

**MINUTES**  
**Of the**  
**FIFTY FIRST MEETING**  
**Of the**  
**ACADEMIC COUNCIL**

**Held on**

**3<sup>RD</sup> MARCH 2010**



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**MAIDAN GARHI, NEW DELHI-110068**

## IGNOU

### MINUTES OF THE FIFTY FIRST MEETING OF THE ACADEMIC COUNCIL HELD ON 3<sup>RD</sup> MARCH 2010 AT 10.00 A.M. IN THE CONFERENCE ROOM, BLOCK-8 IGNOU, MAIDAN GARHI, NEW DELHI-110 068.

The following were present:

1. Prof. V. N. Rajasekharan Pillai, Vice-Chancellor	-	Ex-officio Chairman
2. Prof. Omprakash Mishra, PVC	-	Ex-officio Member
3. Prof. Parvin Sinclair, PVC	-	Ex-officio Member
4. Prof. K.R. Srivasthan, PVC	-	Ex-officio Member
5. Prof. Renu Bhardwaj, Director, SOH	-	Ex-officio Member
6. Prof. Uma Kanjilal, Director, SOSS	-	Ex-officio Member
7. Prof. M.L. Koul, Director, SOE	-	Ex-officio Member
7. Prof. Sunita Malhotra, Director, SOS	-	Ex-officio Member
8. Prof. G. Subbayamma, Director, SOMS	-	Ex-officio Member
9. Prof. M. Aslam, Director, SOCE	-	Ex-officio Member
10. Prof. Manohar Lal, Director, SOCIS	-	Ex-officio Member
11. Prof. Srikrishnadeva Rao, Director, SOL	-	Ex-officio Member
12. Prof. M.K. Salooja, Director, SOA	-	Ex-officio Member
13. Prof. C. Gajendra Naidu, Director, SOVET	-	Ex-officio Member
14. Prof. Shambhu Nath Singh, Director, SOJNMS	-	Ex-officio Member
15. Dr. Harkirat Bains, Director (I/c), SOTHSSM	-	Ex-officio Member
16. Prof. Savita Singh, Director, SOGDS	-	Ex-officio Member
17. Prof. Gracious Thomas, Director, SOSW	-	Ex-officio Member
18. Prof. B. K. Pattanaik, Director, SOEDS	-	Ex-officio Member
19. Prof. Sunil Kumar, Director, SOPVA	-	Ex-officio Member
20. Dr. Deo Shankar Navin, Director (I/c), SOTST	-	Ex-officio Member
21. Dr. Nandini Sinha Kapoor, Director (I/c), SOITS	-	Ex-officio Member
22. Sh. S.K. Arora, Librarian	-	Ex-officio Member
23. Prof. Manjulika Srivastava, Director (I/c), DEC	-	Ex-officio Member
24. Dr. Silima Nanda, Director (I/c), ID	-	Ex-officio Member
25. Sh. Ravi Kant, Director (I/c), EMPC	-	Ex-officio Member
26. Prof. Pandav Nayak, SOSS	-	Member
27. Prof. T.K. Jena, SOHS	-	Member
28. Dr. Nehal A Farooque, Reader, SOEDS	-	Member
29. Dr. Babu P Ramesh, Reader, SOITS	-	Member
30. Dr. A.K. Gaba, Reader, SOVET	-	Member
31. Sh. P.V. Suresh, Lecturer, SOCIS	-	Member
32. Dr. Kamalika Banerjee, Lecturer, SOS	-	Member
33. Sh. Arvind Kumar Dubey, Lecturer, SOTHSM	-	Member
34. Prof. K.P. Singh	-	Member
35. Prof. Ramamohan Rao	-	Member
36. Dr. K.V. Peter	-	Member
37. Prof. Mohamma Miyan	-	Member
38. Prof. L. Venugopal Reddy,	-	Member
39. Dr. R.R. Rausaria, Registrar (I/c), MPDD	-	Member

40. Dr. C.K. Ghosh, Director, SSC	-	Member
41. Prof. Pushplata Tripathi, Registrar (I/c), SED	-	Member
42. Sh. K. Laxman, OSD, SRD	-	Member

Prof. A.K. Agarwal attended the meeting as representative of Director, SOHS.

Dr. D.K. Choudhry, PVC, Dr. Latha Pillai, PVC, Prof. Ajit Kumar, Director, SOET, Dr. S.K. Mishra, Director (I/c), SOFL, Prof. Anjila Gupta, SOSS, Prof. N. Mukunda, Prof. Mahendra Dev, Dr. George Mathew, Prof. N.K. Jain, Prof. Uma Alladi, Prof. S.N. Maheshwari, Dr. D.K. Datta Majumdar, Prof. Kannan M. Modugalya and Prof. Devi Singh could not attend the meeting.

Prof. P.R. Ramanujam, Director, STRIDE attended the meeting as special invitee.

Shri K. D. Sharma, Assistant Registrar, ACD was present to assist Council.

At the outset, the Chairman welcomed the members to the 51<sup>st</sup> meeting of the Academic Council. He welcomed the new members of the Academic Council who were nominated by the Board of Management and attending the meeting for the first time and appreciated the contribution made by the outgoing members in the deliberations of the council whose term of membership had expired.

Member Secretary presented the Agenda. The following items were taken up:

**ITEM NO. 1 To confirm the Minutes of the 50<sup>th</sup> Meeting of the Academic Council.**

AC 51.1.1 The Member Secretary informed that the minutes of the 50<sup>th</sup> meeting of the Academic Council held on 8<sup>th</sup> October, 2009 were circulated to all the Members of the Academic Council. The following comments have been received :

- 1) Prof. Bimla Kapoor, Director, SOHS sent her comments on item No.3 in respect of the recording of resolution No. 50.3.3 and suggested that instead of recorded resolution, it should be:

AC 50.3.3. "In view of the above discussion the Academic Council resolved that a Policy in the matter is required to in place after deliberations it was suggested that instead of an Academic Institution maintained by the University it can be made as one of the Programme Study Centre (PSC) and it will also be within the norms of IGNOU. Details may be discussed in the Joint-Co-ordination Committee".

- 2) Prof. B.S. Hansra, SOA and Dr. K.V. Peter had forwarded their comments on the Item No. 2 Resolution No.AC.50.2.3. As per their observation Resolution No. AC 50.2.3 Resolution should be recorded as follows " The Academic Council considered and approved the proposal for creation of the additional positions of : Professor -1 (Agronomy); Associated Professor -2 Agriculture Extension (ICT specialization)-1, Horticulture-1; and Assistant Professor – 4- Food Technology -1, Soil Science -1, Plant

Breeding/Bio-Technology -1, Agriculture Economics-1.

The following comments were also received from Prof. Sunita Malhotra, Director, SOS on recording of the resolution No. AC 50.14.2 which were circulated in the meeting:

“The Academic Council deliberated in detail on issues involved and decided to defer its decision and suggested that the matter may be resolved in consultation with Dr. C.K. Ghosh, Coordinator of the Integrated Ph.D. Programme in Physics” offered by School of Interdisciplinary and Trans-disciplinary Studies (SOITS).

The Academic Council considered and noted the above comments of the members to incorporate in the minutes of the 50<sup>th</sup> Academic Council meeting.

AC 51.1.2 The Member Secretary informed that the action taken report on the minutes will be circulated/placed before the next meeting.

AC 51.1.3 The Academic Council confirmed the minutes (**Annexure 1 without appendices**) along with the above comments for incorporation of its 50<sup>th</sup> meeting and noted that the Action Taken Report will be placed in the next meeting.

**ITEM NO. 2 To consider and approve the 29<sup>th</sup> meeting of Academic Council's Standing Committee held on 17<sup>th</sup> July 2009**

AC 51.2.1 The 29<sup>th</sup> Meeting of the Academic Council's Standing Committee was held on July 27, 2008. The following major items were considered and approved by the ACSC:

Phase-3 form for MBA(Tele-communication Management), MBA (Retail), MBA (Entrepreneurship), BBA (Retail Services) and BBA (Entrepreneurship), (Collaborative Programmes) from CCETC, Bachelor of Design (Interior and Furniture Design) BDESIFD, Bachelor of Technology (Mechanical Engineering) (BTMLE), Diploma in Electrical Engineering (DELE), Advanced Certificate in Construction Practices (ACCP), Bachelor of Technology (Electrical Engineering) (BTELE), Advanced Certificate in electronics & Communication Practices (ACECP), Advanced Certificate in Computer Science Practices (ACCSP), Bachelor of Technology (Electronics & Communication Engineering) BTECE, Diploma in Computer Science Engineering (DCSE), Bachelor of Design (Communication Design) (BDCE), Advanced Certificate in Electrical Practices (ACELP), Bachelor of Design (Textile and Apparel Design) (BDTAD), Bachelor of Design (Product Design) (BDPD), Bachelor of Technology (Civil Engineering) (BTCLE), Diploma in Mechanical Engineering (DMLE), Advance Certificate in Mechanical Practices (ACMLP), Bachelor of Architecture (B.Arch.), Certificate in Energy Technology and Management (CETM), Bachelor of Technology (Computer Science Engineering) (BTCSE), Diploma in Civil

Engineering (DCVLE), Diploma in Electronics & Communication Engineering (DECME) from School of Engineering & Technology.

Launch of Certificate Course in Housekeeping Operations, Certificate Course in Food & Beverage Services Operations and Certificate Course in Front Office Operations from the SOTHSSM.

Ratification of the action taken by the Vice-Chancellor in permitting the integrated BCA-MCA programme students of July 1998 and afterwards batches to appear in examination up to December 2010.

Ratification of the approval of the Vice-Chancellor to launch on-line PG Diploma in E-Learning from January 2010 by STRIDE.

AC 51.2.2 The Academic Council after deliberations on the decisions taken by the ACSC at its 29<sup>th</sup> meeting approved the minutes (**Annexure 2 without appendices**).

**ITEM NO. 3 To consider and approve the ‘Fee Structure for payment to the artists for developing Educational Audio-Video material (SLM)’ at EMPC in Performing and Visual Arts for the School of Performing and Visual Arts.**

AC 51.3.1 It was presented that the School of Performing and Visual Arts had submitted the ‘Fee Structure for payment to the artists for developing Educational Audio-Video material (SLM)’ at EMPC in Performing and Visual Arts. While presenting the details and reasons for the proposed fee structure, the Director of School of Performing and Visual Arts informed that there is no defined fee structure for the payment to artist invited for recording and Audio-Video (SLM) in the School. A committee was constituted with the approval of the Vice-Chancellor has designed the common fees structure after considering the needs and prerequisites of the different disciplines in the School. They are: Programmes on Dance, Music, Theatre, and Paining/Sculpture/Applied Art. The Committee had also consulted the fee structure of Prasar Bharti, All India Radio and Institute of Central Technology and NCERT etc. The detailed fee structures placed before the Academic Council for consideration.

AC 51.3.2 During the discussions the members expressed their views and suggested that the proposed fee structure requires a review and also involve the financial implications which are different from the payment norms of the EMPC / University may be forwarded to the Finance Committee for consideration. The members also requested that the matter may be referred to a committee to examine all the aspect involved and a comprehensive complete agenda item should be placed before the Academic Council.

The Director, SOPVA informed the Council that some Audio-Video production of IGNOU programmes are for educational purpose, the rates suggested are lower as compared to the charges of commercial purpose.

He also stated that these rates are comparative rates received from the Prasar Bharti, All India Radio and Institute of Central Technology and NCERT etc. Based on the views expressed by Mr. Ravikanth, Prof. M.K. Koul and Prof. Aslam, the members suggested that the issues involved should be deliberated in a committee and the Chairman should be authorized to take the decision in this regard.

AC 51.3.3 The Academic Council considered the matter and resolved that the fee structure suggested by the SOPVA may be considered by a committee consisting of the Director of the SOPVA, EMPC to examine the proposed rates in detail and submit to the Vice-Chancellor. The Council authorized the Chairman for taking a decision.

**ITEM NO. 4 To consider and approve the Minutes of the 9<sup>th</sup> , 10<sup>th</sup> , 11<sup>th</sup> , 15<sup>th</sup> and 16<sup>th</sup> Meetings of the Research Council**

AC 51.4.1 The Minutes of 09<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup> meetings of the Research Council were held on 21<sup>st</sup> Aug., 2007, 31<sup>st</sup> Dec 2007, 9<sup>th</sup> April, 2008, 21<sup>st</sup> October, 2009 and 3<sup>rd</sup> February, 2010 respectively were presented.

The Research Council is the authority of the University under over all supervision of the Academic Council. It is, therefore, mandatory that the minutes of Research Council, which were not placed before the Academic Council earlier, are enclosed (without appendices). The Academic Council Standing Committee recommended the minutes for placing before the Academic Council for consideration and approval.

AC 51.4.2 During the discussion Prof. Parvin Sinclair raised the issues relating to submitting the proposal and progress report. She stated that the Research Unit must ensure the eligibility qualifications of the supervisor strictly as per the university norms. Prof. M.L. Koul, Director, SOE gave the brief description of the procedures for research to be followed and stressed that the norms should be followed strictly while making selection of the candidates and the supervisor and it should be ensured that there should be no deviation from the procedures and the list of supervisors for every disciplines in the university should be updated in the IGNOU web site to enable the students to choose their supervisors.

Prof. O.P. Mishra desired to expedite the matters related to the School of Interdisciplinary and Trans-disciplinary Studies regarding registration of students from northeast region.

Dr. Nandini Sinha Kapoor, Director (I/c), SOITS explained the reasons for the same and the Academic Council resolved to request the School to expedite the matter.

AC 51.4.3 Regarding the item No.RC15.23.1 the members found that one of the internal Supervisor does not possess the Ph.D qualification. The Council strongly recommended that the Supervisor must possess the Ph.D. qualification for guiding the research candidates.

AC 51.4.4 The minutes (**Annexure 3 without appendices**) of 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup> meeting of the Research Council were considered and approved with the stipulation that the matter relating to the students from north-east may be resolved by the concerned School and Director, Research Unit and also approved to delete the names of the supervisors from the list who are not having Ph.D. qualification.

**ITEM NO. 5 To consider and approve the Phase 3 form for Certificate in Value Education (CVE) – International Division - SOEDS**

AC 51.5.1 It was presented that the International Division has proposed the Phase 3 forms for Certificate in Value Education through School of Extension and Development Studies. The main objectives of the programme are to orient the target group (teachers) to integrate values in their transactional process of teaching-learning molding the character and destiny of the young generation which is the primary role of a teacher, to generate an awareness and interest for inculcating positive values for parents, students and other professionals with the ultimate aim to build an enriched and better life and to build a stable society which is in consensus with the constructive approach of learning of the university. The School Board of Extension and Development Studies approve the Phase 3 form at its meeting held on 28.01.2010.

AC 51.5.2 The Phase 3 form (**Annexure 4**) is considered and approved by the Academic Council.

**ITEM NO. 6 To consider and approve the proposal for delegation of Authority of Statute of 10 A to Academic Centres/Institutes/Chairs of the University.**

AC 51.6.1 It was presented that the University had established, apart from Schools of Studies, Academic Centres / Institutes / Chairs to develop and promote the programmes in specific domains/areas as per the demand/needs of the industry and job market as well. In order to empower these academic Centres/Institutes/Chairs to perform their Academic responsibilities for which they were set up, it requires the necessary amendments of the Statute 10A of the University by listing these Centres/ Institutes/ Chairs.

AC 51.6.2 The Chairman requested Prof. P.R. Ramanujam, Director, STRIDE to explain the item in detail and their requirement for making the proposal for delegation of authority of Statute 10(A) to the academic centers/institutes/chairs of the university to enable them for offering their programmes like the Schools of Studies in the University.

During the discussion Prof. O.P. Mishra suggested that EDNERU may also be included in the proposed revision for the Statute 10(A).

The Chairman read out the Model 1 of Statute 10 (A).

AC 51.6.3 The Academic Council considered and approved the proposed statute by adding the Clause 1 (a) for academic centres/institutes/chairs/academic units of studies in Statute 10(A) along with the Schools of Studies and

also necessary amendments to the respective clauses of the Statues wherever requires in this regard. A copy of the proposed amendment is placed at (**Annexure 5**).

**ITEM NO.7 To ratify the approval of Phase 3 form by the Vice-Chancellor for PG Certificate Programme in “Climate Change and Sustainable Development”**

AC 51.7.1 It was presented that the Chair for Sustainable Development submitted the Phase 3 form of PG Certificate Programme on “Climate Change and Sustainable Development” a 16 credit course which includes academic curricula having both theory and project work from contemporary disciplines. The project work is based on empirical research. The main objectives of the programme is aimed to capacitate the policy makers, NGO’s professional, environmental leaders, scientist and educators to develop their knowledge on Climate change and Sustainable Development, empowers to support the participants in sensitizing the Sustainable Development aspects relating to Climate Change and helps the participants in knowing the science of Climate Change.

AC 51.7.2 The Phase 3 form of PG Certificate Programme in “Climate Change and Sustainable Development” (**Annexure 6**) is considered and approved by the Academic Council.

**ITEM NO.8 Proposal to launch MSW with focus on the North-East at IGNOU-NGA Education, Educational Project at Chuchuyimlang, Nagaland – Phase Zero Form**

AC 51.8.1 It was presented that the School of Social Work submitted the Phase Zero Form for development of three new courses. They are: MSWE-004 (Tribal Development and Social Work Practice), MSWE-005 (Peace and Development) and MSWE-006 (Health and Social Work) and 4 credits each with focus on the North-East at IGNOU-NGA Education, Educational Project at Chuchuyimlang, Nagaland.

Prof. Gracious Thomas, Courses Proposer, explained that the Board of Management of IGNOU has approved the EDNERU’s proposal of IGNOU-NGA Education, Educational Project. Under this Project, Mahatma Gandhi Centre for Social Work was established. This Centre proposes to start an on-campus MSW programme. The proposed programme consists of four semesters. The proposed three new courses are elective courses of 4 credit each focusing the needs of the students in the North East area. These courses are part of the programme. He also proposed to sanction the nine faculty positions in the School of Social Work as follows: 1 Professor as Project Coordinator, 2 Readers and 6 Lecturers for the proposed Centre. He also stated that the programme is scheduled to be launched from July, 2010 and the students from all over North-East including Sikkim would be enrolled.

The members deliberated upon this proposal and appreciated the idea of



offering these courses in MA Social Work according to the needs of the area in which the programme is being offered. During discussion, Prof. M. Aslam, Director, SOCE suggested that these courses should not be limited to the north-east area but should also be put on offer to all the students of MA (Social Work) to give them an opportunity to exercise more options for selection of courses.

Regarding creations of faculty positions the members suggested that the norms of the University for creation of core faculty positions in a new discipline, has to be followed, i.e. 1 Professor, 2 Readers and 4 Lecturers for the proposed Project in the Institute of Mahatma Gandhi Centre for Social Work at Chuchuyimlang, Nagaland .

AC 51.8.3 The Academic Council considered and approved the Phase Zero Form (**Annexure 7**) and also recommended for the creation of faculty positions i.e. 1 Professor, 2 Readers and 4 Lecturers for the proposed programme.

**ITEM NO. 9 To consider and approve the Phase 3 Form of MBA in Hospitality Management of IGNOU-FHRAI (ET) Collaboration**

AC 51.9.1 It was presented that the School of Tourism, Hospitality Services Sectoral Management has submitted the Phase 3 Form of MBA in Hospitality Management of IGNOU-FHRAI (ET) Collaboration. The Phase 3 Form was approved by the 5<sup>th</sup> School Board Meeting held on 21<sup>st</sup> January, 2010.

AC 51.9.2 Prof. K.R. Srivathsan, informed that it is a face to face programme in collaboration with FHRAI a state-of-the-art Institute in the country and the School will gain in collaborating with the institute.

Prof. A.K. Agarwal, SOHS supported the issue of the higher fees for the programme as this programme is heavily loaded with the practical components. It will be in the interest of the university to charge the higher fees from the elite class of students and offer the subsidy to needy students. It was suggested to work out the possibilities to provide fee subsidy to needy students. The members also suggested for identification of more Centres for the programme to enhance enrolment so as to reduce the fees. It was also suggested the fee has to be fixed rationally following a self-sustaining model.

It was also explained that the SOTHSSM is financially self sufficient with the fees it is receiving from its programmes on offer.

AC 51.9.3 The Academic Council is considered and approved the Phase 3 Form (**Annexure 8**) of MBA in Hospitality Management of IGNOU-FHRAI (ET) Collaboration in face-to-face mode.

**ITEM NO.10 To ratify the credit transfer policy from CPE to DPE Programme**

AC 51.10.1. It was presented that the School of Education had received requests from

Regional Directors of North Eastern states regarding the credit transfer from CPE to DPE Programme.

AC 51.10.2 Prof. M.L. Koul, Director, SOE explained in the detail the proposal and informed that a committee was constituted to look into it and submit the recommendations.

The Hon'ble Vice-Chancellor approved the recommendations of the committee and the same are placed before the Council for ratification.

1. The Eligibility Criteria of CPE is "Untrained/under-trained in service teachers who qualified Matric/HSC/10+2 standard in the new pattern of education or above & teaching at primary and elementary level (standard 1 to 8) in the recognized schools of the North Eastern States and Sikkim. The teachers should have preferably five years teaching experience at the time of seeking admission.
2. The Eligibility Criteria of DPE Programme is "Matric/HSC/+2 standard pass with minimum two years teaching experience.
3. The fee scheme of CPE Programme is Rs. 4000/-
4. The fee scheme of DPE programme is below  
(Module I) Rs. 1400/-  
(Module II) Rs. 2300/-  
(Module III) Rs. 2900/-

The courses for which credit transfer be granted to the students who have completed CPE Programme successfully in North Eastern States may be decided later on by the School as per the weightage of the courses already completed by the learners in CPE programme.

AC 51.10.3 The Academic Council ratified the credit transfer policy from CPE to DPE by authorizing the SOE to decide later on as per the weightage of the courses already completed by the learners in CPE Programme in North-Eastern States and Sikkim.

**ITEM NO.11 To consider and approve the Phase 3 Form for the Diploma in Critical Care Nursing.**

AC 51.11.1 It was presented that the School of Health Sciences submitted Phase 3 form for One Year Diploma Programme in Critical Care Nursing.

Prof Pity Koul, Programme Coordinator, explained that the Diploma in Critical Care Nursing is a Specialty programme of 32 credits. The main objectives of the Programme is to enable nursing professionals (RN and RNRN) to develop and apply advanced nursing care knowledge, acquire proficiency in applying advanced and skills for providing comprehensive nursing care to critically ill patients in intensive care settings and educate nursing professionals in Critical Care Nursing. The School Board of SOHS at its 37th and 38th meeting held on April 28th 2009 and September 11th 2009 respectively approved the Phase 3 form.

AC 51.11.2 The Academic Council considered and approved the Phase 3 form (Annexure 9) for the Diploma in Critical Care Nursing.

**ITEM NO.12 To consider and approve the creation of Sanskrit as a new discipline in the School of Humanities and sanction for creation of core faculty in the School.**

AC 51.12.1 It was presented that the School of Humanities submitted a proposal for creation of a Sanskrit discipline in the School and also creation of core faculty positions in the Sanskrit discipline. The Director of School of Humanities informed that the School Board of the School at its 40<sup>th</sup> meeting held 25<sup>th</sup> January, 2010 recommended for creation of Sanskrit as discipline and core faculty positions as per the university norms viz. 1 Professor, 2 Readers, 4 Lecturers. The School is running a foundation course in Sanskrit and it also has a RTA in Sanskrit. The School has also prepared the course work for research degree programme for Sanskrit. The chairman suggested to develop UG and PG Programmes in the discipline.

AC 51.12.2 The Academic Council considered and approved the proposal creation of Sanskrit as a new discipline in the School of Humanities and recommended for creation of core faculty for the discipline as per university norms in the School.

**ITEM NO.13 To consider and approve the creation of core faculty positions for the discipline of Urdu in the School of Humanities**

AC 51.13.1 It was presented that the School of Humanities submitted a proposal for creation of core faculty positions in the discipline of Urdu. The Director of School of Humanities informed that the School Board of the School at its 40<sup>th</sup> meeting held on 25<sup>th</sup> January, 2010 recommended for creation of core faculty positions for the discipline of Urdu in the School of Humanities. She also informed that in the 2<sup>nd</sup> meeting of the Planning Board held on 10<sup>th</sup> January, 1989, at that time it functioned as AC, assigned the Urdu discipline to SOH. The School has already launched a certificate programme in Urdu. Diploma & BA Course are being launched in July, 2010 and the PG Programme is also in the process of development the School Board recommended creation of core faculty as per university norms for the Urdu discipline.

AC 51.13.2 The Academic Council considered and recommended the creation of core faculty as per university norms for the Urdu discipline in the School.

**ITEM NO.14 To consider and approve the Phase 1, 2, and 3 forms for PG Diploma in Sustainability Science**

AC 51.14.1 It was presented that the Chair for sustainable development submitted Phase 1, 2 and 3 forms for PG Diploma in Sustainability Science consisting of 32 credits of 8 courses with an objective to enhance awareness and impart knowledge on immediate measures to be taken to limit population explosion, unsustainable lifestyle, and generation of non-and slowly recyclable e-waste, synthetic chemicals etc., to transfer green revolution into evergreen revolution so that agriculture is no longer a destroyer of forests and biodiversity.

Prof. M.K. Salooja explained in detail about the salient features of the programme and the course structure. He also stated that the programme will be launched from January, 2011.

AC 51.14.2 The Academic Council considered and approved the Phase 1, 2, and 3 forms for PG Diploma in Sustainability Science

**ITEM NO.15 To consider the proposal for the Partner Institute Established at Trinity College of Education, Dehradun Under Convergence Scheme to Charge Rs. 52,400.00 from the students of B.Ed. enrolled with them – RSD**

AC 51.15.1 It was presented that as per the decision taken by the University, the Partner Institutions functioning under Convergence Scheme under Model – I are being paid 50% of the programme fee received from the students enrolled at the Partner Institution for the Professional and Technical Programmes to IGNOU.

The Trinity College of Education, Dehradun functioning as Partner Institute under Convergence Scheme, Model – II has proposed vide letter dated 20.02.2010 along with Government of Utrakhand office memo dated 11.06.2008 on charging the fees from Students of the B.Ed. Programme in the State in the light of the Court's Judgment.

The Trinity College has proposed an amount of Rs. 52,400.00 (Rs. 35000.00 for Trinity College of Education + Rs. 17400.00 for remitting to IGNOU as fee of B.Ed. Programme) per student for B.Ed. Programming enrolled with them for providing regular contact classes and other academic facilities.

AC 51.15.2 During the discussion the members showed their concern about the fees to be charged by the Trinity College of the Education, Dehradun under convergent scheme from the students of B.Ed. programme read with office memo received from the Govt. of Uttarakhand in the light of courts judgement in the matter relating to the fee to be charged by the Self Financed Institution in the State and the fees proposed by Partnership Institute, Trinity College of Education for the IGNOU B.Ed. programme.

AC 51.15.3 The Academic Council considered and resolved to approve that the Partnership Institute, Trinity College of Education, Dehradun shall be advised to function as IGNOU's study centres / programme centre and the same pattern should be followed as in any other programme study centre is to be followed.

**ITEM NO.16 To consider and approve the Phase Zero Form of a course in Horticulture for listing under Application Oriented Course for BDP – SOS**

AC 51.16.1 It was presented that the School of Sciences had submitted the Phase Zero Form for the development of a new course in Horticulture and also listing it under Application Oriented Courses for Bachelor's Degree Programme (BDP). The course is of 8 credits consisting of approximately 26 units. The course will be part of the BDP Programme.

The School Board of the School of Sciences approved on 12<sup>th</sup> October 1989 and also the details syllabus for the course at its 39<sup>th</sup> meeting held on October 30,

2009. Prof. Sunita Malhotra, Director, SOS explained that it is a application oriented course for Bachelor's Degree Programme. This course proposed to be launched in January, 2010.

AC 51.16.2 During the discussion Prof. K.V. Peter requested the School of Sciences to involve School of Agriculture in the development of the course and include the inputs from them. Prof. K.P. Singh expressed the view that the Horticulture is in demand and it requires more practical components and the course is Agriculture Oriented and should be housed in the School of Agriculture. Prof. K.R. Srivathsan also suggested that the Directors of SOS, SOA, Course Coordinator and Dr. S.K. Yadav should have a meeting to discuss the issue of housing the course cause either in SOS or in SOA and the decision shall reported to the Chairman.

AC 51.16.3 The Academic Council considered and resolved to approve the Phase Zero Form (**Annexure 10**) for Application Oriented Course in Horticulture and authorized the Chairman to resolve the issue of housing the course.

**ITEM NO.17 To consider and approve the Phase -3 Form for “Advanced Diploma in Air Cargo Management” – CCETC**

AC 51.17.1 It was presented that the CCETC has submitted the Phase 3 Form for Advanced Diploma in Air Cargo Management which was being run at Sub-Centre of Regional Centre, Cochin in collaboration with M/s Cochin International Airport Limited, (CIAL), Cochin.

The Programme is running as per the terms of the MOU between CIAL and IGNOU. The CIAL Academy constituted Board of Studies, finalized and recommended the programme. The Joint Coordination Committee approved the programme.

AC 51.17.2 The members raised that the about the eligibility of the programme that since the level of the programme is UG, how the eligibility is justify as UG for the programme.

AC 51.17.3 The Academic Council considered and approved the Phase -3 Form (**Annexure 11**) for “Advanced Diploma in Air Cargo Management”. Prof. P.R.R. Nair, OSD, CCETC, gave the clarification that since the programme is an Advanced Diploma, the requisite qualification was decided the UG level.

**ITEM NO.18 To consider and approve the proposal for launching MA (Philosophy) : Phase III form**

**&**

**ITEM NO. 20 To ratify the action taken by the Vice-Chancellor to re-locate Philosophy Programme from SOH to SOITS**

AC 51.18&20.1 It was informed that Prof. Gracious Thomas, Coordinator CBCI Chair has proposed for ratification of the action taken by the Vice-Chancellor to re-

locate the Philosophy Discipline from School of Humanities to School of Interdisciplinary and Trans-disciplinary Studies and proposal for launching MA Philosophy (Phase 3 Form).

- AC 51.18&20.2 During the discussion the Director, School of Humanities informed that the Philosophy discipline has been housed in the School of Humanities since 1989.

Director, SOSW has narrated the communication that took place on the file among the SOSW, SOH and SOITS. After observing the developments and noting on file moment the members authorized the Chairman to resolve the issue of relocation of the philosophy discipline, which may be reported the next Academic Council. Interfering in the discussions the Chairman suggested that both the Director, SOH and Prof. Gracious Thomas, Coordinator, CBCI Chair along with Director (I/c), SOITS should meet him to resolved the issue.

- AC 51.18&20.3 The Academic Council deferred the item and authorized the Chairman to resolve the matter in consultation with the Schools which may be reported to the next Academic Council meeting.

**ITEM NO.19 To consider and approve the Phase Zero Form for Syriac Language**

- AC 51.19.1 It was presented that the CBCI Chair submitted Phase Zero Form for development of a new course on Syriac Language. Prof. Gracious Thomas, Coordinator informed that Syriac as a language is being taught in the state of Kerala in Higher Secondary Schools and Universities from undergraduate to Doctoral programme. Several study centres and BDP students including those pursuing social work and philosophy programmes have requested for inclusion of a four credit course under MIL of the BDP programme.

The present proposal is a need based programme for the region from Cochin Regional Centre. The CBCI Chair proposes to develop this programme to be offered from July, 2010.

Phase Zero Form was approved by the School Board of SOITS during its meeting held on February 10, 2010. Phase Zero Form is placed before the Academic Council.

- AC 51.19.2 During the discussion the members appreciated the proposal and suggested that instead of offering Syriac Language in Kerala region it should be offered at National level also.

- AC 51.19.3 The Academic Council considered and approved the Phase Zero Form for Syriac Language.

**ITEM NO.21 Approval of the Phase 3 Form of MA in Participatory Development (Modular Programme)**

The item was withdrawn.

**ITEM NO.22 To consider and approve the proposal for creation of Centre for Criminal Justice or new discipline of Criminal Justice in School of Law.**

AC 51.22.1 It was presented that the School of Law submitted the proposal for Creation of Center for Criminal Justice or a new discipline of Criminal Justice in the School.

AC 51.22.2 The Director, SOL explained that the Criminal Justice is an emerging interdisciplinary area combining law, human rights and criminology that require intensive academic research to develop best practices respecting human rights and duties.

The Department of Criminal Justice or Centre for Criminal Justice will undertake the teaching, research, training and advocacy realizing the values of justice, equality and good conscience embodies in the Indian Constitution. It will conduct theoretical, empirical and policy research and network with different institutions in India and abroad to mainstream research and advocacy in criminal justice. He also stated that in the recent Silver Jubilee Lecture Dr. Kiran Bedi under scored the need for setting up a Centre for Criminal Justice and to promote quality research in this area is highly required in the contemporary legal scenario in the country. The Fourth School Board of School of Law held on 14<sup>th</sup> December, 2007 emphasized the need for creating new discipline in Criminal Law.

AC 51.22.3 Prof. O.P. Mishra, expressed his view that the creation of core faculty by creating a new discipline or centre may be difficult at this point of time and he suggested the school may develop the programme in this area with the help of consultants, as the school had already taken same initiatives in development of the courses in the area of criminal justice including human rights sensitization programmes for police. He emphasized increasing demand the not only develop academic programmes but also to promote research theory and advocacy in this area for the benefit of the nation.

AC 51.22.4 The Council appreciated the initiative for strengthening the Criminal Justice system by creating a new discipline.

AC 51.22.5 After the deliberation the Academic Council resolved and approved the proposal for creation of new discipline of Criminal Justice in SOL.

**ITEM NO.23 To consider and adopt the Revised Guidelines for the Scheme of Appointment / Honorarium of Guest / Part-Time Teachers.**

AC 51.23.1 The Director ACD informed the council that the University Grant Commission vide its letter No. F-10-1/2009 PS February, 2010 forwarded the Revised Guidelines for the Scheme of Appointment / Honorarium of Guest / Part-Time Teachers.

The UGC has decided that the Guest/Part-Time Teachers who possess the minimum qualification for the post of an Assistant Professor should be

paid Rs. 1000/- per lecturer to a maximum of Rs. 25000/- per month. Revised Guidelines for the appointment of Guest / Part-Time Teachers are as under:-

1. Guest / Part-Time Teachers may be appointed only against sanctioned post.
2. The qualifications for Guest/Part Time Teachers should be same as those prescribed for the regular teachers of Universities/Colleges in UGC's Regulation.
3. Selection procedure for appointing Guest/Part-Time Teachers should be the same as for regularly appointed teachers.
4. Guest/Part-Time Teachers may not be treated like regular teachers of the faculty for the purpose of voting rights or for becoming the members of the boards of studies.
5. Retired teachers may also be considered for appointment for Guest/Part-Time teachers.
6. Guest/Part-Time Teachers may not be given the benefit of allowances, pension, gratuity etc.

These guidelines will come into force w.e.f. 01.01.2010.

AC 51.23.2 During the discussion the members stated that the above guidelines of the UGC are for the conventional universities and therefore the IGNOU should take appropriate decision for adopting the above guidelines as per the requirements of the University keeping in view of the ODL system and its operations.

AC 51.23.3 The Chairman expressed that a three-member committee will be constituted to examine the guidelines received from the UGC and revising the guidelines for the university. The committee will also receive and consider the recommendation of academic counselors of study centers.

The Academic Council approved the adoption of the UGC guidelines in principle and implement the guidelines according to its requirements in the light of the recommendation of the above committee.



**ITEM NO.24 Action Taken on Item No. 11 of 48<sup>th</sup> Academic Council regarding Phase 3 Form and credit enhancement (From 48 credits to 52 credits) of B.VET Programme – SOVET**

AC 51.24.1 The School of Vocational Education and Training has submitted the Phase 3 Form for credit enhancement of (from 48 credits to 52 credits) of B.VET Programme and eligibility criteria for B.VET programme.

AC 51.24.2 Prof. C.G. Naidu, Director, SOVET explained the rationale for enhancement for credits (from 48 to 52 credits) and eligibility for B.VET Programme in detail. He also informed that the programme is professional programme and has more practical work/training content. It was approved the School Board at its 10<sup>th</sup> meeting held on 25<sup>th</sup> February, 2010.

AC 51.24.3 The Academic Council considered and approved the Phase 3 Form for credit enhancement (From 48 credits to 52 credits) and eligibility criteria proposed in the Phase 3 form (**Annexure 12**) for B.VET Programme.

**ITEM NO.25 To consider and approve the Phase 3 form (DPR) for full time residential programme in Certificate in Firemanship - SOVET**

AC 51.25.1 It was presented that the School of Vocational Education and Training submitted the Phase 3 Form (DPR) for full time residential programme in Certificate in Firemanship.

AC 51.25.2 Prof. C.G. Naidu, Director, SOVET explained that this programme will endeavor to provide the right platform to the student in understanding and creating local plans for fire fighting and other emergency incidents based on the local risks. The programme comprises of 20 credits will be offered as a full time residential programme in collaboration with Institute of Fire Safety and Disaster Management (IFDM) Vadodara from July, 2010. The Phase 3 form was approved by the School Board in its 10<sup>th</sup> meeting held on 25<sup>th</sup> February, 2010.

AC 51.25.3 The Academic Council considered and approved the Phase 3 form (**Annexure 13**) for full time residential programme in Certificate in Firemanship.

**ITEM NO.26 To consider and approve the Phase 3 form (DPR) for full time residential programme in Diploma in Firemanship - SOVET**

AC 51.26.1 It was presented that the School of Vocational Education and Training has submitted the Phase 3 Form (DPR) for full time residential programme in Diploma in Firemanship.

AC 51.26.2 Prof. C.G. Naidu, Director, SOVET explained about the objectives of the programme in detail. It is a 40 credits programme will be offered as a full time residential programme in collaboration with Institute of Fire Safety and Disaster Management (IFDM) Vadodara from July 2010. The Phase 3

form was approved by the School Board in its 10<sup>th</sup> meeting held on 25<sup>th</sup> February, 2010.

AC 51.26.3 The Academic Council considered and approved the Phase 3 form (**Annexure 14**) for full time residential programme in Diploma in Firemanship.

**ITEM NO.27 To consider the syllabus of: (a) BPOI-006: Communication Skills, and (b) BPOI-007: IT Skills Courses for DBPO (F&A) programme - SOVET**

AC 51.27.1 It is placed before the Council that the School of Vocational Education and Training submitted the syllabus for : (a) BPOI-006: Communication Skills, and (b) BPOI-007: IT Skills Courses for DBPO (F&A) programme.

AC 51.27.2 Prof. C.G. Naidu, Director, SOVET, informed the members that the Diploma programme launched on pilot basis in January 2009. All the courses in Finance & Accounting have been developed offline and e-learning material made offer to the students for the two courses BPOI-006 (Communication Skills) and BPOI-007 (IT Skills). There is a demand from the students for development of course material for the above two courses as well. The expert committee constituted for this purpose recommended the syllabus for both the above courses the same was approved by the School Board in its 10<sup>th</sup> meeting held on 25<sup>th</sup> February 2010.

AC 51.27.3 The Academic Council considered and approved the course structure (**Annexure 15**) for Course BPOI – 006 (Communication Skills) and BPOI-007 (IT Skills) for two new additional courses for Diploma in BPO-F&A.

**ITEM NO.28 Continuation of Certificate/Diploma in Entrepreneurship and Skill Development programmes for two more sessions (Jan 2010 & July 2010) as full time programme – SOVET**

AC 51.28.1 It was placed that the School of Vocational Education and Training has submitted the request for continuation of Certificate/Diploma in Entrepreneurship and Skill Development programmes for two more sessions (Jan 2010 & July 2010) as full time programme. Prof. C.G. Naidu explained that the Certificate and Diploma Programme were launched in a pilot project in July 2009 under face-to-face mode. As per the MoU the delivery of teaching and practice classes to the students and maintenance of study centre is the responsibility of Alliance Educare & Research Pvt. Ltd. Now, since the pilot launch is over, the programme still could not be launched under the distance education mode because the course material is under development stage as per the ODL pattern of IGNOU.

The collaborators Alliance Educare has proposed, now, that Self learning

material will be developed and ready by December, 2010 for the January, 2011 launch. Therefore, it will be required that the CESD/DESD programmes may be allowed to continue for 02 more cycles i.e. January, 2010 and July, 2010 as a full time programmes. The proposal was approved by the School Board at its 10<sup>th</sup> meeting held on 25.02.2010 for continuation of both the programmes as full time programmes for two more sessions.

AC 51.28.2 The Academic Council considered and approved the proposal for Continuation of Certificate/Diploma in Entrepreneurship and Skill Development programmes for two more sessions as full time programme.

**ITEM NO.29 To consider and approve the Phase 3 form (DPR) full time programme in MA (Fashion Retail Management)**

AC 51.29.1 It was presented that the School of Vocational Education and Training had submitted the Phase 3 forms for full time programmes in MA (Fashion Retail Management under MoU signed between the University and Apparel Export Promotion Council (AEPC) to develop and offer the programmes in Textile Apparel, Life Style and Retail Sectors through Institute of Apparel Management (IAM) and Apparel Training And Design Centre (ATDC). These programmes will be offered at Study Centres of the Institute of Apparel Management in Gurgaon and Navi Mumbai from July, 2010.

AC 51.29.2 Dr. Darlie Koshy representative of the Apparel Export Promotion Council and Apparel Training and Design Centre made the presentation before the Academic Council. He explained that the modern industry has contributed significantly to the economic growth globally and is one of the fastest growing and dynamic industries in the world today, with total sales of US \$ 6.6 trillion. Retailing is the world's largest private business ownership industry. The retail sector in India has emerged as one is among the top three sectors, which is shaping country's growth & employment opportunities. Accounting for over 10 per cent of the Country's GDP and 8 per cent of the employment, the retailing in India is a sunrise sector. Estimated at an individual number of 12 million, India is amongst one of the countries in the world with the largest numbers of retail outlets and with one of the highest retail development index.

AC 51.29.3 The Academic Council considered and approved the Phase 3 form (**Annexure 16**) for full time programme in MA (Fashion Retail Management).

**ITEM NO. 30 To consider and approve the Phase 3 form (DPR) for full time programme in MA (Apparel Production Management)**

AC 51.30.1 It was presented that the School of Vocational Education and Training had submitted the Phase 3 forms for full time programmes in MA (Apparel Production Management) under MoU signed between the University and Apparel Export Promotion Council (AEPC) to develop

and offer the programmes in Textile Apparel, Life Style and Retail Sectors through Institute of Apparel Management (IAM) and Apparel Training And Design Centre (ATDC). These programmes will be offered at Study Centres of Institute of Apparel Management in Gurgaon and Navi Mumbai from July 2010.

AC 51.30.2 Dr. Darlie Koshy representative of the Apparel Export Promotion Council and Apparel Training and Design Centre made the presentation before the Academic Council. The manifold growth of the Indian Clothing and Textile Industry's overwhelming economic influence is felt in every sphere of the country's growth and progress. This Industry plays a crucial role in contributing to the industrial output of the nation and its consumption patterns, apart from generating substantial employment for the skilled, semi-skilled and unskilled segments of the work force. It employs 35 million people directly and is the second largest provider of employment after agriculture; contributing 14% to the industrial production, 4% to the GDP and 17% to the country's export earning. The projected value of Indian textile industry is currently at US \$ 47 billion and is estimated to touch US \$ 115 billion by the year 2015, comprising of a domestic market share of US \$ 60 billion and an export market share of US \$ 55 billion.

With this level of envisioned growth the Indian Clothing and Textile industry will need business manager, production professionals and technologist with more in-depth and broad base of knowledge & skills relating to clothing production management and technology.

AC 51.30.3 The Academic Council considered and approved the Phase 3 form (**Annexure 17**) for full time MA (Apparel Production Management) programme.

**ITEM NO. 31 To consider and approve the Phase 3 form for full time programme in BA (Fashion Communication)**

AC 51.31.1 It was presented that the School of Vocational Education and Training had submitted the Phase 3 forms for full time programme in BA (Fashion Communication) under MoU signed between the University and Apparel Export Promotion Council (AEPC) to develop and offer the programmes in Textile Apparel, Life Style and Retail Sectors through Institute of Apparel Management (IAM) and Apparel Training And Design Centre (ATDC). These programmes will be offered at Study Centres of Institute of Apparel Management in Gurgaon and Navi Mumbai from July, 2010.

AC 51.31.2 Dr. Darlie Koshy representative of the Apparel Export Promotion Council and Apparel Training and Design Centre made the presentation before the Academic Council. With the multitude of domestic and foreign brands, companies and designers exploding onto the Indian fashion scene, it is imperative for each one of them to develop a unique brand identify and maximize visibility through establish unique branding and promotional approach. This colossal task is made possible by fashion communication

professionals, who excel in extending the design and communication strategy beyond the domain of the product to include all aspects of communication design & creating recall in consumer's mind. The programme in fashion communication is a unique opportunity for students wishing to pursue a career in fashion & retail promotions, communications & branding, fashion journalism, event management etc.

AC 51.31.3 The Academic Council considered and approved the Phase 3 form (**Annexure 18**) for full time programme in BA (Fashion Communication).

**ITEM NO. 32 To consider and approve the Phase 3 form for full time programme in BA (Apparel Design Merchandising)**

AC. 51.32.1 It was presented that the School of Vocational Education and Training submitted the Phase 3 forms for full time programmes in BA (Apparel Design Merchandising) under MoU signed between the University and Apparel Export Promotion Council (AEPC) to develop and offer the programmes in Textile Apparel, Life Style and Retail Sectors through Institute of Apparel Management (IAM) and Apparel Training And Design Centre (ATDC). These programmes will be offered at Study Centres of Institute of Apparel Management in Gurgaon and Navi Mumbai from July 2010.

AC 51.32.2 Dr. Darlie Koshy representative of the Apparel Export Promotion Council and Apparel Training and Design Centre made the presentation before the Academic Council. He explained that in the past two decades there has been tremendous growth in the need for vocational education at the under graduate level. Most parents and students perceive that a general graduation does not equip one for long-term career success in ones chosen area of work, especially with an increasing number of industries demanding specialist personnel. There is a need to provide specific direction to a career and to provide deeper acumen about a particular industry. The manifold growth of the Indian Fashion Industry's overwhelming economic influence is felt in every sphere of the country's growth and progress. The apparel industry plays a crucial role in contributing to the industrial output of the nation and world as well, and its consumption patterns, apart from generating substantial employment for the skilled, semi-skilled and unskilled segments of the work force. It employs 35 million people directly and is the second largest provider of employment after agriculture; contributing 14% to the industrial production, 4% to the GDP and 17% to the country's export earning. The projected value of Indian textile industry is currently at US \$ 47 billion and is estimated to touch US \$ 115 billion by the year 2015, comprising of a domestic market share of US \$ 60 billion and an export market share of US \$ 55 billion.

AC 51.32.3 The Academic Council considered and approved the Phase 3 form (**Annexure 19**) for full time programme in MA (Apparel Design and Merchandising).

**ITEM NO. 33 To consider and approve the Programme Design and detailed Programme structure of Certificate in Library and Information Science (CLIS) proposed by the Faculty of Library and Information Sciences – SOSS`**

AC. 51.33.1 It was presented that the School of Social Sciences submitted the Phase 3 form for Certificate in Library and Information Science (CLIS). The School Board has approved the Phase 3 form at its 46<sup>th</sup> meeting held on 6<sup>th</sup> August 2009.

AC 51.33.2 Director, SOSS informed the council that the item could not be placed before the Academic Council/Academic Council's Standing Committee in its previous meeting due to oversight.

AC 51.33.3 The Academic Council considered and approved the Phase 3 form (**Annexure 20**) programme for Certificate in Library and Information Science (CLIS) - Design and detailed Programme structure

**ITEM NO. 34 To consider and approved Phase 2 and Phase 3 forms of Bachelor of Business Administration in Retailing (BBA) modular mode and ratify the action taken by the Vice-Chancellor in offering the programme from July, 2009**

AC. 51.34.1 The item was presented that the School of Management Studies (Commerce Discipline) submitted the Phase 2 and Phase 3 forms for Bachelor of Business Administration in Retailing (BBA) with modular mode approach. The modular approach as following: First year Diploma in Retailing (DIR), Second year – Advanced Diploma in Retailing (ADIR), Third year – Bachelor of Business Administration in Retailing (BBA) with two exist points at DIR and ADIR. The programme is on offer from July 2009 with the approval of the Vice-Chancellor.

AC 51.34.2 The Academic Council considered and approved the Phase 2 and Phase 3 forms for Bachelor Business Administration in Retailing (BBA) modular mode and ratified the action taken by the Vice-Chancellor for offering the programme from July 2009.

**ITEM NO. 35 To consider and approve the proposal to offer Project Report as an optional subject for the M.A Second Year students in Sociology - SOSS**

AC. 51.35.1 It was presented that the School of Social Science submitted the proposal for approval of the Project Report as an optional subject for the MA Second Year students in Sociology.

AC 51.35.2 Prof. Uma Kanjilal, Director, informed the council that in view of the feed back from students, academic counselors and subject expects, the faculty proposes to offer Project Report as an optional course for the MA Second year students in Sociology. The School Board at its 46<sup>th</sup> meeting held on 6<sup>th</sup> August 2009 approved the proposal.

AC 51.35.3 The Academic Council approved the proposal to offer the Project Report as an optional subject for the MA Second Year students in Sociology.

**ITEM NO. 36 To consider and approve the Institutionalization of Colleges**

AC. 51.36.1 Dr. C.K. Ghosh, Nodal Officer, Community Colleges presented the proposal for institutionalization of Community Colleges. The Academic Council at its 50<sup>th</sup> meeting approved the guidelines in respect of Institutionalization Community Colleges like level of programmes and their credit, eligibility criteria, issues of evaluation and certification and also informed that thereafter, several developments have taken place and he appraised of these developments.

AC 51.36.2 During the discussions the members requested that the university in detail should define the role of community colleges regarding eligibility, admission, evaluation and other requirements.

Prof. A.K. Agarwal, SOHS, raised the issue that there are mal-practices by the Community Colleges in handling the above mentioned issues and this may lead to litigation against the University.

The University should also place the checks on the academic matters relating to the IGNOU Programmes being offered by these Community Colleges in collaboration with it. All the matters relating to University's academic programmes should be placed before the University's Schools of Studies from which these programmes are being offered. The regular feed back should be sent to the Nodal Officer, Community Colleges, IGNOU. The University should be very pro-active while considering the proposal of the Community Colleges for affiliation or offering of the programmes.

Participating in the discussions the Chairman insisted that the University should keep a strict watch on these Community Colleges and serve the legal notice for de-recognition of the defaulting colleges and suggested that there should be a special meeting of the Academic Council for a comprehensive review of the Community College system for its effective and country-wide implementation.

AC 51.36.3 The Academic Council in view of the suggestion of the Chairman decided that the activities of the Community Colleges may continue as per the approved guidelines and requested Dr. C.K. Ghosh for a comprehensive proposal on the Community Colleges for consideration at the special meeting of the Academic Council regarding Community Colleges.

**ITEM NO. 41 To consider and approve the award of Gold Medals and Degree/Diploma / Certificates to students in the 21<sup>st</sup> Convocation.**

AC. 51.41.1 It was presented that the SED submitted the award of Certificates and Gold Medals/Cash Awards to the candidates who have successfully completed the various programmes of the University.

AC. 51.41.2 Dr. Pushplata Tripathi, Registrar, SED informed the Council that the 21<sup>st</sup> Annual Convocation in the University is scheduled to be held on 15<sup>th</sup> March 2010. She informed that the number of candidates who are eligible for award of Certificates for various programmes and Gold Medals of the Cash Awards at the Convocation.

AC 51.41.3 The Academic Council considered and approved the list (**Annexure 21**) of eligible students for award of Degrees, Diplomas and Certificate at the 21<sup>st</sup> Convocation of the University and also authorized the Vice-Chancellor to award the Degrees, Diplomas and Certificates to the candidates whose names are not incorporate in the list but who become eligible for the award of Degrees, Diplomas and Certificate.

The meeting ended with a vote of thanks to the Chair.

**(V.N.Rajasekharan Pillai)**  
**Chairman**