

MINUTES
of the
THIRTY-THIRD MEETING
of the
ACADEMIC COUNCIL
held on
July 5, 2005



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi – 110 068

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MINUTES OF THE THRITY – THIRD MEETING OF THE ACADEMIC COUNCIL HELD ON JULY 5TH, 2005 AT 11.00 A.M. IN THE CONFERENCE ROOM, BLOCK-8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI – 110 068.

The list of members present and those who could not attend the meeting is given in **Appendix-1**.

At the outset, the Chairman welcomed the Members to the 33rd Meeting of the Academic Council. The Chairman also placed on record Council's appreciation for the academic contributions made by the following retiring members:

1. Dr. Ruchika Kuba
2. Sh. V.K.Arora

He specially welcomed the following new members of the Academic Council and emphasized that he looks forward for their co-operation and valuable contribution to the deliberations in the meetings of the Academic Council:

1. Prof. S.M.Paul Khurana
2. Prof. N.R.Madhava Menon
3. Prof. Kuldeep Mathur
4. Prof. Shardindu
5. Prof. J.S.Yadav
6. Prof. P.K.Jain
7. Prof. J.Ramachandran
8. Sh. D.Moitra
9. Prof. S.Asghar Wajahat
10. Sh. G.S.Sahni
11. Dr. Ved Goel
12. Dr. C.K.Ghosh
13. Mrs. Rita Sarkar

The Chairman then requested Prof. S.C.Garg, Pro Vice-Chancellor to present the agenda:

ITEM NO.1 TO CONFIRM THE MINUTES OF THE 32nd MEETING OF THE ACADEMIC COUNCIL HELD ON 13.11.2004 AND TO NOTE THE ACTION TAKEN.

AC 33.1.1 Before the agenda was taken up for discussion, the Member-Secretary, Prof. B.S.Saraswat informed that the comments received from one of the members on Resolution no. 31.6.2 of the Minutes of the 31st Meeting of the Academic Council held on 20.2.2004 were placed before the Academic Council at its 32nd Meeting but the same were not reflected in the Minutes of the 32nd Meeting. The Member-Secretary regretted the omission. He read out the comments and proposed that the same may be taken on record:

“The Chairperson suggested that the Standing Committee of the Academic Council be given authority to approve the award of all degrees/diplomas at the Convocation henceforth, so that an Academic Council’s meeting need not be called for this purpose. The Council approved this recommendation”.

AC 33.1.2 The Academic Council adopted the proposal. The Resolution 31.6.2 after modification will read as follows:

“**31.6.2:** The Academic Council resolved that the Standing Committee of the Academic Council be given authority to approve the award of all degrees/diplomas at the Convocation, henceforth, so that an Academic Council’s Meeting need not be called for this purpose. The Academic Council further approved the proposals for (i) the award of the degrees and diplomas etc. to the 74,603 students at the 15th Convocation of the University and (ii) award of Gold Medals to the eligible students under different programmes, and noted the decision of award of the Degree of Doctor of Letters (*honoris causa*) to (i) His Highness Shaikh Khalifa Bin Salman Al-Khalifa, Prime Minister of the Kingdom of Bahrain and (ii) Field Marshal S.H.F.J. Manekshaw”.

AC 33.1.3 The Academic Council considered the comments of Prof. M.Asalam on Item No. 1,3,4,5,6, and 10 of the Minutes of the 32nd Meeting which were circulated to all the members. Member-Secretary informed that in respect of Item No 3 of AC

32.1.3, the Committee constituted by the University had held four meetings and its final recommendations shall be placed before the Academic Council for decision. The Academic Council noted that Prof. M.Asam did not express his dissent during the proceedings of the 32nd Meeting. However, in view of his insistence, the Academic Council decided as follows:

“Dr. Asam disagreed with the decisions on Item No. 1, 3, 4, 5, 6 and 10 of the 32nd Meeting”.

AC 33.1.4 The Academic Council confirmed the Minutes of the 32nd Meeting of the Academic Council held on 13.11.2004 with the above observations and noted the action taken thereon.

ITEM NO. 2 TO REPORT THE 16TH ANNUAL CONVOCATION OF THE UNIVERSITY HELD ON 5TH MARCH, 2005.

AC 33.2.1 Prof. S.C.Garg, Pro Vice-Chancellor informed that the 16th Annual Convocation of the University was held on 5.3.2005. His Excellency, the President of India, Dr. A.P.J.Abdul Kalam was the Chief Guest and delivered the Convocation Address. Dr. Kamil Idris, Director General, World Intellectual Property Organization (WIPO), Geneva and Shri G. Madhavan Nair, Chairman, Space Commission, Secretary, Government of India, Department of Space and Chairman, Indian Space Research Organization (ISRO) were conferred the degrees of *Doctor of Letters (honoris causa)*, and *Doctor of Science (honoris causa)*, respectively. A total of 71, 299 students of IGNOU including a Ph.D. and 43 gold medalists were awarded degrees, diplomas and certificates at this Convocation. For the first time, a student of IGNOU was awarded a Ph.D. degree. Best Researcher and Best Services Awards were also presented. The Convocation was held simultaneously at the Headquarters and 22 Regional Centres of IGNOU through teleconferencing mode. A large number of students and distinguished guests from different institutions attended the Convocation at the Headquarters and at various Regional Centers.

AC 33.2.2 The Academic Council appreciated the conduct of the 16th Annual Convocation of the University on 5th March, 2005.

ITEM NO. 3

TO CONSIDER AND APPROVE THE MINUTES OF THE 12TH MEETING OF THE ACADEMIC COUNCIL'S STANDING COMMITTEE HELD ON 21.2.2005.

AC 33.3.1

Prof. S.C.Garg, Pro Vice-Chancellor informed that the 12th Meeting of the Academic Council's Standing Committee was held on 21.2.2005. The major issues considered by the Standing Committee were the revision of existing courses developed prior to 1998 which includes FEG-01: Foundation Course in English-1, FEG-02: Foundation Course in English-2, Application-oriented Course in Radio Lekhan [AWR (H)-1], Application-oriented Course in Feature Writing [AFW (H)-1], for Bachelor's Degree Programme students, Phase Zero Forms for New Electives MEG-10: English Studies in India and MEG-12: A Survey Course in 20th Century Canadian Literature for M.A. (English). The Committee also considered and approved the Minutes of the Equivalence Committee held on 8.12.2004, Amendment in General Reservation Policy for admission to programmes requiring working experience, inter-change of courses of 5th & 6th semester for Diploma in Civil Engineering and Diploma in Electrical and Mechanical Engineering, withdrawal of Diploma Course in Creative Writing in Hindi, Guidelines for BCA/MCA Project Courses, Change of Nomenclature of PGDAPP to PGDRPPM, Linear Movement for MCA students, Award of Ph.D. Degree, Relaxation of validity period of registration upon withdrawal of assignments in Certificate Programmes, Eligibility for admission to Management Programme, Change of Cycles for CTPM programme and award of MBA degree to students of Direct Entry Scheme, Format of Ph.D. Degree and proposal for permitting students to appear in TEE after six months instead of after the minimum duration.

AC 33.3.2

The Academic Council considered and approved the Minutes (**Appendix-2**) (without appendices) of the 12th Meeting of the Academic Council's Standing Committee held on 21.2.2005.

ITEM NO. 4

TO CONSIDER AND APPROVE THE MINUTES OF THE 13TH MEETING OF THE ACADEMIC COUNCIL'S STANDING COMMITTEE HELD ON 4.3.2005.

AC 33.4.1

Prof. S.C.Garg, Pro Vice-Chancellor informed the members that the 13th (Emergent) Meeting of the Academic Council's Standing Committee was held on 4.3.2005. The (Emergent) Meeting was called on receipt of a note by the Vice-Chancellor that the provisions of Ordinance on Conduct of Examinations and Evaluation of Students' Performance is being violated in declaration of results of PGDDE and MADE. He requested Registrar, SRE to present the details of the matter.

AC 33.4.2

Dr. S.K.Mohapatra, Registrar, SRE informed that the Diploma in Distance Education (DDE), Post Graduate Diploma in Distance Education (PGDDE) and Master of Arts in Distance Education (MADE) were launched in the years 1987 and 1993, respectively. In order to complete the Programme successfully, a student was required to secure a minimum of 'D' grade in Assignments, 'D' grade in term-end examinations (TEE) and an overall 'C' grade. This methodology continued till 1994. However, in its 11th Meeting held on 11.7.1994 the Academic Council decided that a student must secure a minimum of 'D' grade in Assignments and 'C' grade in TEE to successfully complete a course. Also, in order to complete the Programme, a student must pass each course in the programme. However, there was either no stipulation for overall grade, or missed inadvertently while recording the minutes. The revised methodology however could not be implemented in the SR&ED. And the students who secured 'D' grade in the TEE but an overall 'C' grade have been declared successful in PGDDE as well as in MADE. So far Diplomas//Degrees have been awarded to 229 students of PGDDE and 29 students of MADE, who were given admission from 1995 onwards and secured 'D' grade in the TEE.

AC 33.4.3

Prof. Garg informed that the Academic Council's Standing Committee deliberated on the matter and expressed deep concern. It recommended that responsibility be fixed on the official(s) who failed to incorporate the decision of the Academic Council taken on 11.7.1994. However, in view of the legal complications in cancellation of diplomas/degrees already awarded, the Academic Council's Standing Committee decided that in accordance with the principle of Natural Justice, the award of diplomas/degrees awarded as per un-revised methodology be noted and reported to the Academic Council. It advised the Registrar, SR&ED to incorporate the revised methodology of PGDDE and MADE immediately and implement the same for the students who have been admitted from January, 2004 onwards with the addition that an overall 'C' grade would be required for successful completion of each course. It also decided that the methodology of evaluation being applied by SR&ED for all the programmes be circulated to the respective Schools for confirmation and authentication.

The Standing Committee of Academic Council recommended that Ordinance incorporating 'D' grade in assignment, 'C' grade in TEE and 'C' grade in overall be placed before the Academic Council for its consideration and decision.

AC 33.4.4 The Academic Council considered and approved the Minutes of the 13th Meeting (Emergent) (placed at **Appendix-3**) of the Academic Council's Standing Committee held on 4.3.2005.

ITEM NO. 5 TO CONSIDER AND APPROVE THE MINUTES OF THE 14TH MEETING OF THE ACADEMIC COUNCIL'S STANDING COMMITTEE HELD ON 29.4.2005.

AC 33.5.1 Prof. S.C.Garg, Pro Vice-Chancellor informed that the 14th Meeting of the Academic Council's Standing Committee was held on 29.4.2005. The Academic Council's Standing Committee considered and approved the course curriculum of elective courses of M.A. (Sociology), PG Diploma in Community Cardiology and Diploma in Value Added Products from Horticulture (Fruits & Vegetables), minor changes in course structure of MHI-01 and MHI-05. The Committee also recommended withdrawal of BIT and ADIT Programmes in view of the expiry of MoU with Ed-excel, U.K, PG Certificate Rural Surgery and the PPC course from BCA and MCA programmes. The evaluation scheme for Engineering Programmes, providing options for alternative courses and credit transfer to students to complete the programme was also approved. The Academic Council's Standing Committee also approved the cancellation/ modification of degrees awarded to MCA students inadvertently in 16th Convocation.

AC 33.5.2 One of the Members desired to know the background of PG Diploma in Community Cardiology being developed by the University. The Chairman asked Prof. A.K.Agarwal, Director, SOHS to explain the same. Prof. Agarwal informed the Members that this programme is being developed in collaboration with Narayan Hrudayalaya Institute of Cardiac Sciences, Bangalore and eminent cardiologists like Dr. Devi.Shetty, Dr. Naresh Trehan, Dr. Khaliullah, Dr. Kasliwal, Dr. G. Vijayraghavan, Dr. Gandhi, and Dr. Narasimham are involved in developing course materials. The programme is aimed at General Physicians posted in rural and remote areas to take care of cardiac problems in the populace.

AC 33.5.3 One of the members also suggested that a course on Rural Sociology may be included in the curriculum of M.A. Sociology. The Chairman also explained that the Diploma in Value Added Products from Horticulture (Fruits and Vegetables) is being developed in project mode for meeting the customised requirements of Ministry of Food Processing.

AC 33.5.4

The Academic Council approved the Minutes of the 14th Meeting of the Academic Council's Standing Committee held on 29.4.2005 (placed at **Appendix-4**) (without Appendices) with the direction that School of Social Sciences should consider the suggestion of adding a course on Rural Sociology in the curriculum of M.A. Sociology and process it through approved guidelines.

TABLED ITEMS**ITEM NO.6****TO CONSIDER AND APPROVE THE MINUTES OF THE 15TH MEETING OF THE ACADEMIC COUNCIL'S STANDING COMMITTEE HELD ON 29.06.2005.****AC 33.6.1**

Prof. S.C.Garg, Pro Vice-Chancellor informed the members that the 15th Meeting of the Academic Council's Standing Committee was held on 29.6.2005. The Academic Council's Standing Committee considered and approved Phase Zero Form for new elective courses for MPSE-012: State and Society in Australia and MPSE-013: Australia's Foreign Policy. The Standing Committee also considered and approved Phase Zero Forms for minor reorganization of MSO-002: Research Methodologies and Methods, and revision of EHD-05: Aadunik Bhartiya Sahitya: Navjagran Aur Rashtriya Andolan, MHD-2: Adhunik Hindi Kavya and EEG-7: Understanding Drama. The Committee considered the eligibility conditions for admission to Master of Science in Dietetics and Food Service Management (M.Sc.DFSM) and Post Graduate Certificate Programme in Copyediting and Proofreading and recommended that Certificate in Food and Nutrition (CFN) and Certificate in Nutrition and Child Care (CNCC) be pursued concurrently in M.Sc.DFSM by those who do not have the required background and that English need not be a compulsory course at graduate level for admission in PG Certificate in Copyediting and Proofreading. Credit Transfer Policy for CEMBA/CEMPA programmes and change in Nomenclature of Degrees in Civil Engineering were considered and approved. However, inclusion of Diploma awarded by College of Military Engineering (CME), Pune as an entry qualification for admission to the B.Tech programmes, was referred back to the Equivalence Committee. The recommendations on use of limited number of PG courses developed for other programmes as electives for PG Degree/Diploma programmes in allied disciplines in School of Social Sciences were considered. The Evaluation Methodology for B.Sc. (Nautical Science), and M.A. English 2001 batch students, and permission to allow MEG-01 as compulsory course instead of as an additional course for the students of 2001 and 2002 batches of the programme were also approved.

AC 33.6.2 The Academic Council approved the Minutes of the 15th Meeting (placed at **Appendix-5**) (without appendices) of the Academic Council's Standing Committee held on 29.6.2005.

ITEM NO. 7 **TO REPORT THE APPROVAL OF THE VISITOR ON AMENDMENT OF STATUTE 10A-ESTABLISHMENT OF TWO NEW SCHOOLS OF STUDIES VIZ. SCHOOL OF AGRICULTURE AND SCHOOL OF LAW.**

AC 33.7.1 Prof. S.C.Garg, Pro Vice-Chancellor informed the Academic Council that the Board of Management at its 74th Meeting held on 28.2.2003 approved the establishment of two new Schools of Studies namely School of Agriculture and School of Law and also amendments/additions in clause (1) of Statute 10-A: Schools of Studies. The Ministry of HRD vide their letter no. 5-23/2003-Desk (U) (A) dated 4th February, 2005 have conveyed the Visitor's approval for the same.

Accordingly, both the Schools have been established.

AC 33.7.2 The Academic Council noted the same for record.

ITEM No. 8 **TO CONSIDER AND APPORVE THE CONDITION FOR RE-REGISTRATION TO THE 3rd YEAR OF BACHELOR OF COMPUTER APPLICATIONS (BCA).**

AC 33.8.1 Prof. S.C.Garg, Pro Vice-Chancellor informed that the students without Mathematics as a distinct subject at 10 + 2 level were required to register for both MTE-03 and CIC in the first semester of BCA and successfully complete the same before registering in 3rd semester of the BCA programme. Consequent upon implementation of annual registration instead of semester wise registration and for operational reasons, it is proposed that the condition of completion of MTE-03 and CIC before registering in 3rd semester be changed to 3rd year of BCA instead. The revised condition will be:
“The students would have to successfully complete MTE-03 and CIC before registering in 3rd year of BCA”.

AC 33.8.2 The Academic Council considered and approved the proposal.

The Chairman's concluding Observations:

In the last meeting, we had briefly mentioned about new possibilities and capabilities for effective and interactive Edusat supported networks which will greatly benefit our system. The Chairman was pleased to report that the progress in this project was very satisfactory and more than 80 locations had already become functional with two way video and two way audio interactive connectivity.

The Chairman also drew the attention of the Members to DEP-SSA Project for teacher training which the University had successfully implemented with financial support from the MHRD. The Chairman was pleased to mention that recently MHRD-ISRO have jointly agreed to support the major initiatives of IGNOU in reaching out to 850 schools through Edusat supported network for education. The District of Sidhi in MP, Sonbhadra in UP, Korias in Chhattisgarh and one adjoining district in Bihar had been identified for teacher training and training of students. The Chairman expected that such a network could also be extensively used for several other programmes of IGNOU.

The Academic Council appreciated these proactive initiatives taken by the University.

The meeting ended with a vote of thanks to the Chair.

(H.P.Dikshit)
Chairman

List of Members who attended /could not attend the 33rd Meeting of the Academic Council held on July 5, 2005

Members who attended the Meeting:

1. Prof. H.P.Dikshit, Vice-Chancellor - **Chairman**
2. Prof. S.C.Garg
3. Prof. J.S.Yadav
4. Prof. S.M.Paul Khurana
5. Dr. Shardindu
6. Prof. Asghar Wajahat
7. Prof. Kuldeep Mathur
8. Prof. A.K.Agarwal
9. Prof. Madhulika Kaushik
10. Prof. S.S.Hasan
11. Prof. Parvin Sinclair
12. Prof. J.M.Parakh
13. Prof. M.C.Sharma
14. Prof. B.B.Khanna
15. Prof. M.Asalam
16. Prof. Uma Kanjilal
17. Dr. Subhasis Maji
18. Sh. Akshay Kumar
19. Dr. Anju S.Gupta
20. Mrs. Poonam Bhushan
21. Sh. Saugato Sen
22. Mrs. Rita Sarkar
23. Dr. C.K.Ghosh
24. Dr. Ved Goel
25. Dr. S.K.Mohapatra
26. Dr. Sanjeev Pande
27. Dr. Neelam Chaudhary
28. Prof. B.S.Saraswat, Director, ACD - **Member-Secretary**

Members who could not attend:

1. Prof. Pardeep Sahni
2. Prof. Gracious Thomas
3. Prof. J.Ramachandran
4. Prof. N.R.Madhava Menon
5. Prof. P.K.Jain
6. Sh. G.S.Sahni
7. Sh. D.Moitra

Sh. K.D.Sharma, Section Officer, Academic Coordination Division was present to assist the Member-Secretary.

I.G.N.O.U

MINUTES OF THE 12TH MEEETING OF THE ACADEMIC COUNCIL'S STANDING COMMITTEE HELD ON 21ST FEBRUARY, 2005, AT 3.30 P.M. IN THE CONFERENCE ROOM, BLOCK-8, IGNOU, MAIDAN GARHI, NEW DELHI – 110 068.

The following were present:

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|--|---|-------------------------|
| 1. Prof. H.P.Dikshit, Vice-Chancellor | - | Chairman |
| 2. Prof. S.C.Garg, Pro Vice-Chancellor | - | Member |
| 3. Prof. A.K.Agarwal, Director, SOHS | - | Member |
| 4. Prof. Parvin Sinclair, Director, SOCIS | - | Member |
| 5. Prof. Gracious Thomas, Director, SOCE | - | Member |
| 6. Prof. M.C.Sharma, Director, SOE | - | Member |
| 7. Prof Uma Kanjilal, Professor, SOSS | - | Member |
| 8. Dr. Anju S. Gupta, Reader, SOH | - | Member |
| 9. Sh. Saugato Sen, Lecturer (Sel.Scale), SOSS | - | Member |
| 10. Prof. B.S.Saraswat, Director, ACD | - | Member Secretary |

Prof. Pardeep Sahni, Registrar, SRE attended the meeting as a Special Invitee. Prof. B.B.Khanna, Mr. V.K.Arora, Director, EMPC and Dr. C.K.Ghosh, Director, RSD could not attend the meeting.

Sh. K.D.Sharma, Section Officer, Academic Coordination Division was present to assist the Member-Secretary.

At the outset, the Vice-chancellor welcomed the members of the Committee and requested Prof. S.C.Garg, Pro Vice-Chancellor, to present the agenda items.

The following agenda items were taken up:

ITEM NO. 12.1 TO CONFIRM THE MINUTES OF THE 11TH MEETING OF THE ACADEMIC COUNCIL'S STANDING COMMITTEE HELD ON OCTOBER 19, 2004.

ACSC 12.1.1 The Standing Committee was informed that the Minutes of the 11th Meeting of the Academic Council's Standing Committee (ACSC) held on 19.10.2004 were circulated to the members on 5.12.2004. No comments were received. The Action Taken Report on the Minutes of the 11th Meeting of the ACSC was also placed before the ACSC for information of the members.

ACSC 12.1.2 As decided by the ACSC in its last meeting, Prof. B.S.Saraswat, Member-Secretary submitted the details of the Certificate Programmes with an annual enrolment of less than 100 students for the last three years.

ACSC 12.1.3 The Standing Committee resolved that the programmes sponsored by external agencies and for which funds have been received by the University may be continued for the period of validity of MOU. The Chairman advised the Convenor of the Task Force on Student Support Services to review the programmes where the admission of students is less than 100 at one of the forthcoming meetings of the Task Force and make suitable recommendations for consideration by the ACSC at its next meeting.

ACSC 12.1.3 The Standing Committee of the Academic Council confirmed the Minutes of the 11th Meeting and noted the Action Taken thereon.

ITEM NO. 12.2 TO CONSIDER AND APPROVE THE PHASE ZERO FORM FOR AN ELECTIVE COURSE, MEG 10: ENGLISH STUDIES IN INDIA, FOR THE M.A. ENGLISH PROGRAMME.

ACSC 12.2.1 While taking up the item for discussion, Prof Garg requested Dr. Anju S.Gupta to explain the highlights of the elective course MEG 10: English Studies in India for the 2nd year students of M.A. (English) programme.

ACSC 12.2.2 After a detailed discussion, the ACSC approved the Phase Zero Form for the 8-credit elective course 'MEG 10: English Studies in India' for M.A. English programme (**Appendix-1**).

ITEM NO. 12.3 TO CONSIDER AND APPROVE THE PHASE ZERO FORM FOR AN ELECTIVE COURSE, MEG-12: A SURVEY COURSE IN 20TH CENTURY CANADIAN LITERATURE, FOR THE M.A. ENGLISH PROGRAMME.

ACSC 12.3.1 The item was taken up for discussion. Dr. Anju S.Gupta explained the details of the elective course MEG 12: A Survey Course in 20th Century Canadian Literature for M.A. (English) Programme. She highlighted that in the changing global order, it would be prudent to provide learners with different options to choose from.

ACSC 12.3.2 The ACSC approved the Phase Zero Form for the elective course 'MEG 12: A Survey Course in 20th Century Canadian Literature' for M.A. (English) Programme (**Appendix-2**).

ITEM NO. 12.4 TO CONSIDER AND APPROVE THE PHASE ZERO FORM FOR A NEW COURSE ON "SCIENCE EDUCATION" FOR B.ED. PROGRAMME.

ACSC 12.4.1 The Pro-Vice Chancellor requested Prof. M.C.Sharma, Director, SOE and Coordinator, B.Ed to explain the objectives of introducing a new optional course on Science Education in the B.Ed. programme. Prof. Sharma informed that it has been proposed because Science Education is essential for development of critical thinking, particularly in formative years of children. And if teachers are trained in scientific enquiry, the classroom transactions shall be highly enriched. Moreover, the University has been receiving requests from the science teachers to include a course in Science Education.

ACSC 12.4.2 During the discussion Prof. S.C.Garg, Pro Vice-Chancellor informed the members that while signing an agreement with BRAOU for sharing of study materials of the B.Ed. programme, IGNOU had received a request for permitting BRAOU to develop two separate courses on teaching of Physical Sciences and Biological Sciences. He suggested that School of Education may like to consider developing these courses in collaboration with BRAOU.

ACSC 12.4.3 The Committee considered all aspects of the proposal and resolved that the present proposal needs to be modified to include subject specific courses of the kind developed in the NVS project.

ITEM NO. 12.5 TO CONSIDER AND APPROVE THE PHASE ZERO FORM FOR A NEW COURSE ON HEALTH AND PHYSICAL EDUCATION FOR B.ED. PROGRAMME.

ACSC 12.5.1 Prof. M.C.Sharma, Director, SOE explained the intent to introduce an optional course on Health and Physical Education for B.Ed. programme. He highlighted that Health and Physical Education is given a lot of importance in the teacher education programme.

ACSC 12.5.2 The Chairman advised that a programme on Sports Medicine as desired by the Parliamentary Committee on Education be developed. The University can collaborate with Sports Authority of India and other Sports Organizations.

ACSC 12.5.3 It was resolved that programme on Sports Medicine be developed by the School of Health Sciences. The Director, SOHS agreed to put up a proposal for consideration of the University, after consultations with the Sports Authority of India / Sports Organizations in the country. The School of Education's proposal was not accepted.

ITEM NO. 12.6 TO CONSIDER AND APPROVE THE MINUTES OF THE EQUIVALENCE COMMITTEE MEETING HELD ON 08.12.2004.

ACSC 12.6.1 The first meeting of the re-constituted Equivalence Committee of the University was held on 8.12.2004. A copy of the Minutes of the meeting is placed at **Appendix-3**. The Committee considered the cases relating to Equivalence received from the different universities and individuals. Prof. Garg informed the members about the major recommendations of the Committee:

1. Granting equivalence to CIC Programmes of Dr. B.R.Ambedkar Open University and Vardhman Mahaveer Kota Open University with IGNOU's CIC for the purpose of admission to IGNOU's BCA/MCA programme.
2. To equate the 'Associate Membership Examination' awarded by Institution of Mechanical Engineers (India) Mumbai as equivalent to Graduation for admission to PG Programmes.
3. To recognize four year Bachelor Degree in Economics awarded by Faculty of Law and Economics of Cambodia for admission to PG Programmes of the University.
4. To accept the four year Artificer Apprenticeship Training (Electrical) awarded by INS, Valsura and four year Artificer Apprenticeship Course in Ship Construction and Naval Architecture awarded by Wright School,

Vishakhapatnam for the purpose of direct admission to B.A./B.Com. programme.

5. To recognize the Associate Membership Examination (Section A and B) of the Aeronautical Society of India, New Delhi as equivalent to Graduation for the purpose of admission to Management Programme.
6. To Recognize only those Degrees/Diplomas/Certificates awarded by U.P. Rajarshi Tandon Open University, Allahabad and Guru Ghasi Das University, Bilaspur under distance education mode which have the approval of the Distance Education Council

ACSC 12.6.2 The Academic Council's Standing Committee considered and accepted the recommendations of the Equivalence Committee and approved its Minutes. The proposal of the Committee to meet least twice a year was appreciated.

ITEM NO. 12.7 TO CONSIDER AND APPROVE THE PHASE ZERO FORM FOR REVISION OF THE FEG-01 COURSE (FOUNDATION COURSE IN ENGLISH-1) FOR BDP STUDENTS.

ACSC 12.7.1 Dr. Anju S.Gupta explained that the FEG-1 (Foundation Course in English--1) course for the BDP students is being revised as per the policy of the University for upgrading the content based on feedback of various stakeholders. During the discussion, the Pro-Vice-Chancellor suggested that learner's feedback must also be obtained and incorporated while revising the material.

ACSC 12.7.2 The Academic Council's Standing Committee after a detailed discussion approved the Phase Zero Form for FEG-1 (Foundation Course in English-1) course for the BDP students (**Appendix-4**).

ITEM NO. 12.8 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN APPROVING THE REVISION OF FEES FOR POST BASIC B.SC.(N) PROGRAMME.

ACSC 12.8.1 Prof. A.K.Agarwal, Director, SOHS explained the reasons for initiating action to revise the fees for Post Basic B.Sc.(N) Programme of the University. Referring to the Indian Nursing Council's letter dated 18.5.2004, he pointed out that the number of credits has increased to 108 with corresponding increase in practical hours. An extensive exercise has been done by the faculty under the guidance of the Pro-Vice Chancellor. The details were presented to the Vice-Chancellor, who approved the revised annual fee of Rs. 10000/- from January, 2005 session.

ACSC 12.8.2 The Academic Council's Standing Committee ratified the action taken by the Vice-Chancellor in revising the annual fees for the Post Basic B.Sc. (N) Programme to Rs. 10,000/- from January, 2005 session.

ITEM NO. 12.9 TO CONSIDER AND APPROVE THE AMENDMENT IN THE GENERAL RESERVATION POLICY OF THE UNIVERSITY FOR ADMISSION TO THE PROGRAMMES REQUIRING WORKING EXPERIENCE.

ACSC 12.9.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that the University has adopted General Reservation Policy for admission to the programmes requiring working experience and through Entrance Exam. The reservation has been as follows:

i)	Scheduled Caste	15%,
ii)	Scheduled Tribes	7½%,
iii)	Physically Handicapped	3%
iv)	Kashmiri Migrants	1 seat and
v)	War Widows/ Wards of Ex-Servicemen	5%.

The candidates of Reserved Categories, other than SC/ST even if they figure in the General Merit List, are given admission under the Reserved Category.

ACSC 12.9.2 Prof. Garg also pointed out that a question has arisen whether working children can be treated as wards under category (v) above. Strictly speaking, "Ward" means the dependant son or dependant unmarried daughter. In the B.Ed. programme, the eligibility is a full time teacher with a graduate degree and 2 years of experience as a teacher in a recognized school. By virtue of their being in service, sons/unmarried daughters do not qualify to be included in the purview of the reservation policy. Therefore, the 'Wards of Ex-servicemen' should not be eligible for the benefit of reservation in admission to the B.Ed. programme.

ACSC 12.9.3 The Academic Council' Standing Committee discussed the proposal in detail and decided that (i) candidates from reserved categories who figure in general merit list should be treated as belonging to general category, same as for SC/ST. However, the 'Wards of Ex-servicemen' be dropped from the purview of reservation for admission to the B.Ed. programme.

ACSC 12.9.4 The Chairman advised Registrar (SR&ED) and Director (SOE) to incorporate the changes in the prospectus for the next session.

ITEM NO. 12.10 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN APPROVING THE CERTIFICATE IN ELEMENTARY TEACHER EDUCATION (CETE) PROGRAMME TO BE LAUNCHED IN THE STATE OF TRIPURA FROM JANUARY, 2005.

ACSC 12.10.1 Prof. M.C.Sharma, Director, SOE informed the members that the School has developed a Certificate Programme in Elementary Teacher Education (CETE) on the request of the State Government of Tripura for the training of the Graduate teachers in Upper Primary Schools (Classes VI – VIII).

ACSC 12.10.2 The programme has three compulsory courses and four electives, of which candidates can take any two. The duration of the programme is six months and the programme fee would be Rs. 4000/-. Since, the programme had to be launched from January, 2005, the Vice-Chancellor approved it as a special case.

ACSC 12.10.3 The Academic Council's Standing Committee ratified the action taken by the Vice-Chancellor and approved the Phase-3 Form (**Appendix-5**) for the programme.

ITEM NO. 12.11 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN APPROVING THE POST GRADUATE DIPLOMA IN SCHOOL LEADERSHIP AND MANAGEMENT (PGDSLM) FOR HEAD TEACHERS TO BE LAUNCHED IN AFRICAN COUNTRIES FROM JANUARY, 2005

ACSC 12.11.1 Prof. M.C.Sharma, Director, SOE informed the members that the School of Education has developed a PG Diploma in School Leadership and Management Programme for Head Teachers in Project Mode with the funding from Commonwealth Secretariat. The Programme has been designed to develop essential skills, competency and capacity to devise strategy for management and leadership among Head Teachers in order to carry-out their assigned functions effectively. This 30 credit programme is likely to be launched in African Countries. The Vice-Chancellor kindly accorded approval for developing the programme as per the Phase-3 Form placed at **Appendix-6**.

ACSC 12.11.2 The Academic Council' Standing Committee ratified the action taken by the Vice-Chancellor in approving the PG Diploma in School Leadership and Management for Head Teachers.

ITEM NO. 12.12 TO CONSIDER AND APPROVE THE INTERCHANGE OF ONE THEORY COURSE OF 5TH SEMESTER BY A LAB COURSE OF 6TH SEMESTER FOR DIPLOMA IN CIVIL ENGINEERING (DCLE) AND DIPLOMA IN ELECTRICAL AND MECHANICAL ENGINEERING (DEME).

ACSC 12.12.1 Dr. Manoj Kulsheshtra explained that the course BCLE-035: Construction Drawing of 5th Semester has been exchanged with BTEL-042: Lab-VII (Computer Applications) Course of the 6th Semester in Diploma in Civil Engineering (DCLE) and BET-035: Construction Plants/Earth Moving Plants/Mechanical Transport Course of 5th semester by BETL-042: Lab-VII (Computer Applications) of the 6th Semester of Diploma in Electrical and Mechanical Engineering (DEME) to adjust workload of learners.

ACSC 12.12.2 The Academic Council's Standing Committee considered and approved the revised programme structure of Diploma in Civil Engineering (DCLE) and Diploma in Electrical and Mechanical Engineering (DEME) as per **Appendix-7**.

ITEM NO. 12.13 TO CONSIDER AND APPROVE THE EVALUATION SCHEME FOR THE DIPLOMA IN CIVIL ENGINEERING (DCLE) AND THE DIPLOMA IN ELECTRICAL & MECHANICAL ENGINEERING (DEME).

ACSC 12.13.1 Dr. Manoj Kulsheshtra explained the evaluation scheme for the Diploma in Civil Engineering (DCLE) and Diploma in Electrical & Mechanical Engineering (DEME) in detail.

ACSC 12.13.2 The Committee discussed the issues and desired that there is a need to bring a uniform evaluation scheme for all the programmes of SOET. A Sub-Committee of the ACSC, under the Chairmanship of the PVC, comprising the following members was constituted to look into the details and submit its recommendations at the earliest:

- | | | |
|--------------------------|---|----------|
| 1. Pro Vice Chancellor | - | Chairman |
| 2. Registrar, SRED | - | Member |
| 3. Director, ACD | - | Member |
| 4. Dr. Manoj Kulsheshtra | - | Convener |

ITEM NO. 12.14 TO CONSIDER AND APPROVE THE WITHDRAWAL OF THE DIPLOMA IN CREATIVE WRITING IN HINDI (DCH).

ACSC 12.14.1 Prof. S.C.Garg, Pro Vice-Chancellor informed the members that School of Humanities has proposed that Diploma in Creative Writing in Hindi (DCH) be withdrawn because less than 10% students continued and completed the programme. It therefore is not cost-effective. The request has been processed through the School Board of School of Humanities.

ACSC 12.14.2 The Academic Council's Standing Committee considered and approved the withdrawal of Diploma in Creative Writing in Hindi (DCH) from January, 2006.

ITEM NO. 12.15 TO CONSIDER AND APPROVE THE PHASE-ZERO FORM FOR REVISION OF THE FEG-02 COURSE (FOUNDATION COURSE IN ENGLISH-2)

ACSC 12.15.1 Dr. Anju S.Gupta, informed the members that FEG-02 was prepared in 1988 for the BDP programme. In view of the developments taking place in the last 16 years and the University policy to update courses, it is proposed to revise the course.

ACSC 12.15.2 In the revised course, the blocks have been rearranged and passages have been included from great prose writers like Lamb, Stevenson, etc. The School Board of School of Humanities at its 29th Meeting approved the proposal for revision of the course.

ACSC 12.15.3 The Academic Council's Standing Committee considered and approved the Phase-Zero Form (**Appendix-8**) for revision of the existing FEG-02 Course (Foundation Course in English-02).

ITEM NO. 12.16 TO CONSIDER AND APPROVE THE GUIDELINES FOR BCA & MCA PROJECT COURSES PERTAINING TO THE MAXIMUM DURATION FOR CONDUCT OF VIVA- VOCE.

ACSC 12.16.1 Prof. Pardeep Sahni, Registrar, SRE explained the rationale of the proposal and reasons for fixing the maximum duration for conduct of *viva-voce* for BCA and MCA project courses.

ACSC 12.16.2 The matter was discussed in detail. It was felt that since the work of evaluation of Project Reports has been decentralized to the Regional Centres, it would be difficult for the University to store project reports at the Regional Centres due to paucity of space and workforce. Moreover, the students should be encouraged to complete the course within stipulated time.

ACSC 12.16.3 After a detailed discussion on the matter, the Academic Council's Standing Committee resolved to maintain the *status quo ante* for the conduct of *viva-voce* in respect of the MCA/BCA project courses.

ITEM NO. 12.17 PREPARATION OF STATE-WISE MERIT LIST IN B.ED. PROGRAMME FOR THE STATES HAVING MORE THAN ONE REGIONAL CENTRE.

ACSC 12.17.1 The Pro Vice-Chancellor requested Registrar, SRE to apprise the members on the proposal. Prof. Pardeep Sahni, Registrar, SR&ED explained that where the University has more than one Regional Centre in a state, the cut-off points differ substantially and the candidates of one Regional Centre possessing higher score than the last admitted candidate in the other Regional Centre are deprived of the admission to the programme. In order to give due recognition to merit and bring in greater uniformity, it would be prudent to draw state-wise merit list in such cases.

ACSC 12.17.2 The item was taken up for discussion. It was pointed out that where ever a state has more than one Regional Centre they cater to areas of the other states also. Therefore, the proposal of state-wise merit list can be made applicable only in cases where the Regional Centres cater to the same state.

ACSC 12.17.3 The Academic Council's Standing Committee resolved that the University may continue with the existing practice.

ITEM NO. 12.18 HOLDING OF THE 16TH CONVOCATION.

ACSC 12.18.1 Prof. S.C.Garg, Pro Vice-Chancellor informed that the 16th Convocation will be held on March 5, 2005 at Headquarters as well as at 22 Regional Centres simultaneously through the Teleconferencing mode for awarding Gold Medals, Degrees, Diplomas and Certificates to the candidates who have successfully completed all requirements and qualified for the award during the examinations held in December, 2003 and June, 2004. He also informed the members that in its 31st meeting, Academic Council has authorized the Standing Committee to approve the award of all Degrees/Diplomas at the Convocation, henceforth, so that an Academic Council meeting need not be called for this purpose only. Prof. Garg further said that a total of 71299 candidates given in the Appendix have become eligible for the award of degrees/diplomas/certificates. Moreover, Dr. Kamil Idris, Director, WIPO shall be conferred with D.Litt. (*Honoris Causa*) and Dr. G. Madhavan Nair, Chairman, ISRO shall be conferred with D.Sc. (*Honoris Causa*).

ACSC 12.18.2 The Academic Council's Standing Committee noted the details of the students as mentioned in **Appendix-9** who had qualified for the award of Degrees/Diplomas/Certificates and University Medals at the 16th Convocation of the University and approved the same with Doctorate Degrees (*Honoris Causa*) to Dr. Idris and Dr. Nair.

ITEM NO. 12.19 TO CONSIDER AND APPROVE THE PHASE ZERO FORM FOR THE REVISION OF THE APPLICATION ORIENTED COURSE IN RADIO LEKHAN [AWR (H)-1] FOR BDP STUDENTS.

ACSC 12.19.1 Prof. S.C.Garg, Pro Vice-Chancellor informed the members that Application Oriented Course in Radio Lekhan [AWR(H)-1]for BDP students was developed in 1990. Since then significant developments have taken place in the use of Radio for delivery of Education because of its enhanced reach. Therefore, the School convened Course Expert Committee which had recommended changes in view of contemporary requirements. The School Board of School of Humanities has already approved the proposal.

ACSC 12.19.2 The Academic Council's Standing Committee appreciated the initiative and approved the Phase Zero Form (**Appendix-10**) for the Revision of the Application Oriented Course in Radio Lekhan [AWR (H)-1] for BDP students.

ITEM NO. 12.20 TO CONSIDER AND APPROVE THE PHASE ZERO FORM FOR THE REVISION OF THE APPLICATION ORIENTED COURSE IN FEATURE WRITING IN HINDI [AFW (H)-1] FOR BDP STUDENTS.

ACSC 12.20.1 Prof. S.C.Garg, Pro Vice-Chancellor informed the members that like AWR (H)-1, Feature Writing in Hindi [AFW(H)-1] for BDP students was also developed in 1990 as an Application Oriented Course. In view of the changes in the use of media for education and the general policy of the University to relook into courses produced prior to 1998, the School convened Course Expert Committee to suggest changes. The Committee has recommended inclusion of news media, news editing and editorials, arts and film reviews, community related features and urban life in the course.

- ACSC 12.20.2 The Academic Council's Standing Committee considered and approved the Phase Zero Form (**Appendix-11**) for the Revision of the Application Oriented Course in Feature Writing in Hindi [AFW(H)-1] for BDP students.
- ITEM NO. 12.21 **TO CONSIDER AND APPROVE THE CHANGE IN NOMENCLATURE OF PGDAPP TO PGDRPPM.**
- ACSC 12.21.1 Prof. S.C.Garg, Pro Vice-Chancellor informed the members that School of Continuing Education has proposed that the title of the Post Graduate Diploma in Audio Programme Production (PGDAPP) be changed to Post Graduate Diploma in Radio Programme Production and Management (PGDRPPM). He explained that on the advice of Academic Council, the scope of the programme was widened, by including community radio and management and marketing aspects of radio. Subsequently, Programme Experts have suggested that the title of the programme may be changed from Post Graduate Diploma in Audio Programme Production (PGDAPP) to Post Graduate Diploma in Radio Programme Production and Management.
- ACSC 12.21.3 The Academic Council' Standing Committee considered the proposal and decided that a Sub-Committee comprising PVC, Director (SOCE), Director (SOH) and Programme Coordinators may consider the issue in detail and submit its recommendations to the Vice Chancellor for decision.
- ITEM NO. 12.22 **TO CONSIDER AND APPROVE THE LINEAR MOVEMENT - FOR MCA STUDENTS ACROSS THE SEMESTERS BY CHANGING SEMESTER WISE REGISTRATION TO YEAR WISE REGISTRATION.**
- ACSC 12.22.1 Prof. Sinclair, Director, SOCIS explained that the linear movement for MCA students envisages academic continuity and students can move from 1st semester to 2nd semester, 2nd semester to 3rd semester and so on. Moreover, fees payment will also change from semester-wise registration to year-wise registration. This would help learners to minimize transactions and focus on their studies. However, the material would be dispatched semester-wise. The issue had also been discussed in the Task Force (SSS) and the School Board, SOCIS.
- ACSC 12.22.2 The Academic Council's Standing Committee considered and approved the proposal of annual registration. However a student could register for 2nd year (3rd & 4th Semester) even if not all courses of 1st or 2nd semester have been completed.

ITEM NO. 12.23 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN EXTENDING THE PROVISION OF RE-ADMISSION TO B.ED. PROGRAMME STUDENTS.

ACSC 12.23.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that there was no provision for re-admission in B.Ed. programme after completion of maximum duration of the programme. Since, the facility of re-registration is available to the students in all other programmes of the University; requests have been received to extend this facility to B.Ed. programme as well. For uniformity, Vice-Chancellor allowed re-registration to a student.

ACSC 12.23.2 The Academic Council's Standing Committee ratified the action taken by the Vice-Chancellor. It further directed that the guidelines for re-registration for B.Ed. programme be developed by the School of Education and SRED.

ITEM NO. 12.24 TO CONSIDER AND APPROVE THE AWARD OF DEGREE OF DOCTOR OF PHILOSOPHY TO MS. BIMLA KAPOOR (ENRL. NO.PHD-024957610).

ACSC 12.24.1 The Academic Council' Standing Committee considered the recommendations of the Board of Examiners and approved the award of Degree of Doctor of Philosophy to Ms. Bimla Kapoor (Enrol. No. PHD-024957610).

ITEM NO. 12.25 TO CONSIDER AND APPROVE THE DECLARATION OF COMPLETION OF PROGRAMME AND RELAXATION OF VALIDITY PERIOD OF REGISTRATION CONSEQUENT UPON WITHDRAWAL OF REQUIREMENT OF ASSIGNMENTS IN CERTIFICATE PROGRAMMES.

ACSC 12.25.1 Prof. Pradeep Sahni, Registrar, SRE explained to the members that w.e.f. July 2003, requirement of submission of assignments in certificate programmes has been withdrawn. The Academic Council at its 32nd Meeting held on 13th November 2004 further decided that the students who were admitted to certificate programmes prior to July 2003 and could not complete the programme due to non-submission of assignments should also be declared successful if, they have secured at least 'D' grade in the Term End Examination.

- ACSC 12.25.2 While implementing the decision of the Academic Council, it has been discovered that the validity of registration of many students admitted prior to July 2003 had expired, and therefore their result could not be declared. It is proposed that such students may be given one time relaxation to extend the validity of their registration and their results may be declared.
- ACSC 12.25.3 The Academic Council's Standing Committee considered and approved the proposal.
- ITEM NO. 12.26 TO CONSIDER THE ELIGIBILITY CRITERIA FOR ADMISSION TO THE MANAGEMENT PROGRAMME.**
- ACSC 12.26.1 Prof. Pardeep Sahni, Registrar, SRE informed the members that Regional Director (Delhi-I) has sought clarification whether a non-matriculate candidate having six years of experience is eligible for admission to the Diploma in Management Programme, although the qualification stipulated for such candidates is non-graduates. He also read out the response of Director (SOMS) to whom the case was sent for clarification and guidance.
- ACSC 12.26.2 The item was taken up for discussion. The Chairman advised that no person without a first Degree should be admitted to a PG Diploma/ Degree Programme, as per the policy laid down by the Distance Education Council.
- ACSC 12.26.3 It was clarified that, as such, DIM is not a PG Diploma. Moreover, DIM holders are not eligible to register for PG Diploma Programme, specialization Diplomas and the MBA Programme, unless they obtain a graduate degree.
- ACSC 12.26.4 The Academic Council's Standing Committee resolved that the *status quo* in the eligibility criteria for the Management Programme be maintained. Registrar (SR & E D) should take up the matter with the Director (School of Management Studies) to lay down a minimum qualification, say 10 + 2, for non-graduates with six years of experience. The recommendations may be submitted to Vice-Chancellor for his consideration and decision.

ITEM NO. 12.27 **TO CONSIDER AND APPROVE THE CHANGE OF ADMISSION CYCLE FOR THE CTPM PROGRAMME FROM JANUARY TO JULY FROM THE YEAR 2006 ONWARDS.**

ACSC 12.27.1 Prof. Sinclair, Programme Coordinator, explained that counseling for AMT-01 course, which is also on offer in BDP as an Application Oriented Course, has to be done along with CTPM due to scarcity of appropriate counselors. The counseling for BDP students with effect from 2006 will be held from July to November. Therefore, to allow the counseling sessions to coincide for both intakes, it was necessary to change the admission cycle of the programme from January to July.

ACSC 12.27.2 The Academic Council's Standing Committee approved the proposal for cost-effectiveness and requirements of counseling.

ITEM NO. 12.28 **TO CONSIDER AND APPROVE THE AWARD OF MBA DEGREE FOR STUDENTS ADMITTED TO PGSDM UNDER 'DIRECT ENTRY SCHEME'.**

ACSC 12.28.1 Prof. Pardeep Sahni, Registrar, SRE explained that according to the rules applicable between 1991 and 1996, students having Master's Degree were admitted to Post Graduate Specialization Diplomas in four functional areas under the direct entry scheme.

ACSC 12.28.2 Such students could, after completing specialization PG Diploma, enroll for MBA after clearing entrance test like other applicants. They were eligible for credit transfer and w.e.f. 1997, entrance test was made mandatory. A few students, who registered for PGSDM Direct Entry, continued to register for the remaining courses of the MBA, without qualifying the entrance test, under the same enrolment number and completed all courses required for the award of MBA way back in 2001. This came to notice in 2002 and the award of the degree was withheld for three students as they did not fulfil the mandatory requirement of qualifying the entrance test. The matter was examined by the School of Management Studies and the students were advised to appear in the entrance test (Openmat) for MBA programme and clear it.

ACSC 12.28.3 One of these students (Sh. M.S.Sudheer) appeared in the entrance test (OPENMAT) and was admitted in January, 2004 batch of MBA. On expiry of the Ist semester, he applied for credit transfer, which has been granted by the University and he has become eligible for MBA degree. Prof. Sahni proposed that Shri Sudeer be awarded MBA degree.

ACSC 12.28.4 The Academic Council's Standing Committee considered the proposal and approved the award of MBA degree to the students admitted to PGSDM under "Direct Entry Scheme" subject to the condition they qualify mandatory eligibility condition of clearing the OPENMAT.

ITEM NO. 12.29 TO REPORT THE MINUTES OF THE 6TH MEETING OF THE RESEARCH COUNCIL HELD ON 13TH JANUARY, 2005 FOR INFORMATION AND APPROVAL.

ACSC 12.29.1 Prof. S.C.Garg, Pro Vice-Chancellor informed the Members that the 6th Meeting of the Research Council was held on 13th January, 2005. The main recommendations of the Research Council were:

- (i) Ph.D. programmes in English and Hindi.
- (ii) Recommendations of its Sub-Committee on Ph.D. programme in Physics and Mathematics.
- (iii) Recommendations of its Sub-Committee on Ph.D. programme in History, Economics, Tourism Studies and Library Science.
- (iv) Remuneration for Evaluation of Ph.D. thesis.
- (v) Continuation of Ph.D. programme for M.Phil. degree holders.

ACSC 12.29.2 The Academic Council's Standing Committee noted the Minutes (**Appendix-12**) of the 6th Meeting of the Research Council.

ITEM NO. 12.30 TO CONSIDER AND APPROVE THE FORMAT OF DEGREE TO BE AWARDED TO THE STUDENTS OF DOCTOR OF PHILOSOPHY (PH.D.) PROGRAMME.

ACSC 12.30.1 The Academic Council's Standing Committee considered three alternatives and approved the format of Doctor of Philosophy (Ph.D.) Degree as placed at **Appendix-13**.

ITEM NO. 12.31 TO CONSIDER AND APPROVE THE PROPOSAL FOR PERMITTING STUDENTS OF PG DIPLOMA/DIPLOMAS TO APPEAR IN TEE IN JUNE AFTER A STUDY OF SIX MONTHS, INSTEAD OF AFTER THE MINIMUM DURATION OF THE PROGRAMME.

ACSC 12.31.1 Prof. S.C.Garg, Pro Vice Chancellor, informed the members that School of Sciences has pointed out that students of PG Diplomas/Diplomas are allowed to appear in TEE after a study of one year. This is likely to extend the minimum duration of completion of PG Diploma. The School has proposed that they should be allowed to appear in TEE after a study of six months instead of waiting till December.

ACSC 12.31.2 The Academic Council's Standing Committee considered and approved the proposal of permitting the students to appear in TEE in the June after a study of six months. It directed that the Schools of Studies should clearly give the details of the courses for which a student would be permitted to appear after six months of study. Moreover, it should be ensured that no student should be able to complete the programme before expiry of the minimum duration of the programme. These instructions are to be clearly reflected in the prospectus/programme guides.

The meeting ended with a vote of thanks to the Chair.

(B.S.Saraswant)
Member-Secretary

I.G.N.O.U

MINUTES OF THE 13th MEETING (EMERGENT) OF THE ACADEMIC COUNCIL'S STANDING COMMITTEE HELD ON 4TH MARCH 2005 AT 3.00 PM IN THE BOARD ROOM, BLOCK-8, IGNOU, MAIDAN GARDHI, NEW DELHI – 110 068

The following were present:

1. Prof. H.P.Dikshit, Vice-Chancellor	-	Chairman
2. Prof. S.C.Garg, Pro Vice-Chancellor	-	Member
3. Prof. A.K.Agarwal, Director, SOHS	-	Member
4. Prof. B.B.Khanna, Director, SOMS	-	Member
5. Prof. Parvin Sinclair, Director, SOCIS	-	Member
6. Prof. Gracious Thomas, Director, SOCE	-	Member
7. Prof. M.C.Sharma, Director, SOE	-	Member
8. Prof Uma Kanjilal, Professor, SOSS	-	Member
9. Mr. V.K.Arora, Director, EMPC	-	Member
10. Dr. C.K.Ghosh, Director, RS	-	Member
11. Dr. Anju S. Gupta, Reader, SOH	-	Member
12. Sh. Saugato Sen, Lecturer (Selection Grade), SOSS	-	Member
13. Prof. B.S.Saraswat, Director, ACD	-	Member Secretary

Prof. Pardeep Sahni, Registrar, SR&ED attended the meeting as a Special Invitee

Sh. K.D.Sharma, Section Officer, Academic Coordination Division was present to assist the Member-Secretary.

At the outset, the Vice-Chancellor welcomed the members of the Committee and requested Prof. S.C.Garg, Pro-Vice-Chancellor to present the item.

ITEM NO. 13.1 TO CONSIDER THE AWARD OF DIPLOMAS/DEGREES OF PGDDE/MADE STUDENTS RESPECTIVELY IN THE OLD SCHEME OF METHODOLOGY.

ACSC 13.1.1 Prof. S.C.Garg, Pro-Vice Chancellor informed the members the reason for calling the emergent meeting of the Standing Committee and requested the Registrar, SR&ED to place the Agenda before the members.

ACSC 13.1.2 The Registrar, SR&ED Division reported that the DDE (PGDDE) was launched in 1987 and MADE in 1993. In order to complete the Programme successfully, a student needed to secure a minimum of 'D' grade in Assignments, 'D' grade in term-end examinations (TEE) and an overall 'C' grade. This methodology continued till 1994. However, in its 11th Meeting held on 11.7.1994 the Academic Council decided that a student must secure a minimum of 'D' grade in Assignments and 'C' grade in TEE to successfully complete a course. Also, in order to complete the Programme successfully, the student must pass each course in the programme. The revised methodology however could not be implemented in the SR&ED. And the students who secured 'D' grade in the TEE but an overall 'C' grade have been declared successful in PGDDE as well as MADE. So far 229 students of PGDDE and 29 students of MADE, who were given admission from 1995 onwards secured 'D' grade in the TEE and Diplomas//Degrees have been awarded to them.

The Standing Committee of the Academic Council deliberated on the matter in detail and expressed deep concern. It decided that accountability be fixed on the official(s) who failed to incorporate the decision of Academic Council taken on 11.7.1994. However, it was of the view that cancellation of Diplomas/Degrees awarded already may lead to many legal complications. Therefore, it decided that in accordance with the Principle of Natural Justice, the award of the Diplomas/Degrees awarded as per the unrevised methodology be noted and reported to the Academic Council.

Further, the members advised the Registrar (SR&ED) to incorporate the revised methodology of PGDDE and MADE immediately and implement the same for the students who have been admitted from January 2004 onwards with the addition that an overall 'C' grade would be required for successful completion of a course. The component on overall grade seems to have been inadvertently left out of the recording of the Minutes of the 11th Meeting of the Academic Council. It was also decided that the methodology of evaluation being applied by SR&ED for all the programmes be circulated to the respective Schools for confirmation and authentication.

The Standing Committee of Academic Council recommended that Ordinance incorporating 'D' grade in assignment, 'C' grade in TEE and 'C' grade in overall be placed before the Academic Council for its consideration and decision.

The meeting ended with a vote of thanks to the Chair.

(B.S.Saraswat)
Member-Secretary

I.G.N.O.U

**MINUTES OF THE 14TH MEETING OF THE ACADEMIC COUNCIL'S
STANDING COMMITTEE HELD ON 29TH APRIL, 2005 AT 11.30 A.M. IN THE
CONFERENCE ROOM, BLOCK-8, IGNOU, MAIDAN GARHI, NEW DELHI –
110 068.**

The following were present:

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| 1. Prof. H.P.Dikshit, Vice-Chancellor | - | Chairman |
| 2. Prof. S.C.Garg, Pro Vice-Chancellor | - | Member |
| 3. Prof. B.B.Khanna, Director, SOMS | - | Member |
| 4. Prof. Parvin Sinclair, Director, SOCIS | - | Member |
| 5. Prof. Gracious Thomas, Director, SOCE | - | Member |
| 6. Prof Uma Kanjilal, Professor, SOSS | - | Member |
| 7. Mr. V.K.Arora, Director, EMPC | - | Member |
| 8. Dr. Anju S. Gupta, Reader, SOH | - | Member |
| 9. Sh. Saugato Sen, Lecturer (Selection Grade), SOSS | - | Member |
| 10. Prof. B.S.Saraswat, Director, ACD | - | Member Secretary |

Prof. M.C.Sharma, Director, SOE, Prof. A.K.Agarwal, Director, SOHS and Dr. C.K.Ghosh, Director, RS could not attend the meeting. Dr. Srikant Mohapatra, Registrar, SR&ED attended the meeting as a Special Invitee.

Sh. K.D.Sharma, Section Officer, Academic Coordination Division was present to assist the Member-Secretary.

At the outset, the Chairman welcomed the members to the meeting and requested Prof. S.C.Garg, Pro Vice-Chancellor to present the agenda items.

The following agenda items were taken up:

ITEM NO. 14.1 TO CONFIRM THE MINUTES OF THE 12TH AND 13TH MEETING OF THE ACADEMIC COUNCIL'S STANDING COMMITTEE AND NOTE THE ACTION TAKEN THEREON.

ACSC 14.1.1 The Standing Committee was informed that the Minutes of the 12th and 13th Meetings of the Academic Council's Standing Committee (ACSC) held on 21.2.2005 and 4.3.2005, respectively were circulated to the members. Comments received from one of the members were readout. The Action Taken Report on the Minutes of the 12th and 13th Meeting of the ACSC was also placed before the ACSC for information of the members.

ACSC 14.1.2 The Standing Committee did not agree to the observations of the member. It further desired that the Registrar, SR&E may ensure that the evaluation methodology being applied by SR&E should be in consonance with the decisions taken by the Academic Council from time to time. Necessary action may be initiated for compiling the decisions of the Academic Council for implementation in consultation with the Schools of Studies.

ACSC 14.1.3 The Standing Committee of the Academic Council confirmed the Minutes of the 12th and 13th Meetings subject to the above directions and noted the Action Taken thereon.

ITEM NO.14.2

TO CONSIDER AND APPROVE THE PROPOSAL FOR ALLOWING CREDIT TRANSFER TO THE CANDIDATES WHO COULD NOT COMPLETE THE PROGRAMME IN MAXIMUM DURATION PLUS TWO YEARS RE-ADMISSION PERIOD IN CASES OF PROGRAMMES OF SIX MONTHS AND ONE YEAR DURATION.

ACSC 14.2.1

Prof. S.C.Garg, Pro Vice-Chancellor explained the item in detail. The issue relating to the period of completing the programmes after re-admission was also discussed. It was noticed that the period allowed after re-admission is two years irrespective of the maximum duration of the programme and is in continuation of the earlier registration. A pro-rata fee is charged from such students for left over courses.

ACSC 14.2.2

The Committee recommended that students enrolled in Certificates, Diploma and Degree Programmes be allowed a period of six months, one year and two years beyond the maximum period to appear on pro-rata basis for completing left over courses. If they fail to do so in extended period, they will be required to seek re-admission. However, to facilitate such learners to earn certificate/diploma/degree, the Standing Committee considered the proposal to allow Credit Transfer for the courses that have been completed with the following conditions:

- a) The student has to take admission afresh in the programme like other students by fulfilling the admission criteria and paying requisite fee for the programme.
- b) He/She has to apply to the University for transfer of the credits earned by him/her under the old enrolment with applicable fee.
- c) Full credit transfer may be allowed if the syllabus and methodology now in vogue are similar to that governing the student under the old enrolment.
- d) The Certifications shall be awarded corresponding to the semester in which he/she completes all the courses.

ITEM NO. 14.3 **TO CONSIDER AND APPROVE THE PHASE-3 FORM FOR POST GRADUATE DIPLOMA IN THE STUDY OF PARTICIPATORY MANAGEMENT OF DISPLACEMENT, RESETTLEMENT AND REHABILITATION (PGDMRR).**

ACSC 14.3.1 The Programme Co-ordinator, Dr. Madhu Bala highlighted the salient features of the programme including the integrated mode.

ACSC 14.3.2 The Standing Committee desired that the Programme Coordinator should re-look the number of Study Centres where this programme will be offered in view of the experience with the certificates programme.

ACSC 14.3.3 The Academic Council's Standing Committee constituted a sub-committee to look into the above aspects of the programme with the directions to submit its recommendations to the Standing Committee for its considerations in its next meeting:

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| 1. Prof. S.C.Garg, PVC | - | Chairman |
| 2. Prof. Pardeep Sahni
Director, SOSS | - | Member |
| 3. Dr. C.K.Ghosh
Director, RSD | - | Member |
| 4. Dr. Madhu Bala
Reader, SOSS | - | Member |
| 5. Prof. B.S.Saraswat
Director, ACD | - | Convenor |

ITEM NO. 14.4 **TO CONSIDER AND APPROVE THE PHASE-3 FORM FOR ELECTIVE COURSES IN M.A. SOCIOLOGY.**

ACSC 14.4.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that the Academic Council approved the M.A. Programme in Sociology at its meeting held on November 21, 2003. The faculty is now seeking approval for four elective courses to be offered in the 2nd year of the programme.

ACSC 14.4.2 Programme Coordinator, Dr. Debal K. Singha Roy informed the Committee that while considering the elective courses “MSOE-001: Sociology of Education, MSOE-002: Diaspora and Transnational Community, MSOE-003: Sociology of Religion and MSOE-004: Urban Sociology”, the School Board of School of Social Sciences directed the faculty to seek the guidance of Prof. Tulsi Patel, to finalize the contents. The modified courses were approved by the School Board at its 35th Meeting held on 22.3.2005.

ACSC 14.4.3 The Academic Council's Standing Committee considered and approved the Phase-3 Form (**Appendix-1**) for the modified elective courses of M.A. Programme in Sociology.

ITEM NO. 14.5 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN WITHDRAWING THE BIT/ADIT PROGRAMMES OF THE UNIVERSITY.

ACSC 14.5.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that BIT Programme was launched by the University in 1999 under the Virtual Campus Initiative Project in collaboration with Edexcel, U.K. The MoU with Edexcel expired in 2004. Moreover, the enrollment in the BIT as well as ADIT programmes has greatly reduced over the years. The School Board of SOCIS at its meeting held on February 16, 2005 recommended the withdrawal of BIT/ADIT programme from July, 2005 session. The recommendations of the School Board of SOCIS have been approved by the Vice-Chancellor.

ACSC 14.5.2 The Academic Council's Standing Committee ratified the action taken by the Vice Chancellor in withdrawing the BIT/ADIT programme from July, 2005 session.

ITEM NO. 14.6 **TO CONSIDER AND APPROVE THE WITHDRAWAL OF PPC (PREPARATORY PROGRAMME IN COMPUTING) FROM BCA AND MCA PROGRAMMES, BOTH OLD AND NEW SYLLABUS.**

ACSC 14.6.1 Prof. S.C.Garg, Pro Vice-Chancellor informed the Committee that the students of computer programmes who had not studied mathematics as a distinct subject at +2 level were required to opt and successfully complete the PPC (Preparatory Programme in Computing) in the 1st year of BCA/MCA programme till July, 2004 cycle. Thereafter, consequent upon the introduction of CS-60 (8 Credits) in MCA (Revised) syllabus from January, 2005, and its replacement by MTE-03 (4 Credits) in BCA from July, 2005, PPC has been withdrawn. This was approved by the Academic Council's Standing Committee at its 11th Meeting held on 19.10.2004.

ACSC 14.6.2 Prof. Parvin Sinclair, Director, SOCIS informed that subsequent to the abovementioned decision of the ACSC, the School Board of SOCIS has suggested that if any student fails to successfully complete the PPC by June, 2006, he/she should be advised to re-register for MTE-03 or CS-60, as the case may be, by paying pre-requisite fee i.e. Rs. 600/- and Rs. 700/-, respectively.

ACSC 14.6.3 The Academic Council's Standing Committee considered the proposal of the School for not conducting of the PPC examination after June 2006 TEE and approved the recommendations of the School Board of SOCIS. It however, directed that all the students concerned be informed by the School.

ITEM NO. 14.7 **TO CONSIDER AND APPROVE THE WITHDRAWAL OF PG CERTIFICATE IN RURAL SURGERY (PGCRS).**

ACSC 14.7.1 Prof. S.C.Garg, Pro Vice-Chancellor informed that the number of students admitted in PG Certificate in Rural Surgery during the last admission session was very low and the School Board of SOHS has recommended withdrawal of PG Certificate in Rural Surgery in its present form.

- ACSC 14.7.2 The Academic Council's Standing Committee accepted the recommendation of the School Board and approved withdrawal of the PG Certificate in Rural Surgery (PGCRS) from the Students' Handbook and Prospectus,2006.
- ITEM NO. 14.8 TO CONSIDER AND APPROVE THE PHASE-3 FORM FOR POST GRADUATE DIPLOMA IN COMMUNITY CARDIOLOGY.**
- ACSC 14.8.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that the PG Diploma in Community Cardiology submitted by the School of Health Sciences addresses the felt need of rural population and is being developed in collaboration with Narayan Hiradalaya, Bangalore.
- ACSC 14.8.2 While approving the proposal, the Academic Council's Standing Committee advised that in view of the nature of the programme, its requirement of face to face contact hours for counseling and hands-on skill development under supervision and guidance of trained and qualified cardiologists the School should develop sound implementation policy.
- ITEM NO. 14.9 TO CONSIDER AND APPROVE THE PHASE-3 FORM FOR CERTIFICATE IN HEALTH & ENVIRONMENT.**
- ACSC 14.9.1 Prof. S.C.Garg, Pro Vice-Chancellor informed the Committee that SOHS has revised the Certificate Programme in Health & Environment, because of low enrollement. The Academic Council's Standing Committee advised that a Committee chaired by the PVC may look into the matter in totality and submit its recommendations.
- ITEM NO. 14.10 TO CONSIDER AND APPROVE THE ELIGIBILITY CRITERIA FOR BCA PROJECT EVALUATORS.**
- ACSC 14.10.1 Prof. S.C.Garg, Pro Vice-Chancellor apprised the members of the eligibility criteria recommended by the School of Computer and Information Science for the examiners of project components (CS-11 and CS-76) of BCA programme.

- ACSC 14.10.2 The Committee appreciated the concern of the School for quality. However, it observed that the University may not get requisite number of experts with given qualifications and it may become difficult to declare the results in time.
- ACSC 14.10.3 After detailed discussions, it was decided that full time faculty of AICTE recognized institutions with a minimum of two years experience be considered for project evaluation.
- ITEM NO. 14.11 TO CONSIDER AND APPROVE THE VALIDITY OF THE PERIOD OF RE-REGISTRATION OF STUDENTS ENROLLED IN THE UNREVISED MCA PROGRAMME.**
- ACSC 14.11.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that the MCA (96 Credits) programme was launched in 1994 with a minimum duration of 3 years and maximum duration of 7 years. In January 2005 the MCA programme has been completely revised and is much different from the earlier version, in its content and structure. He further informed that the issue of validity of the registration of students in the old MCA programme was discussed in the Task Force on Student Support Services. Based on its decision and further discussion with the Task Force, the scheme for re-admission has been prepared.
- ACSC 14.11.2 The Academic Council's Standing Committee considered and approved the scheme placed at **Appendix-2** for re-admission to MCA for the students who had registered for MCA (old syllabus)

ITEM NO. 14.12

TO CONSIDER AND APPROVE PROVIDING ANOTHER OPPORTUNITY TO EXERCISE OPTION FOR ALTERNATIVE COURSE FOR MTE-1,4 & 5 BY THE STUDENTS OF JANUARY 1996, JANUARY 1997 AND JANUARY 1998 BATCHES OF BCA OLD SYLLABUS.

ACSC 14.12.1

Prof. S.C.Garg, Pro Vice-Chancellor explained that MTE-01 (4 credits), MTE-04 and 05 (2 credits each) are the compulsory courses for the BCA old syllabus students admitted in January 1996, 1997 and 1998 cycles. With the introduction of new syllabus for BCA from July 1998 cycle, admission to BCA old syllabus has been dispensed with. A large number of students have failed to successfully complete the mathematics courses MTE-01, 04 and 05 even after repeated attempts. The Academic Council's Standing Committee at its 7th meeting held on 15.2.2003 considered and approved the proposal of the School of Computer and Information Sciences for offering alternative courses in lieu of MTE-01, 04 and 05. Accordingly, CS-601 (4 credits) in lieu of MTE-01 and CS-60 (8 credits) in lieu of MTE-01, 04 and 05 was offered as a **one time opportunity**. In response 829 students (BCA old syllabus) opted for new courses i.e. CS-601 and / or CS-60 after payment of requisite fees. Majority of these students have successfully completed the alternative courses and their BCA degree. However, 440 students, who could not exercise the option for opting CS-60 or CS-601 at that time, are still not in a position to clear their BCA degree because of non clearance of MTE-01, 04 and 05 though all computer courses have been cleared. These students completed the maximum duration of 6 years in December, 2001 and December 2002 and the extended period of another two years in December 2003 and December 2004, respectively. Since, there is no provision as of now for further extension beyond two years.

ACSC 14.12.2

The Academic Council's Standing Committee discussed the matter and decided that the students of BCA of 1996 and 1997 batches may be given opportunity to opt CS 601 and/or CS 60 after payment of requisite fee as a very special case since they have already earned 88 to 94 credits.

- ACSC 14.12.3 The Committee further directed that it may not be treated as precedence and SOCIS should insert a sentence safeguarding the interest of the University in Programme Guide/Student's Handbook and Prospectus such as "rules applicable from time to time shall apply".
- ITEM NO. 14.13 TO CONSIDER AND APPROVE THE PHASE-3 FORM FOR DIPLOMA IN VALUE ADDED PRODUCTS FROM HORTICULTURE (FRUITS & VEGETABLES).**
- ACSC 14.13.1 Prof. S.C.Garg, Pro Vice-Chancellor explained the highlights of the Diploma in Value Added Products from Horticulture (Fruits & Vegetables) in Project mode.
- ACSC 14.13.2 The Chairman informed the members that Prof. Panjab Singh one of the proposers of the programme has been appointed as Vice-Chancellor of Banaras Hindu University. The members joined the Chairman in congratulating him for the achievement.
- ACSC 14.13.3 The Academic Council's Standing Committee considered and approved the Phase-3 (**Appendix-3**) Form for Diploma in Value Added Products from Horticulture (Fruits & Vegetables) with the suggestion that the nomenclature approved by the School Board of School of Agriculture be retained as such.
- ITEM NO. 14.14 TO REPORT THE ACTION TAKEN BY THE VICE-CHANCELLOR IN ADDING 'CATEGORY-3' IN THE ELIGIBILITY CRITERIA FOR ADMISSION TO BCA PROGRAMME PERTAINING TO CANDIDATES OF 10+2 VOCATIONAL STREAM IN COMPUTER TECHNIQUES.**
- ACSC 14.14.1 The Academic Council's Standing Committee noted the action taken by the Vice-Chancellor in adding Category-3 in the eligibility criteria for admission to BCA programme pertaining to candidates of 10 + 2 vocational stream. The ACSC also decided that the qualifications approved by the Equivalence Committee which are not Traditional Qualifications may be included in this Category.

- ITEM NO. 14.15 **TO CONSIDER AND APPROVE THE MINUTES OF THE SUB-COMMITTEE CONSTITUTED BY THE ACADEMIC COUNCIL'S STANDING COMMITTEE TO FRAME UNIFORM EVALUATION SCHEME FOR ALL PROGRAMMES OF SCHOOL OF ENGINEERING AND TECHNOLOGY.**
- ACSC 14.15.1 Prof. S.C.Garg, Pro Vice-Chancellor explained to the members that the Academic Council's Standing Committee at its 12th meeting held on 21.2.2005 while considering the evaluation scheme for Diploma in Civil Engineering and Diploma in Electrical and Mechanical Engineering desired that a uniform evaluation scheme be developed for all the programmes of School of Engineering & Technology and constituted a Committee under the Chairmanship of PVC and consisting of Director, ACD, Registrar, SRE, and Dr. Manoj Kulsheshtra, Reader, SOET.
- ACSC 14.15.2 The Sub-Committee deliberated the issues involved at its meeting held on April 13, 2005. The Minutes of the Meeting which include its recommendations are placed at **Appendix-4.**
- ACSC 14.15.3 The Academic Council's Standing Committee considered and approved the Minutes of the Sub-Committee and desired that the SRED should implement all the decisions relating to evaluation methodology strictly as per the approval of the Academic Council from time to time.
- ITEM NO. 14.16 **TO REPORT THE MATTER REGARDING FRAMING OF COMPREHENSIVE GUIDELINES IN RESPECT OF THE PROCEDURE TO BE FOLLOWED FOR GRANT OF ACADEMIC LEAVE TO TEACHERS AND ACADEMICS OF THE UNIVERSITY.**
- ACSC 14.16.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that the Vice-Chancellor had appointed a Committee consisting of Prof. A.K.Agarwal, Director, SOHS, Prof. A.R.Khan, SOSS, Prof. Swaraj Basu, SOSS Member BOM with Prof. B.S.Saraswat, Director, ACD as Convener to frame comprehensive guidelines in respect of procedure to be followed for grant of academic leave to teachers and academics of the University. The main recommendations of the Committee are placed at **Appendix-5.**

- ACSC 14.16.2 The Academic Council's Standing Committee considered and approved the recommendations of the Committee.
- ITEM NO. 14.17 **TO RATIFY AND APPROVE THE MINOR CHANGES IN COURSE OUTLINES OF MHI-01 AND MHI-05 FOR MASTER'S DEGREE PROGRAMME IN HISTORY.**
- ACSC 14.17.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that in the process of development of course materials, minor changes were made by the course writers and content editors. The changes suggested were incorporated with the approval of the School Board at its 35th Meeting held on 22.3.2005.
- ACSC 14.17.2 The Academic Council's Standing Committee noted and ratified the changes in the course outlines of MHI-01 and MHI-05 for Master's Degree Programme in History.
- ITEM NO. 14.18 **TO CONSIDER THE MATTER RELATING TO BCA-MCA INTEGRATED PROGRAMME FOR ADMISSION CYCLE – JULY 2003 BATCH OF STUDENTS.**
- ACSC 14.18.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that the Academic Council at its 29th meeting held on June 23, 2003 while considering the Minutes of the 8th meeting of the ACSC held on 9th April, 2003, approved the change of admission cycle for BCA programme from January to July w.e.f. July 2003, However, the admission to MCA programme of the University continued to be from January cycle. The students who were admitted in July 2003 batch and wish to be admitted would become eligible for admission to MCA 3rd semester from July 2006 but MCA 3rd semester would not be on offer at that time Since, the admission cycles for both BCA and MCA programmes are not the same.

- ACSC 14.18.2 The matter was considered by the School of Computer and Information Science and it has proposed that the admission cycle for MCA may be shifted to July 2006 and not to have January 2006 session so that the BCA students of July 2003 batch would have no problems for admission to the MCA 3rd semester from July 2006. To begin the session in time, it is essential that all admission related matters be finalized by May 2006 and materials should reach the students latest by June 2006. If it is not possible, the option of increasing the minimum period for MCA/BCA programme from 5 to 5½ years may be considered.
- ACSC 14.18.3 The Academic Council's Standing Committee considered the matter in detail and decided that the matter should be discussed in the meeting of the Task Force on SSS and an administrative decision may be taken. While discussing the matter in the Task Force, the view point of the School of Computer and Information Sciences be kept in mind.
- ITEM NO. 14.19 **TO CONSIDER AND APPROVE THE MINIMUM PASS MARKS FOR THE MEG STUDENTS ENROLLED IN 2001 FOR EACH COMPONENT I.E., ASSIGNMENT AND TERM END EXAMINATION (TEE).**
- ACSC 14.19.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that while approving the M.A. in English programme, Academic Council considered that a student should secure a minimum of 40% marks in both TEE as well as in Assignments to clear each course of the programme. However, due to inadvertent omission, the Student's Handbook and Prospectus 2001 supplied to the students mentioned that students were required to secure 35% marks in each of the components i.e. TEE and Continuous Evaluation, which was a printing error which went un-noticed at that time.
- ACSC 14.19.2 The students of 2001 batch who secured less than 40% marks in either component were not declared successful and were advised to re-submit the assignments or to re-appear in TEE. These students, quoting the percentage contained in prospectus 2001 are demanding that M.A. English Degree be awarded to them on the basis of 35%.

ACSC 14.19.3

The item was discussed in detail. The members desired that University should ensure that all the decisions taken by the Academic Council on evaluation methodology of the programmes be followed strictly by the SRE Division and School of Studies should exercise due care in such matter.

The Academic Council's Standing Committee decided that the students of 2001 batch who have not yet completed the programme be informed about the stipulated condition of 40% marks in each of the component as the minimum qualifying marks and advised to take examination again. Director, School of Humanities should fix responsibility for the error which has caused inconvenience to learner and problems for the University.

ITEM NO. 14.20

TO CONSIDER AND APPROVE THE CANCELLATION OF DEGREES AWARDED TO MCA STUDENTS INADVERTENTLY IN 16TH CONVOCATION.

ACSC 14.20.1

Dr. Srikant Mohapatra, Registrar, SRE informed the members that in June 2004 the Division detected tampering of the computer records for the awards of December 2003 TEE in respect of some of the BCA/MCA students.. A complaint was lodged with the police promptly. However, the software used by the Division automatically transfers the enrollment number of a candidate once he/she clears all courses in the given programme, to the list of successful candidates for Convocation. When tempering of the records was discovered, the enrollment numbers of suspected students in BCA programme were deleted from the convocation list but inadvertently this skipped attention and was not done in the case of 39 MCA students and 5 BCA/MCA Integrated Programme students. A list of students is placed at **Appendix –6.**

- ACSC 14.20.2 The Vice-Chancellor expressed serious concern and advised that there should be no such lapse as it is intimately connected to the credibility of the evaluation process.
- ACSC 14.20.3 The Registrar, SRE proposed that the degrees awarded to 31 students of MCA and 5 students of BCA/MCA Integrated Mode be cancelled and the degrees of 8 students be modified by changing the TEE as June 2004 instead of December 2003. The students concerned will be advised to return the degrees awarded to them in the 16th Convocation of the University for necessary action.
- ACSC 14.20.4 The Academic Council's Standing Committee considered the proposal and approved that the degrees wrongly awarded at the 16th Convocation to the students mentioned in **Appendix-6** may be treated as withdrawn till the students complete all the requirements for the award of degree.

The meeting ended with a vote of thanks to the Chair.

(B.S.Saraswat)
Member-Secretary

I.G.N.O.U

**MINUTES OF THE 15TH MEETING OF THE ACADEMIC COUNCIL'S
STANDING COMMITTEE HELD ON 29TH JUNE, 2005 AT 11.00 A.M. IN THE
BOARD ROOM, BLOCK-8, IGNOU, MAIDAN GARHI, NEW DELHI – 110 068.**

The following were present:

- | | | |
|---|---|-------------------------|
| 1. Prof. H.P.Dikshit, Vice-Chancellor | - | Chairman |
| 2. Prof. S.C.Garg, Pro Vice-Chancellor | - | Member |
| 3. Prof. A.K. Agarwal, Director, SOHS | - | Member |
| 4. Prof. Madhulika Kaushik, Director, EMPC | - | Member |
| 5. Dr. C.K.Ghosh, Director, RSD | - | Member |
| 6. Prof. Parvin Sinclair, Director, SOCIS | - | Member |
| 7. Prof M.C. Sharma, Director, SOE | - | Member |
| 8. Prof. Gracious Thomas, Director, SOCE | - | Member |
| 9. Prof. Uma.Kanjilal, SOSS | - | Member |
| 10. Sh. Saugato Sen, Lecturer (Selection Grade), SOSS | - | Member |
| 11. Prof. B.S.Saraswat, Director, ACD | - | Member Secretary |

Prof. B.B.Khanna, Director, SOMS and Dr. Anju S.Gupta could not attend the meeting. Dr. Srikant Mohapatra, Registrar, SR&ED attended the meeting as a Special Invitee.

Sh. K.D.Sharma, Section Officer, Academic Coordination Division was present to assist the Member-Secretary.

At the outset, the Chairman welcomed the members to the meeting and congratulated the Registrar, SRE for successful completion of the Term end Examination June, 2005. He also placed on record the contributions made by Sh. V.K.Arora, Former Director, EMPC in the deliberations of the Academic Council's Standing Committee and welcomed the new Director, EMPC, Prof. Madhulika Kaushik as the Member of the Academic Council's Standing Committee.

The Chairman then requested Prof. S.C.Garg, Pro Vice-Chancellor, to present the agenda items.

The following agenda items were taken up:

ITEM NO.1 TO CONFIRM THE MINUTES OF THE 14TH MEETING OF THE ACADEMIC COUNCIL'S STANDING COMMITTEE (ACSC) AND NOTE THE ACTION TAKEN THEREON.

ACSC 15.1.1 Prof. S.C. Garg, PVC informed the Academic Council's Standing Committee (ACSC) that the Minutes of its 14th Meeting held on 29.4.2005 were circulated to the Members. Comments have been received from the Registrar, SR&ED suggesting that the word re-registration be substituted by re-admission in Resolution No. 14.11.2 (Page No.8) and year 1998 be added to Resolution No. 14.12.2. (Page No.9).were read out.

ACSC 15.1.2 The Standing Committee accepted the first amendment as such and the second amendment was adopted with modification in that January, 1998 be added.
The revised Resolutions will read as follows:

“14.11.2 The Academic Council's Standing Committee considered and approved the scheme placed at **Appendix-2** for re-admission to MCA for the students who had registered for MCA (old syllabus)”.

“14.12.2 The Academic Council's Standing Committee discussed the matter and decided that the students of BCA of 1996, 1997 and January, 1998 batches may be given opportunity to opt CS 601 and/or CS 60 after payment of the requisite fee as a very special case since they have already earned 88 to 94 credits”.

ACSC 15.1.3 The Academic Council's Standing Committee confirmed the Minutes of the 14th Meeting of the ACSC with the amendments above. The committee also noted the action taken on various items.

ITEM NO.2 TO CONSIDER AND APPROVE THE PHASE ZERO FORM OF MSO-002: RESEARCH METHODOLOGIES AND METHODS.

ACSC 15.2.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that the School Board of School of Social Sciences had approved the course MSO-002: Research Methodologies and Methods in its meeting held on 20.12.2001 and the same was also approved by the Academic Council at its meeting held on 21.11.2003. However, during the development of the course, the course writers and editors felt a need for re-

organization of the units. Thus, the number of blocks in the course has been reduced from 9 to 8. The proposal has been examined and approved by the School Board of School of Social Sciences in its meeting held on 22.3.2005.

ACSC 15.2.2 The Academic Council's Standing Committee considered and approved the Phase Zero Form of MSO-002: Research Methodologies and Methods Course (**Appendix-1**).

ITEM NO.3 TO CONSIDER AND APPROVE THE MINIMUM PASS MARKS FOR THE MEG STUDENTS ENROLLED IN 2001 FOR BOTH ASSIGNMENTS AND TERM END EXAMINATIONS (TEE).

ACSC 15.3.1 Prof. S.C.Garg, Pro Vice-Chancellor, explained that while launching the M.A. English programme, the University had approved a scheme requiring students to secure a minimum of 40% marks in both Term end Examinations as well as in continuous assessment for successful completion of each course in the programme. However, due to an inadvertent omission the Student's Handbook and Prospectus 2001 supplied to the students carried the information that students were required to secure 35% marks in each component. It was, however, noticed before the 2002 admissions, and corrected at that time. The students of 2001 batch who have secured less than 40% marks but more than 35% marks in either component have not been declared successful.

ACSC 15.3.2 Prof. Garg mentioned that some such students may resort to legal action by quoting the relevant provisions of the Students' Handbook and Prospectus 2001. The School of Humanities has recommended that to avoid legal complications, a one time exception may be made.

ACSC 15.3.3 The ACSC considered the matter in detail and approved the proposal of SOH to declare pass all those MEG students of 2001 batch who got a minimum of 35% marks in assignments and the term-end examination as an exceptional, one time measure. The ACSC also recommended that the Academic Programme Committee should review various Phase Forms, and should have the detailed evaluation methodology with the minimum marks required for clearing a course and for awarding divisions or grades included in the Phase-3 Form also. The Committee also directed that the responsibility may be fixed on the Programme Coordinator(s) for such a major slip.

ITEM NO.4 TO CONSIDER AND APPROVE THE POLICY GUIDELINES FOR CREDIT TRANSFER IN CEMBA/CEMPA PROGRAMMES.

ACSC 15.4.1 Prof. Madhulika Kaushik, Coordinator, CEMBA explained that IGNOU in association with Commonwealth of Learning and Open Universities of Bangladesh, Pakistan and Sri Lanka developed and launched the Commonwealth Executive Master of Business Administration and Public Administration (CEMBA/CEMPA) programmes in the year 2002. The admission to these programmes is based on the merit in the 'entrance test' (CEMAT).

ACSC 15.4.2 Prof. Kaushik also explained that these programmes have a common curriculum and the same entry, delivery and evaluation systems have been envisaged. She argued that the Credit Transfer of courses completed by the students of the programmes above would facilitate learners to pursue studies anywhere in collaborating countries, and provisions for this have been made by the Academic Board of CEMBA/CEMPA.

The Chairman also informed the members that in its last meeting, the Board of Governors of SAARC Consortium of Open and Distance Learning (SACODIL) has recommended Credit Transfer and recognition of first degrees to facilitate migration of students among member countries.

ACSC 15.4.3 During the discussion, the Chairman cautioned that while accepting the proposal for Credit Transfer of the students of CEMBA/CEMPA, the University should ensure that the students have fulfilled all the requirements of Ministry of External Affairs relating to migration.

ACSC 15.4.4 The ACSC approved in principle the Credit Transfer Policy for CEMBA/CEMPA students..

ITEM NO.5 TO CONSIDER AND APPROVE THE MINUTES OF THE EQUIVALENCE COMMITTEE MEETING HELD ON 03.06.2005.

ACSC 15.5.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that in its second meeting held on 3.6.2005, the re-constituted Equivalence Committee resolved to recommend to the Academic Council as follows:

- (1) treat one year Bachelor of Technology Bridge Course in Computer and Electrical Engineering offered by MDU, Rohtak as a professional qualification for admission to Management Programme of IGNOU.

- (2) not to accept five years Diploma in Architecture awarded by Sushant School of Art and Architecture (SSSA), Gurgaon.
- (3) consider the highest qualifications of a candidate for admission to academic programmes of IGNOU.
- (4) equate BPP of Vardhaman Mahaveer Open University with IGNOU's BPP for the purpose of admission to various academic programmes where prescribed eligibility criteria is BPP from IGNOU subject to the condition that VMOU has adopted IGNOU's Evaluation Methodology for BPP.
- (5) ratify the action taken by the Vice-Chancellor in recognizing one sitting B.A. Degree from Andhra University, Vishakhapatnam for admission to IGNOU's Post Graduate Programems subject to the condition that candidates were enrolled for the programme before 1995-96 and completed their first degree by 1998-99.
- (6) ratify the action taken by the Vice-Chancellor for treating educational qualifications awarded by private universities established under provisions of Chattisgarh Niji Kshetra Vishwavidyalya (Sthapana Aur Viniyamna) Adhiniyam, 2002 as *non est* and de-recognizing them for admission to higher studies with IGNOU.
- (7) ratify the action taken by the Vice-Chancellor in approving IGNOU's BIT Programme as a professional qualification for the purpose of eligibility for admission to Management Programme of IGNOU.
- (8) refer the Associate Membership Examination of Indian Institute of Metals (IIM), Calcutta i.e "Degree of Metallurgy" for admission to Management Programme to the School Board of School of Management Studies.

ACSC 15.5.2 The ACSC considered and approved the items at Sl. No. 1, 2,4 to 8 as recommended by the Equivalence Committee. However, Item No. 3 was referred back to the Equivalence Committee for re-consideration as it might give impression that BPP is equivalent to 10 + 2.

ACSC 15.5.3 The ACSC considered and approved the Minutes of the Equivalence Committee (**Appendix-2**) with the above specific recommendations.

ITEM NO.6 **TO CONSIDER AND APPROVE THE PERMISSION FOR SIMULTANEOUS ADMISSION TO THE MASTER'S PROGRAMME IN DIETETICS AND FOOD SERVICE MANAGEMENT (M.SC.DFSM) AND THE CERTIFICATE PROGRAMME IN FOOD AND NUTRITION (CFN)/CERTIFICATE IN NUTRITION AND CHILD CARE (CNCC)**

ACSC 15.6.1 Prof. S.C.Garg, Pro Vice-Chancellor informed the members that the University is launching M.Sc. (Dietetics and Food Service Management) from July, 2005 and the minimum qualifications prescribed for a holder of graduation or an equivalent degree in any discipline of Science, Health Care, Medical, Pharmaceutical, Catering entail that they must have the Certificate in Food and Nutrition (CFN) or Certificate in Nutrition and Child Care (CNCC) or Diploma in Nutrition and Health Education (DNHE). However, the School of Continuing Education has proposed that CFN or CNCC offered by IGNOU should be made co-requisite rather than pre-requisite for such candidates.

ACSC 15.6.2 The ACSC considered and approved the proposal for permitting simultaneous admission to CFN or CNCC and the Master's Programme in Dietetics and Food Service Management subject to payment of fee for both the programmes.

ITEM NO.7 **TO CONSIDER AND APPROVE THE RELAXATION IN THE EDUCATIONAL QUALIFICATIONS FOR ADMISSION TO THE POST GRADUATE CERTIFICATE PROGRAMME IN COPY EDITING AND PROOFREADING.**

ACSC 15.7.1 Prof. S.C.Garg, Pro Vice-Chancellor, informed the members that the educational qualification for admission to the PG Certificate Programme in Copy Editing and Proofreading is graduation with English as one of the subjects and familiarity with Computers. The University is receiving requests from individuals that English should not be made a compulsory subject in graduation for eligibility to admission. The School has pointed out that even for M.A. English programme, the University does not envisage English as a compulsory subject in graduation. Also, there are leading newspaper/publication houses which do not require English as a compulsory subject in graduation for their tasks. The School Board of School of Humanities at its 30th Meeting held on 28.5.2005 decided that the condition of English being a mandatory subject at graduate level for admission to the programme be relaxed.

ACSC 15.7.2 The ACSC considered and approved the proposal.

- ITEM NO.8** **TO CONSIDER AND APPROVE THE PHASE ZERO FORM FOR REVISION OF THE EHD-05: AADUNIK BHARTIYA SAHITYA: NAVJAGRAN AUR RASHTRIYA ANDOLAN COURSE.**
- ACSC 15.8.1 Prof. S.C.Garg, Pro Vice-Chancellor informed the Members that the School of Humanities has submitted the Phase Zero Form for revision of the EHD-05: Aadunik Bhartiya Sahitya: Navjagran Aur Rashtriya Andolan course for the BDP students. The course is being revised to enhance analytical assessment capabilities of learners through a study of literature on great Indian writers, understand modernity, awakening and different facets of independence struggle.
- ACSC 15.8.2 The ACSC considered and approved the Phase Zero Form for revision of the EHD-05 placed at **Appendix-3** with the specific directions that the revised programme be made available to students by July 2006.
- ITEM NO.9** **TO CONSIDER AND APPROVE THE PROPOSAL TO OFFER POST-GRADUATE COURSES DEVELOPED BY OTHER DISCIPLINES AS ELECTIVE COURSES IN M.A. (ECONOMICS).**
- ITEM NO. 10** **TO CONSIDER AND APPROVE THE PROPOSAL TO OFFER POST-GRADUATE COURSES DEVELOPED BY OTHER DISCIPLINES AS ELECTIVE COURSES IN M.A. (SOCIOLOGY) PROGRAMME.**
- ITEM NO.11** **TO CONSIDER AND APPROVE THE PROPOSAL OF THE PUBLIC ADMINISTRATION DISCIPLINE TO OFFER THE COURSES DEVELOPED BY OTHER DISCIPLINES IN PG DIPLOMA IN DISASTER MANAGEMENT PROGRAMME AS ELECTIVE.**
- ITEM NO.12** **TO CONSIDER AND APPROVE THE POST-GRADUATE COURSES DEVELOPED BY OTHER DISCIPLINES TO BE ON OFFER IN M.A. (PUBLIC ADMINISTRATION) PROGRAMME AS ELECTIVE COURSES.**

Agenda Items No. .9 to .12 were considered simultaneously.

- ACSC 15.9-12.1 The Pro Vice-Chancellor, Prof. S.C.Garg, informed that the School of Social Sciences has submitted proposals to offer post graduate courses (PG) developed by other disciplines as elective courses in M.A. Economics, Sociology, Public Administration and PG Diploma in Disaster Management. The School Board of SOSS while approving the proposals had recommended that a minimum of 75% of total credits must be earned in the main discipline. And such offerings may help enhance the horizon of our learning and is in keeping with emerging trends in developed countries.
- ACSC 15.9-12.2 For efficient logistic support, it was considered necessary that the number of courses to be adopted from other related disciplines may be restricted to not more than 2 and worth not more than 8 credits. However, relevant components from the related discipline could be imbedded in mainstream courses of the adopting discipline.
- ACSC 15.9-12.3 The ACSC decided that the Task Force should examine the operational details and a Committee appointed by the Vice-Chancellor under the Chairmanship of the Pro Vice-Chancellor may examine the academic issues.
- ITEM NO.13 TO CONSIDER AND APPROVE CHANGES IN TITLE OF FIVE UNITS OF MPA-011 (A CORE COURSE IN M.A. PUBLIC ADMINISTRATION) AND DELETION OF TWO UNITS FROM THE COURSE STRUCTURE APPROVED EARLIER.**
- ACSC 15.13.1 Pro Vice-Chancellor Prof. S.C.Garg mentioned that the School Board of School of Social Sciences at its 36th Meeting held on May 27, 2005, on the recommendation of the course writers has approved the change in the titles of following five units of MPA-011: A Core Course in M.A. Public Administration to avoid overlapping and relate

these contextually:

Original Unit No.	Original Title	Revised Unit No.	Revised Title
3	Issues and Challenges	3	Changing Role of the State: Issues and Challenges
12	Approaches to State and Administration	11	Changing Nature of the Indian State
14	Relationship between Bureaucracy and Administration	13	Contemporary Contexts of Indian Bureaucracy
17	Challenges before Bureaucratic Paradigm	15	Challenges to Traditional Bureaucratic Paradigm
20	Role of Non-Bureaucratic Actors	18	Role of Governmental Institutions.

The School Board also approved the proposal for deletion of the following two units from the course structure approved earlier.

Unit 4: Changing Role of the State

Unit 15: Role of Alternative Forms of Agencies in Administration

ACSC 15.13.2 The ACSC considered and approved the changes in the titles of the five units and deletion of two units from the course structure of MPA-011. The revised course structure is placed at **Appendix-4**.

ITEM NO.14 TO CONSIDER AND APPROVE THE POLICY DOCUMENT ON THE PROJECTS FOR PROFESSIONAL AND SKILL ORIENTED COURSES OF THE SCHOOL OF SOCIAL SCIENCES.

ITEM NO.15 TO CONSIDER AND APPROVE THE INTRODUCTION OF PROJECT WORK OF 4 CREDITS FOR MLIS PROGRAMME.

ACSC 15.14-15.1 Prof. Kanjilal informed that the ACSC at its 10th Meeting held on May 20th, 2004, while considering the introduction of Project Work of 4 credits for MLIS Programme had suggested that a school-wise policy on project report/dissertation for professional and skill oriented courses be framed. The School of Social Sciences has proposed that for Certificate Courses projects should be optional and not more than 4 credits for Diploma and Degree Programmes, the project could be worth 4-8 and 8-12 credits, respectively.

ACSC 15.14-15.2 During the discussion, it was also pointed out that the ACSC in that meeting had constituted a sub-committee to look into the matter and frame uniform guidelines for the project work across the schools and disciplines.

ACSC 15.14-15.3 The ACSC considered the proposal and approved the project course for the MLIS programme worth 4 credits. It further resolved to refer the policy note to the above sub-committee for its consideration, with the suggestion that as far as possible no project should be offered in Certificate Programmes, a Diploma may have project work not more than 4 credits. For two year Degree Programme worth 64-72 credits, project worth may be up to 8 credits and for three years degree programmes, the project worth 12-16 credits could be offered.

ITEM NO.16 To consider and approve the Phase Zero Form for Two Optional Courses namely MPSE-012 and MPSE-013 in 2nd year of M.A. (Political Science) from July, 2006.

ACSC 15.16.1 Prof. S.C.Garg, Pro Vice-Chancellor presented the item relating to Phase Zero Form for two optional courses namely MPSE-012 and MPSE-013 in 2nd year of M.A. (Political Science) from July, 2006. He also mentioned that these courses are being prepared in project mode in collaboration with the Australia India Council. The Phase Zero Form and the contents of the courses MPSE-012: State and Society in Australia and MPSE-013: Australia's Foreign Policy have been approved by the School Board of SOSS at its 36th Meeting held on May 27, 2005.

ACSC 15.16.2 The ACSC considered the proposal and approved the Phase Zero Form (**placed at Appendix-5**) for the introduction of two new courses mentioned above in 2nd year of M.A. Political Science. However, it directed that the programme coordinators be advised to submit detailed syllabi of the courses in future.

ITEM NO.17 TO CONSIDER AND APPROVE THE CHANGE IN NOMENCLATURE OF DEGREES IN CIVIL ENGINEERING PROGRAMMES OF SCHOOL OF ENGINEERING AND TECHNOLOGY.

ACSC 15.17.1 The Pro Vice-Chancellor, Prof. S.C.Garg explained that in the Notification no. IG/SRE-Ex.III/UGC/2205 dated 15.12.2004, in the case of degrees of Bachelor of Technology (Construction Management) and Bachelor of Technology (Water Resources Engineering), the word 'Civil' has been inadvertently missed out in the nomenclature of degrees mentioned in the above notification.

ACSC 15.17.2 The Academic Council's Standing Committee considered and approved the proposal for adding the word **Civil** before the specialization.

ITEM NO.18 TO CONSIDER AND APPROVE THE INCLUSION OF DIPLOMA AWARDED BY COLLEGE OF MILITARY ENGINEERING (CME), PUNE IN THE ENTRY QUALIFICATION FOR THE ADMISSION TO B.TECH PROGRAMMES.

ACSC 15.18.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that the School of Engineering Technology has submitted the proposal for inclusion of two year Diploma awarded by the College of Military Engineering (CME), Pune in the entry qualification for the admission to B.Tech. Programmes of IGNOU. The qualification for B.Tech Programme of the University is 3 years polytechnic diploma.

ACSC 15.18.2 The ACSC considered the proposal and referred it to the Equivalence Committee for examination of the course content and other aspects of the Diploma awarded by CME, Pune.

ITEM NO.19 TO CONSIDER AND APPROVE AWARD OF MBA DEGREE TO 8 STUDENTS ADMITTED TO PGSDM UNDER 'DIRECT ENTRY SCHEME'.

ACSC 15.19.1 Dr. S.K.Mohapatra, Registrar, SRE explained that between the year 1991 to 1996 there was a provision for admission to PGSDM under the 'Direct Entry Scheme' without entrance test. The students who were admitted under the Direct Entry Scheme were also eligible to take admission in Master of Business Administration programme subject to the condition that they clear the "Entrance Test". However, a number of the students (116 as of now) admitted to PGSDM "Direct Entry Scheme" continued to re-register for the remaining courses of MBA stream under the same enrolment number. Out of these, 14 even completed 21 or more courses way back in 2001 and the University has declared their results. But, only 8 students have completed the 21 courses in proper combination which otherwise makes them eligible for the award of MBA degree. The University in consultation with the School advised the students who have cleared 21 papers to clear the mandatory entrance test for award of degree. One of the students had cleared the Entrance Test and has been awarded Degree in the 16th Convocation.

- ACSC 15.19.2 One of the students Shri Ajit Pratap Singh, instead of complying with the advice of the University approached the Consumer Dispute Redressal Forum, Chittorgarh and State Consumer Forum, Jaipur. The Consumer Forums passed orders for award to MBA degree along with a fine of Rs. 10000/-.
- ACSC 15.19.3 The ACSC considered the proposal in the light of the above mentioned facts and approved (i) the award of MBA degree to the 8 PGSDM “Direct Entry Students” who have completed the 21 courses in proper combination which makes them eligible for award of MBA degree as **a one time measure**, (ii) the data of remaining PGSDM students in the SRE should be blocked so that they are not permitted to write the term end examination of the courses other than the ones registered for PGSDM “Direct Entry”, (iii) the students should be advised to qualify the OPENMAT and choose the correct combination of courses for award of the MBA degree, and (iv) the SRE Division should exercise greater caution in all such cases before issuing Hall tickets/decoding results.
- ITEM NO.20 TO CONSIDER AND APPROVE TO ALLOW FIRST AND SECOND BATCHES STUDENTS OF M.A. ENGLISH TO TAKE MEG-01 AS COMPULSORY SUBJECT NOT AS ADDITIONAL SUBJECT.**
- ACSC 15.20.1 Prof. J.M.Parakh, Director, SOH explained that at the time of launching of M.A. English programme in 2001, MEG-01 was envisaged as a compulsory course for the Ist year students but it could not be developed. The students of 2001 & 2002 batches were therefore offered MEG-01 as an additional course. But w.e.f. 2003, it has been a compulsory course for M.A. English students. A number of students enrolled prior to 2003 and who have not completed the programme have requested that they should also be allowed to complete MEG-01 as a compulsory course and not as an additional course. The proposal was considered and approved by the School Board of SOH at its meeting held on May 27, 2005.
- ACSC 15.20.2 The ACSC considered and approved the proposal to allow first and second batch students of M.A. English to take MEG-01 as a compulsory course and not as an additional course.

ITEM NO.21 TO CONSIDER AND APPROVE THE REVISION OF THE SYLLABUS OF M.A. (HINDI), COMPULSORY COURSE – ‘ADHUNIK HINDI KAVYA’ (MHD-2).

ACSC 15.21.1 Prof. Parakh, Director, SOH explained that the MHD-02 (8 credits) is a compulsory course and entails study of 14 poets and their 90 poems. The feedback from the learners and academic counselors in the last three years shows that the workload is heavy; equivalent to 12 credits. The Expert Committee convened to overview the contents in the light of feedback appreciated the initiative of the faculty and suggested to include only major poets and their poems in Anthology for certification purposes. The Anthology was prepared but the students were not informed about the number of poets and their poems needed for compulsory readings and the poems to be included for reference only.

ACSC 15.21.2 To rectify the same, it is proposed that the poets and poems listed in **Appendix-6** may be included in the course for certification. The proposal was approved by the School Board of SOH at its meeting held on May 27,2005.

ACSC 15.21.3 The ACSC considered and approved the proposal for revision of syllabus of MHD-2 ‘Adhunik Hindi Kavya’.

ITEM NO. .22 TO CONSIDER AND APPROVE THE PHASE ZERO FORM FOR REVISION OF EEG-7: UNDERSTANDING DRAMA.

ACSC 15.22.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that in view of the University policy to revise the existing courses developed prior to 1998, the School of Humanities has submitted Phase Zero Form for revision of EEG-7: Understanding Drama course for the Bachelor’s Degree Programme. The proposal was approved by the School Board of SOH at its 30th Meeting held on May 27, 2005. With this revision of syllabus, the study of drama will become more broad based by bringing African Drama and Hindi Drama in English translation.

ACSC 15.22.2 The ACSC considered and approved the Phase Zero Form (**Appendix-7**) for revision of the course EEG-7: Understanding Drama.

ITEM NO.23 TO CONSIDER AND APPROVE THE PROPOSAL TO ALLOW CHANGE OF REGION TO THE SPOUSES OF GOVERNMENT AND PSU OFFICIALS AND TEACHERS WORKING IN CENTRAL/STATE GOVERNMENT SCHOOLS IN CASE OF B.ED. PROGRAMME.

ACSC 15.23.1 Prof. S.C.Garg, Pro Vice-Chancellor explained that the University has been receiving the requests for the change of region from students of B.Ed. programme for familial or professional reasons. Recently, the University decided to fill vacant seats in a region by allowing learners from adjoining states to enroll. The facility of change of region has been exercised for teachers-learners belonging to Defence Personnel and Kendriya Vidyalaya Sangthan, irrespective of the upper limit of 100 seats. The Task Force at its 193rd meeting held on 6.6.2005 recommended that facility could be extended to the spouses of Govt. servants and Public Sector Undertaking officials, including NVS teachers, subject to the condition that not more than 100 teacher learners are enrolled in a year in a centre.

ACSC 15.23.2 During the discussion, the Vice-Chancellor advised the Registrar, SRE to collect relevant data from the study centres and Task Force should analyze details to enable decision making consistent with NCTE guidelines.

ACSC 15.23.3 The ACSC directed that till such analysis is presented to it, the existing provision should continue.

ITEM NO.24 TO CONSIDER AND APPROVE THE EVALUATION METHODOLOGY FOR B.Sc. (NAUTICAL SCIENCE).

ACSC 15.24.1 Dr. Ashish Agarwal, Programme Coordinator explained the Evaluation Methodology developed by the School in consultation with Director General, Shipping for the B.Sc. (Nautical Science) Programme. Dr. Ashish Agarwal highlighted that the minimum pass percentage will be 40% for continuous assessment as well as for term end examination for academic and qualifying courses, 50% for workshop lab and professional courses, and 70% for professional courses with chart work as given in **Appendix-8**.

ACSC 15.24.2 The ACSC considered and approved the Evaluation Methodology for B.Sc. (Nautical Science) programme with the clarification that the pass percentage pertains to each component of evaluation.

ITEM NO.25 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN APPROVING ADMISSION TO HIGHER MODULE OF DPE PROGRAMME IN ANTICIPATION OF RESULT.

ACSC 15.25.1 The Pro Vice-Chancellor Prof. S.C.Garg explained that the Task Force at its 195th meeting held on 20.6.2005 recommended that students enrolled in DPE programme be governed by the practice followed for other programmes of IGNOU and suggested that these students may be permitted to enroll in higher modules of DPE as per University policy for other programmes. The Minutes of the Task Force were approved by the Vice-Chancellor.

ACSC 15.25.2 The ACSC considered and ratified the action taken by the Vice-Chancellor in approving admission to Higher Modules of DPE as per the University policy for other programmes. .

The meeting ended with a vote of thanks to the Chair.

(B.S.Saraswat)
Member-Secretary