revision of existing English Elective Course- EEG-08 for BDP students of the University.

**AC 32.9.2**

The Academic Council considered and approved the Phase Zero Form for revision of English Elective Course EEG-08: Reading the Novel.

**ITEM NO. 10**

**TO CONSIDER AND APPROVE INCREASE IN FEES.**

**AC 32.10.1**

The Pro Vice-Chancellor informed the Members that the Finance Committee at its last meeting held on 11<sup>th</sup> November, 2004 observed that the fees collected by the University is less than the expenditure incurred by it and annual fee raise of 10% was approved for all the programmes from the next academic session. However, Finance Committee has desired that a detailed analysis on costing be undertaken.

**AC 32.10.2**

The Members of the Council suggested that the University should study effectiveness of Student Support Services and strengthen them further. Members desired that a Committee may be constituted for reviewing the fee structure of the University and suggest measures to make the programmes of the University more cost effective and self sustainable. Some of the low enrollment programmes/learner centres (SC/PSCs/WCs) could be phased out.

**AC 32.10.3**

The Academic Council approved the proposal to increase fees upto 10% for all programmes from the next academic session and authorized the Chairman to constitute a Committee for reviewing the fee structure and invite proposals for effectiveness studies on Student Support Services.

The meeting ended with a vote of thanks to the Chair.

**(H.P.Dikshit)**  
Chairman

## **Appendix-1**

**(To Item No.1)**

**List of Members who attended /could not attend the 32<sup>nd</sup> Meeting of the Academic Council held on November 13, 2004.**

**Members who attended the Meeting:**

- 1. Prof. H.P.Dikshit, Vice-Chancellor - Chairman**
- 2. Prof. S.C.Garg**
- 3. Prof. J.M.Parakh**
- 4. Prof. Pardeep Sahni**
- 5. Prof. M.C.Sharma**
- 6. Prof. S.S.Hasan**
- 7. Prof. G.Thomas**
- 8. Prof. Parvin Sinclair**
- 9. Prof. A.K.Agarwal**
- 10. Dr. Subhasis Maji**
- 11. Prof. Madhulika Kaushik**
- 12. Prof. M.Asalam**
- 13. Sh. Akshay Kumar**
- 14. Dr. Anju S.Gupta**
- 15. Mrs. Poonam Bhushan**
- 16. Sh. Saugato Sen**
- 17. Prof. Uma Kanjilal**
- 18. Sh. V.K.Arora**
- 19. Dr. Sanjeev Pandey**
- 20. Prof. B.S.Saraswat, Director, ACD - Member-Secretary**