

MINUTES
of the
FIFTY FOURTH (URGENT) MEETING
of the
ACADEMIC COUNCIL

held on

13TH DECEMBER 2010



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068

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MINUTES OF THE FIFTY FOURTH (URGENT) MEETING OF THE ACADEMIC COUNCIL HELD ON 13TH DECEMBER 2010 AT 2.30 P.M. IN THE CONFERENCE ROOM, BLOCK-8 IGNOU, MAIDAN GARHI, NEW DELHI - 110 068.

The following were present:

1. Prof. V. N. Rajasekharan Pillai, Vice-Chancellor	-	Chairman
2. Dr. Latha Pillai, PVC	-	Ex-officio Member
3. Prof. Parvin Sinclair, PVC	-	Ex-officio Member
4. Prof. P.R. Ramanujam, PVC	-	Ex-officio Member
5. Prof. Rita Rani Paliwal, Director, SOH	-	Ex-officio Member
6. Prof. Gopinath Pradhan, Director, SOSS	-	Ex-officio Member
7. Prof. Vibha Joshi, Director, SOE	-	Ex-officio Member
8. Prof. Geeta Kaicker, Director, SOS	-	Ex-officio Member
9. Prof. Naval Kishore, Director, SOMS	-	Ex-officio Member
10. Prof. M. Aslam, Director, SOCE	-	Ex-officio Member
11. Prof. Ajit Kumar, Director, SOET	-	Ex-officio Member
12. Prof. K. Elumalai, Director, SOL	-	Ex-officio Member
13. Prof. M.K. Salooja, Director, SOA	-	Ex-officio Member
14. Prof. C. Gajendra Naidu, Director, SOVET	-	Ex-officio Member
15. Prof. Shambhu Nath Singh, Director, SOJNMS	-	Ex-officio Member
16. Dr. Harkirat Bains, Director (I/c), SOTHSSM	-	Ex-officio Member
17. Prof. Gracious Thomas, Director, SOSW	-	Ex-officio Member
18. Prof. Savita Singh, Director, SOGDS	-	Ex-officio Member
19. Prof. B. K. Pattanaik, Director, SOEDS	-	Ex-officio Member
20. Prof. Sunil Kumar, Director, SOPVA	-	Ex-officio Member
21. Prof. T.K. Jena, SOHS	-	Member
22. Dr. Nehal A Farooque, Reader, SOEDS	-	Member
23. Dr. Babu P. Ramesh, Reader, SOITS	-	Member
24. Dr. A.K. Gaba, Reader, SOVET	-	Member
25. Sh. P.V. Suresh, Lecturer, SOCIS	-	Member
26. Dr. Kamalika Banerjee, Lecturer, SOS	-	Member
27. Sh. Arvind Kr. Dubey, Lecturer, SOTHSSM	-	Member
28. Sh. S.K. Arora, Librarian	-	Member
29. Dr. R.R. Rausaria, Director, DEC	-	Member
30. Dr. Kusum Sharma, Director, ID	-	Member
31. Prof. K.P. Singh	-	Member
32. Prof. Rama Mohan Rao	-	Member
33. Prof. L. Venugopal Reddy,	-	Member
34. Dr. C.K. Ghosh, Director, NCIDE	-	Member
35. Prof. Pushplata Tripathi, Registrar, SED	-	Member
36. Dr. Pankaj Khare, Registrar, SRD	-	Member
37. Prof. M.S. Senam Raju	-	Member Secretary

Prof. A.K. Agarwal, SOHS attended the meeting on behalf of Director, SOHS.

Dr. Vikas Gupta and Dr. Nalini A. Lele, Directors DEC attended the meeting as special invitees.

Prof. K.R. Srivasthan, PVC, Prof. Bimla Kapoor, Director, SOHS, Prof. Manohar Lal, Director, SOCIS, Prof. G. Choudhary, Director, SOFL, Prof. K. Satchidanandan, Director, SOTST, Dr. Nandini Sinha Kapoor, Director (I/c), SOITS, Prof. Anjila Gupta, SOSS, Sh. Ravi Kanth, Director, EMPC, Prof. N. Mukunda, Prof. Mahendra Dev, Dr. George Mathew, Prof. N.K. Jain, Prof. Uma Alladi, Dr. D.K. Datta Majumdar, Dr. K.V. Peter, Prof. Mohammad Miya, Prof. Devi Singh, Prof. S.N. Maheshwari, and Prof. Kannan M. Modugalya, could not attend the meeting.

Shri K. D. Sharma, Assistant Registrar, ACD was present to assist the Council.

At the outset, the Chairman welcomed the members of the Academic Council to the 54th Urgent meeting.

Before initiating the detailed discussion of the matter the Chairman informed that Dr. D.K. Choudhry, Pro-Vice-Chancellor, IGNOU and the member of the Academic Council had passed away on 13.11.2010.

Dr. D.K. Choudhry was born on 16th July, 1948 and joined IGNOU as Assistant Director on 1986. He became Regional Director of Delhi Region and Regional Director in Professor Scale from 13.07.1996. He became Director, RSD from 01.09.1999 to 31.08.2004 and In-charge Student Support Service Centre from 31.01.2005 to 31.01.2007 and Pro-Vice-Chancellor from 02.07.2007 to 02.07.2010 and retired on 31.07.2010. He was again appointed as Pro-Vice-Chancellor from 02.08.2010 to till his untimely demise. Prior to joining the University worked as Research Associate, Punjabi University, Patiala, Lecturer, University College, Kurukshetra; and Directorate of Correspondence Courses, Kurukshetra University.

The Council appreciated contributions made by Dr. D. K. Choudhry in the development of the University while working at different levels since initial appointment in IGNOU since 1986.

The Academic Council took on record the contributions made by Dr. D. K. Choudhry in the deliberations of the Academic Council as member since his appointment as Pro Vice-Chancellor in the University. The Academic Council observed two minute silence to pay its respects to the departed soul. The Council requested the Chairman to convey the condolences to the bereaved family on behalf of Academic Council.

Initiating the discussions the Chairman apprised the members of the Council that the purpose for the urgent meeting is to discuss the matters relating to the pending declaration of results of students for the June, 2010 term end examination and prior to that and discuss the matters relating to the difficulties being faced by the University in declaration of complete results of the students with in time frame as per the Ordinance on Conduct of Examination and Evaluation of Students Performance.

The Chairman further informed the members that about several ten thousands of results of the candidates are pending for declaration by the University for June 2010 Term-End Examination and prior to that. The data circulated (**Annexure 1**) reflects that approximately 25101 results have not yet been declared for December 2009 and June 2010 Term End Examinations. This is bringing bad name to the University. It is the duty of the University to declare the result at the earliest and definitely before the students appear for the next semester examination. The University has mandated that the results shall be declared in 45 days after the examination are over.

The Registrar, SED informed the members about the process appointment of evaluators and Clause 6 (*Appointment of paper setters/Moderators/Examiners*) of the Ordinance empowers:

“The Directors of Schools to draw up a panel of paper setters, moderators and examiners in accordance with the provisions of Statute 10(4) (iv) and submit them to the Vice-Chancellor who shall appoint the paper setters, moderators and examiners from such panels for a period of three years.

Provided that only those persons who have at least 5 years of teaching/academic experience shall be eligible for inclusion in the panel.”

The Students Evaluation Division forwarded the Bio-Data of experts for appointment as Evaluators/ Examiners to various schools is yet to be received. Some of them were forwarded to the concerned schools as early as on 26.10.2010.

With this brief the Chairman requested the members to deliberate and give suggestions to structure the activities in order to declare the results with in 45 days of completion of the Term End Examinations.

The members appreciated the concern of the Chairman Academic Council. During the course of discussion the members noted the reasons for delay in declaration of results which includes:

1. Shortage in number of Evaluators.
2. Non submission of Assignments.
3. Time taken by the Evaluator in evaluating the answer scripts and submitting it to the university.

The members of the Academic Council expressed that the University should have a proper plan in advance to declare the results timely. This would include long term and short term planning.

Based on discussions, the Academic Council took following decision:

1. Spot Evaluation at HQs and at zonal level be initiated.
2. The answer scripts should be sent on day to day basis by the Exam Centres to the concerned Zonal Centres with in a day without fail.
3. The spot evaluation should start the very next day of the conduct of examination.

4. The evaluators attending the duty of spot evaluation be paid spot payment (in cash).
5. The Council decided to delete the following paragraph from Clause 6 (*Appointment of paper setters/Moderators/Examiners*) of the Ordinance :

“Provided that only those persons who have at least 5 years of teaching/academic experience shall be eligible for inclusion in the panel.”

6. All the Academic Counsellors already approved by the respective schools stand approved as Evaluators and Examiners in the concerned course / discipline.
7. The Course Writers / Content Editors and Other Senior Subject Experts also stand approved as Evaluators and Examiners in the concerned discipline.
8. Keeping in view the ordinance to declare the results in 45 days, the Council authorized the Chairman, Academic Council to consider and approve the list of Evaluators sent by the RDs / RCs / Zonal Evaluation Centres any individual request, for appointment as Evaluators and Examiners.
9. The submission of assignments be made mandatory for issuance of admit card for Term End Examination by the Student Evaluation Division. For this purpose all RCs must send online data relating to submission of assignments by the students to SED & SRD timely.

In order to implement above, uniform time schedule for all the programme / courses across the RCs, the following issues needs to be amalgamated:-

- Admission Schedule
- Material distribution along with assignment
- Counseling sessions
- Submission of assignments
- Last date for submission of TEE forms with different levels of late fees
- Issuance of Admit Card

The School wise committees are constituted to frame the guidelines and monitor the above activities:

1. Director – Concerned school
 2. Director, RSD
 3. Registrar, SED
 4. Registrar, SRD
 5. Registrar, MPDD
 6. Programme Coordinator
 7. Discipline Coordinator
10. The SED should explore the possibilities to maintain the confidentiality of the students by the evaluators to have the process of coding and decoding the answer scripts.

11. The proforma of Student's Satisfaction Survey (**Annexure 2**) should be implemented for all the programmes of the University across the board.

The meeting ended with a vote of thanks to the Chair.

(V.N. Rajasekhran Pillai)
Chairman