MINUTES

of the

FORTY FIFTH MEETING

of the

ACADEMIC COUNCIL

held on

OCTOBER 24, 2008



INDIRA GANDHI NATIONAL OPEN UNIVERSITY Maidan Garhi, New Delhi – 110 068

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MINUTES OF THE FORTY FIFTH MEETING OF THE ACADEMIC COUNCIL HELD ON OCTOBER 24, 2008 AT 2.00 P.M. IN THE CONFERENCE ROOM, BLOCK-8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI-110 068.

The following were present:

1.	Prof. V.N. Rajasekharan Pillai, Vice-Chancellor	_	Ex-officio Chairman
2.	Prof. Parvin Sinclair, Pro-Vice-Chancellor	-	Ex-officio Member
3.	Prof. Sunita Malhotra, Director, SOS	-	Ex-officio Member
4.	Prof. M.L.Koul, Director, SOE	-	Ex-officio Member
5.	Prof. Anu Aneja, Director, SOCE	-	Ex-officio Member
6.	Prof. Ajit Kumar, Director, SOET	-	Ex-officio Member
7.	Prof. G. Subbayamma, Director, SOMS	-	Ex-officio Member
8.	Prof. Bimla Kapoor, Director, SOHS	-	Ex-officio Member
9.	Prof. Manoharl Lal, Director, SOCIS	-	Ex-officio Member
10.	Prof. B.S. Hansra, Director, SOA	-	Ex-officio Member
11.	Prof. B.B.Khanna, SOMS	-	Member
12.	Dr. Amrita Nigam, Reader, SOS	-	Member
13.	Dr. Neerja Chadha, Reader, SOCE	-	Member
14.	Dr. S.K. Yadav, Reader, SOA	-	Member
15.	Dr. Sutapa Bose, Lecturer, SOE	-	Member
16.	Shri M.P. Mishra, Lecturer, SOCIS	-	Member
17.	Shri Z. Yanthan, Lecturer, SOSS	-	Member
18.	Sh. V.V.Subrahmanyam, Lecturer, SOCIS	-	Member
19.	Sh. S.K.Arora, Librarian	-	Ex-officio Member
20.	Prof. M. Aslam, Director (I/c), NCIDE	-	Member
21.	Prof. P.R. Ramanujam, , Director (I/c), IUC	-	Member
22.	Prof. Gracious Thomas, Director (I/c), NCDA	-	Member
23.	Prof. T.K.V. Subramanian	-	Member
24.	Prof. S.S.Rathi	-	Member
25.	Prof. K.K. Mohammed Yusuff	-	Member
26.	Prof. Kamlesh Mohan	-	Member
27.	Prof. Anil Bhattacharya	-	Member
28.	Dr. V. Venugopal Reddy, RD, Delhi-1	-	Member
29.	Prof. N.V.Narasimham, Director (I/c), ACD	-	Ex-officio Member Secretary

Prof. Rita Rani Paliwal & Prof. Pandav Nayak attended the meeting on behalf of Prof. Renu Bhardwaj, Director, SOH, & Prof. Uma Kanjilal, Director, SOSS respectively.

Prof. Omprakash Mishra, PVC, Dr. D. K. Choudhry, PVC, Dr. Latha Pillai, PVC, Prof. Srikrishna Deva Rao, Director, SOL, Prof. N. Balakrishnan, Prof. Trilochan Pradhan, Prof. Sridhar Gadre, Prof. S.Sadagopan, Prof. Kapila Vatsyayan, Prof. Vijay Kapur, Prof. Arvind Kumar, Prof. S. Siva kumar, Prof. C.Thangamuthu, Shri Ravi Kanth, Joint Director, EMPC could not attend the meeting.

Dr. Srikant Mohapatra, Registrar, SED and Shri K. Laxman, Registrar, SRD attended the meeting as a Special Invitees.

Shri K.D. Sharma, Assistant Registrar, Academic Coordination Division was present to assist the Member-Secretary.

At the outset, the Chairman welcomed the members to the 45th meeting of the Academic Council. He informed that during the two years of his joining as Vice-Chancellor of this university in October 2006, there were 10 meetings of the Academic Council and a number of crucial decisions have been taken during these meetings. He thanked the members for their cooperation in transacting the business effectively during the meetings and also giving valuable suggestions from time to time in the formulation of new policies and practices.

The Chairman thanked and placed on record significant contributions made by the outgoing members Prof. Basir Ahmed Khan, PVC, Prof. S.B. Arora, Director, SOHS, Prof. P. Srinivas Kumar, Director, SOET, Prof. N.V. Narasimham, Director, SOMS, Prof. Pushpalata Tripathi, Reader in Life Sciences, SOS, Prof. Bimla Kapoor (before her appointment as Director, SOHS). He welcomed the new members Prof. Bimla Kapoor (as Director, SOHS) Prof. G. Subbayamma, Director, SOMS, Dr. Ajit Kumar, Director, SOET and Dr. Amrita Nigam, Members.

Then the Chairman asked the Member Secretary to present the agenda items. The following items were taken up:

ITEM NO. 1 To confirm the Minutes of the 44th Meeting of the Academic Council and to note the action taken thereon

- AC 45.1.1 It was informed that the minutes of the 44th Meeting of the Academic Council held on July 11, 2008 were circulated among the members, and Prof. P. Ramanujam sent a note clarifying that, as recorded in Item No: AC 44.15.3, he did not suggest starting of Astrology Discipline in School of Social Sciences, but he suggested Psychology Discipline. The same was noted. The Council noted the action taken report on the minutes of its 44th Meeting held on July 11, 2008.
- AC 45.1.2 The Academic Council confirmed the minutes (**Annexure 1 without appendices**) of its 44th Meeting and noted the action taken report on the Minutes.
- To consider and approve the Minutes of the 27th Meeting of the Academic Council's Standing Committee (ACSC).
- AC 45.2.1 Prof. N.V. Narasimham, Member Secretary informed that the 27th Meeting of the Academic Council's Standing Committee was held on August 25, 2008.

It considered and approved the following major items:

- ◆ Proposal of Queensland University of Technology (QUT), Brisbane, Australia to offer Dual Degree Programme of Ph.D. by IGNOU and QUT.
- ♦ Minimum cut off percentage in OPENMAT Entrance Test of Management Programme.
- ◆ The matter relating to creation of discipline of Architecture in SOET.
- ◆ Criteria for admission to the Management Programmes and other related issues.
- ◆ To consider and approve the Phase-3 Form for M.Phil/Ph.D Programmes in Political Science.
- ◆ Norms for conducting of Practical Counselling Sessions.
- ◆ Modification of the nomenclature of PG Certificate in Patent to PG Certificate in Patent Practice.
- ◆ Phase-3 Form for the "Certificate in Poultry Farming"- a joint programme with the IGNOU Regional Centre, Aizwal (Mizoram).
- ♦ Phase-3 Form of the "Post Graduate Diploma in Plantation Management".
- AC 45.2.2 The Academic Council considered the minutes of the 27th Meeting of the ACSC and approved its decisions.

To consider and approve the change of admission session of the PGDMCH programme from January to July Session.

- AC 45.3.1 It was presented that the School of Health Sciences had submitted a proposal for change of admission session of the PG Diploma in Maternal and Child Health (PGDMCH) from January to July session.
- AC 45.3.2 Dr. T.K. Jena, Programme Coordinator, explained that currently students are admitted for January session and they appear for term-end examinations in December. Due to practical difficulties experienced in conducting practicals in December, Faculty decided to change the admission cycle to July session from 2009. Further, it is proposed to extend the duration of the January 2008 batch upto June 2009. This proposal was approved by the School Board in its 34th meeting held on 29th May, 2008.

It was pointed out by Dr. Srikant Mohapatra, Registrar, SED that admission process for January, 2009 session is in progress and few applications have already being received for PGDMCH. Prof Jena clarified that, if the proposal is approved by the Academic Council, the School will write to all applicants asking their choice for refund of the fees paid by them or to reschedule their admission for July 2009 session.

AC 45.3.3 After considering all the implications, the Academic Council approved the proposal for change of admission cycle of the PGDMCH from January session to July session in 2009, and extend the session of the January 2008 batch upto June 2009. Further, it was decided that the School of Health Sciences should initiate necessary action to resolve all problems arising out of this change.

To consider and approve the recommendations of the Committee for Examining proposals for introduction of new discipline and housing them in appropriate Schools of Studies.

- AC 45.4.1 It was presented that the Academic Council at its 44th Meeting held on July 11, 2008, vide Resolution No. AC 44.15.3, decided to constitute a committee to examine the proposals for introduction of new disciplines and housing them in the Schools concerned in detail and make recommendations. The Vice-Chancellor had constituted a Committee with Prof. Parvin Sinclair, PVC, as the Chairperson, to look into the issues involved. The Committee met thrice and made its recommendations for consideration and approval of the Academic Council (Annexure 2).
- AC 45.4.2 The Members discussed the recommendations of the Committee at length in the light of the recommendations of the 2nd Meeting of the Planning Board (functioning as Academic Council at that time) held on January 10, 1989, and identified some disciplines in which no work has been done so far.
- AC 45.4.3 After a thorough discussion, the Academic Council identified some disciplines and their housing in the Schools concerned, as detailed below:
 - 1) School of Social Sciences
 - i. Psychology
 - ii. Anthropology
 - 2) School of Sciences
 - i. Biochemistry
 - ii. Statistics
 - iii. Geography
 - iv. Geology
 - 3) School of Continuing Education
 - i. Home Sciences (in addition to the existing disciplines Viz., Nutritional Sciences, and Child Development)
 - 4) School of Engineering and Technology
 - i. Architecture and Design
 - ii. Aeronautical Engineering
 - iii. Marine Studies

- 5) School of Interdisciplinary and Trans-disciplinary Studies
 - i. Environmental Studies

Further, the Academic Council decided to create the core faculty positions of one Professor, two Readers and four Lecturers as per each of the above disciplines. The Academic Council authorized the Chairman to make further changes, if required.

AC 45.4.4 In the context of creating new disciplines, the Chairman informed the House that the University had initiated few academic programmes and training activities in collaboration with the corporates such as IBM, Hero Honda, Accenture, IT companies and Insurance agencies. There are enquiries from Corporate Sector requesting the university to organize corporate training programmes for capacity building in various sectors. Therefore, he emphasized the need to create a Centre for this purpose.

After detailed discussion on this issue, the AC approved the following:

- i. Creation of "Centre for Corporate Education and Training"
- ii. The 'Centre' shall take up short term training programmes on demand from corporate sector. Depending on the nature of the training programme conducted, all schools or the Schools concerned, shall be involved in the training programmes
- iii. The 'Centre' shall be governed by a 'Management Committee' comprising some faculty members from Schools concerned as well as representatives of the Corporate Sector and by a coordinator appointed for a period of 3 years in the Professor Grade.

The Chairman then informed the House that he has to attend an urgent meeting and he requested Prof. Parvin Sinclair, Pro-Vice-Chancellor present at the Meeting to chair the further proceedings of the Council.

- To consider and approve the Phase-3 form for the Post Graduate Diploma in Industrial Safety, Health and Environment Management.

 AND
- ITEM NO. 6 To consider and approve the Phase-3 form for the Diploma in Industrial Safety, Health and Environment Management.
- AC 45.5&6.1 It was informed that the School of Engineering & Technology is developing Post Graduate Diploma and Diploma in Industrial Safety, Health and Environment Management in collaboration with the Institute of Industrial Management for Safety, Health & Environment, Bhopal. The School

proposed Phase-3 forms for the Post Graduate Diploma in Industrial Safety, Health and Environment Management and Diploma in Industrial Safety, Health and Environment Management. The same were approved by the School Board in its 32nd Meeting held on 8th September, 2008.

AC 45.5&6.2

Prof. Subhasis Maji, Coordinator of the Programmes, explained the salient features of design and delivery system of both the programmes. He clarified various queries raised by members regarding the target group, fee structure, evaluation methodology, etc. During the discussion it was pointed that these programmes are of one year duration and 60 credits course work was proposed as against the University norms of 32 to 36 credits. Programme Coordinator clarified that these Diplomas shall be delivered in the face-toface mode and the credits mentioned are in terms of teaching hours. If the credits are presented in terms of study hours, as is the case with IGNOU programmes, the credit load of the Diplomas will still be the same. Members strongly opined that the credit load should be reassessed and recorded in the Phase 3 Form, by reflecting the credit load of the course work in terms of study hours as per the University norms. They also noted that the B.Sc. Nautical Science programme, run in the same mode by the same School, has the credit load as per the University norms in terms of the University's definition of credit.

AC 45.5&6.3

The Academic Council, after discussing the matter in detail, deferred its decision on both the items i.e., AC 45.5 and AC 45.6. The Academic Council suggested to the Programme Coordinator to work out the credit load of the courses as per the University norms and take approval of the School Board before resubmitting to the Academic Council.

ITEM NO.7

To note for information the decision of the School Board of School of Continuing Education (SOCE) for location of the discipline of Women's Studies in the New School of Gender and Development Studies (SOGDS).

AC 45.7.1

It was informed that the Academic Council at its 43rd Meeting held on April 5, 2008 decided that the matter pertaining to the location of the disciplines of Nutritional Sciences and Child Development should be first discussed in the School Board of the School of Continuing Education and thereafter in the School Board of Gender and Development Studies.

AC 45.7.2

The Director, SOCE informed that, as per the directions of the Academic Council, the matter was discussed by the School Board at its 37th Meeting held on September 12, 2008 and re-affirmed its earlier decision to have the discipline of Nutritional Sciences and Child Development located in the School of Continuing Education. Regarding Women's Studies programmes,

it was noted that the programmes have been already relocated and would be developed under the School of Gender and Development Studies, where the discipline of Women's studies is housed.

AC 45.7.3

The Academic Council noted, and approved, the decision of the School Board of SOCE regarding the location of the Discipline of Nutritional Sciences and the Discipline of Child Development in the School of Continuing Education and the location of the programmes related to Women Studies in the School of Gender & Development Studies.

ITEM NO.8

To consider transfer of Post of Professor in Women's Education (with specialization in Women's Studies) from School of Continuing Education to the newly established School of Gender and Development Studies.

AC 45.8.1

Member Secretary informed that at the 42nd Meeting of the Academic Council, it was decided to transfer several programmes from SOCE to various new schools, as these schools would be the "natural homes" for the relevant programmes. Thus, M..Phil. and Ph.D. programmes in Women's Studies in SOCE were transferred to the School of Gender and Development Studies. which have till date been developed by the Women's Education faculty in SOCE. Now SOCE is proposing the transfer of Post of Professor in Women's Education (specialization – in Women's Education/ Women's Studies or any relevant areas) from School of Continuing Education to the newly established School of Gender and Development Studies.

AC 45.8.2

Prof. Anu Aneja, Director, SOCE explained that the School initially comprised two disciplines viz., (1) Women Education and (2) Rural Development. The discipline of Women Education developed programmes in three disciplinary areas i.e. (a) Nutritional Sciences (Food and Nutrition), (b) Child Development and (c) Women Studies. Recently School of Gender and Development Studies was established with three disciplines specified viz., (i) Gender Studies (ii) Women Studies and (iii) Development Studies. In consonance with the decision of the Academic Council, all the programmes in Women's Studies in SOCE were already transferred to the School of Gender and Development Studies. Now the post of Professor in Women's Education with a specialization in Women's studies is existing in SOCE without congruent discipline and related programmes in SOCE. In the light of the above, a proposal for transfer of Post of Professor in Women Education (with specialization in Women Studies) from SOCE to newly established School of Gender and Development Studies is submitted for consideration of the Academic Council.

It was noted that Academic Council had taken a policy decision regarding shifting of academic programmes to the new School, while there is no such policy decision regarding shifting of posts to the new schools. It was also noted that the posts was for Women's Education with any of a variety of specialization. Thus, shifting this post would have repercussions on the faculty needs of the other disciplines in School of Continuing Education.

AC 45.8.3

In the absence of a policy decision regarding transfer of posts from one School to the another School and the post being specifically for Women's Studies, the Academic Council deferred the decision to transfer the Post of Professor in Women's Education from the School of Continuing Education to the newly established School of Gender and Development Studies.

ITEM NO.9

To consider and approve the proposal of School of Engineering & Technology (SOET) to allow the students of BTCM/BTWRE for appearing in all Term End Examinations TEE(s) during the validity of registration of respective courses.

AC 45.9.1

It was presented that School of Engineering and Technology is offering BTCM/BTWRE programme. Students are admitted for January cycle and they appear for Term-end examinations in December. The School proposed to permit the students of BTCM/BTWRE for appearing in term-end examinations in June without waiting for completion of minimum duration of one year for appearing in the Tern End examinations.

AC 45.9.2

Dr. Manoj Kulshreshtha, Programme Coordinator, SOET explained the reasons for the proposal. The Registrar, SED opined that, if students are permitted to appear in the Term End examination in June for all the courses as proposed by the school, there may be a number of students who would be able to complete the programme before completion of the minimum duration of four years, which will be a violation of the Ordinance of the University. As a practical solution to the problem, it is suggested to divide the courses into two lots as January-June session and July-December session. The students may be permitted to appear in the term-end examinations of June for all the courses of January-June session. In this process it may not be possible for any student to complete the programme before the minimum duration.

AC 45.9.3

After elaborate discussion, the Academic Council agreed in principle with the suggestion to divide the courses into January – June session and July – December session and permit the students to appear in June Term-end Examination for all the January – June session courses. The AC suggested the Faculty to identify half of the courses for January-June session and remaining half for July-December session, and take the approval of the School Board.

To consider and approve the Phase Zero Form for addition of new course MES-016: Educational Research (6 Credits) and increasing of Credit Value of Course MAEL-001: Practical Course from 6 to 10 Credits

- AC 45.10.1 It was reported that the Academic Council at its 43rd Meeting held on April 5, 2008, while approving the minutes of the 25th Meeting of its Standing Committee held on April 2, 2008, approved the Phase 3 Form for PG Diploma in Adult Education. It is one year diploma programme consisting of three theory courses of 6 credits each and practical course of 6 credits. Now the School of Extension and Development Studies submitted Phase Zero Form proposing to add one more 6 credits course 'MES-016: Educational Research' and increasing the credit weight from 6 to 10 for the practical course 'MAEL-001 Practical Course'. With these changes, the total credits weight of the Diploma is increased to 34 credits. This was approved by the School Board of the School of Extension and Development Studies by circulation.
- AC 45.10.2 Dr. M.V. Lakshmi Reddy, Programme Coordinator, gave the academic rationale for this revision in the course structure of the programme. He also informed that the course 'MES-016: Educational Research' is an existing course on offer in 'M.A Education Programme'.
- AC 45.10.3 The Academic Council considered and approved the Phase Zero Form for PGDAE for addition of new course 'MES-016: Educational Research' (6 Credits) and increasing credit value of course 'MAEL-001: Practical Course' from 6 to 10 Credits.

To consider and approve the Phase-3 form for Post Graduate Certificate, Post Graduate Diploma, and Masters Programme in Development Studies 1st Year in Development Studies.

- AC 45.11.1 It was presented that the School of Extension and Development Studies has submitted Phase-3 Form for Post Graduate Certificate, Post Graduate Diploma and Masters Programme in Development Studies, in a modular system. A student will receive PG Certificate after completing 1st semester courses, PG Diploma after completing 2nd semester courses and Masters Degree after completing 3rd and 4th semester courses. The proposed date for launch of first module i.e., PG Certificate in Development Studies, is July 2009.
- AC 45.11.2 Dr. R.P. Singh, Programme Coordinator, explained the salient features of the programme. The members pointed out that the School Board of the School of Extension and Development Studies at its 3rd meeting held on 10th September, 2008 approved the detailed course outlines for PG Certificate in Development Studies only, where as the Phase-3 Form presented to

Academic Council is seeking approvals for PG Certificate, PG Diploma and Master's Programmes. It is further noted that detailed course outlines are presented for the first 8 courses covering a total of 32 credits.

AC 45.11.3 After discussing at length, the Academic Council decided the following:

- i. In principle, approval of the proposal of the School to offer PG Certificate, PG Diploma and Masters Programme in Development Studies in a modular system;
- ii. Approval of the Phase-3 form for the PG Certificate in Development Studies: and
- iii. The Phase-3 Form for PG Diploma and Masters Degree Programmes to be submitted after due approval of the School Board.

To consider and approve the Phase-3 form for Diploma in Business Process Outsourcing (BPO).

- AC 45.12.1 It was informed that the School of Extension and Development Studies has submitted Phase 3 Form for Diploma in Business Process Outsourcing (BPO), which is being developed and delivered in collaboration with Accenture. It is proposed to launch the Diploma Programme from January/February 2009. The same was approved by the School Board in its 3rd meeting held on 10th September, 2008.
- AC 45.12.2 Dr. C. G. Naidu presented the details of the programme and current status of course development. Regarding queries seeking clarifications on evaluation methodology at Serial No. 19 of Phase 3 Form, Dr. Naidu informed that it is erroneously recorded as 70% weightage for continuous evaluation and 30% weightage for term-end examinations. He asked for it to be corrected as 30% weightage for Continuous Evaluation and 70% weightage for Term End examinations.
- AC 45.12.3 With the changes above, the Academic Council approved the Phase 3 (Annexure 3) Form for Diploma in Business Process Outsourcing.

To consider and approve the Phase-3 Form for the Post Graduate Diploma in Counselling, Family Therapy and Mediation.

- AC 45.13.1 It was presented that the School of Extension and Development Studies is developing Post graduate Diploma in Counselling, Family Therapy and Mediation. The main aim of the programme is to train manpower in the area of Counselling and Family Therapy. Phase-3 Form was approved by the School Board at its 3rd meeting held on 10th September, 2008.
- AC 45.13.2 Dr. Amiteshwar Ratra, Programme Coordinator, explained the salient

features of the programme and clarified the queries of the members. She clarified that the programme will be launched from July 2009 session, instead of January 2009 proposed in the Phase Form. The Programme Coordinator was suggested to develop audio/video programmes simultaneously and keep them ready along with the print materials, for which she agreed.

AC 45.13.3 The Academic Council considered and approved Phase 3 Form for PG Diploma in Counselling, Family Therapy and Mediation (**Annexure - 4**).

ITEM NO.14 To consider and approve the Phase-3 forms for Programmes related to Aurobindo Studies.

AC 45.14.1 It was presented that IGNOU signed MoU with Sri Aurobindo Centre for Advance Research (SACAR) for offering programmes related to Sri Aurobindo. Accordingly, the School of Interdisciplinary and Transdisciplinary Studies had prepared the following programmes in collaboration with SACAR:

- 1. Certificate Programme: Introduction of Sri Aurobindo Studies
- 2. PG Diploma in Studies in Indian Culture
- 3. PG Diploma in Integral Education
- 4. Master of Sri Aurobindo Studies
- 5. M. Phil in Sri Aurobindo Studies
- 6. Ph.D. in Sri Aurobindo Studies

These Programmes were already been launched by the University on 15th September, 2008 at a function on the birthday of Sri Aurobindo by Dr. Karan Singh, Member of Parliament, Rajya Sabha.

AC 45.14.2 Dr. C.G. Naidu, Nodal Officer, informed that the School Board of the School of Inter-disciplinary and Trans-disciplinary Studies approved these programmes in its meeting held on 15th October, 2008. He explained the objectives and salient features of all the programmes. Course materials for all these programmes were already developed by SACAR and the programmes being delivered online by SACAR through its own portal. The IGNOU and SACAR share the fee in the proportion of 30% and 70% respectively.

There was a detailed discussion regarding role played by the IGNOU, expected enrolment and viability of the programmes and desirability of launching programmes by the University on the philosophy of an individual.

Since the programmes have already been launched with the approval of the Vice-Chancellor, the Chairperson opined that the proposals should be considered for ratification instead of approval.

AC 45.14.3 The Academic Council considered and ratified the Phase 3 (Annexure - 5) Forms for the (1) Certificate Programme: Introduction of Sri Aurobindo Studies, (2) PG Diploma in Studies in Indian Culture, (3) PG Diploma in Integral Education, (4) Master of Sri Aurobindo Studies, (5) M. Phil in Sri Aurobindo Studies, and (6) Ph.D. in Sri Aurobindo Studies.

The meeting ended with a vote of thanks to the Chair.

(V.N.Rajasekharan Pillai) Chairman